

**IFB 19-01**  
**Regular Board Meeting December 3, 2018**  
**Consideration of Approval to Contract for**  
**Video Surveillance System Equipment and Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees approve a contract for video surveillance system equipment and services with Network Cabling Services, Inc. (NCS).

**BACKGROUND**

In July 2012, the Board of Trustees authorized the purchase and installation of a College-wide video surveillance system. Since that time, the system has not received comprehensive hardware or support service or upgrades. Additionally, the Office of Emergency Management (OEM) and College Police require expanding the use of the video surveillance system in order to better deliver security services.

An invitation for bids, Project Number 19-01, was issued to procure surveillance system equipment and services to augment and upgrade our existing system. Four (4) responses were received and it was determined that the response submitted by NCS would provide the best value to the College.

**IMPACT OF THIS ACTION**

A contract with a qualified company is required to deliver support to the existing camera surveillance system. This contract will provide annual support of software, hardware, provide remote technical monitoring of system, onsite technical services and reconfiguration of system, new camera installations, installation of analytics package, and replacement of obsolete or failed cameras as required.

Without these services, the College video surveillance system will degrade with time and will not be able to accommodate all the required functions in order to support the police and emergency management departments.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The expenditure will not exceed \$326,500 and will be funded from the 2015 Bond Program budget.

**MONITORING AND REPORTING TIMELINE**

Contract term will be one (1) year, from January 1, 2019 through December 31, 2019, with renewal options of three (3) one-year time periods.

Installation of new cameras is planned to coincide with 2015 Bond Program activities and will take place from February 2019 through August 2021. Replacement of failed cameras will take place during the effective contract period as needed.

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This contract will be monitored by the Information Technology Services department.

**ATTACHMENTS**

Attachment 1 – Tabulation

**RESOURCE PERSONNEL**

|                |              |                         |
|----------------|--------------|-------------------------|
| Jeff Tambrella | 281-998-6353 | jeff.tambrella@sjcd.edu |
| Angela Klaus   | 281-998-6327 | angela.klaus@sjcd.edu   |

**Project Name** Surveillance System Equipment and Services  
**Project Number** 19-01

### Final Ranking

| Vendor Name                           | Total Bid Price                            |
|---------------------------------------|--|
| <b>Network Cabling Services, Inc.</b> | <b>\$326,431</b>                           |
| CelPlan Technologies*                 | \$343,758                                  |
| Star Asset Security, LLC              | \$451,142                                  |
| Design Security Controls (DSC)        | <i>Nonresponsive due to incomplete bid</i> |

\* Price for On-Site Technician submitted as an hourly rate; total On-Site Technician price calculated by SJC (hourly rate x estimated 80 hours)