

**San Jacinto College District
Regular Board Meeting Minutes**

December 2, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, December 2, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger, Chair
Dan Mims
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: Erica Davis Rouse, Assistant Secretary
John Moon, Jr., Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Fernando Arriazola	Kevin Hale	Heather Rhodes
Joshua Banks	Allatia Harris	Shelley Rinehart
Rhonda Bell	Elisabeth Harthcock	Martha Robertson
Lee Benjamins	Rosie Helms	Joanna Sabey
Pam Campbell	Lisa Houston	Cheryl Sellers
Ann Cartwright	Jerelyn Hughes-Glenn	Debbie Smith
Katlynn Colquitt	Angie Jackson	Danny Snooks
Janet Cowey	Bennie Jenkins	Susan Starr
Prit Dalwadi	Brenda Jones	Janice Sullivan
Suzanne DeBlanc	Tami Kelly	Andrea Vasquez
Rebecca Decker	Ann Kokx-Templett	Van Wigginton
Kim DeLauro	Kevin McKisson	Chris Wild
Anita Dewease	DeRhonda McWaine	Laurel Williamson
William E. Dickerson	Kevin Morris	Teri Zamora
Phuong Doan	Lambrini Nicopoulos	
Destry Dokes	Jose Nunez	
Chris Duke	Jessica Ogbonmwan	
Teddy Farias	Alexander Okwonna	
Amanda Fenwick	Rosalyn Parker	
Robb Flynn	Elyssa Posway	
Rachel Garcia	Bill Raffetto	
Scott Gernander	J.R. Ragaisis	
George González	Ruben Ramirez	
Rebecca Goosen	Sandra Ramirez	

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:06 p.m.

Roll Call of Board Members: Erica Davis Rouse (absent)
Dan Mims
John Moon, Jr. (absent)
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Brenda Jones recognized Dr. Christopher Wild for receiving the 2019 Two-Year College Teaching Award from the American Chemical Society.
2. Dr. Brenda Jones recognized the SJC Chemistry Professors for receiving the ChemLuminary Award.

Student Success Presentations:

1. George González presented an overview of Fall 2019 Headcount. Jerelyn Glenn and Dr. Rhonda Bell presented an overview of workforce programs.

Communications to the Board: The following items were distributed to the Board as communication items.

1. Thank you letter from Kelly Frels
2. December Opportunity News
3. 2019 Honors Program Annual Report
4. 2019-2020 Budget

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: There were no citizens desiring to be before the Board of Trustees.

Informative Reports: Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. Financial Statements October 2019
 - b. Monthly Investment Report October 2019
 - c. Quarterly Investment Report February – May, 2019
 - d. Quarterly Investment Report June – August, 2019
- B. San Jacinto College Foundation Financial Statements
 - a. October 2019

b. Financial Audit June 30, 2019 and 2018
C. Capital Improvement Program
D. San Jacinto College Building Committee Minutes

Motion 10005 Motion was made by Larry Wilson, seconded by Keith Sinor, for approval of
Consideration of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses
Approval of Relating to Federal and State Grants.

Amendment to
the 2019-2020
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

Motion 10006 Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for
Consideration of approval of Policy III.3004.B, Sustainable Energy Management – Second
Approval of Reading.

Policy
III.3004.B,
Sustainable
Energy
Management –
Second Reading

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

Motion 10007 Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for
Consideration of approval of Policy III.3001.D, Tuition and Related Items – Second Reading.

Approval of
Policy
III.3001.D,
Tuition and
Related Items –
Second Reading

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

Motion 10008 The item was posted to be reviewed in the workshop prior to the Board
Consideration of meeting but due to time constraints, Brenda Hellyer and Teri Zamora provided
Approval of an overview of this item in the Board meeting. Larry Wilson asked for
Policy additional data regarding this policy. Teri Zamora will provide this to the
VI.6003.C, Board at a future workshop.

Resident Status
– Second
Reading

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for
Consideration of Approval of Policy VI.6003.C, Resident Status – Second
Reading.

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10009
Consideration of
Approval of
2020-2021
Academic
Calendar**

Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of 2020-2021 Academic Calendar.

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10010
Consideration of
Acceptance of
the 2018-2019
Comprehensive
Annual
Financial Report**

Teri Zamora provided an overview of the 2018-2019 Comprehensive Annual Financial Report.

Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for acceptance of the 2018-2019 Comprehensive Annual Financial Report.

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10011
Consideration
Of A Resolution
For Casting A
Ballot For The
Election Of A
Person To The
Board Of
Directors Of The
Harris County
Appraisal
District**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of a Resolution For Casting A Ballot For The Election Of A Person To The Board Of Directors Of The Harris County Appraisal District.

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10012
Consideration of
Approval of
Memorandum of
Understanding
and Data
Sharing
Agreement with
Good Reason
Houston**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Memorandum of Understanding and Data Sharing Agreement with Good Reason Houston.

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson

Nays: None

Consideration of Approval of Policy III.3003.A, Ethical Conduct & Conflicts of Interest - First Reading (Informational Item) Informational item on Policy III.3003.A, Ethical Conduct & Conflicts of Interest - First Reading. Brenda Hellyer noted that this item will be sent out to the College community for feedback on Tuesday, December 3, 2019.

No vote required.

Motion 10013 Consideration of Purchasing Requests Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1	
Contract for Campus-Wide Monument Sign Replacement	\$248,000
Purchase Request #2	
Contract for South Campus Welcome Center Interior Renovation	466,000
Purchase Request #3	
Renew Contract for Elevator Maintenance Services	<u>250,000</u>
TOTAL OF PURCHASE REQUESTS	\$964,000

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson
Nays: None

Motion 10014 Consent Agenda Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the November 4, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2019-2020 Stipends and Market Premiums Salary Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Mims, Sinor, Wheeler, Wilson
Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 8:06 p.m.