

**San Jacinto College District Board Workshop
June 1, 2015
District Administration Building, Suite 201**

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Others: Ken Lynn, Mandi Reiland, Danny Snooks, Steve Trncak
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Workshop began at 5:16 p.m.
II.	Roll Call of Board Members	Board Members: Dan Mims, Marie Flickinger, Brad Hance, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.072, the Texas Open Meetings Act, for the following purposes: Real Estate	Adjourned to closed session at 5:16 p.m. Ken Lynn, Danny Snooks, and Steve Trncak were also in attendance for closed session.
	Reconvene in Open Meeting	Reconvened in open meeting at 5:33 p.m.

<p>IV.</p>	<p>Revenue Bond</p>	<p>Brenda Hellyer discussed the Revenue Bond action item. The revenue bond is for \$50 million. The Board previously asked for scenarios on \$55 and \$60 million. Brenda referenced the handout that explains the scenarios. The increase in the annual debt service payments is approximately \$318,000 to \$325,000 for the \$55 and \$60 million scenarios. Brenda and Ken Lynn are not comfortable with the additional amounts and do not recommend them to the Board. Additionally, the College will be receiving less funding from the State for the next two years so they do not want to take on more debt service payments.</p> <p>The Board was comfortable with the \$50 million recommendation.</p> <p>Larry Wilson asked if these dollars are going to primarily be used for the Center of Industrial Technology at the North Campus. Brenda stated that it would be used for that and any remaining dollars would be brought back to the Board for re-approval for use on other construction projects.</p>
<p>V.</p>	<p>Part-time Salary Schedule & Stipends and Market Premiums</p>	<p>Steve Trncak reviewed the changes. Steve stated that the compensation actions being brought forward for approval are for American Petroleum Institute (API) Non Destructive Testing Program and additional market premiums.</p> <p>When industry clients come to the College for API NDT level certification, it requires payments to faculty at a higher rate than the standard adjunct faculty rate of \$38.</p> <p>Market premiums are being added for Physical Therapy, Maritime, and Pharmacy Technology.</p>
<p>VI.</p>	<p>Delinquent Tax Collections</p>	<p>Brenda Hellyer went over the recommendation for the Delinquent Tax Collection contract extension and the report that is provided by Danny Snooks. The last two pages of the report give history of delinquent tax collections including penalty and interest for 2006 through 2014. In 2014, \$2.1 million were collected. The last page of the report breaks down the collections by month. Mr. Snooks has a three year rolling contract. The action item in the purchasing section of the Board book includes an extension for another year on the contract. Danny's fee is based on 20% of the delinquent tax penalty and interest which is allowable by code.</p> <p>Mr. Snooks explained that prior to 1996 the Harris County Tax Office collected the delinquent taxes for San Jacinto College. A new act was passed that allowed colleges to hire a lawyer to collect taxes on their behalf.</p>

		<p>Marie asked why the amount went down starting in 2008. Mr. Snooks answered that the economy effected the amount of taxes that were being paid.</p> <p>Ken Lynn stated that the College collects approximately 99% of current taxes and delinquent taxes.</p>
VII.	Board Oath of Office and Officers Election	<p>Brenda explained that the oath would take place after the presentations. Danny Snooks will administer the oath of office to the incumbents. After that, the officers will be elected. Officers can be nominated by position as well as nominations for the same current slate of officers.</p> <p>Mr. Snooks will need signatures of sworn in board members.</p>
VIII.	Update on Legislative Session	<p>Brenda gave an update on the legislative session. Brenda referenced the handout on Senate Bill 11 Campus Concealed Carry which passed. It allows for a CEO of a community college (after consulting with students, faculty, and staff) to create reasonable rules and/or regulations regarding the carrying of concealed weapons on the campus of a college. It was very clear that those rules are not meant to impede the rights of the concealed handgun license carrier. In establishing the rules, the college CEO will have to take into consideration the nature of the student population, safety concerns, and the uniqueness of the campuses. Such considerations include: high school students on college campuses for dual credit and early college high schools, childcare facilities, and medical facilities used for training allied health professionals.</p> <p>Brenda stated that we will need to gather input from the College's constituents and the Board. The Board will need to vote on the rules for San Jacinto College. This goes in effect August 2017. Brenda is waiting to hear guidance form the State and the Texas Association of Community Colleges on the process. Brenda will then develop a process and timeline for input and decisions.</p> <p>Brenda explained that for appropriations, community colleges received \$24 million less than prior biennium. San Jacinto College will have a reduction of approximately \$634,000 a year over the next biennium. For San Jacinto College, contact hours were down approximately 3% but success points increased. Thirty-four colleges received decreases in funding due to lower enrollment and reduced funding for student success points.</p> <p>The Baccalaureate programs for community colleges did not pass.</p>

		<p>Common course numbering did not pass.</p> <p>Senate Bill 1004 passed and Brenda needs to review guidance from the State on requirements. All school districts within Harris County can go to any community college for developmental education and dual credit. The wording within the bill is inconsistent so we need to understand our obligations. A copy of the bill was distributed during the meeting. Brenda stated the importance of continuing to maintain and build our school district partnerships and relationships.</p>
<p>IX.</p>	<p>Hispanic Outreach</p>	<p>Brenda went over the handouts. These handouts included media buys, human resources recruitment efforts, and student outreach efforts.</p> <p>The primary target of both the digital and traditional media buys are potential students and their family members. We are trying to focus more of our advertising on diverse populations. Our commercials run in English and Spanish.</p> <p>Our human resource recruitment efforts are focused on initiatives to attract minorities, females, veterans, and individuals with disabilities. The College continues to try to expand efforts to attract Latino and Hispanic candidates for positions throughout the College. Various online mediums and diversity focused organizations are utilized to target a wider audience.</p> <p>Student outreach efforts are conducted by the Offices of Recruiting Initiatives and Strategic Initiatives. Traditional efforts of recruiting students are effective and currently being applied as well as outreach to Hispanic students targeting their specific needs. Recruitment and outreach efforts include a wide variety of methods to reach the Hispanic population. Spanish speaking recruiters, visits to schools that are predominately Hispanic, and Spanish sessions for students and family, are current methods for recruiting. San Jacinto College participates in many organizations that create awareness and reach diverse populations. CPD Hispanic outreach efforts also include several initiatives.</p> <p>Larry Wilson asked how many students enroll that are from HISD. He stated that we advertise within that area, so are we able to track the effectiveness of the advertising results. Brenda will look into this.</p>

X.	Calendar	<p>Brenda went over the Board calendar:</p> <ul style="list-style-type: none"> • 6/6 Marie, Dan, and John are attending the upcoming CCATT Annual Conference • 6/12 Board Retreat, Annex Conference Room, 8:30 am – 12:00 pm • 6/24 Economic Alliance Legislative Wrap up at North Campus, 3:30 pm • 6/25 Deer Park Chamber of Commerce Luncheon, Brenda is giving the State of the College presentation • 6/30 Finance Committee Meeting • 8/27 PMOC Conference
XI.	General Discussion of Meeting Items	<p>Marie asked Brenda to explain the conference committee that is being formed.</p> <p>Brenda explained that when visiting legislators in Austin, one Senator suggested an interim committee would be created to review how many community college systems are needed in the State. She implied that 50 districts were too many and possibly 20 or 30 were needed. There was no confirmation if such interim charge would move forward.</p> <p>Danny Snooks commented on the election and stated that the College was started by a group including an attorney named Stanley Baskin. Many plants sued because they did not want the charges in tax. When Stanley passed away, Dean Evans took over the election process. Then Danny got involved and after that Ginger Lambert and also Dr. Ron Rucker. Ken Lynn and Ginger now lead the process. Danny wanted to state that Ken, Ginger, and Lori Barbay did a great job on the election process.</p>
XII.	Adjournment	Workshop adjourned at 6:24 p.m.