SAN JACINTO COMMUNITY COLLEGE DISTRICT
INSURANCE REQUIREMENTS

Contractor shall submit an insurance certificate evidencing the following coverage:

1. The vendor shall carry general public liability insurance covering all duties, services, or work to be performed under the contract.
   - Products/completed operations aggregate, $1,000,000. CSL
   - Personal injury liability, $1,000,000. CSL
   - Fire, Lightning or Explosion $500,000. CSL
   - Medical Expense $5,000 Per Person
   - Policy aggregate $2,000,000. CSL

2. **Automobile Liability:** $500,000 each person
   - Bodily Injury $1,000,000. CSL
   - Property Damage $1,000,000. CSL

3. **Workers’ Compensation:**
   - Part A – Statutory
   - Part B – $500,000. In the aggregate
     - $500,000. Each Person
     - $500,000. Each person for occupational disease.

4. **Endorsements:**
   The following endorsements and other stated information is required on the original certificate of insurance:
   - 30 days Notice of Cancellation;
   - San Jacinto College be named as Additional Insured on all policies except Worker’s Compensation;
   - Waiver of Subrogation on all policies;

5. **Submission of Certificate of Insurance; Copy of Policy:**
The original certificate of insurance, indicating the coverage and limits stated herein, with copies of all endorsements, shall be furnished to San Jacinto College within 14 business days after receipt of a written purchase order or some other duly executed contractual document. Mail the original certificate of insurance to: San Jacinto College, Purchasing Department, 4620 Fairmont Parkway, Suite 201, Pasadena, Texas 77504.

Upon request by SJCCD, the Contractor shall provide copies of all policies required under the contract to SJCCD.