SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

September 9, 2013

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, September 9, 2013, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees:  
Dan Mims, Chair  
Larry Wilson, Vice Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Brad Hance  
Marie Flickinger  
Dr. Ruede Wheeler

Chancellor:  
Brenda Hellyer

Others Present:  
Richard Bailey  
Cindy Barbee  
Dean Barnes  
Amanda Booren  
Allen Bourque  
Sherry Boyd  
Pam Campbell  
Ann Cartwright  
Teri Crawford  
Donna Cubstead  
Sandra Curry  
Matt Davis  
Sheri Dennis  
Serita Dickey  
Randi Faust  
Sherry Gray  
Allatia Harris  
Linda Harrison  
Karen Hickman  
Sallie Kay Janes  
Barbara Jennings  
Brenda Jones  
Michael Kane  
Ruth Keenan  
Ann Kokx-Templet  
Ginger Lambert  
Eric Late  
Steve Laymon

Jocelyn Leon  
Kirk Lewis  
Larry Logsdon  
Brenda Luna  
Ken Lynn  
Cynthia Maldonado  
Pamela Maxwell  
Karen McCarley  
Jeff McGee  
Deborah McGinty  
Kevin McKisson  
Nancy McShane  
Jaynie Mitchell  
Kerry Mix  
Michael Moore  
Alondra Moran  
Hugo Moran  
Kevin Morris  
Wanda Munson  
Catherine O'Brien  
Jeff Parks  
Jeannie Peng-Armao  
Christina Potts  
Shelley Rinehart  
Kathryn Roosa  
Angelica Salas  
Shawn Silman  
Danny Snooks

Randy Snyder  
Rob Stancic  
Steve Trncak  
Susana Valdez  
Debbie Wade  
Patti Walling  
Dedra White  
Van Wigginton  
Laurel Williamson  
Joanna Zimmerman  
Craig Zimmerman
Call the Meeting to Order: Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00pm. The invocation was given by Serita Dickey, the pledge to the American flag and the pledge to the Texan flag were led by Larry Wilson.

Special Announcements, Recognitions, and Presentations: 1. Laurel Williamson introduced Sherry Gray to give update on the Association of Educational Office Personnel (AEOP).
2. Laurel Williamson recognized Sherry Gray, Sandra Curry, and Patti Walling for their appointments to Texas Educational Support Staff Association.
3. Laurel Williamson introduced Jaynie Mitchell for the Pasadena Early College High School Presentation. Dean Stephen Lopez and Jaynie Mitchell presented certificates and letters of recognition to the students from the Pasadena Early College High School who qualified for the Dean's list. Dr. Kirk Lewis, Superintendent Pasadena Independent School District, spoke about the successes of the early college high school and the district's focus on college readiness.
4. Ruth Keenan recognized Matt Davis with the North Shore Rotary for its continued support to the San Jacinto College Foundation.
5. Ken Lynn recognized the Purchasing Department for receiving the Achievement of Excellence in Procurement Award.

Student Success Presentation 1. Laurel Williamson introduced presenters for the Visual and Performing Arts Summer Camp Results. Eric Late (Central Campus), Dr. Randy Snyder (North Campus), Christina Potts and Jeff McGee (South Campus).
2. Brenda Jones recognized Student Corinne Miller and Professor Greg Smith.

Communications to the Board: 1. Julie Blacksmith thanks the board for the plant sent in memory of her husband, David Joe Blacksmith.
2. Elena Olivier thanks the board for the plant sent in memory of her mother, Edolia Rena Olivier.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: There were no requests to be heard before the Board.

Informative Reports: Dan Mims indicated they were in the board documents.
Motion 9469
2013-2014 Budget For Restricted Revenue and Expenses Relating to Grants

Motion was made by John Moon, Jr., seconded by Marie Flickinger to approve an amendment to the 2013-2014 Budget for Restricted Revenue and Expenses Relating to Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9470
Pasadena Early College High School Memorandum of Understanding

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson to approve the Pasadena Early College High School Memorandum of Understanding.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9471
2014 Board of Trustee Meeting Dates

Motion was made by Brad Hance seconded by Keith Sinor, to approve the 2014 Board of Trustee Meeting Dates.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9472
Renewal of and Second Amendment to a Lease Agreement with BP Corporation North America Inc.

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to renew the Second Amendment to a Lease Agreement with BP Corporation North America Inc.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None
Motion 9473
Interlocal Agreements between San Jacinto Community College District and The Texas Community College Cooperative Purchasing Network and an Interlocal Agreement with Education Service Center Region 19

Motion 9474
Resolution Expressing Intent to Finance Expenditures to be Incurred

Motion 9475
Nomination of Candidate For Harris County Appraisal District Board of Trustees

Motion Carried.

Yeas:  Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None

Motion Carried

Yeas:  Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None

Motion Carried

Yeas:  Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None
Motion 9476
Informational Item for Consideration of Approval Policy on Drugs and Testing for Student Athletes – First Reading

Motion 9477
2013-2014 Salary Schedules, Part-time Hourly Rates, Stipends, and Market Premiums

Motion 9478
No Cap Carryover of Vacation Pay for Eight Employees related to the Banner Revitalization Policy

Motion 9479
Revisions of 2013-2014 Operational Goals and Annual Priorities

Motion Carried

Yees: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion Carried

Yees: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion Carried

Yees: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

No votes needed.

Motion was made by Keith Sinor, seconded by Larry Wilson, to approve the 2013-2014 Salary Schedules, Part-time Hourly Rates, Stipends, and Market Premiums.

Motion was made by Dr. Ruede Wheeler, seconded by Brad Hance, to approve the No Cap Carryover of Vacation Pay for Eight Employees related to the Banner Revitalization Policy.

Motion was made by Marie Flickinger, seconded by Dr. Ruede Wheeler, to approve the Revisions of 2013-2014 Operational Goals and Annual Priorities.
**Motion 9480**  
Motion was made by Brad Hance, seconded by John Moon, Jr., to approve the **Chancellor’s Contract** Chancellor’s Contract.

**Motion Carried**

Yea:s:  Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
Nay:s:  None

**Motion 9481**  
Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the **Construction Requests** the following construction requests:

Construction Request #1 - 
Increase Architectural Fees for Scope Change on North Campus  $692,000
Library Project

Construction Request #2 - 
Crawler Boom  $170,000
Grand Total  $862,000.00

**Motion Carried.**

Yea:s:  Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler  
Nay:s:  None

**Motion 9482**  
Motion was made by Marie Flickinger, seconded by Brad Hance, to approve the **Non-Construction Requests** the following non-construction requests:

Purchase Request #1 - 
Software and Consulting Services  $1,800,000.00
Purchase Request #2 - 
Unemployment Compensation Insurance  $152,652.00
Purchase Request #3 - 
Moving Services  $150,000.00
Purchase Request #4 - 
Waste Disposal Services  $125,000.00
Purchase Request #5 - 
HESI Assessment Exams  $110,505.00
Purchase Request #6 - 
Method of Procurement and Funding for South Campus Student Center  $80,000.00
Purchase Request #7 - 
Additional Funding for Maritime Training Facility  $60,000.00

Grand Total  $2,478,157.00

**Motion Carried.**
Motion 9483

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

Consent Agenda

Approval of the Minutes for the August 5, 2013 Workshop and Board Meeting
Approval of the Budget Transfers
Approval of the Personnel Recommendations
Approval of the Affiliation Agreements
Approval of the Next Regular Meeting - October 7, 2013

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Adjourned Regular Board Meeting: 8:05 p.m.