**METHODS of PAYMENT for TUITION and FEES**

**THE COLLEGE ACCEPTS THE FOLLOWING METHODS OF PAYMENT:**

**WEB PAYMENTS**

1. Credit cards – American Express, Discover, MasterCard, or Visa
2. Debit cards – Must have a MasterCard or Visa affiliation
3. WEBCheck – Must be an individual checking or savings account
   a. Company checks may be rejected after submission to the bank due to debt blocking by the company and result in a $30 return check charge.
   b. Loan checks from credit cards or other financial institutions will be rejected after submission to the bank and result in a $30 return check charge.
   c. The College assesses a $30 processing fee for each stopped-payment or returned check. An individual who has had a check returned must then pay the College by cash, cashier’s check, money order or credit card.

**In-Person Payments at Any Campus Business Office**

1. Credit cards – American Express, Discover, MasterCard, or Visa
2. Debit cards – Must have a MasterCard or Visa affiliation
3. Debit cards – PIN Based
4. Checks
   a. Personal checks in which the student is an authorized signer on the account or if the authorized signer on the account is present may be converted to an electronic payment from the account. These are referred to as POP checks. The cashier will inquire as to whether you agree to have the check converted to an electronic payment. If you agree, the check will be returned to you upon completion of the cashiersing transaction along with an electronic agreement receipt.
   b. Personal checks in which the student is NOT an authorized signer on the account and the authorized signer is not present will be processed as a normal paper check and included with the normal deposits of the College.
   c. Company checks, cashier checks, or money orders will be processed as a normal paper check and included with the normal deposits of the College.
   d. Loan checks from credit cards or other financial institutions will be processed as a normal paper check and included with the normal deposits of the College.
   e. The College assesses a $30 processing fee for each stopped-payment or returned check. An individual who has had a check returned must then pay the College by cash, cashier’s check, money order, or credit card.

5. Cash – Legal currency of the United States

6. Third Party Payment – Payments made by third party vendors via letters, purchase orders, or invoices must be presented in person to any campus business office, each semester, in order for your account to be updated. Students are liable for any unpaid Party charges. Students are liable for any unpaid balances.

7. Exemptions/Scholarships – Documentation must be submitted in person to any campus business office, each semester, in order for your account to be updated. Students are liable for any unpaid balances.

**CREDIT CARD ACCOUNT VERIFICATION – AUTHORIZATION**

An individual who uses a credit card to pay tuition or fees authorizes the College to communicate with the credit card issuer and/or financial institution for the limited purpose of verifying information related to use of the credit card at the College, such as verification of account number, verification of a transaction, or verification of a student’s signature.

San Jacinto College will not be responsible for multiple holds being placed on your credit card or debit card by your bank or the card issuer.

**DELIQUENT ACCOUNTS**

Currently enrolled students who are delinquent in repaying a loan, are responsible for a returned check, or have failed to pay appropriately and on time any other debts to San Jacinto College (including library and traffic fines) will receive warning notices informing them that they must pay their debts by a certain date or be withdrawn from all classes. If they do not pay by the designated date, the College may withdraw them from all classes, and they may not be re-enrolled during that term.

Students must pay all debts—including tuition, fees, fines, returned check penalties, College generated loans, and restitution for loss of or damage to college property before they may re-enroll, receive a diploma, or have a request for an official transcript honored.

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**TUITION AND FEE SCHEDULE**

Subject to change by the Texas State Legislature and the San Jacinto Community College District Board of Trustees

You may pay online at www.sanjac.edu by credit or debit card, Installment Payment Plan (IPP), or by e-check. You can also apply for financial aid online.

Campus business offices are open from 8 a.m.–7 p.m., Monday–Thursday and from 8 a.m.–4:30 p.m., Friday.

Repeat Course Fee for Third Repeat (In-district and out-of-district tuition)

San Jacinto College will charge a higher tuition rate to Texas resident students registering for a course for the third or subsequent time. This charge will apply to any course that the student has already attempted twice and appears on their transcript. Upon the third or subsequent enrollment, an additional tuition of $50 per credit hour will be charged. This additional tuition charge will be assessed for students registered under the Texas resident tuition rates (Resident In-district and Resident tuition).

**Resident Tuition and Fees**

Tuition is $63 per credit hour plus a one-time per semester $135 general service fee. The general service fee is non-refundable unless you completely withdraw from the College.

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Subtotal</th>
<th>Credit Hrs.</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$196</td>
<td>11</td>
<td>$828</td>
</tr>
<tr>
<td>2</td>
<td>$261</td>
<td>12</td>
<td>$891</td>
</tr>
<tr>
<td>3</td>
<td>$324</td>
<td>13</td>
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</tr>
<tr>
<td>5</td>
<td>$430</td>
<td>14</td>
<td>$1,017</td>
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<tr>
<td>6</td>
<td>$513</td>
<td>15</td>
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<tr>
<td>7</td>
<td>$576</td>
<td>16</td>
<td>$1,143</td>
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<tr>
<td>8</td>
<td>$639</td>
<td>17</td>
<td>$1,206</td>
</tr>
<tr>
<td>9</td>
<td>$702</td>
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<td>10</td>
<td>$765</td>
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</tr>
<tr>
<td>20</td>
<td>$1,395</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

In addition to the tuition and fees above, other fees will be charged for applicable courses.

**Out-of-State and Other Non-Resident Tuition and Fees**

Tuition is $113 per credit hour plus a one-time per semester $135 general service fee. The general service fee is non-refundable unless you completely withdraw from the College.

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Subtotal</th>
<th>Credit Hrs.</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
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<td>11</td>
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<td>2</td>
<td>$361</td>
<td>12</td>
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<td>$474</td>
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<tr>
<td>7</td>
<td>$926</td>
<td>17</td>
<td>$2,056</td>
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<tr>
<td>8</td>
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<tr>
<td>10</td>
<td>$1,265</td>
<td>20</td>
<td>$2,395</td>
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</table>

In addition to the tuition and fees above, other fees will be charged for applicable classes.

**Estimated Resident Student Expenses**

<table>
<thead>
<tr>
<th></th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$1,143</td>
</tr>
<tr>
<td>Lab Fee (based on two courses @ $15 per course)</td>
<td>$30</td>
</tr>
<tr>
<td>Books (based on five courses @ $150 per course)</td>
<td>$750</td>
</tr>
<tr>
<td>Total Per Semester</td>
<td>$1,923</td>
</tr>
</tbody>
</table>

**Estimated Resident In-District Tuition and Fees**

Tuition is $38 per credit hour plus a one-time per semester $135 general service fee. The general service fee is non-refundable unless you completely withdraw from the College.

<table>
<thead>
<tr>
<th>Credit Hrs.</th>
<th>Subtotal</th>
<th>Credit Hrs.</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
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<td>$553</td>
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<td>2</td>
<td>$211</td>
<td>12</td>
<td>$591</td>
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<tr>
<td>3</td>
<td>$249</td>
<td>13</td>
<td>$629</td>
</tr>
<tr>
<td>4</td>
<td>$297</td>
<td>14</td>
<td>$667</td>
</tr>
<tr>
<td>5</td>
<td>$325</td>
<td>15</td>
<td>$705</td>
</tr>
<tr>
<td>6</td>
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<td>16</td>
<td>$743</td>
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<tr>
<td>7</td>
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<tr>
<td>8</td>
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<tr>
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<td>$477</td>
<td>19</td>
<td>$857</td>
</tr>
<tr>
<td>10</td>
<td>$515</td>
<td>20</td>
<td>$895</td>
</tr>
</tbody>
</table>

In addition to the tuition and fees above, other fees will be charged for applicable classes.

**Estimated Resident In-District Student Expenses**

<table>
<thead>
<tr>
<th></th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$743</td>
</tr>
<tr>
<td>Lab Fee (based on two courses @ $15 per course)</td>
<td>$30</td>
</tr>
<tr>
<td>Books (based on five courses @ $150 per course)</td>
<td>$750</td>
</tr>
<tr>
<td>Total Per Semester</td>
<td>$1,523</td>
</tr>
</tbody>
</table>

**Residence in Following Areas:**

- All residents of Texas living within the boundaries of the Pasadena, Deer Park, La Porte, Galena Park, Channelview or Sheldon Independent School Districts will be charged resident in-district tuition.

**Additional Expenses**

Students must purchase their own textbooks, workbooks and supplies such as paper, pencils, and computer disks. In addition, some courses require the purchase of special supplies.

Residence status is determined by the rules and regulations of the Texas Higher Education Coordinating Board. See page 3 in the schedule for required documents.

Students are liable for all collection agency and/or attorney fees and all other costs necessary to collect payment for the debt (see the section titled Delinquent Accounts in the San Jacinto Community College District catalog online at www.sanjac.edu/catalog).

**NOTE:** Students are encouraged to complete any class changes before the first day of class. All classes dropped during the scheduled class change period will be assessed 30 percent of the tuition and fees in accordance with published Texas Higher Education Coordinating Board guidelines, even if they are replacing the course with another and may appear on the transcript as withdrawn.

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Fall 2011

Due to budget cuts at the state level, a printed class schedule will no longer be available on campus after Fall 2011. For the most up-to-date course information, please visit www.sanjac.edu/schedule.
### Fees Per Term

1. **General Service Fee (GSF)** - A fee of $33 is charged each Fall, Spring, or Summer term. This fee is nonrefundable unless the student withdraws from all courses.

2. **Schedule Change Fees** - Schedule changes made prior to the first day of class do not incur a fee. Any changes on or after the first day of class for the first class day of the term are subject to a $30 college refund policy which allows a maximum refund of 70 percent of tuition charges once the term session has begun. Class changes are considered processed at the time of data entry. The student is considered liable for the appropriate charges.

3. **Lab Fees** - A lab fee chart appears later in this section. Lab fees are subject to change.

4. **Parking Permit (DUP)** — Each student will be entitled to one parking permit by submitting a completed parking application at the time of registration. Additional parking permits may be obtained from the business office for $1 each. Lost or stolen permits must be replaced at a cost of $1. A parking permit must be displayed on each applicable parked vehicle at all times.

5. **National Student Service Fee (NSSF)** — $10 is assessed to all students holding F-1 visas. Each visa will enroll at a term.

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### Course and/or Other Incidental Fees

**Required for specific courses**

- **Aeronautical Conditioning Technology (ECA)**
  1. [EMAT 1356] $10

**Art (GRA)**

1. [ARTS 2512] $100

**Distance Learning Fees (EDL, EDIL,EDEL)**

- Online Courses (EDIL)
  1. [$30]

- Virtual On-Campus (EDL)
  1. [EDIL 2360] $1.50

- ITV On-Campus Use Only
  1. [EDIL 2365] $1.50

**Emergency Medical Technology (EMT)**

1. [EMSR 1260] $60

2. [EMSR 2468] $135

3. Cardiac Tec (North and Central)

4. [EMSR 1355] $17

5. [EMSR 2360] $1.50

6. [EMSR 2444] $2.50

**Flight Instruction (CEF, EFT)**

- Incidental Fees
  1. [FIRS 1350(F)F] $100

2. [FIRS 1359(F)] $500

3. [FIRS 1310] $35

4. [FIRS 2431] $50

5. [FIRS 2432] $50

6. [FIRS 2433] $50

7. [FIRS 2434] $50

8. [FIRS 2435] $50

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### Lab Fees

**Agriculture (AGR)**

1. [AGRI 1405] $20

2. [AGRI 1406] $20

3. [AGRI 1407] $20

4. [AGRI 2403] $20

**Air Conditioning Technology (AIR)**

1. [HART 1401] $20

2. [HART 1402] $20

3. [HART 1403] $20

4. [HART 2401] $20

**Chemistry (CHM)**

1. [CHM 1409] $20

2. [CHM 1410] $20

3. [CHM 1412] $20

4. [CHM 1413] $20

**Child Development/Early Childhood Education (ECE)**

1. [COM 1212] $20

2. [COM 1213] $20

3. [COM 2499] $20

**Computer Science (CSC)**

1. [CSC 1271] $20

2. [CSC 1272] $20

3. [CSC 1302] $20

4. [CSC 1303] $20

5. [CSC 1304] $20

6. [CSC 1305] $20

**Communications (COM)**

1. [COM 1119] $20

2. [COM 1120] $20

3. [COM 2499] $20

4. [COM 2499] $20

5. [COM 2499] $20

6. [COM 2499] $20

7. [COM 2499] $20

8. [COM 2499] $20

9. [COM 2499] $20

10. [COM 2499] $20

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### Lab and Other Fees

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Due to budget cuts at the state level, a printed class schedule will no longer be available on campus after Fall 2011. For the most up-to-date course information, please visit www.sanjac.edu/schedule. Fall 2011