

**Print & Mail Center**  
**Miscellaneous Information**

**Hours of Operation:**

<b>Central</b>	<b>Mon - Fri</b>	<b>8:00 – 12:00</b>	<b>1:00 – 5:00</b>
<b>North</b>	<b>Mon - Thur</b>	<b>8:30 – 1:00</b>	<b>2:45 – 6:30</b>
<b>North</b>	<b>Fri</b>	<b>8:00 - 12:00</b>	
<b>South</b>	<b>Mon - Thurs</b>	<b>9:00 - 1:00</b>	<b>2:00 – 6:00</b>
	<b>Fri</b>	<b>8:00 - 1:00</b>	<b>2:00 – 5:00</b>

**Location:**

<b>Central</b>	<b>Student Center Room 106</b>
<b>North</b>	<b>Burleson Bldg Room 142</b>
<b>South</b>	<b>Student Center Room 104</b>

**Extension:**

<b>Central</b>	<b>X1235</b>
<b>North</b>	<b>X7162</b>
<b>South</b>	<b>X3465</b>

**Email Address:**

	<u><b>In Outlook</b></u>	<u><b>Outside Outlook</b></u>
Central	DL – Central Print Mail Center	<a href="mailto:CentralPrintMailCenter@sjcd.edu">CentralPrintMailCenter@sjcd.edu</a>
North	DL – North Print Mail Center	<a href="mailto:NorthPrintMailCenter@sjcd.edu">NorthPrintMailCenter@sjcd.edu</a>
South	DL – South Print Mail Center	<a href="mailto:SouthPrintMailCenter@sjcd.edu">SouthPrintMailCenter@sjcd.edu</a>

**Personnel:**

<b>Central</b>	<b>Bryan DeLeon</b>
<b>North</b>	<b>Becky Martinez</b>
<b>South</b>	<b>Kathy Burnett</b>