

**TO THE STUDENT:**

To be able to allow anyone, *other than yourself*, access to any of your records, we require you to give us written permission to do so. We must receive this form before anyone can pick up any documentation, including your I-20, from San Jacinto Community College District on your behalf.

**Please fill out the following information to allow us to release your records:**

**I give permission to allow the following person access to my student records during my application process:**

Last Name (Family)	First	Middle
Social Security #	U.S. Phone Number	

By signing this document, it is understood that you are giving us permission to allow the above stated person access to your student records on your behalf.

Please understand that this Information Release Form is **only valid until** you, the student, present yourself for the first time to the International Counselor, at which point this document is null and void.

Print Family Name (surname)	Print First (given) Name
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Date of birth (month/day/year)

Signature of Student

**PLEASE MAIL ALL FORMS TO THE CAMPUS YOU PLAN ON ATTENDING:**

Office of Enrollment Services  
 International Student Applicant  
 San Jacinto College **South**  
 13735 Beamer Road  
 Houston, TX 77089

Office of Enrollment Services  
 International Student Applicant  
 San Jacinto College **Central**  
 8060 Spencer Highway  
 Pasadena, TX 77505

Office of Enrollment Services  
 International Student Applicant  
 San Jacinto College **North**  
 5800 Uvalde Road  
 Houston, TX 77049

Phone: 281-998-6150 ext. 3762  
 Fax: 281-669-4717

Phone: 281-998-6150 ext. 1044  
 Fax: 281-478-3611

Phone: 281-998-6150 ext.2329  
 Fax: 281-459-7125

**Website:** [www.sanjac.edu](http://www.sanjac.edu)