

# *Initial I-20* *Application Checklist*

## Admissions Requirements:

### APPLICATION

Complete a San Jacinto College District online application at [www.sanjac.edu](http://www.sanjac.edu).

**To receive your Login ID # provide your Date of Birth and Full Name to the Enrollment Services Office at the campus you will attend.**

*Login ID #:* \_\_\_\_\_ *Pin #:* \_\_\_\_\_  
(Pin is your date of birth MMDDYY)

### OFFICIAL TRANSCRIPTS

Submit the Official Transcript(s) from all U.S. institutions attended **AND** all foreign transcript/credentials. (At the High school level and/or University level)

### FOREIGN TRANSCRIPT/CREDENTIAL EVALUATION

Submit a Foreign transcripts/credentials Evaluation. You may use any of the Accepted Evaluation Companies from the list included in this packet. You will have to visit these companies' websites for their application and fee information.

### ENGLISH LANGUAGE PROFICIENCY

Submit an English Language Proficiency Score.

Acceptable tests are: TOEFL, IELTS, COMPASS ESL, MELAB.

- A student may be admitted in the **ESOL Program** with a minimum score of:

TOEFL	330 (Paper-Based Test) 16 (Internet-Based Test)
Compass ESL	35 (Reading); 36 (Grammar/Writing); 42 (Listening)
IELTS	Band 3 range
MELAB	52 percent on each of the three sections (Essay, Grammar and Listening)

- A student may be admitted to an **Academic Program** with a minimum score of:

TOEFL	525 (Paper-Based test) 70 (Internet-Based Test)
IELTS	Band 6 range
MELAB	72 percent on each of the three sections (Essay, Grammar, and Listening)

- **If outside of the U.S.**, submit an Official TOEFL score.  
**Our TOEFL I.D. for:**  
**South Campus is 6730; North Campus is 6729; Central Campus is 6694**
- **If inside the U.S.**, students may take the **COMPASS ESL** exam at San Jacinto Community College District. A minimum score of 92 on the Reading & Listening sections & a 94 on the Grammar/Writing section will allow a student to be admitted into the academic program with additional placement testing. A minimum score of 35 in at least one section will allow the student to be admitted into the ESOL program.

**OR**

**EXEMPTIONS:**

- Two years attendance and graduation from U.S. High School
- Successful completion of college level English from an accredited U.S. college or university
- The following countries are exempt from proofing English Language Proficiency Requirements: *Australia, The Bahamas, Belize, Bermuda, Botswana, Cameroon, Cayman Islands, English speaking Canadian provinces, The Fiji Islands, Gambia, Ghana, Guyana, Jamaica, Kenya, Liberia, Malta, Nauru, Nigeria, New Zealand, Sierra Leone, Solomon Islands, South Africa, Sri Lanka, Tanzania, Tobago Trinidad, United Kingdom, The Virgin Islands, the West Indies, Zambia, and Zimbabwe.*

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**FINANCIAL DOCUMENTATION**

The amount that is required as Financial Support for one year is **\$17,360 US Dollars**. If you are married or have children and would like them to travel to the US with you as dependents, additional financial support is required:

For spouse: \$5,000                      Each child: \$2,500

To show proof of this Financial Support it is required to provide us **one** of the following:

1. *If your sponsor(s) is/are U.S. Citizens or Permanent Residents*
  - **Form I-134** Affidavit of Support
  - Three (3) months of Bank Statements on official Bank letterhead from sponsor(s) no older than 6 months.
  - A letter from Employer, stating annual income

**OR**

2. *For all other sponsors:*
  - **Notarized Letter of Financial Backing form**
  - Three (3) months of Bank Statements on official Bank letterhead from sponsor(s) no older than 6 months.
  - A letter from Employer, stating annual income

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**APPLICATION FOR AN I-20**

Submit the Application for an I-20 Form that is included in this packet.

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**INFORMATION RELEASE FORM**

Submit the Information Release Form that is included in this package. This form is required **only** when someone other than the student will be picking up any school documentation (such as the I-20) on behalf of the student, or when we mail the documentation to someone other than the student.

**SEVIS FEE (I-901 RECEIPT)**

As soon as you receive your I-20, you must visit the website [www.fmjfee.com](http://www.fmjfee.com) to pay your SEVIS fee. This fee is currently \$200. Do not forget to PRINT THE RECEIPT for your records. You will need to bring this receipt to the United States Embassy (or Consulate) when applying for the F1 Visa.

**An I-20 will be prepared by the International Student Services Counselors and mailed to you within 2 (two) weeks when ALL the required documents have been submitted, received, and processed by Enrollment Services.**

**PLEASE MAIL ALL FORMS TO THE CAMPUS YOU PLAN ON ATTENDING:**

Office of Enrollment Services  
International Student Applicant  
**San Jacinto College South**  
13735 Beamer Road  
Houston, TX 77089  
*Phone: 281-998-6150 ext. 3762*  
*Fax: 281-669-4717*

Office of Enrollment Services  
International Student Applicant  
**San Jacinto College Central**  
8060 Spencer Highway  
Pasadena, TX 77505  
*Phone: 281-998-6150 ext. 1044*  
*Fax: 281-478-3611*

Office of Enrollment Services  
International Student Applicant  
**San Jacinto College North**  
5800 Uvalde Road  
Houston, TX 77049  
*Phone: 281-998-6150 ext. 2329*  
*Fax: 281-459-7125*

**Website:** [www.sanjac.edu](http://www.sanjac.edu)