Achieving Your Leadership Potential

Learning Objectives

- Identify a strength and a growth area that have the greatest impact on your job responsibilities.
- Assess development opportunities and choose those with the highest payoff.
- Identify and overcome barriers to acquiring and applying your new learning.
- Analyze and select methods for measuring skill acquisition, application, and ongoing results.
- Prepare a development plan.
- Prepare to conduct a meeting with your manager to discuss and agree on your plan as well as obtain needed support.

Course Description

Many leaders are driven to change, learn, and grow; however, they feel that they lack either the time or support they need to reach their full potential. This course shows leaders how to design, using a three-phase process, a meaningful development plan with their manager that will allow them to achieve their development goals while fulfilling their critical job responsibilities. Leaders will walk away with a development plan that not only identifies high-payoff goals, possible barriers, and measurements for success, but most importantly, has the vested interest and support of their manager, peers, and others.

Leadership Development Process

High-Payoff Development

Resources (for learner)

- Development Activities
- Strengths and Growth Areas Worksheet
- Development Action Forms
- Development Action Form Instructions
- Learning Methods
- Ways to Measure Development
- Leadership Competencies
- Sample Development Plans
- Agenda for Meeting with Manager

Resources (for managers of learners)

- Management Support Tool
- Tips for Giving Feedback

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