Financial Aid Suspension
First Time on Financial Aid Suspension

Student’s Name ____________________________________________ ID# ____________________________

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If you have lost your eligibility due to lack of Satisfactory Academic Progress, you may appeal for reinstatement of federal/state funding. Satisfactory Academic Progress is defined as making at least a 2.00 GPA, passing 75% of hours attempted and attempting less than 90 hours. You are also allowed to submit another appeal if you previously appealed your first time suspension and were denied. To appeal, you must complete all of the following steps.

1. Type your response on a separate sheet of paper (include your name, student ID, and signature.) Please include an answer for each question listed below as a separate paragraph and number each paragraph. Only answer the questions that apply to you.
2. Include documentation that you believe will support your situation.
3. Visit the Educational Planning and Counseling Center to obtain a degree plan/My San Jac GPS worksheet and an educational (academic) plan/My San Jac GPS planner. (You will need to bring your typed response and the supporting documentation with you when you meet with the planner.)
4. Attach both the degree/worksheet and educational (academic) plans/planner from the Educational Planning and Counseling Center.
5. Attach a letter of acceptance if you are pursuing a degree in a medical program.
6. Obtain and attach current semester grades if requested.
7. Submit all items in person to the campus Financial Aid Office.

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NOTES:

• Please be prepared to pay for your registration expenses (tuition, fees, books and supplies) since your appeal might not be reviewed prior to the payment deadline.
• You may be required to take a reduced course load.
• You will be notified via e-mail of the decision. If approved, your SOS account will be updated.
• Deadlines (last day) to submit your appeal are:

Select the term that you are appealing:  ____Fall 2014   ____Spring 2015   ____Summer 2015

Select the reason(s) for Appealing:     ____SJC GPA is less than 2.00.
    ____Pass Rate (including hours attempted at other schools) is less than 75%.
    ____Hours attempted are over 90 hours (including hours attempted at other schools.)

Provide your major at San Jacinto College: __________________________________________________.
(Please be sure that this major matches your academic records with the Enrollment Services Office)

Question 1:   Please explain what prevented you from maintaining a cumulative 2.0 and/or passing 75% of your classes.  Be specific in your explanation since incomplete information will cause a denial of your request.

Question 2:  Please explain in a separate paragraph the specific steps that you will and/or have taken to improve your grade point average or the completion of your courses. This statement should be detailed and demonstrate your commitment to completing your degree at SJC.

Question 3:  If you are appealing because you have more than 90 hours on all of your combined academic transcripts and have not completed your degree, please explain your academic history and why you have not completed your degree within this time frame.

Question 4:  If you are appealing because you have more than 90 hours and have earned a certificate, and/or associate degree, and/or a bachelor degree, please explain in detail why you are trying to get another degree under financial aid.  Also, explain why you have transferred from the other postsecondary schools.

I am aware of my current academic status and understand the standards that are required to be achieved in order to maintain financial aid funding.

Student’s signature (Required): ____________________________________________ Date: _____________

Appointment Date*: ____________________________________

Appointment Time*: ____________________________________

*To cancel or reschedule, please contact 281.998.6150. Allow 24 hours for cancellation or rescheduling. Rescheduling or cancelling your appointment may cause a delay in your appeal processing. If you arrive more than 15 minutes late, your appointment must be rescheduled. Appointments are based on a first come, first serve basis.