STATE MANDATED RISK MANAGEMENT TRAINING
SAN JACINTO COLLEGE
Clay Warren

You personally cannot change everything in one night even though one night can change everything

Clay was a vivacious young man who loved life, his family, Texas Tech University, and his fraternity.

Tragically his life was cut short by poor risk management and decisions on September 21, 2002.
Clay’s Bill/House Bill 2639

- Sec. 51. 9361: Registered Student Organization (RSO) Members and Advisors are required to attend at least one annual Risk Management Training program.

- Officers are required to report information gathered to the entire organization’s membership after the event.

*House Bill 2639 went into effect September 1, 2007.*
“The goal is to make sure that everyone on campus knows there are some guidelines to follow before planning activities, such as parties and trips, and—just as important— to discourage hazing, boozing and other illegal activities.”
After today’s **State Mandated Risk Management Training**, you should:

- Understand the purpose of the training, specifically the state law component.
- Have a better understanding of risks associated with the topic areas.
- Recognize potential risks within your organizations.
- Identify campus and community resources to address risks associated with the topic areas.
- Obtain tools to train your organizations about potential risks and develop a risk management plan that is effective for your organization.
MANDATORY TOPICS:

- Alcohol
- Drugs
- Hazing
- Sexual Abuse/Harassment
- Fire and Other Safety Issues
- Behavior at Organization Sponsored Events
- Travel
GENERAL REMINDERS:

- **Attendance**: your attendance from start to finish today is required for compliance.

- **Cell Phones**: please set your phones onto silent to avoid disrupting presentations.

- **Take Notes**: notes will help your report this information back to your organization.
ALCOHOL AND DRUGS
WHAT’S THE BIG DEAL??

Over 1,400 students ages 19-24 die from alcohol related injuries.

More than 70,000 students ages 18-24 are victims of a sexual assault or date rape in which involved alcohol.

About 25% of college students report academic consequences of their drinking including missing class, falling behind, and doing poorly on exams.

More than 150,000 students develop an alcohol-related health problem and between 1.2 and 1.5 % of students indicate they tried to commit suicide within the past year due to drinking and/or drugs.

2.1 million students between the ages of 18-24 drove under the influence of alcohol last year.
High Risk Drinking

High-risk college student drinking includes the following:

- Underage Drinking
- Drinking and driving
  - Including other activities where the use of alcohol is dangerous
- Drinking when health conditions and/or medications make the use of alcohol dangerous
- Binge Drinking
  - Men = 5 drinks in a row
  - Women = 4 drinks in a row
What is a **Standard Drink**?

- **12 fl oz of regular beer** = 8–9 fl oz of malt liquor (shown in a 12 oz glass) = **5 fl oz of table wine** = 1.5 fl oz shot of 80-proof spirits ("hard liquor"—whiskey, gin, rum, vodka, tequila, etc.)

The percent of "pure" alcohol, expressed here as alcohol by volume (alc/vol), varies by beverage.
Providing Alcohol to Minors

- Providing alcohol to a minor is a Class A misdemeanor.
  - Punishable by a fine up to $4,000, confinement in jail for up to a year, or both. Plus six months driver’s license suspension.

- Providing alcohol to a minor at a gathering that involves binge drinking and/or coerced drinking will also result in community service and enrollment in an alcohol awareness program.

- Students entering education, law, criminal justice, among other fields will prevent potential employment opportunities due to the record.
**DWI OFFENSES**

- **Driving Under the Influence – Minors:** it is illegal for a minor to operate a motor vehicle in a public place while having any detectable amount of alcohol in the minor's system. Driving under the influence is a Class C misdemeanor, punishable by a fine up to $500, an alcohol awareness course, community service, and driver's license suspension.

- **Driving While Intoxicated:** a person commits an offense if the person is intoxicated while operating a motor vehicle in a public place. DWI is a Class B misdemeanor, with a minimum term of confinement of 72 hours.

- **Driving While Intoxicated with an Open Container:** Section 49.04 of the Texas Penal Code also states that driving while intoxicated while the driver had an open container of alcohol in the person's immediate possession is a Class B misdemeanor, with a minimum term of confinement of six days.
NEW TEXAS LAW
EFFECTIVE SEPTEMBER 1, 2011

The Texas Legislature passed a new law that enables a person under 21 to **not** be charged by the police for possessing and/or consuming alcohol if the person calls 911 in the case of someone having alcohol poisoning.

This limited immunity applies only to the **first person to call for medical assistance and requires the caller to remain at the scene until medical assistance arrives and cooperates with EMS and law enforcement officers.**
Handbook – “The substance abuse policy at San Jacinto College prohibits possession, use, sale or distribution of any quantity, whether usable or not, of any drug, alcoholic beverage, narcotic or controlled substance as defined in the Texas Controlled Substance Act.” Pg. 8.

“Students, regardless of age, determined to be in violation of College regulations pertaining to controlled substances, including alcohol, are subject to severe disciplinary penalties, including permanent suspension from the College. When such violations also constitute violations of public law, charges will be filed by the College for prosecution by the appropriate law enforcement agency.” Pg. 8
NEW TRENDS ON DRUGS

- More people ages 12 and older are trying pain relievers (without prescription) than any other drug.

- First time marijuana users are going down from 3 million in 2000 to 2 million in 2006.

- Increase in first time users for prescription-type stimulants and ecstasy.

- More people are entering rehab with addictions of marijuana, methamphetamine, and other opiates.

Center for Substance Abuse Research
SIGNS OF A PROBLEM

- Failure to fulfill class work, miss work, late for class
- Sudden changes in attitude or behavior
- Use of drug culture jargon
- Secretive behavior, paranoia
- Poor hygiene
- Financial problems
- Changes in weight
- Dilated pupils
- Slurred speech
- Trouble making eye contact
- Vomiting
- Unconsciousness
HAZING
WHAT IS HAZING?

Prohibited acts for the purpose of initiation, admission into, affiliation with, or as a condition of continued membership in a group or organization or as part of any activity of a recognized student organizations or student group includes any act that inflicts or intends to inflict physical or mental harm or discomfort or which may demean, disgrace, or degrade any person, regardless of location, intent, or consent of participant(s). Although hazing is related to a person’s initiation or admission into, or affiliation with, any student group or organization, a hazing charge may be upheld even without direct proof that a person’s initiation or continued membership is contingent upon participation in the activity. In addition to violating this code of conduct, hazing also is a violation of Texas law (Texas Education Code 27.151 and 51.936).
WHAT IS HAZING?

Hazing includes, but is not limited to:

- Striking a student, abandoning a student in an unfamiliar location, blindfolding a student or tying a student’s hands, or planning hazing activities to be performed by others.
- Forced consumption of any food, alcohol, drugs, or any other substance.
- Forced physical activity, such as calisthenics.
- Deprivation of food or sleep.
- Any activity that is intended to subject the individual to embarrassment or humiliation.

San Jacinto College Policy on Pg. 16
Reporting hazing is the law:

According to law, a person can commit a hazing offense not only by engaging in a hazing activity but also by soliciting, directing, encouraging, aiding, or attempting to aid another in hazing; by intentionally, knowingly, or recklessly allowing hazing to occur; or by failing to report in writing to the Office of Student Life firsthand knowledge that a hazing incident is planned or has occurred. The fact that a person consented to or acquiesced in a hazing activity is not a defense to prosecution for hazing under the law. The penalty for failure to report hazing activities is a fine not to exceed $2,000, up to 180 days in jail, or both.
COMMON BARRIERS TO CHANGE

In order to make meaningful change, it is important to identify the key barriers to change and work on dismantling these. Common barriers to eliminating hazing include:

- Denial of the problem
- Dismissing hazing as harmless
- Silence
- Fear
- Insufficient support for victims of hazing
- Cultural norms that promote hazing as acceptable behavior

Information adapted from www.stophazing.org
TRANSFORMING OUR PRACTICES

- Don’t divide your membership into categories
- Review planned activities with a trusted advisor
- Tell people outside your group what you will be doing and where
- Have retreats & activities that don’t divide or poke fun

Set Expectations

- Be Concise and Clear
- Develop Firm Vision for Group or Task
- Gain Cooperation or Understanding
- Address Hot Topics with a Structured Process
SEXUAL HARASSMENT & ASSAULT
TERMS & DEFINITIONS

Endangerment and Unwelcome Physical Contact.

- Conduct that threatens or endangers the health or safety of any person on College property or at College sponsored and supervised functions, including physical abuse or assault, fighting, threats to use force, and acts of intimidation or harassment.
- Action(s) that endanger the health, safety, or well-being of another person or group.
- Action(s) that is likely to endanger one’s own health or safety.
- Interference with the freedom of another person to move about in a lawful manner or to participate in the activities of the College.
- Physical contact with another when the actor knows or reasonably should know that the other person will regard the contact as offensive or provocative.

San Jacinto College Code of Conduct Pg. 15
TERMS & DEFINITIONS

Stalking:
A person commits an offense if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct, including following the other person, that:

- The actor knows or responsibly believes the other person will regard as threatening:
  - bodily injury or death of the other person
  - bodily injury or death for a member of the other person’s family or household
  - that an offense will be committed against the other person’s property.
TERMS & DEFINITIONS

Harassment:
A person commits an offense if, with intent to harass, annoy, alarm, abuse, torment, or embarrass another, he/she:

- Initiates communication by telephone, in writing, or by electronic communication and in the course of the communication makes a comment, request, suggestion, or proposal that is obscene;
- Threatens, by telephone, in writing, or by electronic communication in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of his family or household, or his property;
- Conveys, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury.
Sexual Harassment:
Sexual Harassment includes, but is not limited to, unwelcome sexual advances, unwelcome requests for sexual favors, unwelcome verbal comments of a sexual nature, and unwelcome physical contact or touching of a sexual nature. Sexual harassment is wrongful regardless of whether the parties are of the same sex or of the opposite sex. Sexual harassment occurs when:

- Submission to such conduct is explicitly or implicitly made a term or condition of employment, instruction, or participation in other college activities;
- Submission to or rejection of such conduct is used as a basis for personnel or academic decisions that affect the individual who has been subjected to sexual advances; and/or
- Such conduct has the effect of interfering with the individual’s work on academic performance or creating an intimidating, hostile, or offensive work or learning environment.
WHY IT OCCURS

Sexual Assault:

- Occurs most commonly among women in late adolescence and early adulthood
- Can occur to both men and women
- Is about power, control. Usually not sex
- May involve the use of alcohol
- Focus on their own wants and needs, disregarding and disrespecting the wants and needs of their victims.
- Only 6% reported to police
Why It Occurs cont.

**Stalking:**
- Usually occurs by known person.
- Usually by current or former partner.
- Threats should be taken seriously.
- 4 out of 5 stalking victims are women.
- Unwanted phone calls, texts, emails, spying.

**Bullying**
- Domination, manipulation, humiliation.
- Seen as the best way to relate to others.
- Often display high aggression, high impulsivity, a low level of empathy, low self esteem and a limited ability to work cooperatively with others.
- Can occur in person, electronically (Internet).

*San Jacinto College Policy on Pg. 15*
WHAT TO DO?

- Let person know you believe them
- Develop paper trail
- Network of support
- Report to the Police, protects victim
- Seek professional counseling
- Launch campus resources/ advocates (Dean of Student Development, Coordinator of Student Life, Counseling)- no contact order
- Protective/ Restraining Order
FIREARMS, WEAPONS & GENERAL SAFETY
IN THE EVENT OF A FIRE

- Always have a plan.
- Fire alarm means evacuate building.
- Help others if necessary.
- Have a meeting place.
- Call in the exact location of the fire.
- x5555 from any campus phone
- 281.476.9128 from an off campus phone
- Sign up for SJC ALERT ME in your SOS account.
WEAPONS

Possessing, using or storing firearms, weapons, ammunition, fireworks, dangerous chemicals, incendiary devices or explosives on College – controlled property or at College events or programs, except as may be authorized by College administration or by federal, state or local law or regulations. Prohibited weapons include but are not limited to, firearms, pellet guns, sling shots, martial arts devices, switchblades or other types of knives, and clubs.

San Jacinto College Policy on Pg. 16
BOMB THREAT

You receive a telephoned bomb threat, you should do the following:
- Get as much information from the caller as possible.

Try to ask the following questions:
- When is the bomb going to explode?
- Where is it right now?
- What does it look like?
- What kind of bomb is it?
- What will cause it to explode?
- Did you place the bomb?
- Why?
- What is your address?
- What is your name?

Keep the caller on the line and record everything that is said. Notify the police when able.
GENERAL HEALTH SAFETY

- Be Cautious of Your Health and Others
- Wash Hands
- Potlucks: Have Cards that Note What is in Food (Allergies), Be Aware You are Taking Own Risk if Food Made at Home
TRAVEL
TRAVEL FORMS ONLINE

Student Life - South
Get Involved!
Club and Advisor Lists.pdf
The Office of Student Life is located in the J.D. Bruce Student Center, room 511.110, 281-924-4633.
Regular Hours:
Monday - Friday 8 - 5 pm
Summer Hours:
Monday 7:30 - 5 pm, Friday 8 - 12 pm
Check out our Facebook page at:
http://www.facebook.com/pages/San-Jacinto-College-Student-Life-South-Campus/97482774815
“LIKE” the Student Life page and be kept up to date on all we have to offer.
Tell your friends to “LIKE” us on Facebook.
Important Paperwork:
Emergency Contact Form
Travel Form
Activity Registration Form
Fundraising Guidelines - South
How to Start a New Club
Organization Bylaws.docx
Community Service Form.pdf
Excerpts from the Club Manual
Role of Student Life
General Policies
Student Organization Recognition
Advisors as a Valuable Resource
Fundraising Guidelines
Budget and Financial Management
Travel Guidelines
Check out our Facebook page at:
http://www.facebook.com/SanJacCentralStudentLife
“LIKE” the Student Life page and be kept up to date on all the fun we have to offer.
Tell your friends to “LIKE” us on Facebook.

Student Life - Central
Get Involved!
Visit the Office of Student Life
Student Center Room 100
amanda.rose@sjcd.edu
Hours M-F 8am - 5pm
Important Paperwork:
Emergency Contact Form
Travel Form
Activity Registration Form
How to Start a New Club
Model Constitution.docx
Community Service Form.pdf
Excerpts from the Club Manual
Role of Student Life
General Policies
Student Organization Recognition
Advisors as a Valuable Resource
Fundraising Guidelines
Budget and Financial Management
Travel Guidelines
Check out our Facebook page at:
http://www.facebook.com/SanJacCentralStudentLife
“LIKE” the Student Life page and be kept up to date on all the fun we have to offer.
Tell your friends to “LIKE” us on Facebook.

Student Life - North
Get Involved!
Visit the Office of Student Life
Student Center Room 5101
Lamar.mcwalne@sjcd.edu
amanda.herrick@sjcd.edu
Office Hours: Monday-Friday (8:00 A.M. - 5:00 P.M.)
Important Paperwork:
Emergency Contact Form
Travel Form
Activity Registration Form
How to Start a New Club
Community Service Form.pdf
Excerpts from the Club Manual
Role of Student Life
General Policies
Student Organization Recognition
Advisors as a Valuable Resource
Fundraising Guidelines
Budget and Financial Management
Travel Guidelines
http://www.facebook.com/pages/San-Jacinto-College-North-Student-Life/127304397331398

San Jacinto College
Student Life
**APPROVED TRAVEL**

The *Authorization Form and Release Agreement for College Sponsored Travel* form must be submitted if ALL of the following are met:

- Activity or event is planned by college faculty or staff
- College is funding or, through potential reimbursement request, may be funding activity or event
- Activity or event is approved by the appropriate college administrators
- Activity or event occurs off campus AND
- One of the following conditions is also met: Travel to activity or event is funded and undertaken using a vehicle owned, leased or rented by the college including other modes of transportation; OR Attendance at the activity or event is required by a registered or sponsored student organization.
Activities or events that may be covered under this policy include the following:

- Course related field trips
- Research trips organized by a faculty member
- Campus Recreation programs
- Registered or sponsored student organization trips
- Conferences and meetings where students are serving as college representatives
- Travel for summer camps or college preparatory programs when transportation has been planned and funded by the college
SAFE DRIVING PRACTICES

Use of rented vehicles:
- Newer
- More likely to be reliable than personal vehicles
- $$$ (must account for prior to trip)

If using San Jacinto College vehicle:
- Drivers must be employees or student employees
- Valid driver’s license
- Complete college driver’s training course (renew every 3 years)
SAFE DRIVING PRACTICES CONT.

Use of personal vehicle
- **Strongly Discouraged**
- SJC assumes no responsibility or liability
  - Make sure you are getting into the car of a licensed and insured driver (up to individual)

Drivers
- Must take 30 minute break for every 4 hours of driving
- Not drive more than 10 hours in a day
SAFE DRIVING PRACTICES CONT.

- Be aware of weather conditions
- Be aware of traffic (comply with all traffic laws)
- Have a co-pilot in charge of navigation, radio, A/C, phone calls, etc.
- Be aware of vehicle condition
- Do NOT transport, consume or possess alcohol or illegal substances
  - Do not go to establishments for purposes of consuming alcohol or using illegal substances
EMERGENCY PREPARATION

Prior to trip
- Have an action plan ready
- Have approving administrator’s cell/home number
- May want to look up locations and #'s for nearby hospitals
- Have emergency contact list with you (already in SL office, so obtain a copy)
- Be aware of participant medical needs
- Ask participants to bring with them medical insurance cards**
- Have first aid kit ready
- Make sure vehicle(s) are in good condition
- Also may want to look up possible vehicle repair locations
- Drivers review safe driver presentation
EMERGENCY RESPONSE

During trip
- Van Vehicle emergency
  - Call SJC evening division – 281-998-6150 7am-10pm M-F
- Personal Vehicle emergency
  - Look up vehicle repair locations
  - Must be repaired at personal expense

Medical Emergency/Accident
- TAKE CARE OF EMERGENCY SITUATION FIRST
  - Call Emergency personnel
  - Assist as needed
- Notify approving administrator
  - This would be whomever first approved trip
  - They will handle notifications of other SJC personnel

After trip
- Conduct review of trip with approving administrator
Behavior
What to Consider

Who do I Represent?
- Myself
- My family
- My organization
- My school

Building and Losing Reputations
- What are some ways of building a good reputation around campus?
- What’s an easy way to lose a good reputation?
THINK ABOUT IT

What can we do as leaders to not only set a good example for our organizations, but the student body as a whole?

- On campus
- Off campus neighborhoods, be a good neighbor
- Meetings
- Socials
- Athletic Events
SERVICES

Counseling Service
- Individual Counseling
- Alcohol Screening/Assessment

Student Life
- Alcohol Awareness Week
- Safe Spring Break Programs
- Risk Management Training

Dean of Students
- Sets policies for the College regarding alcohol and other behavioral areas
- Provides vision for Student Life
- Adjudicate Cases violating the Student Code of Conduct

Police Department
- Here for your safety
- Orientation presence
- Reports on Violations

Campus Rec
- Outdoor Pursuits
- Open Gym

SAN JACINTO COLLEGE
Student Life
Excellence in Service and Programming
Completing Compliance
NOW WHAT?

- Pair Up with Other Member Who Attended Training
- Prepare a Training Using Today’s Information to Educate Members
- Fill Out Compliance Form and Obtain Signatures From Those Present at Your Organization Training
- Review Current Policies and Risk Management for Organization
- Prepare/Update Risk Management Policy/Expectations for Organization
- Ensure Organization Members Have Access to Policy/Expectations
- Follow Your Policy/Expectations
- Continue Educating Your Membership
State Mandated Risk Management Training
Compliance Record

Organization Name ____________________________
President's Name & G # ________________________
President's email _____________________________
President's Phone number ______________________
Date of Risk Management Training for Organizational Members ________________
Person(s) who presented the training ______________
Total number of members in the Organization ______________
Total number of Advisors for the Organization ______________
How was the information shared with the members?

Attach and submit the attendance list and all documents used in the training for your members.

By signing below, we verify that our organizations members have participated in a Risk Management Training. The topics covered were: Alcohol, Drugs, Hazing, Sexual Abuse / Harassment, Fire Safety, Travel Expectations and Community Behavior.

President's Signature ___________________________ Date ________ President's Name Printed ________________________

Advisor's Signature ___________________________ Date ________ Advisor's Name Printed ________________________

San Jacinto College
Student Life
STATE MANDATED
RISK MANAGEMENT TRAINING
SAN JACINTO COLLEGE