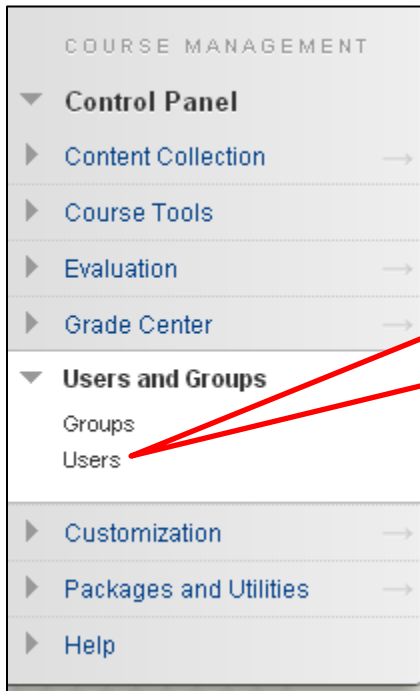
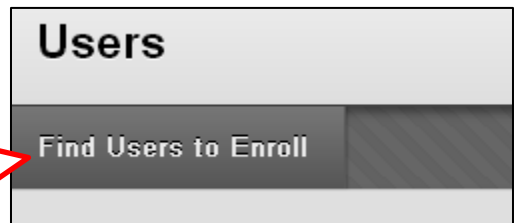


How to embed a librarian in your Blackboard page



1. Under the **Control Panel**, open **Users and Groups** and select **Users**.

2. At the top of the page, click on **Find Users to Enroll**



1. **Enroll Users**

Enter one or more Usernames. Separate multiple Usernames with commas.

✖ Username

Role

Enrollment Availability Yes No

2. **Submit**

Click Submit to proceed. Click Cancel to quit.

3. Enter your librarian's G number in the **Username** box

4. Select **Teaching Assistant** from the Role menu

5. Click **Submit**