SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

July 7, 2014

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, July 7, 2014, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Richard Bailey
Amanda Booren
Pam Campbell
Teri Crawford
Suzanne DeBlanc
Bill Dowell
Rebecca Goosen
Allatia Harris
Joseph Hebert
Clare Iannelli
Brenda Jones
Bryan Jones
Mike Kane
Ruth Keenan
Ginger Lambert
Larry Logsdon
Ken Lynn
Kevin McKisson
Kerry Mix
Michael Moore
Kevin Morris
Jeff Parks
Bill Raffetto
Shelley Rinehart
Julie Rush
Joanna Zimmerman
**Call the Meeting to Order:**  
Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m.

**Roll Call of Board Members:**  
Marie Flickinger  
Brad Hance  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler  
Larry Wilson

**Invocation and Pledges to the Flags:**  
The invocation was given by Teri Crawford. The pledges to the American flag and the Texas flag were led by Marie Flickinger.

**Special Announcements, Recognitions, and Presentations:**

1. Brenda Hellyer recognized Allatia Harris for being inducted to the North Shore Rotary. She then recognized the North Shore Rotary for the $25,000 donation to the San Jacinto College Foundation.

2. Dan Mims announced that it would be the last meeting for Assistant to the Board, Nicole Darland Haas. He thanked her for her service.

**Student Success Presentation**


**Communications to the Board:**

Thank you to the Board from:

1. The Diaz Family for the plant sent in memory of Jaime Diaz
2. The Thornburg Family for the plant sent in memory of Lillian C. Thornburg
3. The Natho Family and Lindsay Brown for the plant sent in memory of Kerstan Edward Natho.
4. Robert N. Odom and family for the plant sent in memory DeLois Odom.
5. Dannie and Dorothy Webster for the plant sent in memory Roger T. Watkins.
6. Eileen Sheppard for the plant sent in memory of her father.

**Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board**

None

**Informative Reports:**

Dan Mims indicated such reports were in the board documents.
Motion 9541  
Amendment to the 
2013-2014 Budget for 
Restricted Revenue 
and Expenses Relating 
to Federal and State 
Grants  

Motion was made by Marie Flickinger, seconded by John Moon, Jr. to approve an Amendment to the 2013-2014 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.  

Motion Carried. 

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
Nays: None  

Motion 9542  
Policy VI-KK on 
Tobacco Use and 
Smoking - Second 
Reading  

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler for Approval of Policy VI-KK on Tobacco Use and Smoking – Second Reading.  

Motion Carried. 

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
Nays: None  

Motion 9543  
2014-2015 
Annual Priorities  

Motion was made by Brad Hance, seconded by Dr. Ruede Wheeler, for Approval of the 2014 – 2015 Annual Priorities.  

Motion Carried. 

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
Nays: None  

Motion 9544  
Information Only - VI 
– LL on Alcohol Usage 
– First Reading  

Consideration of Policy VI-LL on Alcohol Usage - First Reading  

No action taken - Information only 

Motion Carried. 

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
Nays: None  

Motion 9545  
Affirmative Action 
Plan  

Motion was made by Brad Hance, seconded by Marie Flickinger, for Approval of the Affirmative Action Plan for San Jacinto College.  

Motion Carried. 

Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler  
Nays: None
Motion 9546
Rescind Policies IV-D on Faculty Education

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval to Rescind Policies IV-D on Faculty Education.

Motion Carried.

Yea:s: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9547
Authorized Broker/Dealers List

Motion was made by Keith Sinor, seconded by John Moon, Jr., for Approval of Authorized Broker/Dealers List.

Motion Carried.

Yea:s: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9548
Investment Policy Revisions

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Revisions to the Investment Policy of San Jacinto College.

Motion Carried.

Yea:s: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9549
Purchasing Requests

Motion was made by Larry Wilson, seconded by Marie Flickinger, to approve the purchasing requests with the following changes discussed in the workshop: The contract amount with Turner Construction for Purchase Request #1 is increased to $2,860,479 and the Grand Total on that page is increased to $7,016,548. The total expenditure for the requested package of work is $2,700,767 plus an Owner’s contingency of $159,712 (which was previously classified outside the GMP, but was included in the total project cost) for a total contracted amount of $2,860,479. The total project budget is unchanged at $4,415,000, which includes renovation costs, furniture, demountable wall systems, and fees.

RFP # 14-08
HVAC Services (pgs. 2-3) $ 200,000

RFP # 14-10
Off-Campus Athlete Housing (pgs. 4-6) 486,000

CSP # 14-11
South Campus Children's Center Foundation Repairs (pgs. 7-9) 74,417

Purchase Request #1 -
GMP College Administration West Building (pgs. 10-11) 2,860,479
Purchase Request #2 -
Demountable Walls, Furniture, Fixtures, and Equipment
for the College Administration West Building Renovation (pgs. 35-36) 1,145,500

Purchase Request #3 -
Food Supplies (pg. 12) 555,000

Purchase Request #4 -
Bank Depository & Credit Card Merchant Services (pgs. 13-14) 470,000

Purchase Request #5 -
Medical Radiography Equipment (pgs. 15-16) 242,759

Purchase Request #6 -
Facilities Condition Analysis (pgs. 17-29) 235,000

Purchase Request #7 -
Method of Procurement and Purchases for Tobacco Usage Sites (pgs. 30-31) 225,000

Purchase Request #8 -
Renew Contract for Flood Insurance (pgs. 32-33) 152,393

Purchase Request #9 -
Electrical Maintenance Services (pg. 34) 120,000

Purchase Request #10
Additional Funds for Website Development (pg. 37) 250,000

GRAND TOTAL: $ 7,016,548

Motion Carried.
Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9550
Consent Agenda
Motion was made by Brad Hance, seconded by Marie Flickinger, to approve the consent agenda.
Approval of the Minutes for the June 2, 2014 Workshop and Board Meeting
Approval of the Budget Transfers
Approval of the Personnel Recommendations
Approval of the Affiliation Agreements
Approval of the Next Regular Meeting - August 4, 2014

Motion Carried.
Yeas: Hance, Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Adjourned Regular Board Meeting: 7:41 p.m.