

# CRLA Tutor Program Certification

- Provided by the Student Success Center at San Jacinto College Central
- Developed in partnership with the College Reading and Learning Association (CRLA)

## LEVEL THREE CHECKLIST

Name \_\_\_\_\_

GID \_\_\_\_\_

Date Completed

\_\_\_\_ Orientation (8 credits)

Training Workshops (1 credit)

\_\_\_\_ Workshop of Your Choice

\*\*\*You will be required to present on the material that you learned at the next monthly meeting\*\*\*

Other Instruction (4 credits)

\_\_\_\_ Blackboard

\_\_\_\_ Special Tutor Project

Evaluations (2 credits)

\_\_\_\_ Peer Observation

\_\_\_\_ Self-Evaluation

Totals

\_\_\_\_ Total Points (15)

\_\_\_\_ Total Tutoring Hours (25)

## LEVEL THREE CERTIFICATION REQUIREMENTS

### Tutor Training (8 credits)

Attend the eight-hour tutor training session at the beginning of the semester.

### Workshops (1 credit)

Participate in 1 one-hour training workshop:

- You will be required to present the material that you learned at the next monthly meeting.

### Other instruction (4 credits)

Read information on Blackboard and complete the required activities.

Complete one special tutor project.

### Peer Observation/Self-Evaluation (2 credits)

Observe and be observed by one of your peers and complete the Peer Observation for Tutors form.

Complete your self-evaluation and schedule an appointment to meet with the Director.

### Accumulate 25 total tutoring hours.

*Please retain this checklist in your tutor training manual*