

Home School Transcript Guidelines

In order to help home school students and their parents to prepare a final transcript of their academic record, San Jacinto College offers the following guidelines for use in preparing transcripts. Please note this is a guideline and not meant to be an exhaustive list of all items that may be included on a home school transcript.

1. Name and Address of School
2. Student's name
3. Student's date of birth
4. List of course work completed with grades, credits and dates courses taken (e.g., year, month/day, semester/year or some combination).
5. Credits from other high schools should be clearly identified on the home school transcript or a separate transcript from other high schools attended should be submitted.
6. Date of Graduation (month and year)
7. Printed or typed name of Parent or Guardian
8. Signature of Parent or Guardian. Signature block should indicate the Parent is signing. For example: Parent/Guardian_____. We reserve the right to ask for verification of parent/guardianship.
9. Completed Verification of Home School Completion form is required and must be signed by parent/legal guardian.