Phlebotomy Technician Basic Checklist

Instructions:
- Make a copy of entire packet for your records

Required to Register
- Background Check (through PreCheck) Confirmation Number #
- Copy of High School Diploma or GED* (*See Note)
- Negative TB screening (if positive, a clear chest X-ray is required.) Date: ____________
  (TB test must be < 1 year old and current @ end of course date)
- Hepatitis B Vaccine Shot #1, or + Titer Results Date: ________________

  Bring the above documents when registering for your class!!!

Required for Clinicals
- Hepatitis B Vaccine
  Shot #2: Required before start of Clinicals Date: ________________
  Shot #3: Due 6 months after Shot #2 Date: ________________
- Record of MMR Vaccine or + titer results Date: ________________
- Varicella (Chicken Pox) Vaccine #1 or + Titer Results Date: ________________
  Shot #2: Required before start of Clinicals (30 days after #1) Date: ________________
- Tdap (Tetanus & Diphtheria) Must be < 10 years old Date: ________________
- Influenza Immunization (if course dates are between Oct. & March.) Date: ________________
- Drug Screening (to be discussed in class)

*Note: Because San Jacinto College does not require graduation from High School to enroll in the college, proof of registration does not satisfy this requirement. Students who do not have a copy of their High School Diploma or GED, and have received an Associates or Bachelor’s Degree from any other institution must have their official college transcripts submitted to:

San Jacinto College Enrollment Services
8060 Spencer Highway
Pasadena, TX 77505

**Prior to Phlebotomy registration, if student does not have a G#/Student ID, the records will not be available. Student must create a Student ID # and then inform the Registrar that the transcripts were sent for evaluation. Student will provide verification of HS graduation from Registrar’s Office to CPD office.

NOTE: You must submit a copy of your High School Diploma or GED, background check confirmation number, proof of negative TB screening and 1st Hep B to be registered in class!

Updated 10-9-14 msh