The Professional in Human Resources (PHR®) and Senior Professional in Human Resources (SPHR®) exams assess generalist knowledge of the HR field, including strategic management, workforce planning and employment, HR development, compensation and benefits, employee and labor relations, and occupational health, safety and security.

**PHR/SPHR Certification Workshop offered:**

18-hour course to assist HR professionals in preparing to sit for the HR Certification Institute’s certification exam that confers the Professional in Human Resources (PHR) and Senior Professional in Human Resources (SPHR) designations. The workshop offers 3 Saturdays of instructor-led meetings that cover in detail each of the 6 functional areas of the PHR/SPHR Body of Knowledge.

PHR/SPHR Certification Workshop includes the complete HRCP Program –

- More than 700 pages of instruction through 6 individually bound workbooks - one for each of the functional areas. Each workbook provides an index and list of key terms.
- HR Quick Study Flash Cards - 600 business card size flashcards so you can quiz yourself and review key HR terms and concepts.
- Access to online practice exams - 2 sets of review questions for each unit, and 2 comprehensive, 100-question practice exams.

OR

**PHR/SPHR Practice & Review offered:**

4-hour practice test followed by two 8-hour sessions of intense review.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Days</th>
<th>Start – End</th>
<th>Time</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHR/SPHR Certification Workshop</td>
<td>Saturday</td>
<td>May 3, 17 &amp; 31</td>
<td>9:00am – 4:00pm</td>
<td>$675</td>
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<tr>
<td>Practice Test &amp; HR Review</td>
<td>Wed</td>
<td>Apr 24</td>
<td>6:00pm – 10:00pm</td>
<td>$425</td>
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<tr>
<td></td>
<td>Fri, Sat</td>
<td>Apr 25, 26</td>
<td>8:00am – 5:00pm</td>
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</table>

**Location:**
San Jacinto College Central
8060 Spencer Hwy
Pasadena, Texas 77505

**Schedule:**
- Risk Management
- Business Mgmt & Strategy
- Workforce Planning & Employment
- HR Development
- Compensation & Benefits
- Employee & Labor Relations

More Information contact:
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