MOS PowerPoint

MOS PowerPoint teaches the information worker how to create and manage presentations using a variety of core and advanced features. You will use PowerPoint to create and edit professional-looking presentations for a variety of purposes and situations, as well as explore different ways to share the information with internal and external customers. You will learn to work with text, illustrations, media, charts, and tables. In this course you will have reviewed all of the exam objectives necessary to prepare for the Microsoft PowerPoint Core Exam.

To qualify for this class, please call Leslie McCain at 281-476-1830 or email at leslie.mccain@sjcd.edu to begin your application process.