

February 29, 2008

**NOTICE OF MEETING  
BOARD OF TRUSTEES  
BUDGET/AUDIT COMMITTEE  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Budget and Audit Committee of the San Jacinto Community College District Board of Trustees will meet at 5:15 p.m. on Monday, March 3, 2008, in Room 201, of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Budget and Audit Committee Meeting.

**AGENDA**

- I. HCAD Certified Property Tax Values Update**
- II. Conversion of Series 2000 Variable Rate Bonds to Fixed Rate**
- III. Budget Preparation Policy Revision**
- IV. Investment Policy Revision**
- V. List of Authorized Broker/Dealers**
- VI. Debt Policy (new policy)**
- VII. Budget Preparation Process**

Certificate as to Posting or Giving of Notice

On this day, February 29, 2008, at 10 a.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto College District, 4624 Fairmont Parkway, Pasadena, Texas, on all college campuses, the SJC web and was readily accessible to the public at all times.



William H. Lindemann, Jr., Chancellor

February 29, 2008

**NOTICE OF MEETING  
BOARD OF TRUSTEES  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m., Monday, March 3, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING**

**AGENDA**

- I. Call the meeting to order/certify posting notice**
- II. Invocation and Pledge to the Flag**
- III. Special Announcements, Recognitions, Presentations and/or Updates**
  - North Campus Forensics Team Dr. Charles Grant
  - Linking Critical Faculty Behavior to Student Success Drs. Linda Watkins and Ann Tate
  - Barnes & Noble Bookstore Update Mr. Ken Lynn
- IV. Communications to the Board of Trustees**
- V. Hearing of such citizens or groups of citizens desiring to be heard before the Board**
- VI. Informative reports to the Board**
  - A. Resource Development Report on Gifts and Grants**
  - B. Financial Statement and Current Expenditures**

**ACTION ITEMS**

- VII. Approval of an Amendment to the 2007-2008 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- VIII. Consideration of Proposed Debt Management Policy for a First Reading**

- IX. **Consideration of Budget Preparation Policy for a First Reading**
- X. **Consideration of Revisions to the Investment Policy of the College for a First Reading**
- XI. **Approval of the Agreements for Counselor Services between the San Jacinto College District and Those School Districts Participating in this Program**
- XII. **Approval of the Authorized Broker/Dealer List**

### **CONSENT AGENDA**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. **Approval of the Minutes for February 4, 2008, Regular Board Meeting**

#### **FINANCIAL**

- B. **Approval of the Budget Transfers**

#### **PERSONNEL**

- C. **Approval of Personnel Recommendations**
- D. **Approval of Marketing Department Reorganization**

#### **MISCELLANEOUS**

- E. **Approval of the Affiliation Agreements**
- F. **Next Regularly Scheduled Meeting**

#### **Items for Discussion/Possible Action (continued)**

(Items removed from the Consent Agenda, will be considered at this time)  
Reports from Board Committees (when applicable)

- XIII. **Consideration of Bids**
- XIV. **Strategic Issues Discussion**
- XV. **Adjournment**

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The Board of Trustees may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code move into Closed Session under the following provision(s) of the ACT:

- Section 551.071 – Consultation with Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gifts
- Section 551.074 – Personnel Matters
- Section 551.076 – Deliberation Regarding Security Devices
- Section 551.086 – Economic Development Negotiations

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A handwritten signature in black ink, appearing to read "William H. Lindemann, Jr.", written in a cursive style.

William H. Lindemann, Jr., Chancellor