

**SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES**

September 14, 2009

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, September 14, 2009 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Board of Trustee

Members Present:

Marie Flickinger, Chair
Dan Mims, Vice Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
John Moon, Jr.
Wayne Slovacek
Dr. Ruede Wheeler

Administrators:

Brenda Hellyer
Laurel Williamson
Ken Lynn
Teri Fowle
Steve Trncak
Neil Matkin

Others Present:

| | | |
|----------------------|-------------------|-------------------|
| Susan Arscott | Bill Dickerson | Catherine O'Brien |
| Richard Bailey | Serita Dickey | Toni Pendergrass |
| Pamela Betts | Mark Eckhardt | Bill Raffetto |
| Brenda Blue | George Gonzalez | Ron Rucker |
| Jeremy Boni | Rebecca Goosen | Wanda Simpson |
| Amanda Booren | Allison Hennessey | James Smith |
| Hilda Boyce | Sally K Janes | Danny Snooks |
| Jim Braswell | Bryan Jones | Rob Stanicic |
| Jason Chan | Ginger Lambert | Ken Tasa |
| Don Claytwon | Larry Logsdon | Milicent Valek |
| Nicole Darland Haas | Kevin McKisson | Linda Welsh |
| Christopher Darville | Michael Moore | Niki Whiteside |
| Joanie Deforest | Danielle Morgan | Richard Williams |
| Shanna Dement | LeeAnn Morris | Brook Zemel |

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Richard Bailey and the pledge was led by George Gonzalez.

Special Recognitions:

Barnes & Noble Update presented by Jeremy Bonine.

Susan Arscott, Foundation Director, recognized Pamela Betts, South Campus Computer Information Professor, for her scholarship donation.

Dr. Allatia Harris, North Campus President, recognized James Smith and Ronnie Fort of Steward and Stevenson for their contributions to the North Diesel Program.

Dr. Brenda Hellyer, Chancellor, recognized Dr. Neil Matkin, Central Campus President, for being selected as an Associate with the National Center for Public Policy and Higher Education.

**Achieving the Dream
Presentation:**

Dr. Rebecca Goosen, Dean of College Preparatory, presented College Preparatory Mathematics Course Re-Design. Brenda Blue presented update for North Campus, LeeAnn Morris presented update for Central Campus, and Danielle Morgan presented update for South Campus.

Dr. Wanda Simpson-Munson, Dean of Enrollment, presented the Reverse Articulation Agreement between San Jacinto College and University of Houston Clear Lake.

Hearing of Citizens:

None

**Motion 9037
Brazosport College
Articulation Agreement**

Motion was made by Wayne Slovacek, seconded by Ben Meador to approve the articulation agreement between Brazosport College and San Jacinto College.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

**Motion 9038
University of Phoenix
Articulation Agreement**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler to approve the articulation agreement between University of Phoenix and San Jacinto College.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

**Motion 9039
Flu Immunization
Resolution**

Motion was made by Larry Wilson, seconded by Wayne Slovacek to approve the resolution expressing public purpose for a flue immunization expenditure.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9040 Motion was made by Ben Meador, seconded by Dan Mims to approve
Additional Authorized additional authorized broker/dealer.
Broker/Dealer

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9041 Motion was made by Dan Mims, seconded by Larry Wilson to approve an
Budget Amendment amendment to the 2009 - 2010 budget.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9042 Motion was made by Wayne Slovacek, seconded by Larry Wilson to
2009 - 2010 Salary approve the 2009 - 2010 salary and other pay schedules.
and other Pay Schedules

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9043 Motion was made by Ben Meador, seconded by John Moon, Jr. to approve
Support letter for the College's support of a national letter writing campaign to support
Johnson Space Center Johnson Space Center.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9044 Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler to
Infrastructure Upgrade approve the competitive sealed proposal method for campus infrastructure
Delivery Method projects.

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9045 Motion was made by Dan Mims, seconded by Larry Wilson to approve an
Emergency Construction emergency contract for south campus parking lot.
Contract

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9046
Purchasing
Non-Construction
Requests

Motion was made by Ben Meador, seconded by Dan Mims to approve the following non-construction related requested:

| | | |
|------------------------------------|-------------------------------------|------------------|
| <u>District</u> | | |
| RFP 09-49 | Catering Services | \$181,500 |
| TOTAL OF ALL BIDS | | \$181,500 |
| <u>Fiscal Affairs</u> | | |
| Purchase Request #1 | Unemployment Compensation Insurance | \$125,032 |
| <u>All Campuses</u> | | |
| Purchase Request #2 | Telephone Service & Maintenance | \$625,000 |
| Purchase Request #3 | Fuel Tracking System | \$63,452 |
| TOTAL OF PURCHASE REQUESTS: | | \$813,484 |
| GRAND TOTAL: | | \$994,984 |

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None

Motion 9047
Consent Agenda

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. to approve the following consent agenda:

- A. Approval of the minutes for August 3, 2009 Workshop and Board Meeting
- B. Approval of the 2008 - 2009 Budget Transfers
- C. Approval of the Personnel Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the next regular meeting - October 5, 2009

Motion Carried.

Yeas: Wheeler, Mims, Moon, Meador, Slovacek, Wilson

Nays: None