

SAN JACINTO COLLEGE DISTRICT  
BOARD MEETING MINUTES  
January 14, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 14, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

**Members Present:** Marie Flickinger, Chair  
Dan Mims, Vice Chair  
Ben Meador, Secretary  
Larry Wilson, Assistant Secretary  
J. D. Bruce  
Wayne Slovacek  
Dr. Ruede Wheeler

**Administrators:** Bill Lindemann  
Ron Rucker  
James Fowler  
Ken Lynn  
Laurel Williamson  
Charles Grant  
Maureen Murphy  
Monte Blue

**Others Present:**

Kathy Roosa	Sally K. Janes	Bill Wood
Brook Zemel	Bill Dickerson	Danny Snooks
Brenda Dunaway	Don Spies	Wanda Simpson
Catherine OBrien	Rebecca Goosen	Gary Friery
Susan Arscott	Frank Rizzo	Teri Fowle
Johnny Baxter	Deborah Johnson	Susan Muha
Wayne Hall	Royce Ann Walker	Bill Dickerson
Richard Bailey	Jan Lyddon	Denise Segelquist
Mini Izaguirre	Amanda Booren	Wayne Webb
Greg Williams	Kelly Simons	Marie Dalton
Rob Stanicic	Brook Zemel	Susan White
Johnnie Rountree	Sherry Jones	Niki Whiteside
Larry Logsdon	Ginger Lambert	Allison Hennessey
James Braswell	Keith Hudson	Bill Raffetto
Michael Moore	Joe Kirkland	Deanna Robinson

Chair Marie Flickinger called the regular meeting of the Board of Regents to order. The invocation was given by Wayne Slovacek and the pledge was led by Larry Wilson.

**Special Recognitions**

Assistant vice president of resource development Kelly Simons gave a grants organization update: *Office of Grants Management – Supporting Institutional Growth Through Process Integration.*

Director of small business development Michael Moore gave a report on his program as part 3 (of 7) - the continuing and professional development Institutional Outcomes Report.

**Communications:**

Thank you from the family of Gene Moore for flowers sent in his memory.

Thank you from Richard Sims, Susan Swain and Mickey Powell for flowers sent in memory of their loved ones.

**Hearing of Citizens:**

None

**Informative Reports:**

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 7937  
Amendment to  
2007-2008 Budget**

Motion was made by Wayne Slovacek, seconded by Dan Mims, to approve an amendment to the 2007-2008 budget for restricted revenue and expenses related to federal and state grants.

**Motion carried.**

**Yeas:**

Flickinger, Meador, Mims, Wheeler, Slovacek, Wilson, Bruce

**Nays:**

None

**Motion 7938  
Declare and Disposal  
of Surplus Property**

Motion was made by Ben Meador, seconded by Larry Wilson, to declare various equipment (on attachment) as surplus property and approve the disposal of such items by public auction.

**Motion carried.**

**Yeas:**

Bruce, Wilson, Flickinger, Meador, Wheeler, Slovacek, Mims

**Nays:**

None

**Motion 7939  
Identification Card  
Policy**

Motion was made by Ruede Wheeler, seconded by Dan Mims, to approve the Identification Card Policy requiring all SJC employees and students to have an ID card in their possession and must present it upon the request of SJC police officers, administration, faculty or staff.

**Motion carried.**

**Yeas:**

Flickinger, Meador, Bruce, Mims, Wheeler, Slovacek, Wilson

**Nays:** None

**Motion 7940  
Phase 2 Raise** Motion was made by J. D. Bruce, seconded by Ben Meador, to approve Phase 2 of raises as follows:

For faculty an additional increase of 13% over the 2006-2007 salaries for all full-time benefited faculty as well as adjusting the salary schedules a similar amount. For staff employees; an additional increase of 5% over the 2006-2007 salaries for all full-time benefited classified, professional, and administrative staff as well as adjusting the salary schedules a similar amount. In addition, for faculty, formula pay for teaching outside of the contract will be set at 165% of the adjunct rate as approved by the Board, with a maximum of 6 classes that may be taught at formula. All raises to be effective September 1, 2007, subject to the caps of the salary schedules.

**Motion carried.**

**Yeas:** Flickinger Meador, Mims, Wheeler, Slovacek, Wilson, Bruce

**Nays:** None

**Motion 7941  
2007-2008 Salary  
Schedules and  
Adjunct Rates for  
Undergraduate  
Instruction** Motion was made by Larry Wilson, seconded by Dan Mims, to approve the 2007-2008 salary schedules for full-time employees reflective of Phase 1 and Phase 2 salary raises, effective September 1, 2007. And, approval of adjunct rates for undergraduate instruction of \$32 per hour for laboratory instruction and \$38 per hour for lecture. These rates are effective September 1, 2007.

**Motion carried.**

**Yeas:** Flickinger, Bruce, Meador, Mims, Wheeler, Slovacek, Wilson

**Nays:** None

**Motion 7942  
Consent Agenda** Motion was made by Wayne Slovacek, seconded by Ben Meador, to approve the Consent Agenda with the correction to the date for the next Board meeting.

- A. Approval of the Minutes for November 14, 2007, Board Workshop; November 29, 2007, Board Workshop and December 3, 2007, Regular Board Meeting.
- B. Approval of the 2007/2008 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.

E. Next Regularly Scheduled Meeting – February 4, 2008.

**Motion carried.**

**Yeas:** Wheeler, Flickinger, Wilson, Slovacek, Mims, Meador, Bruce

**Nays:** None

**Motion 7943** Motion was made by Ruede Wheeler, seconded by Larry Wilson,  
**Bids** to approve the following bids:

**SJCD PURCHASE REQUEST FROM PREAPPROVED SOLE SOURCE VENDORS,  
COOPERATIVES, AND CONTACT RENEWALS**

Request #1 Computer Leasing	\$900,000.00
Request #2 Landscape Services	159,739.80
Request #3 Personal Protection Equipment	53,032.00
Request #4 Software License Renewal	33,745.00
Request #5 Software License Renewal	29,000.00

**GRAND TOTAL** **\$1,175.516.80**

**Motion carried.**

**Yeas:** Bruce, Slovacek, Mims, Meador, Flickinger, Wheeler, Wilson

**Nays:** None

**Strategic Items**

**Discussed:** None

Ruede Wheeler commented that we should address student achievement at every meeting.

Marie Flickinger suggested including student success as part of the logo when replacing the one behind the Board chairs.

Marie Flickinger commented on implementing an employee accountability system.

Ben Meador stated that eventually raises will be performance based.

The meeting adjourned at 7:50 p.m.

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Chairman

\_\_\_\_\_  
Secretary

Date Approved:\_\_\_\_\_