

SAN JACINTO COLLEGE DISTRICT
REGULAR BOARD MEETING MINUTES
December 4, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Thursday, December 4, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Members

Marie Flickinger, Chair

Present:

Dan Mims, Vice Chair

Ben Meador, Secretary

Larry Wilson, Assistant Secretary

Wayne Slovacek

Dr. Ruede Wheeler

Administrators:

Bill Lindemann

Brenda Hellyer

Ron Rucker

Ken Lynn

Neil Matkin

Maureen Murphy

Teri Fowle

Others Present:

Cindy Rucker

Royce Ann Walker

Sallie K. Janes

Sherry Jones

Kelly Simons

Steve Horton

Brook Zemel

Barbara Taplin

Sherrin Frances

Larry Logsdon

Richard Bailey

Frank Rizzo

Della Moon

Linda Wilborne

Debbie Westmoreland

Vikki Tieman

Nikki Anderson

Tabitha Fuller

Marie Mendez

Roxanne Gomez

Maurice McNeil

Carol Schwing

Alexis Lochner

Rob Vanya

Susan Arscott

Catherine OBrien

Mike Moore

Wayne Hall

Bill Raffetto

Jason Chan

Myrna Gonzalez

Rebecca Goosen

George González

Denise Segelquist

Scott Gernander

Debbie Simpson-Smith

Del Comeaux

Matt Samuels

Becky Martinez

Mirella Montes

Danielle Martinez

Devin McDonald

Toni Pendergrass

Joe Kirkland

Amanda Booren

Kathy Knapp

Linda Torres

Tina Sanchez

Pam Campbell

Gary Friery

Keith Hudson

Danny Snooks

Wanda Simpson

Sandra McCurdy

Mary Shelly

Buffy Powell

Kara McBride

Ryan Cooper

Tom Cortez

Lindsey Babb

Judy Hendley

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Dan Mims and the pledge was led by Larry Wilson.

Special

Recognitions

North campus cosmetology instructor Tina Sanchez presented a video of students and staff who participated in giving teddy bears to patients at Texas Children's Hospital.

Executive vice chancellor Brenda Hellyer announced recipients of the 2009 NISOD Excellence Award.

Central campus president Dr. Neil Matkin and basketball coach Scott Gernander along with members of the basketball team, cheerleaders, and mascot gave a “special” award to vice chancellor for administration Dr. Ron Rucker for his two-year SJC basketball coaching record of 88-5.

Achieving the Dream Presentation

Vice president of enrollment services and achieving the dream liaison Dr. Bill Raffetto presented an idea from the achieving the dream steering committee to work with local communities/churches and pursue the possibility to provide educational opportunities for their clients. The committee is excited about the idea and will keep the Board updated on the outcome.

Communications:

Thank you from Becky Martinez for giving staff December 22 as a holiday.

Hearing of Citizens:

None

Informative Reports:

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 8034
2007-2008 Annual
Financial Report**

Motion was made by Wayne Slovacek, seconded by Ben Meador, to approve the comprehensive annual financial report and the independent auditor’s reports for the fiscal year ended August 31, 2008.

Motion carried.

Yeas:

Wilson, Wheeler, Slovacek, Mims, Meador

Nays:

None

**Motion 8035
K-16 Bridge Program
Contract**

Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve the contract for a K-16 Bridge Program between the Lewis Center for Educational Research, a non-profit public benefit corporation, having its principal location at 17500 Mana Road, Apple Valley, California 92307 and the San Jacinto College District.

Motion carried.

Yeas:

Wilson, Wheeler, Slovacek, Mims, Meador

Nays:

None

**Motion 8036
Establishment of a
403(b) Retirement Plan**

Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve the establishment of a 403(b) retirement plan for the exclusive benefit of the San Jacinto College District employees and their beneficiaries.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8037
Vendors to Provide
403(b) Retirement
Products**

Motion was made by Ben Meador, seconded by Ruede Wheeler, to approve ratification of the selection of IAG, AIG, AXA and Security Benefit as TSA/ORP vendors awarded under RFQ #08-17 and #09-04 as authorized by Board Motion 8030.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8038
2009 Board Meeting
Dates**

Motion was made by Larry Wilson, seconded by Wayne Slovacek, to approve the 2009 Board of Trustees meeting dates.
(Jan 12, Feb 5, Mar 2, Apr 6, May 4, June 1, July 6, Aug 3, Sept 14, Oct 5, Nov 2, and Dec 7)

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8039
Correction to
Consultant Bob Brinly
Contract**

Motion was made by Wayne Slovacek, seconded by Dan Mims, to approve a correction to the Consulting Agreement with RW Brinly Consulting, LLC, an independent contractor, to provide leadership and coordination between the College and the energy industry in the development of the new workforce training center, as well as the related programs that will be included.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8040
2008-2009 Budget
Amendment for
Restricted Revenue**

Motion was made by Dan Mims, seconded by Larry Wilson, to approve an amendment to the 2008-2009 budget for restricted revenue and expenses relating to the federal and state grants.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8041
2008-2009 Budget
Amendment for
Unrestricted Revenue**

Motion was made by Ben Meador, seconded by Dan Mims, to approve an amendment to the 2008-2009 budget for unrestricted revenue and expenses relating to the Texas Academic Decathlon.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8042
Consent Agenda**

Motion was made by Larry Wilson, seconded by Ruede Wheeler, to approve the following consent agenda:

- A. Approval of the minutes for November 3, 2008 Board Workshop and November 3, 2008 Regular Board Meeting.
- B. Approval of the 2007/2008 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.
- E. Approval of the next regular meeting – January 12, 2009.

Motion carried.

Yeas: Wheeler, Slovacek, Mims, Wilson, Meador

Nays: None

**Motion 8043
Bids**

Motion was made by Wayne Slovacek, seconded by Ben Meador, to approve the following bids:

EQUIPMENT, SUPPLIES & SERVICES BIDS

District:

| | |
|------------------------------|------------------|
| Retirement Programs | - |
| Awards, Trophies and Plaques | \$ 60,000 |
| TOTAL OF ALL BIDS | \$ 60,000 |

Purchase Requests, Sole Source Vendors, Cooperatives, and Contract Renewals

Fiscal Affairs

| | |
|--------------------------------------|-----------|
| Purchase Request #1 – Legal Services | \$ 40,000 |
| Purchase Request #2 – Legal Services | 125,000 |

Grants

| | |
|---|---------|
| Purchase Request #3 – Aerospace Academy | 130,000 |
| Purchase Request #4 – Gear Up | 100,000 |

Information Technology

| | |
|--------------------------------|--------|
| Purchase Request #5 – Software | 47,000 |
|--------------------------------|--------|

Educational Technology

| | |
|---|---------|
| Purchase Request #6 – Instructional Classroom Maintenance | 125,000 |
|---|---------|

Nursing

| | |
|---|--------|
| Purchase Request #7 – Nursing Review Course | 34,000 |
|---|--------|

Maintenance

| | |
|---|---------|
| Purchase Request #8 – Landscaping | 186,571 |
| Purchase Request #9 – Security (Locks, keys, electronic parts, etc) | 26,000 |

Various Departments

| | |
|---|---------------|
| Purchase Request #10 – Cabling Services (.5 Classrooms) | 286,000 |
| Purchase Request #11 – Consulting Services | <u>90,000</u> |

TOTAL OF ALL PURCHASE REQUESTS **\$ 903,571**

GRAND TOTAL: **\$ 963,571**

Motion carried.

Yeas: Wilson, Mims, Wheeler, Slovacek, Meador

Nays: None

The meeting adjourned at 7:45 p. m. for cake and punch in the lobby to celebrate the NISOD award recipients and Dr. Ron Rucker’s coaching award.