

SAN JACINTO COLLEGE DISTRICT
REGULAR BOARD MEETING MINUTES
February 5, 2009

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, February 5, 2009, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Members

Marie Flickinger, Chair

Present:

Dan Mims, Vice Chair

Ben Meador, Secretary

Larry Wilson, Assistant Secretary

Wayne Slovacek

Dr. Ruede Wheeler

Administrators:

Bill Lindemann

Brenda Hellyer

Ron Rucker

James Fowler

Laurel Williamson

Ken Lynn

Neil Matkin

Allatia Harris

Teri Fowle

Others Present:

Carol Schwing

Joe Kirkland

Amanda Booren

Sherry Jones

Kelly Simons

Brook Zemel

Barbara Taplin

Tonya Robinson

Larry Logsdon

Richard Bailey

Frank Rizzo

Tonya Morris

Dale Cummings

Toni Pendergrass

Hannah McCue

Ann Templet-Kokx

Susan Arscott

Catherine OBrien

David Bourque

Bill Raffetto

Jason Chan

Susan Muha

Rebecca Goosen

George González

Jay Morris

Gayden Cooper

Veronica Jammer

Amanda Warren

Alison Hennessey

Nancy McShane

Wanda Munson

Meagan Willis

Gary Friery

Keith Hudson

Danny Snooks

Niki Whiteside

Deborah Johnson

Ginger Lambert

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Bill Raffetto and the pledge was led by Catherine O'Brien.

**Special
Recognitions**

Central campus instrumentation technology program director David Bourque recognized the program as the recipient of NSF Analyzer Technician Opportunity Program Grant (sub award project with Lee College, \$155,000) – working to develop analyzer technology classes that will lead to a Certificate of Technology and ultimately lead to an AAS degree.

Achieving the Dream Presentation

Associate degree nursing department chair Veronica Jammer and recruitment specialist Amanda Warren gave a presentation on the Achieving the Dream grant committee awarded \$34,110 to nursing students for the Kaplan course. Nursing students Tonya Robinson and Meagan Willis thanked the committee and the Board for giving them the opportunity to take the course. Speaking on behalf of the students, they told the Board how appreciative they were for the opportunity to take this course; and, how it helped them to be successful in graduating.

Communications:

Thank you from Becky Martinez for a plant sent in memory of her loved one.

Thank you from Debbie Hollingsworth for a plant sent after her recent surgery.

Hearing of Citizens:

Tonya Morris requested to appear before the Board. Since her complaint was against a College employee – the Board asked that she wait to speak in closed session.

Informative Reports:

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 8052
MOU with
Western Governors
University**

Motion was made by Ruede Wheeler, seconded by Larry Wilson, to approve a Memorandum of Understanding between Western Governors University and San Jacinto Community College District.

Motion carried.

Yeas:

Wilson, Wheeler, Slovacek, Mims, Meador

Nays:

None

**Motion 8053
Transfer & Articulation
Agreement with
Lamar University**

Motion was made by Larry Wilson, seconded by Ben Meador, to approve a Transfer & Articulation Agreement between San Jacinto Community College District and Lamar University.

Motion carried.

Yeas:

Wilson, Wheeler, Slovacek, Mims, Meador

Nays:

None

**Motion 8054
Amendments to
Policy VI-P:
Policy on Student
Records**

Motion was made by Wayne Slovacek, seconded by Dan Mims, to approve amendments to Policy VI-P: Policy on Student Records. These amendments were presented for a first reading to the Board Policy Committee on January 12, 2009.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8055
Amendments to
Guideline 6-4:
Cheating and
Plagiarism** Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve amendments to Guideline 6-4: Cheating and Plagiarism. These amendments were presented for a first reading to the Board Policy Committee on January 12, 2009.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8056
Amendments to
Policy IV-I:
Policy on Employee
Concerns** Motion was made by Larry Wilson, seconded by Wayne Slovacek, to approve amendments to Policy IV-I: Policy on Employee Concerns. These amendments were presented for a first reading to the Board Policy Committee on January 12, 2009.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8057
Foreign Trade Zone
Agreement for Payment
Of Ad Valorem Taxes
and to Issue Letter of
Non-Opposition to
Expand Foreign Trade
Zone (Equistar
Chemicals, L.P.)** Motion was made by Dan Mims, seconded by Ben Meador, to approve a property foreign trade zone property tax waiver agreement and letter of non-opposition to Equistar Chemicals, L.P. with regard to their proposed boundary modifications to Foreign Trade Zone Subzone #84 to increase the approved volume of storage from 1,860,000 to 2,700,000 barrels.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8058
Budget Amendment
Restricted Revenue &
Expenses** Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve an amendment to the 2008-2009 budget for restricted revenue and expenses relating to federal and state grants.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8059
Order for Election
Of SJCD Trustees
and Order for
Joint Elections
on May 9, 2009**

Motion was made by Wayne Slovacek, seconded by Ruede Wheeler, to authorize execution of an Order for Election of San Jacinto Community College District Trustees for the unexpired term for Trustee Position One (1) and Trustee Positions Five (5), Six (6) and Seven (7) of the San Jacinto Community College District Board of Trustees on May 9, 2009, being the second Saturday in May, 2009; and

Recommend Board approval to authorize execution of an Order for Joint Elections with Clear Creek Independent School District, Deer Park Independent School District, Galena Park Independent School District, Humble Independent School District, La Porte Independent School District, Pasadena Independent School District, Pearland Independent School District, and the City of South Houston and the execution of Interlocal Agreements with each entity for the Board of Trustees' Election to be held on May 9, 2009.

Motion carried.

Yeas: Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None

**Motion 8060
Consent Agenda**

Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve the following consent agenda:

- A. Approval of the minutes for January 12, 2009 Regular Board Meeting.
- B. Approval of the 2008/2009 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.
- E. Approval of the next regular meeting – March 2, 2009.

Motion carried.

Yeas: Wheeler, Slovacek, Mims, Wilson, Meador

Nays: None

Ken Lynn reported that Policy V-Q: Fixed Asset Policy was presented to the full Board for a first reading. The policy will be on next month's meeting agenda for final approval.

**Motion 8061
Bids**

Motion was made by Larry Wilson, seconded by Ruede Wheeler, to approve the following bids:

EQUIPMENT, SUPPLIES & SERVICES BIDS

Central:

Commercial Truck Repair	\$ 34,000
Marble Repair	107,775

North and South Campuses:

Waste Disposal Services	\$ 38,000
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TOTAL OF ALL BIDS

\$179,775

Purchase Requests, Sole Source Vendors, Cooperatives, and Contract Renewals

Human Resources

Purchase Request #1 – Service Awards	\$ 49,000
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ITS

Purchase Request #2 – Software Licenses	49,000
Purchase Request #3 – Software Maintenance Services	48,000

Instructional/Maintenance

Purchase Request #4 – Equipment and Supplies	50,000
Purchase Request #5 – Instructional/Maintenance Supplies	50,000

Maintenance

Purchase Request #6 – Building Automation System Upgrade	395,730
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Police Department

Purchase Request #7 – Vehicles	23,800
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Instructional Support

Purchase Request #8 – Online Tutorial Service	77,000
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TOTAL OF ALL PURCHASE REQUESTS

\$742,530

GRAND TOTAL:

\$922,305

Motion carried.

Yeas: Wilson, Mims, Wheeler, Slovacek, Meador

Nays: None

The meeting adjourned to closed session at 7:35 p.m. to hear Tonya Morris complaint.

The meeting reconvened in open session at 7:55 p.m. with no action taken.