

SAN JACINTO COLLEGE DISTRICT  
REGULAR BOARD MEETING MINUTES  
January 12, 2009

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 12, 2009, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

**Members**

Marie Flickinger, Chair

**Present:**

Dan Mims, Vice Chair

Ben Meador, Secretary

Larry Wilson, Assistant Secretary

Wayne Slovacek

Dr. Ruede Wheeler

**Administrators:**

Bill Lindemann

Brenda Hellyer

Ron Rucker

James Fowler

Laurel Williamson

Ken Lynn

Neil Matkin

Allatia Harris

Maureen Murphy

Teri Fowle

**Others Present:**

Carol Schwing

Joe Kirkland

Amanda Booren

Sherry Jones

Kelly Simons

Steve Horton

Brook Zemel

Barbara Taplin

Ginger Lambert

Larry Logsdon

Richard Bailey

Frank Rizzo

Richard Brassard

Sandra Hughes

Toni Pendergrass

Hannah McCue

Ann Templet-Kokx

Susan Arscott

Catherine OBrien

Mike Moore

Wayne Hall

Bill Raffetto

Jason Chan

Susan Muha

Rebecca Goosen

George González

Al Adams

Buddy Smith

David Norman

Rob Vanya

Christina Nieland

Kathy Knapp

Karen Hattaway

Serita Dickey

Earl Godfrey

Gary Friery

Keith Hudson

Danny Snooks

Wanda Simpson

Herman Swihart

Steve Haslund

Chris Tran

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Wayne Slovacek and the pledge was led by Ben Meador.

**Special**

**Recognitions**

The SACS Core Team (Serita Dickey, Laurel Williamson, Karen Hattaway, Christina Nieland, Beverly Fischer (absent) and Sandra Curry (absent) were recognized for their hard work on the recent SACS visit.

Central campus automotive technology chair David Norman congratulated Homer Swihart and Chris Tran for receiving the 2008 Toyota T-TEN Recognition Award.

Executive vice president of research and institutional effectiveness George González and executive vice president of continuing & professional development Susan Muha gave an Institutional Outcomes Monitoring report on Customized Education.

**Achieving the Dream Presentation**

North campus English professor Dr. Karen Hattaway gave a presentation on QEP.

**Communications:**

Thank you from Mary Tunstall, Kathy Burnett and Patti Haselbarth for flowers sent in memory of their loved ones.

Thank you from Wayne Slovacek for flowers sent after Diana's recent surgery.

**Hearing of Citizens:**

None

**Informative Reports:**

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 8044  
Articulation Agreement  
Texas Chiropractic  
College**

Motion was made by Wayne Slovacek, seconded by Larry Wilson, to approve an Articulation Agreement between San Jacinto Community College District and Texas Chiropractic College.

**Motion carried.**

**Yeas:**

Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:**

None

**Motion 8045  
Articulation Agreement  
UT @ Brownsville and  
Texas Southmost College**

Motion was made by Ben Meador, seconded by Ruede Wheeler, to approve an Articulation Agreement between San Jacinto Community College District and UT @ Brownsville and Texas Southmost College.

**Motion carried.**

**Yeas:**

Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:**

None

**Motion 8046  
Budget Amendment  
Property Tax Revenue**

Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve an amendment to the 2008-2009 budget to recognize additional property tax revenue.

**Motion carried.**

**Yeas:** Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None

**Motion 8047  
Budget Amendment  
Restricted Revenue &  
Expenses** Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve an amendment to the 2008-2009 budget for restricted revenue and expenses relating to federal and state grants.

**Motion carried.**

**Yeas:** Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None

**Motion 8048  
Trademark Licensing  
Agreement with NBC  
Graphics** Motion was made by Larry Wilson, seconded by Dan Mims, to approve the Trademark License Agreement with Nebraska Book Company dba NBC Graphics for use of our college name and marks on apparel and promotional items to be sold by the Nebraska Book Company bookstore.

**Motion carried.**

**Yeas:** Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None

**Motion 8049  
Engagement Letter  
With the firm of  
Thompson & Horton LLP** Motion was made by Dan Mims, seconded by Ruede Wheeler, to ratify execution of an engagement letter with the firm of Thompson & Horton LLP authorizing the College to utilize the firm for legal services on an as-needed basis.

**Motion carried.**

**Yeas:** Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None

**Motion 8050  
Consent Agenda** Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve the following consent agenda:

- A. Approval of the minutes for December 4, 2008 Regular Board Meeting.
- B. Approval of the 2008/2009 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.
- E. Approval of the next regular meeting – February 5, 2009.

**Motion carried.**

**Yeas:** Wheeler, Slovacek, Mims, Wilson, Meador

**Nays:** None

Board Policy Committee Chair Larry Wilson gave a report on the policy committee meeting. Three policies were presented for a first a first reading and final approval at the February meeting.

Chancellor Lindemann gave a report on the Budget/Audit Committee meeting.

**Motion 8051** Motion was made by Ben Meador, seconded by Dan Mims, to  
**Bids** approve the following bids:

**EQUIPMENT, SUPPLIES & SERVICES BIDS**

|                          |                  |
|--------------------------|------------------|
| <b>District:</b>         |                  |
| Food Supplies            | \$300,000        |
| Steel Supplies           | 50,000           |
| Bowling Lane Facilities  | 35,000           |
| <b>TOTAL OF ALL BIDS</b> | <b>\$385,000</b> |

**Purchase Requests, Sole Source Vendors, Cooperatives, and Contract Renewals**

|  |                    |
|--|--------------------|
| <b>CPD</b>   |                    |
| Purchase Request #1 – Additional Funding for Professional Services   | \$ 30,000          |
| <b>ITS</b>   |                    |
| Purchase Request #2 – Software Licenses, Software & Support Services | 95,000             |
| <b>Grants</b>  |                    |
| Purchase Request #3 – Medical Training Equipment                     | 152,535            |
| <b>Maintenance</b>   |                    |
| Purchase Request #4 – Vehicles                                       | 128,500            |
| Purchase Request #5 – Janitorial Services                            | 1,000,000          |
| <b>TOTAL OF ALL PURCHASE REQUESTS</b>                                | <b>\$1,406,035</b> |
| <b>GRAND TOTAL:</b>  | <b>\$1,791,035</b> |

**Motion carried.**

**Yeas:** Wilson, Mims, Wheeler, Slovacek, Meador

**Nays:** None

The meeting adjourned at 8:00 p. m.