

SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES
July 7, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, July 7, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Members Present: Marie Flickinger, Chair
Dan Mims, Vice Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
J. D. Bruce
Wayne Slovacek
Dr. Ruede Wheeler

Administrators: Bill Lindemann
James Fowler
Ken Lynn
Laurel Williamson
Charles Grant
Monte Blue
Maureen Murphy

Others Present: Kelly Simons	Allison Hennessey	Serita Dickey
Brook Zemel	Wayne Hall	Teri Fowle
Amanda Booren	Barbara Taplin	Nancy McShane
Hannah McCue	Bill Raffetto	Larry Vandiver
Bill Mattei	Jason Chan	Neil Matkin
Keith Hudson	Larry Logsdon	Jan Matkin
Lt. Baxter	Brenda Dunaway	Danny Snooks
Rikki Saldivar	Richard Bailey	Bill Dickerson
Sallie K. Janes	Carol Schwing	

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by James Fowler and the pledge was led by Teri Fowle.

Special Recognitions George Gonzales gave an Institutional Outcome report on Community Enrichment: *to provide community outreach and information by increasing the visibility of the College in the communities that the College serves.*

Achieving the Dream Presentations Larry Vandiver presented the Comprehensive Self Assessment Exam Review Course in Respiratory Care - an Achieving the Dream initiative.

Communications: Thank you from Angela Laredo for plant sent in memory of her loved one.
Thank you from the family of Carolyn Miller for flowers sent in her memory.

Chair Marie Flickinger read letter from Board member, J. D. Bruce, stating his intent to retire from the Board, effective August 11, 2008.

Hearing of Citizens: None.

Informative Reports: Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

Motion 7991 Motion was made by Ruede Wheeler, seconded by Ben Meador,
Resolution Naming to approve a resolution giving J. D. Bruce the title of *Trustee*
J. D. Bruce Trustee *Emeritus*.
Emeritus

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador
Nays: None

Motion 7992 Motion was made by Dan Mims, seconded by Larry Wilson,
Amendment to the to approve an amendment to the 2007-2008 budget for
2007-2008 Budget restricted revenue and expenses relating to federal and state grants.

Motion carried.

Yeas: Bruce, Flickinger, Wilson, Wheeler, Slovacek, Mims, Meador
Nays: None

Motion 7993 Motion was made by Larry Wilson, seconded by Wayne Slovacek,
Hiring of Dr. Neil Matkin to approve hiring Dr. H. Neil Matkin as President of the Central
As President of the Campus at a salary of \$160,000/year; \$7,200 auto stipend/year;
Central Campus \$1,200 phone stipend/year, effective August 7, 2008.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador
Nays: None

Motion 7994 Motion was made by Larry Wilson, seconded by Ben Meador,
2008-2009 to approve the San Jacinto College Strategic Initiatives for
Strategic Initiatives 2008-2009.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador
Nays: None

Motion 7995 Motion was made by Ruede Wheeler, seconded by Wayne Slovacek,
Senior Manager to approve the senior manager compensation package (effective
Compensation Pkg. July 14, 2008) for the three presidents of the campuses and the
vice chancellors of fiscal affairs and instructional programs and
services.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador
Nays: None

Motion 7996 Item C (personnel recommendations) and Item E (next meeting Consent Agenda date) were removed for separate vote

Motion was made by Ben Meador, seconded by Dan Mims, to approve Items A, B and D on the consent agenda:

- A. Approval of the Minutes for June 2, 2008 Regular Board Meeting and June 10, 2008 Board Workshop.
- B. Approval of the 2007/2008 Budget Transfers.
- D. Approval of the Affiliation Agreements.

Motion carried.

Yeas: Wheeler, Flickinger, Slovacek, Mims, Wilson, Bruce, Meador

Nays: None

Discussion of Item C – change Laurel Williams to Laurel Williamson.

Discussion of Item E – change date of next Board meeting to August 11, 2008.

Motion 7997 Motion was made by Ruede Wheeler, seconded by Larry Wilson, to approve Items C and E with the above changes.
Consent Agenda Items C and E

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

Nays: None

Report from Board Policy Committee:

James Fowler, Vice Chancellor of Human Resources, gave a report from the Policy Committee Meeting. The policies were presented for first reading and will be on the August 11, 2008 agenda for approval. Suggested changes to the vacation guidelines were discussed for implementation this summer.

Motion 7998 Motion was made by Dan Mims, seconded by Larry Wilson, to approve the following bids:
Bids

EQUIPMENT, SUPPLIES & SERVICES BIDS

District:

RFP #08-22 – Promotional Merchandise-Apparel (pgs 3 – 7) \$179,650

TOTAL OF ALL BIDS/RFP \$179,650

**PURCHASE REQUEST,
SOLE SOURCE VENDORS,
COOPERATIVES, AND CONTACT RENEWALS**

Purchase Request #1 – Computer Purchase (pg 8)	\$159,703
Purchase Request #2 – Copier (pg 9)	100,000
Purchase Request #3 – Student Accident / Catastrophic Insurance (pg 10)	77,478
Purchase Request #4 – Notification System Services (pg 11)	71,875
Purchase Request #5 – Mowers (pg 12)	47,747
Purchase Request #6 – Preventative Maintenance – UPS Systems (pg 13)	25,000
Purchase Request #7 - Emergency Purchase – Transformer (pg 14)	19,650
Purchase Request #8 - Pollution Liability Insurance (pg 15)	1,213

TOTAL OF PURCHASE REQUESTS:	\$502,666
RATIFICATIONS	
Purchase Request #9 – Emergency Purchase – Building Repairs (pg 16)	\$50,000
Purchase Request #10 – Threat Management System (pg 17)	22,000
TOTAL OF PURCHASE RATIFICATIONS	\$72,000
GRAND TOTAL:	\$754,316

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

Nays: None

The meeting adjourned at 7:35 p.m.

Date approved: August 11, 2008