

SAN JACINTO COLLEGE DISTRICT  
BOARD MEETING MINUTES

June 2, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 2, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

**Members**

Marie Flickinger, Chair  
Dan Mims, Vice Chair  
Ben Meador, Secretary  
Larry Wilson, Assistant Secretary  
J. D. Bruce  
Wayne Slovacek  
Dr. Ruede Wheeler

**Present:**

**Administrators:**

Bill Lindemann  
James Fowler  
Ken Lynn  
Charles Grant  
Monte Blue  
Maureen Murphy

**Others Present:**

Kelly Simons	Joe Kirkland	Amy Ammerman
Brook Zemel	Wayne Hall	Teri Fowle
Amanda Booren	Gale McEnery	Bret Nelson
Sean Silman	Bill Raffetto	Susan Muha
Bill Mattei	Martha Robertson	Bill Staples
Keith Hudson	Carol Stockton	Karen Hattaway
Lt. Mayo	Brenda Dunaway	Danny Snooks
Rikki Saldivar	Diana Barnett	Ernest Davila
Steve Horton	James Baker	Kathy Knapp
Wanda Simpson	Kevin Morris	Sallie K. Janes
Catherine O'Brien	Larry Logsdon	Ginger Lambert

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Monte Blue and the pledge was led by Ben Meador.

**Motion 7980  
Reverse Articulation  
Agreement with  
UHCL**

Motion was made by Dan Mims, seconded by Ben Meador, to approve a reverse articulation agreement between San Jacinto Community College District and University of Houston-Clear Lake.

**Motion carried.**

**Yeas:**

Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:**

None

**Special Recognitions**

Karen Hattaway recognized the QEP Logo winners.

Gary Friery recognized the Texas Higher Education Coordinating Board Exemplary Programs.

Maureen Murphy recognized the South Campus Softball Team for placing 4<sup>th</sup> in the National Tournament. Three players made the *All Tournament Team*.

**Achieving the Dream Presentations**

Faculty members Bret Nelson, Martha Robertson and Gale McEnery each gave their involvement with student success and how excited they are:

- Nelson – learning communities
- Robertson – new faculty orientation and a pilot program for current faculty (innovative teaching exchange)
- McEnery – student success center (learning and student environment)

**Communications:**

Thank you from Jerry Tate and Judy Thomas for flowers sent in memory of their loved ones.

Thank you from the family of Rick Massey for flowers sent in his memory.

**Hearing of Citizens:**

None.

**Informative Reports:**

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 7981  
Amendment to the  
2007-2008 Budget**

Motion was made by Wayne Slovacek, seconded by Ruede Wheeler, to approve an amendment to the 2007-2008 Budget for restricted revenue and expenses relating to federal and state grants.

**Motion carried.**

**Yeas:**

Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:**

None

**Motion 7982  
Resolution for  
Reimbursement  
Of Capital Proceeds  
From Operating Funds**

Motion was made by Ben Meador, seconded by Ruede Wheeler, to approve the resolution that provides for reimbursement to the College from capital financing proceeds for expenditures from College operating funds for the design and construction of projects related to the May 10, 2008 bond referendum.

**Motion carried.**

**Yeas:** Bruce, Flickinger, Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None.

**Motion 7983  
Increase Homestead  
Exemption for Age 65  
or Disabled; and the  
Residential Homestead  
Exemption Remain at  
\$5,000.**

Motion was made by J. D. Bruce, seconded by Larry Wilson, to approve an increase to the Residential Homestead Exemption for Persons Over 65 of Age or Disabled from \$100,000 to \$102,500 and that the Residential Homestead Exemption remain at one (1%) percent of the appraised value or a minimum exemption of \$5,000. These exemptions are applicable for tax year 2008 and all future years, unless revised.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7984  
Child Care Fee  
Increases**

Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve the recommended child care fee increases.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7985  
Value Statements**

Motion was made by Wayne Slovacek, seconded by Dan Mims, to approve the San Jacinto College District Value Statements.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7986  
Master Plan**

Motion was made by Dan Mims, seconded by Larry Wilson, to approve the San Jacinto College District Master Plan.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7987  
Hire Dr. Allatia Harris  
North Campus  
President**

Motion was made by Dan Mims, seconded by Wayne Slovacek, to approve hiring Dr. Allatia Harris as President of the North Campus, effective July 14, 2008.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Approval of addendum to employment contract of the Chancellor was removed from the agenda.**

**Motion 7988  
Consent Agenda**

Motion was made by Ruede Wheeler, seconded by Larry Wilson, to approve the Consent Agenda:

- A. Approval of the Minutes for May 5, 2008 Regular Board Meeting, May 15, 2008 Special Meeting and May 21, 2008 Board Workshop
- B. Approval of the 2007/2008 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.
- E. Next Regularly Scheduled Meeting – July 7, 2008.

**Motion carried.**

**Yeas:** Wheeler, Flickinger, Slovacek, Mims, Wilson, Bruce, Meador

**Nays:** None

**Motion 7989 Bids** Motion was made by Larry Wilson, seconded by Ben Meador, to approve the following bids:

**EQUIPMENT, SUPPLIES & SERVICES BIDS**

**District:**

Assessment Testing – Nursing	\$ 99,610.00
Cosmetology Equipment & Supplies	85,000.00

<b>TOTAL OF ALL BIDS/RFP</b>	<b>\$184,610.00</b>
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**SJCD PURCHASE REQUEST FROM PREAPPROVED SOLE SOURCE VENDORS, COOPERATIVES, AND CONTACT RENEWALS**

Request #1 – Data Loss Prevention Software	\$147,149.00
Purchase Request #2 – Annual Maintenance Services	50,885.00
Request #3 – Internet Services	48,000.00
Purchase Request #4 – Disaster Recovery Connection/Facilities Upgrades	42,000.00
Purchase Request #5 – Additional Funds – Online Tutoring Services	25,000.00

**SUBTOTAL OF PURCHASE REQUESTS** **\$313,034.00**

**GRAND TOTAL:** **\$497,644.00**

**Motion carried.**

**Yeas:** Bruce, Slovacek, Mims, Wilson, Flickinger, Wheeler, Meador

**Nays:** None

**Strategic Items Discussed:** None

The meeting adjourned at 8:10 p.m.

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Chair

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Secretary

Date approved: \_\_\_\_\_

SAN JACINTO COLLEGE DISTRICT  
BOARD WORKSHOP MINUTES  
June 10, 2008

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Tuesday, June 10, 2008, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Workshop.

**Members Present:** Marie Flickinger, Chairman  
Dan Mims, Vice Chairman  
Ben Meador, Secretary  
Larry Wilson, Assistant Secretary  
Wayne Slovacek  
J. D. Bruce  
Ruede Wheeler

**Others Present:** Bill Lindemann, Brenda Hellyer, James Fowler, Teri Fowle  
Charles Grant, Monte Blue, Maureen Murphy and  
Brenda Dunaway

Chancellor Bill Lindemann gave a review of the 2007-2008 College Goals:

- I. Complete Internal Restructuring Plan
- II. Enrollment
- III. Important Projects
- IV. Continuing Education and Workforce Development
- V. Graduation, Retention and Job Placement
- VI. Marketing and Public Relations-Image of the College
- VII. Employee Development
- VIII. Become a Nationwide Model for Hispanic Education
- IX. Computer Technology

Will have final enrollment data in Mid-October/November.

Need to set stage for the following 2008-2009 strategic initiatives in order to develop unit plans for IPP's to be complete by October 2008.

Chancellor Lindemann presented the proposed 2008-2009 Strategic Initiatives:

- I. Organizational Effectiveness
- II. Enrollment
- III. Technical Education and Workforce Development
- IV. Student Success Strategies
- V. Improve Outreach and Support for Diverse Populations
- VI. Administrative Planning
- VII. Special Projects

Will have a workshop in the Fall regarding the performance metric report.

Dr. Lindemann informed the Board that we have received a positive SACS report. The SACS visit for accreditation has been scheduled for September 2008. After the SACS visit, we will schedule a meeting with the Board to review the 5-year plan.

At the end of August or early September, Laurel Williamson and Ken Lynn will give an overview of the reorganization with budget implications.

Dr. Wheeler stated that he would like to see student reports.

Laurel Williamson will work with the Board Education Technology Committee regarding the Achieving the Dream presentations at future Board meetings.

Ben Meador suggested that the Chancellor occasionally provide a summary report with bullets of College happenings.

Teri Fowle will give an Hispanic enrollment report at a future Board dinner.

Discussion of dual credit issues. Suggestion that Dr. Lindemann and board members meet with Kirk Lewis regarding Pasadena ISD participation in dual credit with SJC. Marie Flickinger stated that Dell supports Pasadena ISD's advanced program – they should support our dual credit program as well.

The Chancellor asked the Board to send any suggested changes/additions to the proposed 2008-2009 Strategic Initiatives by June 27. The initiatives will be approved at the July 7 Board Meeting.

The Board adjourned to executive session at 7:15 p.m. to consider finalists for presidency of Central Campus and discussion of senior manager salaries.

The Board reconvened in open meeting with the following action.

**Motion 7990  
Authorization to  
Select Central  
Campus President**

Motion was made by Wayne Slovacek, seconded by Ben Meador, authorizing the Chancellor to proceed to select a president for the Central Campus.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

The meeting adjourned at 7:50 p.m.

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Chair

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Secretary

Date approved: \_\_\_\_\_