

*Board of Trustees
Meeting*

June 2, 2008

May 30, 2008

NOTICE OF MEETING
BOARD BUDGET/AUDIT COMMITTEE
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT


The Board Budget/Audit Committee of the Board of Trustees of the San Jacinto Community College District will meet at 5:30 p.m., Monday, June 2, 2008, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

AGENDA

- I. Discussion and Planning – Issuance of 2008 General Obligation Bonds**
- II. Increase in Exemption for Persons Over 65 Years of Age or Disabled**
- III. Update on Director of Internal Audit Position Vacancy**

Certificate as to Posting or Giving of Notice

On this day, May 30, 2008, at 9 a.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto College District, 4624 Fairmont Parkway, Pasadena, Texas, on all college campuses, the SJC web and was readily accessible to the public at all times.



William H. Lindemann, Jr., Chancellor

May 30, 2008

NOTICE OF MEETING

BOARD OF TRUSTEES

SAN JACINTO COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the San Jacinto Community College District will meet at 6:30 p.m., Monday, June 2, 2008, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

AGENDA

- I. Dinner**
- II. General Discussion with the Chancellor**

Certificate as to Posting or Giving of Notice

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William H. Lindemann, Jr., Chancellor

May 30, 2008

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m., Monday, June 2, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

BOARD MEETING

AGENDA

I. Call the meeting to order/certify posting notice

II. Invocation and Pledge to the Flag

III. Special Announcements and Recognitions

QEP Logo Winners

Serita Dickey

Texas Higher Education Coordinating Board Exemplary Programs

Charles Grant

South Campus Softball Team

Maureen Murphy

IV. Achieving the Dream Student Success Presentation

Remarks from Martha Robertson, Gale McEnery
And Bret Nelson

Bill Raffetto

V. Communications to the Board of Trustees

VI. Hearing of such citizens or groups of citizens desiring to be heard before the Board

VII. Informative reports to the Board

A. Resource Development Report on Gifts and Grants

B. Financial Statement and Current Expenditures

ACTION ITEMS

- VIII. Approval of Reverse Articulation Agreement between San Jacinto Community College District and University of Houston—Clear Lake.**
- IX. Approval of an Amendment to the 2007-2008 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.**
- X. Approval of the Resolution that provides for reimbursement to the College from capital financing proceeds for expenditures from College operating funds for the design and construction of projects related to the May 10, 2008 bond referendum.**
- XI. Approval to increase the Residential Homestead Exemption for Persons Over 65 of Age or Disabled from \$100,000 to \$102,500 and that the Residential Homestead Exemption remain at one (1%) percent of the appraised value or a minimum exemption of \$5,000. These exemptions are applicable for tax year 2008 and all future years, unless revised.**
- XII. Approval of the recommended child care fee increases.**
- XIII. Approval of San Jacinto College District Value Statements.**
- XIV. Approval of San Jacinto College District Master Plan.**
- XV. Approval to hire Dr. Allatia Harris as President of the North Campus, effective July 14, 2008.**
- XVI. Approval of addendum to employment contract of the Chancellor.**

CONSENT AGENDA

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for May 5, 2008, Regular Board Meeting, May 15, 2008 Special Meeting, and May 21, 2008, Board Workshop**

FINANCIAL

- B. Approval of the Budget Transfers**

PERSONNEL

C. Approval of Personnel Recommendations

MISCELLANEOUS

D. Approval of the Affiliation Agreements

E. Next Regularly Scheduled Meeting

Items for Discussion/Possible Action (continued)

(Items removed from the Consent Agenda, will be considered at this time)

Reports from Board Committees (when applicable)

XVII. Consideration of Bids

XVIII. Strategic Issues Discussion

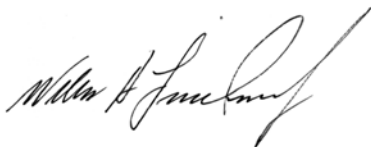
XIX. Adjournment

The Board of Trustees may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code move into Closed Session under the following provision(s) of the ACT:

Section 551.071 – Consultation with Attorney
Section 551.072 – Deliberation Regarding Real Property
Section 551.073 – Deliberation Regarding Prospective Gifts
Section 551.074 – Personnel Matters
Section 551.076 – Deliberation Regarding Security Devices
Section 551.086 – Economic Development Negotiations

Certificate as to Posting or Giving of Notice

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William H. Lindemann, Jr., Chancellor

San Jacinto College Foundation
Statement of Financial Position
As of April 30, 2008

ASSETS	
Current Assets	
Checking/Savings	
General Fund	\$490,139
Funds	-
Total Checking/Savings	<u>490,139</u>
Accounts Receivable	
Special Events Receivables	45,719
Scholarship Receivables	4,200
Allowance	(3,428)
Discounts	(199)
Total Accounts Receivable	<u>46,292</u>
Other Current Assets	
Bank of America, N.A.	1,204,875
Common Fund	3,720,692
Total Other Current Assets	<u>4,925,567</u>
Total Current Assets	<u>5,461,998</u>
TOTAL ASSETS	<u><u>\$5,461,998</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Event Payable	\$26,406
Scholarships Payable	239,629
Grants Payable	13,859
Programs Payable	1,201
Total Accounts Payable	<u>281,095</u>
Total Current Liabilities	<u>281,095</u>
Total Liabilities	281,095
Equity	
Net Assets	4,348,097
Net Income	832,806
Total Equity	<u>5,180,903</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$5,461,998</u></u>

San Jacinto College Foundation
Statement of Activities
2007/2008 Compared to 2006/2007

	<u>Jul '07 - Apr 08</u>	<u>Jul '06 - Apr 07</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
Contributions	\$1,632,361	\$296,993	\$1,335,368
Total Income	<u>1,632,361</u>	<u>296,993</u>	<u>1,335,368</u>
Expense			
Scholarships Awarded	835,172	236,848	598,325
Grants Awarded	13,181	257,005	(243,825)
Programs Sponsored	11,492	12,392	(900)
Innovative Initiatives	63,542	44,924	18,617
Total Expense	<u>923,386</u>	<u>551,169</u>	<u>372,217</u>
Net Ordinary Income	\$708,975	(\$254,176)	\$963,151
Other Income/Expense			
Other Income			
Grant Administration	\$0	\$7,142	(\$7,142)
Investment Income	2,026	510,378	(508,353)
Fundraising Events	185,330	190,703	(5,373)
Total Other Income	<u>187,356</u>	<u>708,224</u>	<u>(520,868)</u>
Other Expense			
Management Expense	9,200	154	9,046
Foundation Expenses	46,151	2,180	43,971
Sponsorship Expenses	8,173	3,025	5,148
Suspense	-	(125)	125
Total Other Expense	<u>63,524</u>	<u>5,234</u>	<u>58,291</u>
Net Other Income	<u>123,831</u>	<u>702,990</u>	<u>(579,159)</u>
Net Income	<u><u>\$832,806</u></u>	<u><u>\$448,814</u></u>	<u><u>\$383,992</u></u>

SAN JACINTO COLLEGE

FOUNDATION

April 1, 2008 - April 30, 2008

Contributions \$1000 and over

Donor	Amount	Fund
American Red Cross	\$ 1,940	Scholarships In/Out
The Boeing Company	\$ 3,150	Aerospace Academy-Reduced Gravity Program
Dan Guckenheimer	\$ 1,000	Alumni Association-First Lifetime Member
Haworth Inc.	\$ 5,000	Unrestricted
LaPorte ISD	\$ 4,919	Scholarships In/Out
Midway Machine & Instrument Co., Inc.	\$ 1,050	Scholarships In/Out
Moody National Bank	\$ 2,000	Mary Cecil Chambers Trust Scholarship
Pearson Education	\$ 4,757	Central Campus English Department/Language Skills
Shell Oil Company	\$ 25,000	Energy Venture
AT&T	\$ 1,500	2008 Golf Tournament
AT&T	\$ 2,500	2008 Evening of MONOPOLY
Bracewell & Giuliani LLP	\$ 2,500	2008 Evening of MONOPOLY
Brooks & Sparks, Inc.	\$ 1,200	2008 Evening of MONOPOLY
Fran Coppinger	\$ 1,000	2008 Evening of MONOPOLY
Meador Staffing Services	\$ 1,200	2008 Evening of MONOPOLY
MECO	\$ 1,100	2008 Evening of MONOPOLY
Moon Credit Corporation	\$ 1,200	2008 Evening of MONOPOLY
Rohm & Haas Texas	\$ 6,000	2008 Evening of MONOPOLY
Daniel J. Snooks Attorney	\$ 3,500	2008 Evening of MONOPOLY
South Belt Leader	\$ 1,200	2008 Evening of MONOPOLY
Employee Contributions		
Various	\$ 412	2007 Golf Tournament
Various	\$ 5,300	2008 Fashion Gems Fashion Show
Various	\$ 500	Memorials
Various	\$ 400	Other

SAN JACINTO COMMUNITY COLLEGE DISTRICT

Statement of Net Assets April 30, 2008

Assets

Current assets:

Cash and cash equivalents	\$	37,225,174
Deposits held by others		26,438
Investments		60,789,266
Accounts receivable		12,416,427
Inventories		331,816
Total current assets		<u>110,789,121</u>

Noncurrent assets:

Restricted cash and cash equivalents		4,331,455
Bond issuance costs		894,974
Capital assets, net		142,914,260
Total noncurrent assets		<u>148,140,689</u>
Total assets		<u>258,929,810</u>

Liabilities

Current liabilities:

Accounts payable		1,314,237
Accrued liabilities		3,384,317
Accrued compensable absences and deferred compensation		2,598,268
Deferred revenues		2,244,019
Deferred charges		3,073,136
Total current liabilities		<u>12,613,977</u>

Noncurrent liabilities:

Bond premium payable		897,634
Bonds and notes payable		65,950,000
Total noncurrent liabilities		<u>66,847,634</u>
Total liabilities		<u>79,461,611</u>

Net assets

Beginning of year		149,870,760
Current year addition		29,597,439
Total net assets	\$	<u>179,468,199</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

Consolidated (All Funds)

	Adjusted Budget	Year-To-Date Actual (67%)	Percentage	Budget Variance
REVENUES:				
State Appropriations	\$ 37,123,012	\$ 23,016,266	62.00%	\$(14,106,746)
Local Taxes - Maintenance & Operations	40,400,000	40,676,302	100.68%	276,302
Local Taxes - Debt Service	10,314,514	10,351,453	100.36%	36,939
Credit Tuition	22,545,237	18,657,169	82.75%	(3,888,068)
Credit Fees	10,457,710	12,466,428	119.21%	2,008,718
Credit Exemptions & Waivers	(2,128,565)	(1,111,634)	52.22%	1,016,931
Continuing Professional Development	7,018,326	3,415,450	48.66%	(3,602,876)
Sales & Services	1,874,766	898,073	47.90%	(976,693)
Investment Income	4,400,000	2,372,672	53.92%	(2,027,328)
Bond Proceeds (Investment Income)	-	114,479	0.00%	114,479
Auxiliary Services	3,304,926	2,807,326	84.94%	(497,600)
Grants	50,928,330	31,250,397	61.36%	(19,677,933)
Local Grants	656,524	430,880	65.63%	(225,644)
Total	<u>186,894,780</u>	<u>145,345,261</u>	<u>77.77%</u>	<u>(41,549,519)</u>
EXPENDITURES:				
Instruction	47,079,964	36,221,349	76.94%	(10,858,615)
Public Service	2,993,135	1,553,639	51.91%	(1,439,496)
Academic Support	10,819,964	5,727,913	52.94%	(5,092,051)
Student Services	35,398,982	26,011,018	73.48%	(9,387,964)
Institutional Support	63,304,948	27,885,765	44.05%	(35,419,183)
Physical Plant	23,222,018	15,082,256	64.95%	(8,139,762)
Auxiliary Enterprises	4,075,769	3,265,882	80.13%	(809,887)
Total	<u>186,894,780</u>	<u>115,747,822</u>	<u>61.93%</u>	<u>(71,146,958)</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 29,597,439</u>		<u>\$ 29,597,439</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
State Appropriations	\$ 37,123,012	\$ 23,016,266	62.00%	\$ (14,106,746)
Local Taxes - Maintenance & Operations	40,400,000	40,657,801	100.64%	257,801
Credit Tuition	21,760,237	18,653,290	85.72%	(3,106,947)
Credit Fees	10,457,710	12,466,428	119.21%	2,008,718
Credit Exemptions & Waivers	(2,128,565)	(1,111,634)	52.22%	1,016,931
Continuing Professional Development	7,018,326	3,415,450	48.66%	(3,602,876)
Sales & Services	518,989	544,086	104.84%	25,097
Investment Income	4,400,000	2,372,672	53.92%	(2,027,328)
Auxiliary Services	-	105,866	0.00%	105,866
Total	<u>119,549,709</u>	<u>100,120,225</u>	<u>83.75%</u>	<u>(19,429,484)</u>
EXPENDITURES:				
Instruction	47,079,963	35,773,198	75.98%	(11,306,765)
Public Service	2,821,715	1,452,462	51.47%	(1,369,253)
Academic Support	10,819,964	5,650,594	52.22%	(5,169,370)
Student Services	8,796,982	5,160,497	58.66%	(3,636,485)
Institutional Support	32,193,144	14,067,502	43.70%	(18,125,642)
Physical Plant	16,187,018	9,991,984	61.73%	(6,195,034)
Auxiliary Enterprises	103,391	36,378	35.18%	(67,013)
Total	<u>118,002,177</u>	<u>72,132,615</u>	<u>61.13%</u>	<u>(45,869,562)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 1,547,532</u>	<u>\$ 27,987,610</u>		<u>\$ 26,440,078</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

21 Federal Restricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Auxiliary Services	\$ 881	\$ 881	100.00%	\$ -
Grants	<u>36,868,290</u>	<u>21,217,073</u>	<u>57.55%</u>	<u>(15,651,217)</u>
Total	<u>36,869,171</u>	<u>21,217,954</u>	<u>57.55%</u>	<u>(15,651,217)</u>
EXPENDITURES:				
Instruction	-	659	0.00%	659
Student Services	24,469,427	18,038,633	73.72%	(6,430,794)
Institutional Support	<u>12,401,097</u>	<u>3,168,127</u>	<u>25.55%</u>	<u>(9,232,970)</u>
Total	<u>36,870,524</u>	<u>21,207,419</u>	<u>57.52%</u>	<u>(15,663,105)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (1,353)</u>	<u>\$ 10,535</u>		<u>\$ 11,888</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

24 State Restricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Grants	\$ 13,735,902	\$ 9,875,023	71.89%	\$ (3,860,879)
Total	<u>13,735,902</u>	<u>9,875,023</u>	<u>71.89%</u>	<u>(3,860,879)</u>
EXPENDITURES:				
Instruction	-	439,845	0.00%	439,845
Public Service	-	20,320	0.00%	20,320
Academic Support	-	77,149	0.00%	77,149
Student Services	847,573	1,417,159	167.20%	569,586
Institutional Support	12,888,329	7,796,251	60.49%	(5,092,078)
Physical Plant	-	20,026	0.00%	20,026
Total	<u>13,735,902</u>	<u>9,770,750</u>	<u>71.13%</u>	<u>(3,965,152)</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 104,273</u>		<u>\$ 104,273</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

26 Local Restricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Credit Tuition	\$ -	\$ 3,879	0.00%	\$ 3,879
Sales & Service	1,355,777	226,735	16.72%	(1,129,042)
Grants	323,257	157,420	48.70%	(165,837)
Local Grants	<u>656,524</u>	<u>428,016</u>	<u>65.19%</u>	<u>(228,508)</u>
Total	<u>2,335,558</u>	<u>816,050</u>	<u>34.94%</u>	<u>(1,519,508)</u>
EXPENDITURES:				
Public Service	171,420	80,857	47.17%	(90,563)
Academic Support	-	170	0.00%	170
Student services	500,000	425,116	85.02%	(74,884)
Institutional Support	<u>1,882,378</u>	<u>379,129</u>	<u>20.14%</u>	<u>(1,503,249)</u>
Total	<u>2,553,798</u>	<u>885,272</u>	<u>34.66%</u>	<u>(1,668,526)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (218,240)</u>	<u>\$ (69,222)</u>		<u>\$ 149,018</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Credit Tuition	\$ 785,000	\$ -	0.00%	\$ (785,000)
Total	<u>785,000</u>	<u>-</u>	<u>0.00%</u>	<u>(785,000)</u>
EXPENDITURES:				
Student services	785,000	969,613	123.52%	184,613
Total	<u>785,000</u>	<u>969,613</u>	<u>123.52%</u>	<u>184,613</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (969,613)</u>		<u>\$ (969,613)</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

28 Private/Gifts/Donations

	<u>Adjusted Budget</u>	<u>Year-To- Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Sales & Services	\$ -	\$ 116,411	0.00%	\$ 116,411
Local Grants	<u>-</u>	<u>2,864</u>	<u>0.00%</u>	<u>2,864</u>
Total	-	119,275		119,275
EXPENDITURES:				
Instruction	<u>-</u>	<u>7,647</u>	0.00%	<u>7,647</u>
Total	<u>-</u>	<u>7,647</u>	<u>0.00%</u>	<u>7,647</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 111,628</u>		<u>\$ 111,628</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

31 Auxiliary Enterprises

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Sales & Services	\$ -	\$ 3,275	-	\$ 3,275
Auxiliary Services	3,304,926	2,701,460	81.74%	(603,466)
Total	<u>3,304,926</u>	<u>2,704,735</u>	<u>81.84%</u>	<u>(600,191)</u>
EXPENDITURES:				
Non-Instructional Labor	1,259,595	845,528	67.13%	(414,067)
Instructional Labor	-	455	-	455
Benefits	901,796	843,242	93.51%	(58,554)
Supplies	365,475	215,631	59.00%	(149,844)
Travel	190,652	168,488	88.37%	(22,164)
Contracted Services	414,437	279,564	67.46%	(134,873)
Student Aid	729,687	856,293	117.35%	126,606
Utilities	4,587	13	0.28%	(4,574)
Total	<u>3,866,229</u>	<u>3,209,214</u>	<u>83.01%</u>	<u>(657,015)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (561,303)</u>	<u>\$ (504,479)</u>		<u>\$ 56,824</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

32 Clubs

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
EXPENDITURES:				
Supplies	\$ 27,399	\$ 1,515	5.53%	\$ (25,884)
Travel	61,656	14,637	23.74%	(47,019)
Contracted Services	<u>13,894</u>	<u>4,138</u>	<u>29.78%</u>	<u>(9,756)</u>
Total	<u>102,949</u>	<u>20,290</u>	<u>19.71%</u>	<u>(82,659)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (102,949)</u>	<u>\$ (20,290)</u>		<u>\$ 82,659</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

33 Departmental Related

	<u>Adjusted Budget</u>	<u>Year-To- Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Sales & Services	\$ -	\$ 7,566	0.00%	\$ 7,566
Total	-	7,566		7,566
EXPENDITURES:				
Student Aid	3,200	-	0.00%	(3,200)
Total	3,200	-	0.00%	(3,200)
Net Increase (Decrease) in Net Assets	<u>\$ (3,200)</u>	<u>\$ 7,566</u>		<u>\$ 10,766</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

91 Unexpended Plant Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Investment Income	\$ -	\$ 114,479	-	\$ 114,479
Total	<u>-</u>	<u>114,479</u>	<u>-</u>	<u>114,479</u>
EXPENDITURES:				
Physical Plant	<u>-</u>	<u>831,924</u>	<u>-</u>	<u>831,924</u>
Total	<u>-</u>	<u>831,924</u>	<u>-</u>	<u>831,924</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (717,445)</u>		<u>\$ (717,445)</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

95 Retirement of Indebtedness

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES				
Investment Income	\$ -	\$ 18,501	0.00%	\$ 18,501
Local Taxes - Debt Service	<u>10,314,514</u>	<u>10,351,453</u>	<u>100.36%</u>	<u>36,939</u>
Total	<u>10,314,514</u>	<u>10,369,954</u>	<u>100.54%</u>	<u>55,440</u>
EXPENDITURES				
Institutional Support	<u>3,940,000</u>	<u>2,474,756</u>	<u>62.81%</u>	<u>(1,465,244)</u>
Total	<u>3,940,000</u>	<u>2,474,756</u>	<u>62.81%</u>	<u>(1,465,244)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 6,374,514</u>	<u>\$ 7,895,198</u>		<u>\$ 1,520,684</u>

San Jacinto College
Statement of Revenues, Expenditures and Changes In Net Assets
For the Eight Months Ended April 30, 2008

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (67%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
EXPENDITURES				
Physical Plant	\$ 7,035,000	\$ 4,238,322	60.25%	\$ (2,796,678)
Total	<u>7,035,000</u>	<u>4,238,322</u>	<u>60.25%</u>	<u>(2,796,678)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 7,035,000</u>	<u>\$ (4,238,322)</u>		<u>\$ (2,796,678)</u>



Monthly Investment Report

April 30, 2008

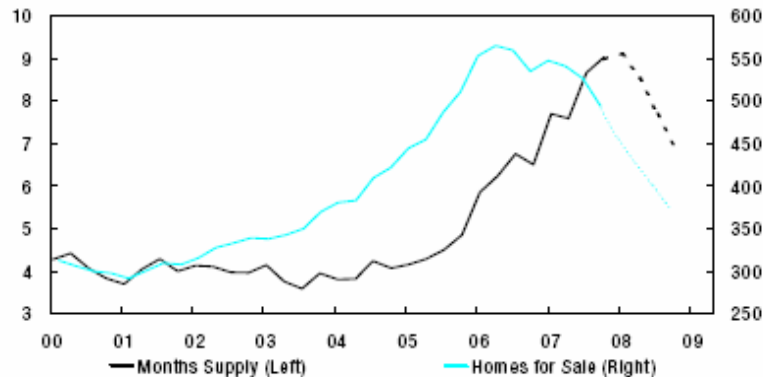
PATTERSON & ASSOCIATES



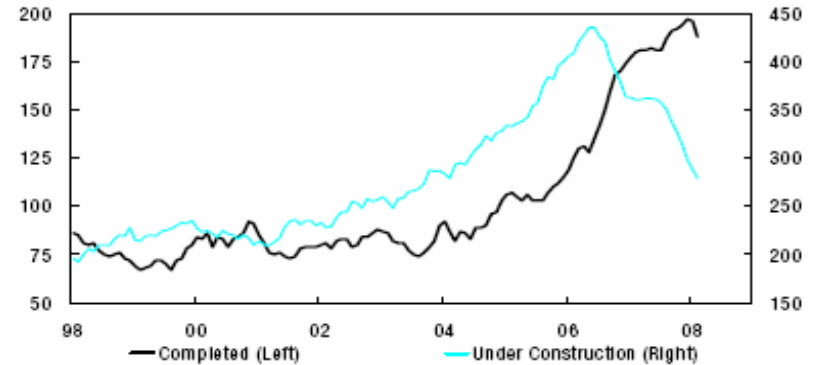
INVESTMENT PROFESSIONALS

A Two-Front Economic War

The (a) concerns for the economy and (b) concerns on credit create a two-front problem for the Federal Reserve.

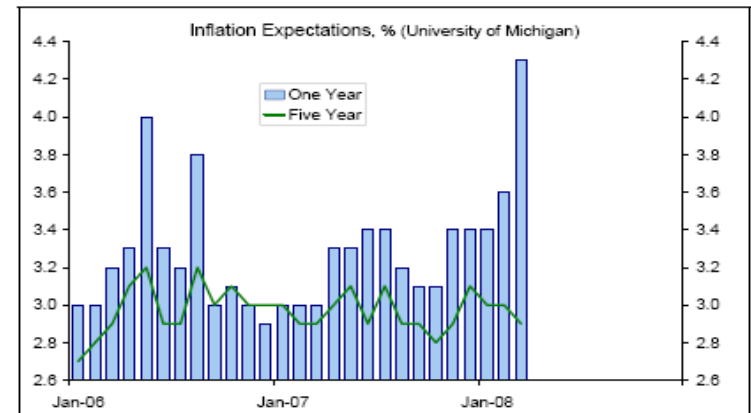
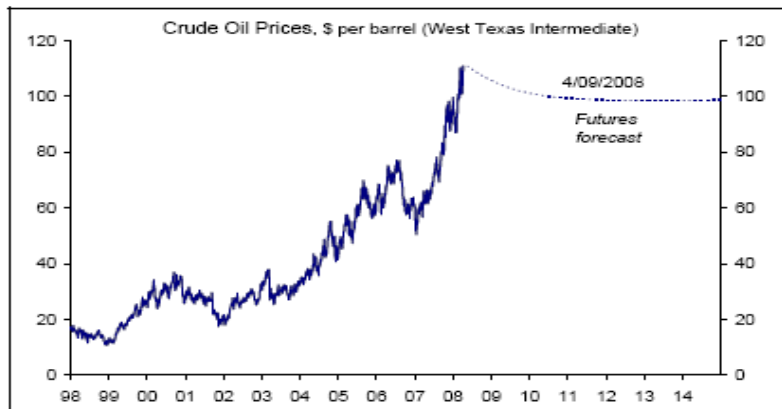


Sources: Census Bureau and CIL



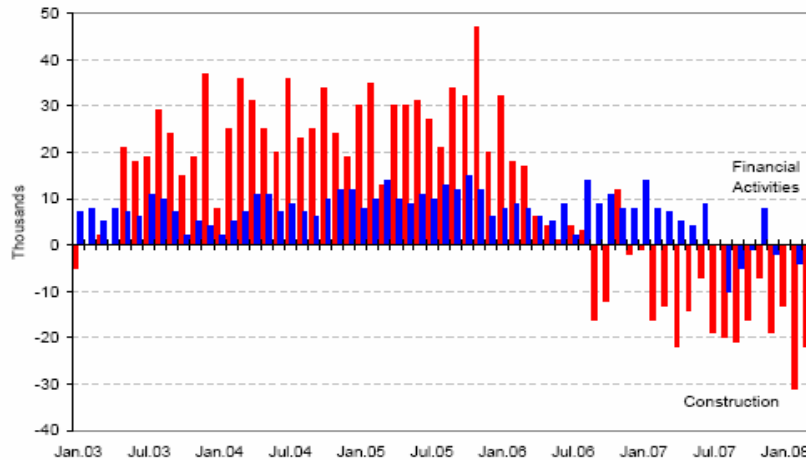
Source: Census Bureau

Housing problems will continue but sales are slow. Inventories are falling slowly however which points to improvement in 2009. Inflation however, which takes many months to work through the economy continues unabated. Concerns for inflation for another year are fueled by high oil and building commodities and all the markets are captive to speculators driving prices.



Employment starts to affect confidence

Chart 5. Monthly Changes of Employment in Construction and Financial Activities



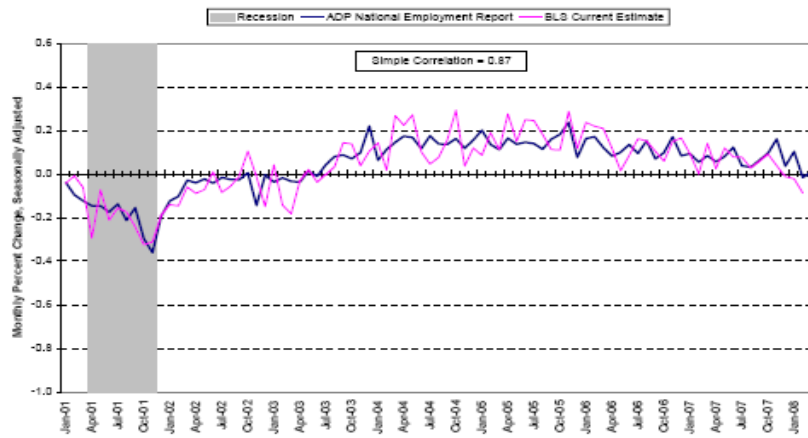
Source: Automatic Data Processing, Inc., Macroeconomic Advisers, LLC

A definite slide in employment across most sectors of the economy will diminish confidence and slow consumer buying as well as confidence.

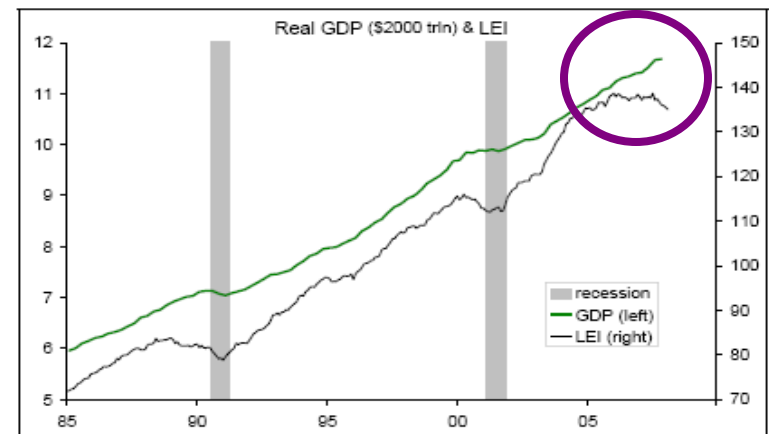
The rate cut 5/1/08 to 2.0% will increase liquidity and hopefully spur banks to lend.

The Federal Reserve's major indicators of recession had been trending flat (payrolls, personal income, industrial production), but new contractions are dragging down leading indicators (LEI) which have fallen into recessions in the past.

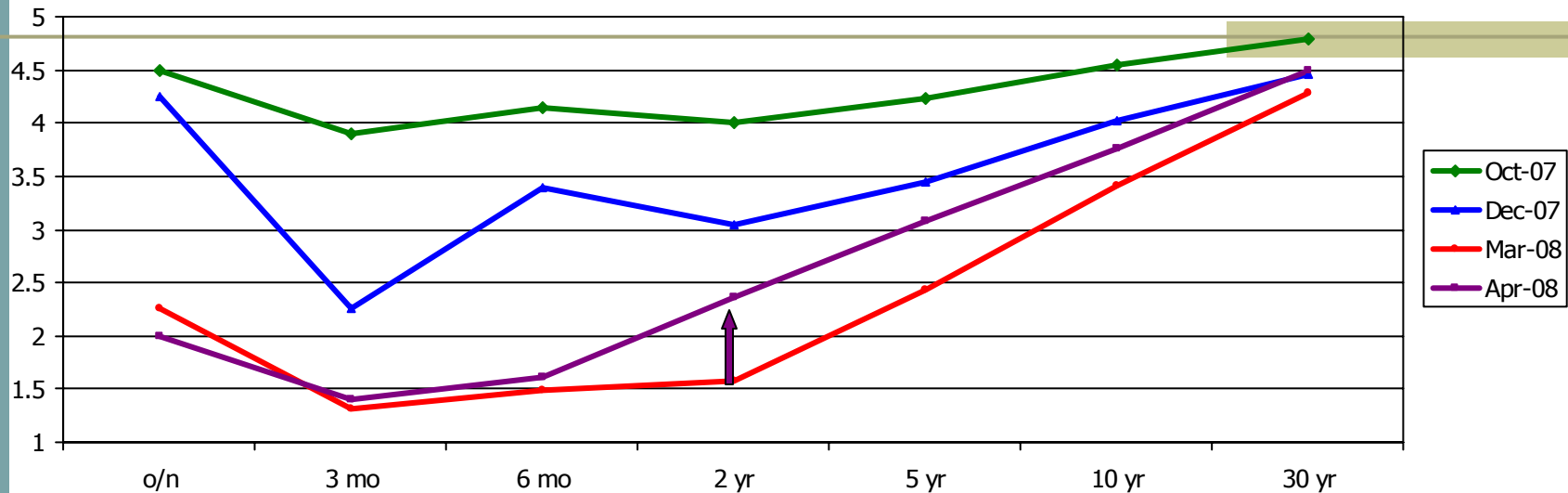
Chart 1. Growth of Nonfarm Private Employment, All Industries



Source: Automatic Data Processing, Inc., Macroeconomic Advisers, LLC, Bureau of Labor Statistics



The Effect on the Yield Curve

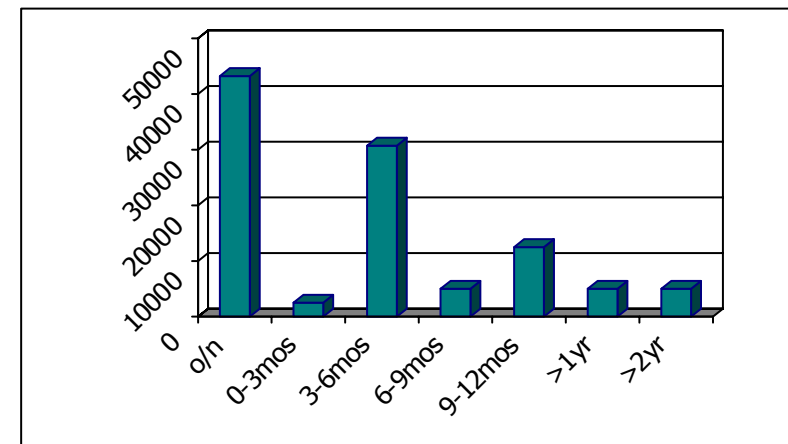
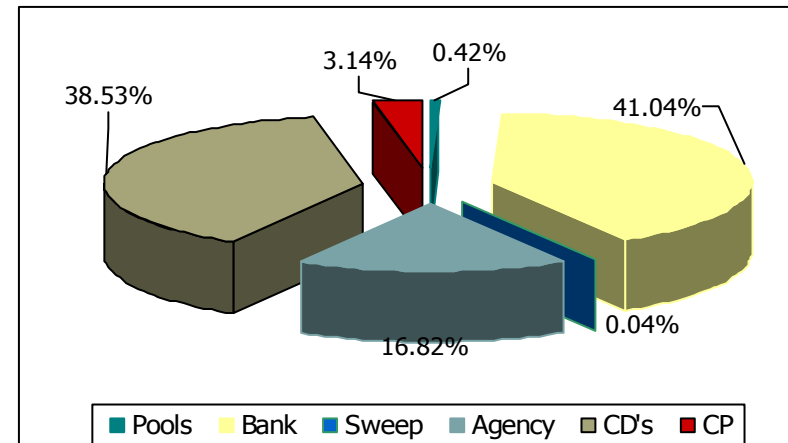


- ❑ Focusing on systemic risk the Fed has initiated multiple rate cuts for the economy and liquidity measures which have stretched the limited of acceptable central bank practices. They are trying to jumpstart the economy and give banks a positive yield curve in which to operate (i.e. to make loans).
- ❑ If inflation continues to grow in all commodities and in food, critical to emerging countries, the Fed may have to throttle back its rate accommodations. Plus the Fed started with lower rates than ever before so rate cuts will not be possible soon.
- ❑ Mitigating the credit concerns may reduce the need for a safe haven (out to the 2 year which has decreased yields there) and create a positive slope to the curve before the Fed begins its increases.

Your Portfolio

As of April 30, 2008

- P&A constantly reviews your portfolio on the basis of its asset allocation and its weighted average maturity. A diversified portfolio can better adjust to volatile market conditions. The portfolio allocations change with market conditions also because of the shifting of market values.
- When rates are dropping, it often appears as if total liquidity offers the best option for earnings, but an extension – even when slightly lower in rates initially – may serve the portfolio better as rates continue to drop.
- The dropping market rates have made extensions difficult as the timing for a rebound and Fed action remains unclear.
- We continue to feel that slight extensions are critical, which then can be extended or moved to liquidity, as rates begin to rise. Constant monitoring of the economic news will give us an indication of the anticipated turning point, hopefully later this year.




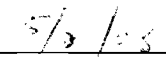


**San Jacinto Community College
Portfolio Management
Portfolio Summary
April 30, 2008**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX, 78701

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 365 Equiv.
Certificates of Deposit - CDARS	26,000,000.00	26,000,000.00	26,000,000.00	24.99	312	236	3.325
Passbook/Checking Accounts	1,586,115.79	1,586,115.79	1,586,115.79	1.52	1	1	0.028
Commercial Paper Disc. -Amortizing	3,300,000.00	3,270,165.71	3,270,146.00	3.14	180	118	2.837
Federal Agency Coupon Securities	17,500,000.00	17,570,200.12	17,494,959.82	16.82	948	621	3.772
Investment Pools/Money Markets	41,591,361.38	41,591,361.38	41,591,361.38	39.98	1	1	1.880
Viewpoint Bank CD's	14,083,422.80	14,083,422.80	14,083,422.80	13.54	176	105	3.110
	104,060,899.97	104,101,265.80	104,026,005.79	100.00%	267	182	2.728
Investments							
Cash and Accrued Interest							
Accrued Interest at Purchase		525.00	525.00				
Subtotal		525.00	525.00				
Total Cash and Investments	104,060,899.97	104,101,790.80	104,026,530.79		267	182	2.728
Total Earnings							
	April 30 Month Ending	Fiscal Year To Date					
Current Year	237,560.00	2,446,339.02					
Average Daily Balance	116,854,722.01	93,868,668.13					

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

 Kenneth D. Lynn CPA, Vice Chancellor of Fiscal Affairs

Reporting period 04/01/2008-04/30/2008

Run Date: 05/20/2008 - 14:44

Portfolio SJCC
AP
PM (PRF_PM1) 7.1.1
Report Ver. 7.1.4



San Jacinto Community College
Summary by Type
April 30, 2008
Grouped by Fund

Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX 78701

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: Consolidated Portfolio						
Commercial Paper Disc. -Amortizing	2	3,300,000.00	3,270,146.00	3.14	2.837	118
Passbook/Checking Accounts	2	1,586,115.79	1,586,115.79	1.52	0.028	1
Investment Pools/Money Markets	11	41,591,361.38	41,591,361.38	39.98	1.880	1
Federal Agency Coupon Securities	9	17,500,000.00	17,494,959.82	16.82	3.772	621
Certificates of Deposit - CDARS	4	26,000,000.00	26,000,000.00	24.99	3.325	236
Viewpoint Bank CD's	1	14,083,422.80	14,083,422.80	13.54	3.110	105
Subtotal	29	104,060,899.97	104,026,005.79	99.99	2.728	182
Total and Average	29	104,060,899.97	104,026,005.79	100.00	2.728	182



San Jacinto Community College
Fund GEN - Consolidated Portfolio
Investments by Fund
April 30, 2008

Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX 78701
 -

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Certificates of Deposit - CDARS											
1002473212	10061	TCB - Money Market	09/27/2007	6,000,000.00	6,000,000.00	6,000,000.00	4.929	4.861	4.928	09/25/2008	147
1003308096	10070	TCB - Money Market	03/27/2008	7,500,000.00	7,500,000.00	7,500,000.00	2.795	2.756	2.794	09/25/2008	147
1003337738	10071	TCB - Money Market	03/27/2008	7,500,000.00	7,500,000.00	7,500,000.00	2.795	2.756	2.794	03/26/2009	329
1003371499	10076	TCB - Money Market	04/03/2008	5,000,000.00	5,000,000.00	5,000,000.00	2.988	2.947	2.988	04/02/2009	336
Subtotal and Average				26,000,000.00	26,000,000.00	26,000,000.00		3.279	3.325		235
Passbook/Checking Accounts											
1390012195	10036	Bank of America Sweep	09/01/2007	44,702.47	44,702.47	44,702.47	0.997	0.982	0.996		1
707759338	10062	JPM - Operating	09/01/2007	1,541,413.32	1,541,413.32	1,541,413.32					1
Subtotal and Average				1,586,115.79	1,586,115.79	1,586,115.79		0.028	0.028		1
Commercial Paper Disc. -Amortizing											
02581RHT3	10068	American Express CP	02/29/2008	1,635,127.08	1,650,000.00	1,634,455.63		2.788	2.827	08/27/2008	118
36959RHT5	10067	General Elec Cap Services CP	02/29/2008	1,635,018.92	1,650,000.00	1,635,710.08		2.808	2.847	08/27/2008	118
Subtotal and Average				3,270,146.00	3,300,000.00	3,270,165.71		2.799	2.837		118
Federal Agency Coupon Securities											
3133XHAC6	10016	Federal Home Loan Bank	10/27/2006	2,000,000.00	2,000,000.00	2,033,125.00	5.150	5.081	5.152	12/29/2008	242
3133XHNL2	10024	Federal Home Loan Bank	11/20/2006	2,002,875.71	2,000,000.00	2,026,875.00	5.250	5.074	5.144	11/03/2009	551
3128X3N66	10012	Federal Home Loan Mtg Corp	11/29/2004	1,499,944.20	1,500,000.00	1,501,590.04	3.880	3.881	3.935	05/27/2008	26
3128X7JK1	10073	Federal Home Loan Mtg Corp	04/14/2008	1,000,000.00	1,000,000.00	998,984.07	3.250	3.205	3.250	04/14/2011	1,078
3128X7FB5	10074	Federal Home Loan Mtg Corp	04/15/2008	999,753.70	1,000,000.00	991,501.01	3.500	3.460	3.508	04/15/2011	1,079
3136F65M7	10008	Federal National Mtg Assn	05/23/2005	1,000,000.00	1,000,000.00	1,001,250.00	4.250	4.191	4.250	05/23/2008	22
31359ME74	10017	Federal National Mtg Assn	02/09/2007	1,000,018.61	1,000,000.00	1,017,187.50	5.000	4.927	4.995	01/23/2009	267
31398APP1	10072	Federal National Mtg Assn	04/03/2008	2,992,367.60	3,000,000.00	2,993,437.50	3.150	3.202	3.247	04/01/2011	1,065
3136F9HY2	10075	Federal National Mtg Assn	04/21/2008	5,000,000.00	5,000,000.00	5,006,250.00	2.750	2.712	2.750	04/21/2010	720
Subtotal and Average				17,494,959.82	17,500,000.00	17,570,200.12		3.720	3.772		620
Investment Pools/Money Markets											
999999992	10033	LSIP - Corp	09/01/2007	147,932.07	147,932.07	147,932.07	2.670	2.633	2.670		1
708340211	10064	JPM - Debt Service	12/05/2007	3,568,106.90	3,568,106.90	3,568,106.90	1.888	1.862	1.888		1

Portfolio SJCC
AP

Fund GEN - Consolidated Portfolio
Investments by Fund
April 30, 2008

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
Investment Pools/Money Markets											
707759304	10063	JPM - FT4Disbursements	09/01/2007	176,397.08	176,397.08	176,397.08	0.200	0.197	0.200		1
707759296	10069	JPM - Federal Programs	02/12/2008	0.00	0.00	0.00					1
707759312	10055	JPM - GOB 2004	09/01/2007	311,971.98	311,971.98	311,971.98	3.749	3.697	3.749		1
2330696424	10054	JPM - GOB 2007	09/01/2007	4,019,482.93	4,019,482.93	4,019,482.93	1.597	1.574	1.596		1
999999993	10034	LSIP - Plus	09/01/2007	185,559.18	185,559.18	185,559.18	2.470	2.436	2.470		1
707759320	10035	JPM - Money Market	09/01/2007	33,063,469.23	33,063,469.23	33,063,469.23	1.897	1.870	1.896		1
999999997	10037	MNB - Operating	09/01/2007	9,353.66	9,353.66	9,353.66	2.560	2.524	2.560		1
999999996	10038	TCB - Money Market	09/26/2007	3,357.25	3,357.25	3,357.25	0.400	0.394	0.400		1
999999991	10032	TexPool	09/01/2007	105,731.10	105,731.10	105,731.10	2.295	2.263	2.294		1
Subtotal and Average				41,591,361.38	41,591,361.38	41,591,361.38		1.854	1.880		1
Viewpoint Bank CD's											
200559388	10066	Viewpoint Bank	02/20/2008	14,083,422.80	14,083,422.80	14,083,422.80	3.110	3.067	3.110	08/14/2008	105
Subtotal and Average				14,083,422.80	14,083,422.80	14,083,422.80		3.067	3.110		105
Total Investments and Average				104,026,005.79	104,060,899.97	104,101,265.80		2.690	2.728		181



**San Jacinto Community College
Cash Reconciliation Report
For the Period April 1, 2008 - April 30, 2008
Grouped by Fund**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Consolidated Portfolio											
04/03/2008	10072	GEN	Purchase	31398APP1	3,000,000.00	FNMA 3.0M 3.15% Mat. 04/01/2011	04/01/2011	-2,991,720.00	-525.00	0.00	-2,992,245.00
04/03/2008	10076	GEN	Purchase	1003371499	5,000,000.00	TXCIT 5.0M 2.99% Mat. 04/02/2009	04/02/2009	-5,000,000.00	0.00	0.00	-5,000,000.00
04/07/2008	10007	GEN	Maturity	3136F6X79	1,500,000.00	FNMA 1.5M 4.40% Mat. 04/07/2008	04/07/2008	0.00	33,000.00	1,500,000.00	1,533,000.00
04/14/2008	10073	GEN	Purchase	3128X7JK1	1,000,000.00	FHLMC 1.0M 3.25% Mat. 04/14/2011	04/14/2011	-1,000,000.00	0.00	0.00	-1,000,000.00
04/15/2008	10074	GEN	Purchase	3128X7FB5	1,000,000.00	FHLMC 1.0M 3.50% Mat. 04/15/2011	04/15/2011	-999,750.00	0.00	0.00	-999,750.00
04/21/2008	10075	GEN	Purchase	3136F9HY2	5,000,000.00	FNMA 5.0M 2.75% Mat. 04/21/2010	04/21/2010	-5,000,000.00	0.00	0.00	-5,000,000.00
04/30/2008	10066	GEN	Interest	200559388	14,000,000.00	VPB 14.0M 3.11% Mat. 08/14/2008	08/14/2008	0.00	35,809.90	0.00	35,809.90
04/30/2008	10066	GEN	Interest	200559388	14,000,000.00	VPB 14.0M 3.11% Mat. 08/14/2008	08/14/2008	-35,809.90	0.00	0.00	-35,809.90
Subtotal								-15,027,279.90	68,284.90	1,500,000.00	-13,458,995.00
Total								-15,027,279.90	68,284.90	1,500,000.00	-13,458,995.00



San Jacinto Community College
Purchases Report
Sorted by Fund - Fund
April 1, 2008 - April 30, 2008

Patterson & Associates
 301 Congress Ave
 Suite 570
 Austin, TX 78701
 -

CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
Consolidated Portfolio												
31398APP1	10072	GEN	FAC FNMA	3,000,000.00	04/03/2008	10/01 - 04/01	2,991,720.00	525.00	3.150	04/01/2011	3.247	2,992,367.60
1003371499	10076	GEN	SCD TXCIT	5,000,000.00	04/03/2008	04/02 - At Maturity	5,000,000.00		2.988	04/02/2009	2.988	5,000,000.00
3128X7JK1	10073	GEN	FAC FHLMC	1,000,000.00	04/14/2008	10/14 - 04/14	1,000,000.00		3.250	04/14/2011	3.250	1,000,000.00
3128X7FB5	10074	GEN	FAC FHLMC	1,000,000.00	04/15/2008	10/15 - 04/15	999,750.00		3.500	04/15/2011	3.509	999,753.70
3136F9HY2	10075	GEN	FAC FNMA	5,000,000.00	04/21/2008	10/21 - 04/21	5,000,000.00		2.750	04/21/2010	2.750	5,000,000.00
			Subtotal	15,000,000.00			14,991,470.00	525.00				14,992,121.30
			Total Purchases	15,000,000.00			14,991,470.00	525.00				14,992,121.30



**San Jacinto Community College
Maturity Report
Sorted by Maturity Date
Amounts due during April 1, 2008 - April 30, 2008**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701
-

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
3136F6X79	10007	GEN	FAC	FNMA	1,500,000.00	04/07/2008	07/27/2005	4.400	1,500,000.00	33,000.00	1,533,000.00	33,000.00
Total Maturities					1,500,000.00				1,500,000.00	33,000.00	1,533,000.00	33,000.00



**San Jacinto Community College
Interest Earnings
Sorted by Fund - Fund
April 1, 2008 - April 30, 2008
Yield on Average Book Value**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Consolidated Portfolio												
3136F6X79	10007	GEN	FNMA	0.00	1,500,000.00	300,000.00	04/07/2008	4.400	4.461	1,100.00	0.00	1,100.00
3136F65M7	10008	GEN	FNMA	1,000,000.00	1,000,000.00	1,000,000.00	05/23/2008	4.250	4.309	3,541.67	0.00	3,541.67
3128X3N66	10012	GEN	FHLMC	1,500,000.00	1,499,879.81	1,499,913.08	05/27/2008	3.880	3.986	4,850.00	64.39	4,914.39
3133XHAC6	10016	GEN	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	12/29/2008	5.150	5.222	8,583.33	0.00	8,583.33
31359ME74	10017	GEN	FNMA	1,000,000.00	1,000,020.74	1,000,019.64	01/23/2009	5.000	5.067	4,166.67	-2.13	4,164.54
3133XHNL2	10024	GEN	FHLB	2,000,000.00	2,003,034.88	2,002,952.64	11/03/2009	5.250	5.218	8,750.00	-159.17	8,590.83
999999991	10032	GEN	TXPOOL	105,731.10	129,057.43	127,425.10		2.295	22.125	2,317.19	0.00	2,317.19
999999992	10033	GEN	CORP	147,932.07	147,609.23	147,619.99		2.670	2.661	322.84	0.00	322.84
999999993	10034	GEN	LIQ+	185,559.18	185,184.13	185,196.63		2.470	2.464	375.05	0.00	375.05
707759320	10035	GEN	MM	33,063,469.23	51,124,350.23	40,718,782.31		1.897	1.897	63,481.23	0.00	63,481.23
1390012195	10036	GEN	BAS	44,702.47	18,558.18	36,782.26		0.997	0.625	18.91	0.00	18.91
2330696424	10054	GEN	GO2007	4,019,482.93	4,014,215.16	4,014,390.75		1.597	1.597	5,267.77	0.00	5,267.77
707759312	10055	GEN	GO2004	311,971.98	311,013.47	311,045.42		3.749	3.749	958.51	0.00	958.51
1002473212	10061	GEN	TXCIT	6,000,000.00	6,000,000.00	6,000,000.00	09/25/2008	4.929	4.929	24,306.74	0.00	24,306.74
999999997	10037	GEN	MOODY	9,353.66	9,424.47	9,403.99		2.560	2.560	19.79	0.00	19.79
707759304	10063	GEN	FED	176,397.08	-136.29	11,632.36		0.200	0.767	7.33	0.00	7.33
708340211	10064	GEN	DS	3,568,106.90	3,403,256.79	3,451,242.35		1.888	1.888	5,356.77	0.00	5,356.77
999999996	10038	GEN	TXCIT	3,357.25	3,355.88	3,355.93		0.400	0.497	1.37	0.00	1.37
200559388	10066	GEN	VPB	14,083,422.80	14,047,612.90	14,048,806.56	08/14/2008	3.110	3.101	35,809.90	0.00	35,809.90
36959RHT5	10067	GEN	GECS	1,650,000.00	1,631,210.17	1,633,178.02	08/27/2008		2.837	0.00	3,808.75	3,808.75
02581RHT3	10068	GEN	AMEXCP	1,650,000.00	1,631,345.83	1,633,299.48	08/27/2008		2.817	0.00	3,781.25	3,781.25
1003308096	10070	GEN	TXCIT	7,500,000.00	7,500,000.00	7,500,000.00	09/25/2008	2.795	2.795	17,229.32	0.00	17,229.32
1003337738	10071	GEN	TXCIT	7,500,000.00	7,500,000.00	7,500,000.00	03/26/2009	2.795	2.795	17,229.19	0.00	17,229.19
31398APP1	10072	GEN	FNMA	3,000,000.00	0.00	2,792,585.01	04/01/2011	3.150	3.484	7,350.00	647.60	7,997.60
3128X7JK1	10073	GEN	FHLMC	1,000,000.00	0.00	566,666.67	04/14/2011	3.250	3.295	1,534.72	0.00	1,534.72
3128X7FB5	10074	GEN	FHLMC	1,000,000.00	0.00	533,201.05	04/15/2011	3.500	3.558	1,555.56	3.70	1,559.26
3136F9HY2	10075	GEN	FNMA	5,000,000.00	0.00	1,666,666.67	04/21/2010	2.750	2.788	3,819.44	0.00	3,819.44
1003371499	10076	GEN	TXCIT	5,000,000.00	0.00	4,666,666.67	04/02/2009	2.988	2.988	11,462.32	0.00	11,462.32
Subtotal				102,519,486.65	106,658,993.01	105,360,832.57		2.743		229,415.62	8,144.39	237,560.01

San Jacinto Community College
Interest Earnings
April 1, 2008 - April 30, 2008

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
			Total	102,519,486.65	106,658,993.01	105,360,832.57			2.743	229,415.62	8,144.39	237,560.01



**San Jacinto Community College
Amortization Schedule
April 1, 2008 - April 30, 2008
Sorted By Maturity Date - Fund**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

Investment #	Maturity Date	Beginning Par Value					Amounts Amortized			
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 04/01/2008	Amount Amortized This Period	Amt Amortized Through 04/30/2008	Amount Unamortized Through 04/30/2008
05/27/2008										
10012	GEN	05/27/2008	1,500,000.00	1,497,300.00	-2,700.00	1,499,944.20	2,579.81	64.39	2,644.20	-55.80
	Federal Home Loan Mtg Corp		3.880				-120.19			
			Subtotal	1,497,300.00	-2,700.00	1,499,944.20	2,579.81	64.39	2,644.20	-55.80
							-120.19			
08/27/2008										
10068	GEN	08/27/2008	1,650,000.00	1,627,312.50	-22,687.50	1,635,127.08	4,033.33	3,781.25	7,814.58	-14,872.92
	American Express CP						-18,654.17			
10067	GEN	08/27/2008	1,650,000.00	1,627,147.50	-22,852.50	1,635,018.92	4,062.67	3,808.75	7,871.42	-14,981.08
	General Elec Cap Services CP						-18,789.83			
			Subtotal	3,254,460.00	-45,540.00	3,270,146.00	8,096.00	7,590.00	15,686.00	-29,854.00
							-37,444.00			
01/23/2009										
10017	GEN	01/23/2009	1,000,000.00	1,000,050.00	50.00	1,000,018.61	-29.26	-2.13	-31.39	18.61
	Federal National Mtg Assn		5.000				20.74			
			Subtotal	1,000,050.00	50.00	1,000,018.61	-29.26	-2.13	-31.39	18.61
							20.74			
11/03/2009										
10024	GEN	11/03/2009	2,000,000.00	2,005,640.00	5,640.00	2,002,875.71	-2,605.12	-159.17	-2,764.29	2,875.71
	Federal Home Loan Bank		5.250				3,034.88			
			Subtotal	2,005,640.00	5,640.00	2,002,875.71	-2,605.12	-159.17	-2,764.29	2,875.71
							3,034.88			
04/01/2011										
10072	GEN	04/01/2011	3,000,000.00	2,991,720.00	-8,280.00	2,992,367.60	0.00	647.60	647.60	-7,632.40
	Federal National Mtg Assn	04/01/2009	3.150				-8,280.00			
			Subtotal	2,991,720.00	-8,280.00	2,992,367.60	0.00	647.60	647.60	-7,632.40
							-8,280.00			
04/15/2011										
10074	GEN	04/15/2011	1,000,000.00	999,750.00	-250.00	999,753.70	0.00	3.70	3.70	-246.30
	Federal Home Loan Mtg Corp		3.500				-250.00			

San Jacinto Community College
 Amortization Schedule
 April 1, 2008 - April 30, 2008

Investment #	Maturity Date	Beginning Par Value				Amounts Amortized				
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Ending Book Value	And Unamortized As of 04/01/2008	Amount Amortized This Period	Amt Amortized Through 04/30/2008	Amount Unamortized Through 04/30/2008
			Subtotal	999,750.00	-250.00	999,753.70	0.00 -250.00	3.70	3.70	-246.30
			Total	11,748,920.00	-51,080.00	11,765,105.82	8,041.43 -43,038.57	8,144.39	16,185.82	-34,894.18



**San Jacinto Community College
Projected Cashflow Report
Sorted by Fund**

Patterson & Associates
301 Congress Ave
Suite 570
Austin, TX 78701

For the Period May 1, 2008 - November 30, 2008

Projected Trans. Date	Investment #	Fund	Secure ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
Consolidated Portfolio										
05/03/2008	10024	GEN	3133XHNL2	Interest	Federal Home Loan Bank	2,000,000.00	2,005,640.00	0.00	52,500.00	52,500.00
05/23/2008	10008	GEN	3136F65M7	Maturity	Federal National Mtg Assn	1,000,000.00	1,000,000.00	1,000,000.00	21,250.00	1,021,250.00
05/27/2008	10012	GEN	3128X3N66	Maturity	Federal Home Loan Mtg Corp	1,500,000.00	1,497,300.00	1,500,000.00	29,100.00	1,529,100.00
06/29/2008	10016	GEN	3133XHAC6	Interest	Federal Home Loan Bank	2,000,000.00	2,000,000.00	0.00	51,500.00	51,500.00
07/15/2008	10074	GEN	3128X7FB5	Call	Federal Home Loan Mtg Corp	1,000,000.00	999,750.00	1,000,000.00	0.00	1,000,000.00
07/21/2008	10075	GEN	3136F9HY2	Call	Federal National Mtg Assn	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
07/23/2008	10017	GEN	31359ME74	Interest	Federal National Mtg Assn	1,000,000.00	1,000,050.00	0.00	25,000.00	25,000.00
08/27/2008	10067	GEN	36959RHT5	Maturity	General Elec Cap Services CP	1,650,000.00	1,627,147.50	1,650,000.00	0.00	1,650,000.00
08/27/2008	10068	GEN	02581RHT3	Maturity	American Express CP	1,650,000.00	1,627,312.50	1,650,000.00	0.00	1,650,000.00
09/25/2008	10061	GEN	1002473212	Maturity	TCB - Money Market	6,000,000.00	6,000,000.00	6,000,000.00	294,921.80	6,294,921.80
09/25/2008	10070	GEN	1003308096	Maturity	TCB - Money Market	7,500,000.00	7,500,000.00	7,500,000.00	104,524.52	7,604,524.52
10/01/2008	10072	GEN	31398APP1	Interest	Federal National Mtg Assn	3,000,000.00	2,991,720.00	0.00	47,250.00	47,250.00
10/14/2008	10073	GEN	3128X7JK1	Interest	Federal Home Loan Mtg Corp	1,000,000.00	1,000,000.00	0.00	16,250.00	16,250.00
10/14/2008	10073	GEN	3128X7JK1	Call	Federal Home Loan Mtg Corp	1,000,000.00	1,000,000.00	1,000,000.00	0.00	1,000,000.00
11/03/2008	10024	GEN	3133XHNL2	Interest	Federal Home Loan Bank	2,000,000.00	2,005,640.00	0.00	52,500.00	52,500.00
11/03/2008	10024	GEN	3133XHNL2	Call	Federal Home Loan Bank	2,000,000.00	2,005,640.00	2,000,000.00	0.00	2,000,000.00
Total for Consolidated Portfolio						39,300,000.00	39,260,200.00	28,300,000.00	694,796.32	28,994,796.32
GRAND TOTALS:						39,300,000.00	39,260,200.00	28,300,000.00	694,796.32	28,994,796.32

ACTION ITEM "VIII"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval of Reverse Articulation Agreement between San Jacinto Community College District and University of Houston—Clear Lake.

RATIONALE

"Reverse Transfer" will allow students to transfer course work from University of Houston—Clear Lake to San Jacinto College District to complete some requirements for the associate degree. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave San Jacinto College District prior to degree completion. In the professional job market, there is a clear distinction between having attended San Jacinto College District and having graduated from San Jacinto College District.

FISCAL IMPLICATIONS TO THE COLLEGE

This articulation agreement will enhance the number of college graduates for San Jacinto College District and will help us reach our "Closing the Gap" goals for graduates.

CONTACT PERSONS

Dr. Laurel V. Williamson, Vice Chancellor for Instruction and Student Services
Dr. William Raffetto, Vice President of Enrollment Services
Dr. Wanda Simpson, Dean of Enrollment Management and College Registrar

ARTICULATION AGREEMENT

Between San Jacinto College District and the University of Houston-Clear Lake

The University of Houston-Clear Lake (UHCL) and the San Jacinto Community College District (SJCD) wish to facilitate the transfer of students, enhance the number and quality of learning options [at the institutions](#), and provide a seamless transfer process for students. UHCL and SJCD [have entered into this Articulation Agreement \(hereinafter “Agreement”\)](#) and hereby agree as follows:

1. UHCL and SJCD are active educational partners in providing educational opportunities for currently enrolled and potential students of both institutions. Each institution will maintain the integrity of their separate programs and enter into this agreement as equal partners.
2. UHCL understands SJCD's mission of educating members of its service area and of awarding two-year associate degrees. The purpose of this Agreement is to permit eligible and interested students to transfer certain course work from UHCL to SJCD to complete requirements for the associate degree. This process is called reverse transfer or reverse articulation.
3. Students enrolled at UHCL who (i) previously attended SJCD or are currently enrolled at SJCD and (ii) meet San Jacinto College District resident credit requirements will be eligible for reverse transfer credit.
4. Separate academic records for students will be maintained at each institution.
5. Authorized employees of UHCL and SJCD will have access to personally identifiable information about the students who receive or who are eligible for reverse transfer credit. UHCL and SJCD agree that their respective authorized employees will have a legitimate educational interest in the records of the students being served. UHCL and SJCD shall take reasonable steps to ensure that their respective counselors, employees, and administrators maintain the confidentiality of all student information as required by the Family & Educational Rights and Privacy Act. This provision shall survive termination or expiration of this Agreement.
6. For students admitted to and enrolled in UHCL, UHCL will review its database and determine (i) whether any of [UHCL’s](#) students previously transferred coursework from SJCD, (ii) [whether the students have indicated an interest in the reverse articulation program](#) and (iii) whether the students have taken at least 24 hours of coursework that satisfies SJCD's minimum resident credit requirement. UHCL will transmit official copies of the UHCL transcripts for these students to SJCD. UHCL and SJCD agree to exchange transfer student information for the purpose of monitoring and promoting student academic success and degree conferral. The exchange may occur through paper transcripts or through secure electronic communication. Communication of this student

information shall occur each September or at other appropriate intervals agreed upon by the parties.

7. UHCL shall notify all students who transfer coursework from SJCD to UHCL of the existence of the purpose of this Agreement between UHCL and SJCD and of the likelihood that UHCL will share transcript information with SJCD. This notification to students shall be in writing and shall occur at the time of the student's application to UHCL.

8. Upon receipt of official UHCL transcript information, SJCD will conduct a degree audit of each affected student and evaluate all coursework that may assist in the completion of the student's associate degree at SJCD. Students who meet all SJCD degree requirements are eligible to receive a SJCD degree at no cost to the student. SJCD will notify each affected student that he or she is eligible to receive an associate's degree and eligible to participate in SJCD's graduation ceremony.

9. UHCL and SJCD agree to cooperate in communicating with each other and with their common and respective communities concerning the relationship between the two institutions. UHCL and SJCD agree to acknowledge and recognize the reverse articulation program on each institution's website and via other marketing and publicity methods.

10. UHCL and SJCD agree to promptly communicate with each other any future curriculum changes, policy changes, or resident credit requirements that will affect this Agreement.

11. Each institution will designate in writing an employee who will serve as the point of contact for administration of this Agreement.

12. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any dispute involving this Agreement shall be in Harris County, Texas.

13. Neither SJCD nor UHCL waives or relinquishes any immunity or defense on behalf of itself, its trustees, regents, officers, employees, volunteers, or agents as a result of the execution of this Agreement or its performance under this Agreement.

14. This Agreement will become effective upon the execution of signatures by the responsible authority for each institution. The transfer program will commence with the first days of UHCL classes in the fall semester of 2008 and will conclude on the last day of UHCL classes of the last summer session in 2013. Students are eligible to participate if they take UHCL classes during the fall semester of 2008 or during any subsequent semester occurring during the term of this Agreement.

15. Renewal or extension of this Agreement will require the written agreement of both institutions. Either party may terminate this Agreement by giving written notice to

the chief administrative officer of the other institution at least 180 days prior to the termination. Expiration or termination of this Agreement means that no new students will be permitted to participate in the [reverse articulation](#) program. Any termination of this Agreement, however, shall not relieve either party from completing obligations in progress prior to the effective date of the termination. Both institutions agree that students who are currently enrolled on the effective date of the termination shall be allowed to continue their programs in accordance with the terms and conditions in effect prior to the termination of the Agreement. SJCD and UHCL intend and desire a continuing relationship for the purpose of exchanging information contained in the educational records of students who are participating in the program at the time of termination or expiration of this Agreement. The right of either institution to receive educational records terminates once all eligible students have completed their programs or are no longer eligible for the [reverse articulation](#) program.

EXECUTED AS FOLLOWS:

William A. Staples
President
University of Houston-Clear Lake

William H. Lindemann Jr.
Chancellor
San Jacinto College District

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve an amendment to the 2007-2008 budget for restricted revenue and expenses relating to federal and state grants.

BACKGROUND

State and Federal grant activity is ongoing as amendments to currently active grants are processed and new grants are awarded. In order to fund the instructional objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment reflects the additions to restricted revenues and restricted expenses as a result of amendments and new awards received during the month of May 2008.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the District staff to make fully operational the additionally funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by zero, so the net impact on the District budget is zero. Existing staff and any additional staff provided for in the amendment are fully paid from grant funds.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations which are included in the annual financial report to the Board.

ATTACHMENTS

Attachment 1- Budget Amendments 06-02-2008
Attachment 2- JUN 08 Board Book - Grant Detail

RESOURCE PERSONNEL

Ken Lynn	281.998.6306	kenneth.lynn@sjcd.edu
Kelly Chapman Simons	281.998.6123	kelly.simons@sjcd.edu

Action Item “X”
Regular Board Meeting June 2, 2008
Consideration of Approval of Resolution Expressing
Intent to Finance Expenditures to be Incurred

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the Resolution that provides for reimbursement to the College from capital financing proceeds for expenditures from College operating funds for the design and construction of projects related to the May 10, 2008 bond referendum.

BACKGROUND

The May 10, 2008 bond referendum providing for the issuance of \$295 million of general obligation bonds for College facilities was approved by the voters by a margin of 3,335 votes “Yes” to 1,363 votes “No”. Supporting the call for the election is the 2008 Facilities Master Plan which identified the facility needs of the College in priority order. Among the top construction priorities were the Science Building and the Allied Health Science building addition on the Central campus, the Allied Health / Science building and the Spencer addition on the North campus, and, the Science / Allied Health building and the Longenecker addition on the South campus. Construction of these facilities in particular is necessary to meet instructional capacity needs in the science and allied health curriculums.

In order to provide for architectural design, site work and infrastructure upgrades to support the new construction, the College deems it necessary to engage the professional services required and to pay for such services from College operating funds prior to issuance of the general obligation bonds authorized by the election.

IMPACT OF THIS ACTION

Adoption of this resolution by the Board of Trustees will allow the College to reimburse the College operating fund for construction expenses from the proceeds of capital financing proceeds. It is anticipated that the capital financing proceeds will be available in the Fall of 2008.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Adoption of the resolution does not have budget or staffing implications.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – 2008 GO Bond Reimbursement Resolution

RESOURCE PERSONNEL

Ken Lynn 281.998.6306 kenneth.lynn@sjcd.edu

RESOLUTION EXPRESSING INTENT TO
FINANCE EXPENDITURES TO BE INCURRED

WHEREAS, San Jacinto Community College District (the "District"), is authorized to issue obligations to finance its activities pursuant to the Texas Government Code and other laws of the State of Texas, the interest on which is excludable from gross income for federal income tax purposes ("tax-exempt obligations") pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the District will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, reconstruction or renovation of the property listed on Exhibit A attached hereto; and

WHEREAS, the District desires to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof; and

WHEREAS, the District reasonably expects to issue tax-exempt obligations to reimburse itself for the costs associated with the property listed on Exhibit A attached hereto.

NOW, THEREFORE, be it resolved that:

Section 1. The District reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, reconstruction or renovation of the property listed on Exhibit A attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof.

Section 2. The District reasonably expects that the maximum principal amount of tax-exempt obligations issued to reimburse the District for costs associated with the property listed on Exhibit A attached hereto will not exceed \$10,000,000.

PASSED AND APPROVED this ____ day of _____, 2008.

Chair, Board of Trustees
San Jacinto Community College District

ATTEST:

Secretary, Board of Trustees
San Jacinto Community College District

(SEAL)

EXHIBIT A

DESCRIPTION OF PROPERTY

<u>Item or Fund--Described by Character, Type or Purpose</u>	<u>Amount--Described by Cost, Quantity or Size</u>
Design, construction and contingency costs related to construction projects authorized by the May 10, 2008 bond referendum.	\$10,000,000 (est.)

Consideration of Approval of Increase in Exemption for Persons Over 65 of Age or Disabled

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that that the Board of Trustees increase the Residential Homestead Exemption for Persons Over 65 of Age or Disabled from \$100,000 to \$102,500 and that the Residential Homestead Exemption remain at one (1%) percent of the appraised value or a minimum exemption of \$5,000. These exemptions are applicable for tax year 2008 and all future years, unless revised.

BACKGROUND

On October 10, 2005 the Board of Trustees determined that periodic adjustments would be made to the Exemption for Persons Over 65 of Age or Disabled based on increases in appraised values. Based on 2007 values (latest available) the average appraised value for this group of homeowners is \$102,454. The proposed exemption increase of \$2,500 will provide a total exemption for Residents Over 65 or Disabled of \$107,500 (\$102,500 for over 65 or disabled plus \$5,000 for residential homestead). The proposed increase will provide coverage of appraisal increases for 2008 of \$5,046 or 4.9%.

Additionally, it is recommended that the Residential Homestead Exemption remain at one (1%) percent of the appraised value or a minimum exemption of \$5,000. The 2007 average appraised value for residential homestead properties was \$108,186. The property taxes due to San Jacinto College on such a property would be \$150.00 based on a \$5,000 residential homestead exemption and current tax rate of 14.5365 cents per \$100.

IMPACT OF THIS ACTION

The Texas Property Tax Code requires changes to exemptions granted be approved by the governing body no later than July 1st. Adoption of the attached resolution will meet the July 1st deadline for changes in the District's property tax exemptions.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

While the 2008 appraised values are not available at this time, the impact of the increased Over 65 or Disabled exemption is estimated at approximately \$62,500 based on 2007 values. The 2008 proposed tax rate, scheduled for consideration in August or September, will take into consideration the impact of these exemptions, so that adequate tax revenues will be generated to support the adopted budgets.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 –

RESOURCE PERSONNEL

Ken Lynn 281.998.6306

kenneth.lynn@sjcd.edu

ORDER DECLARING AN EXEMPTION ON RESIDENTIAL HOMESTEADS

AND

ORDER DECLARING AN EXEMPTION ON RESIDENTIAL HOMESTEADS FOR ELDERLY

AND

ORDER DECLARING AN EXEMPTION ON HOMESTEADS FOR DISABLED

FOR THE YEAR 2008, AND ALL FUTURE YEARS, UNLESS REVISED.

THE STATE OF TEXAS

§

§

COUNTIES OF HARRIS AND CHAMBERS §

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, PAUL BETTENCOURT, Tax Collector of Harris County, Texas, and MARGIE HENRY, Tax Collector of Chambers County, Texas, are employed to collect taxes for the SAN JACINTO COMMUNITY COLLEGE DISTRICT on property in Harris and Chambers Counties, Texas; and Paul Bettencourt and Margie Henry have requested that the Board of Trustees either determine that certain homesteads will or will not be exempt from taxation or partial taxation.

IT IS ORDERED that an exemption from ad valorem taxes of the sum of One (1%) per cent on the appraised value of all residential homesteads of all persons, in the SAN JACINTO COMMUNITY COLLEGE DISTRICT OF HARRIS AND CHAMBERS COUNTIES, TEXAS, the minimum amount of said exemption is the sum of \$5,000.00 of the appraised value, be and is hereby adopted for the year 2008 and all future years, unless revised.

IT IS ORDERED that an exemption from ad valorem taxes of the amount of \$102,500 on the appraised value of all residential homesteads of all persons over the age of 65 years in the SAN JACINTO COMMUNITY COLLEGE DISTRICT OF HARRIS AND CHAMBERS COUNTIES, TEXAS, be adopted for the year 2008 and all future years, unless revised.

IT IS FURTHER ORDERED, that an exemption from ad valorem taxes of the amount of \$102,500 on the appraised value of all residential homesteads of all persons who are disabled as provided under the laws of the State of Texas in the SAN JACINTO COMMUNITY COLLEGE DISTRICT OF HARRIS AND CHAMBERS COUNTIES, TEXAS, be adopted for the year 2008 and all future years, unless revised.

PASSED AND APPROVED this 2nd day of June 2008.

SAN JACINTO COMMUNITY COLLEGE DISTRICT

By: _____
Chairman, Board of Trustees

ATTEST:

Secretary

Action Item “XII”
Fiscal Affairs Consideration
Regular Board Meeting June 2, 2008
Consideration of Tuition and Fee Increase for Child Care Centers

ADMINISTRATION RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the recommended child care fee increases as illustrated on Attachment 3.

BACKGROUND

The child care centers operated by the College are dual-purpose activities in that the centers serve as a child care resource for employees, students and our community, but also serve the College as a teaching/learning facility. Child care operations are accounted for as an Auxiliary Operating enterprise, reflecting the service nature of the operation. As an Auxiliary Operating unit, the child care operations should be structured to achieve a “break-even” financial result. A review of the child care financial statements reveals that the centers have suffered net losses for the last 2 fiscal years and are in a loss position for the first seven month of the current fiscal year.

Over the past few months the College has undertaken a tuition study of private child care centers and lab school centers in the vicinity. The results of that study are presented in Attachments 1 & 2. The Director of Auxiliary Services led a work group in developing these recommendations. The working group consisted of various College personnel including Presidents, Vice Presidents and Center Directors, among others. Of particular importance to the working group was the concern for student affordability. To address this concern, a dual rate chart was developed that contains a student rate and a rate applicable to employees and community. Additionally, the definition of a “student” was expanded to include San Jacinto College transfer students/graduates attending four-year institutions.

The proposed increases will not put San Jacinto Child Care Centers at a competitive disadvantage as tuition at some child care centers still exceed the proposed increases. The centers will continue to monitor enrollment revenue and expenses to ensure the Center maximizes its resources.

IMPACT OF THIS ACTION

Based on the spring enrollment numbers, the increase in tuition and registration fees coupled with the implementation of a supply fee will provide approximately \$56,500 of additional revenue.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

No staffing implications at this time.

MONITORING AND REPORTING TIMELINE

Auxiliary operations are included in the financial statements included in the monthly board agenda. An improvement in operating results is expected to emerge during the Fall of 2008. Additionally, the center directors will be provided monthly financial results for their review and corrective action.

**Action Item “XII”
Fiscal Affairs Consideration
Regular Board Meeting June 2, 2008**

Consideration of Tuition and Fee Increase for Child Care Centers

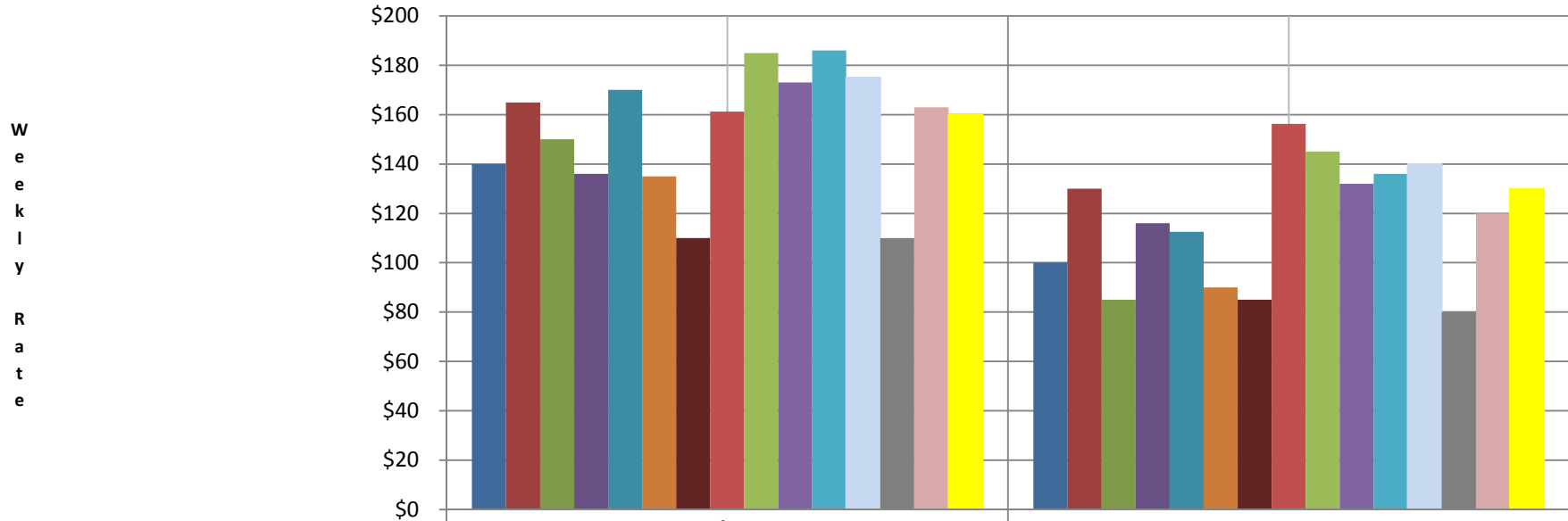
ATTACHMENTS

- Attachment 1 - Child Care Local Area Comparison
- Attachment 2 - Child Care Lab School Rate Comparison
- Attachment 3 - Proposed Fee Increases
- Attachment 4 - Child Care Rates – Proposed

RESOURCE PERSONNEL

Dr. Monte Blue	281-542-2000 X2000	monte.blue@sjcd.edu
Dr. Charles Grant	281-458-4050 X7100	charles.grant@sjcd.edu
Dr. Maureen Murphy	281-484-1900 X3400	maureen.murphy@sjcd.edu
Hilda B. Boyce	281-991-2627	hilda.boyce@sjcd.edu

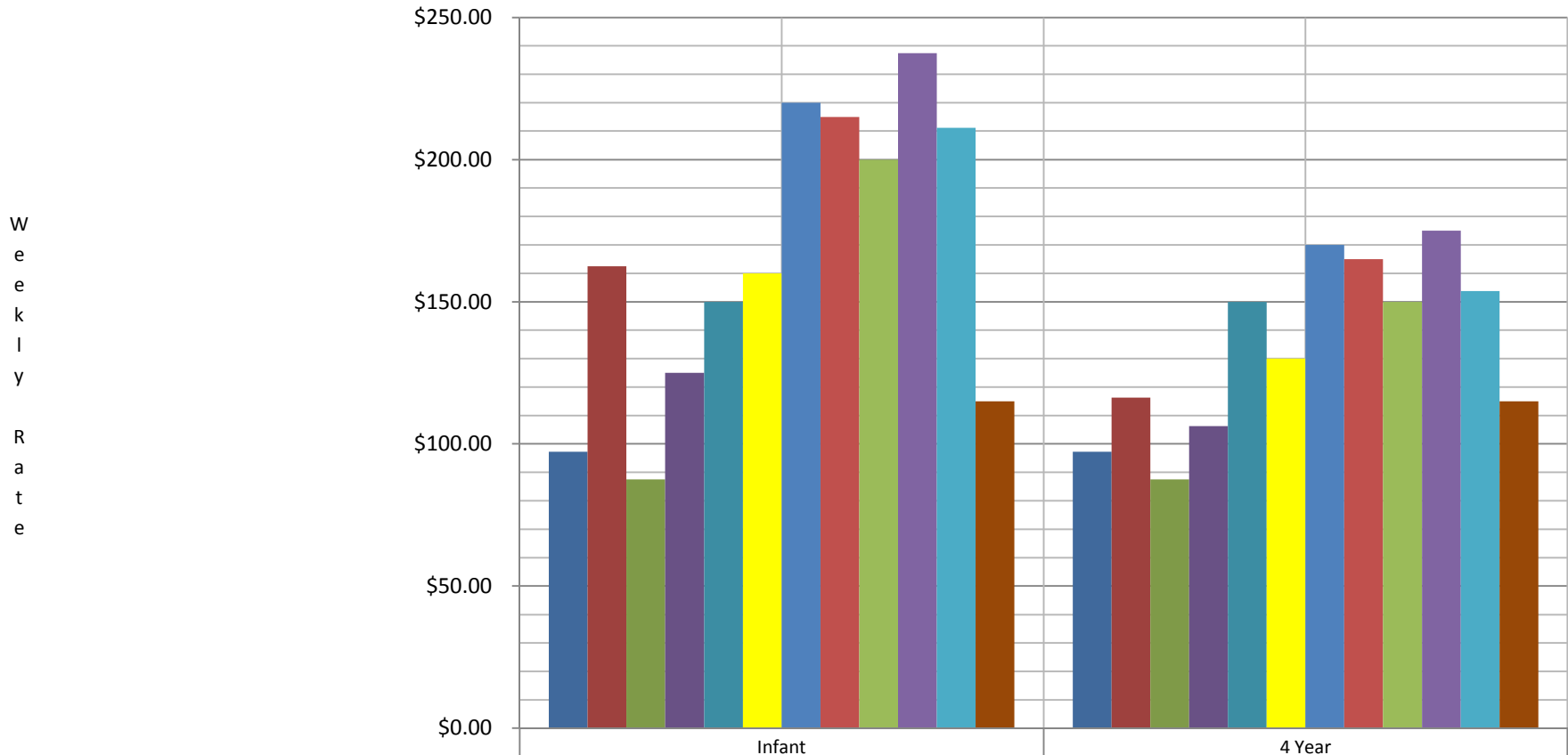
Child Care - Local Area Comparison



Weekly Rate

■ Academy Learning Center	\$140	\$100
■ Agape Christian Preschool	\$165	\$130
■ Babies Heaven Child Care	\$150	\$85
■ Burke Road Children's Center	\$136	\$116
■ Children's Enchanted Learning Center	\$170	\$113
■ Children's University	\$135	\$90
■ Cradles To Crayons Playschool	\$110	\$85
■ First United Methodist Preschool	\$161	\$156
■ Grace Community Church	\$185	\$145
■ KinderCare Learning Centers	\$173	\$132
■ KinderCare Learning Centers - Beamer	\$186	\$136
■ King's Palace	\$175	\$140
■ Kreative Kids World formerly Apostolic Day Care	\$110	\$80
■ La Petite Academy	\$163	\$120
■ San Jacinto Child Care	\$160	\$130

Child Care - Lab School Rate Comparison



Alvin Community College - 18 mos.	\$97.25	\$97.25
Del Mar College	\$162.50	\$116.25
Houston Community College - Faculty/Staff/Students	\$87.50	\$87.50
Houston Community College - General Public	\$125.00	\$106.25
Lone Star College - Montgomery - 18 mos - \$3hr/10 hr dys	\$150.00	\$150.00
San Jacinto College	\$160.00	\$130.00
University of Houston - Faculty	\$220.00	\$170.00
University of Houston - Staff	\$215.00	\$165.00
University of Houston - Student	\$200.00	\$150.00
University of Texas - Income \$100K+	\$237.50	\$175.00
University of Texas - Income \$55K - \$99K	\$211.25	\$153.75
University of Texas - Income < \$55K	\$115.00	\$115.00

San Jacinto College District
Child Development & Family Studies Laboratory School
Proposed Rates FY 2009

Fall FY09

Tuition

\$5 a week tuition increase for staff/faculty/community
\$1 a week tuition increase for students

Supply Fee

\$25 per child - per semester

Registration Fee

\$25 increase for individual child and
\$25 increase per family

Spring FY 09

Tuition

\$5 a week tuition increase for staff/faculty/community
\$1 a week tuition increase for students

San Jacinto College District
 Child Development & Family Studies Laboratory School
 Proposed Rates FY 2009

FY 2009

Fall

Infants – Students	Infants – Faculty/Staff/Community
\$161 M-F	\$165 M-F
97 M-W-F	99 M-W-F
65 T-Th	66 T-Th
Toddler – Students	Toddlers – Faculty/Staff/Community
\$151 M-F	\$155 M-F
91 M-W-F	93 M-W-F
61 T-Th	62 T-Th
Pre - K1 – Students	Pre-K1 – Faculty/Staff/Community
\$141 M-F	\$145 M-F
85 M-W-F	87 M-W-F
57 T-Th	58 T-Th
Pre – K2 – Students	Pre-K2 – Faculty/Staff/Community
\$131 M-F	\$135 M-F
79 M-W-F	81 M-W-F
53 T-Th	54 T-Th

Spring

Infants – Students	Infants – Faculty/Staff/Community
\$162 M-F	\$170 M-F
98 M-W-F	102 M-W-F
65 T-Th	68 T-Th
Toddler – Students	Toddlers – Faculty/Staff/Community
\$152 M-F	\$160 M-F
92 M-W-F	96 M-W-F
61 T-Th	64 T-Th
Pre - K1 – Students	Pre-K1 – Faculty/Staff/Community
\$142 M-F	\$150 M-F
86 M-W-F	90 M-W-F
57 T-Th	60 T-Th
Pre – K2 – Students	Pre-K2 – Faculty/Staff/Community
\$132 M-F	\$140 M-F
80 M-W-F	84 M-W-F
53 T-Th	56 T-Th

Annual Registration Fees – Non Refundable

Annual registration fees are due during Fall Registration. For children entering in the spring and summer the fee is due upon enrollment and every fall thereafter.

FEE: \$75.00 for Individual Child

\$100.00 Family Fee

Supply Fee: \$25.00 per child per semester

The second and third child for a family will receive a 10% discount on tuition. Discounts will be taken on lower rates.

**Action Item “XIII”
Regular Board Meeting June 2, 2008
Consideration of Approval of Value Statements for College**

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the attached value statements as being reflective of the core values of San Jacinto Community College.

BACKGROUND

Value statements define the factors an organization regards as cornerstones of its culture. Establishing a shared set of value statements provide written guidelines of priorities and direction of the College. The manner in which the College interacts with students, employees and the community is defined by the value statements. High performing organizations use value statements as one measure of how effectively the organization is accomplishing its mission. As a measurement tool, value statements define expectations for behavior of the organization and its employees.

The Executive Management Team of the College, in conjunction with a project to learn how students, employees, and the community view the College, developed the attached value statements as being truly reflective of the culture that San Jacinto Community College should embrace. The value statements were introduced to the Board of Trustees in a strategic planning workshop.

IMPACT OF THIS ACTION

Approval of the value statements by the Board of Trustees will authenticate desirable aspects of the San Jacinto Community College culture. Approval will also enable the College to engage in strategic planning activities that complement the values established by the College.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Adoption of the values statements does not have budget or staffing implications

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Values

RESOURCE PERSONNEL

Executive Management Team:
Bill Lindemann
Monte Blue
Terri Fowle
James Fowler
Charles Grant
Ken Lynn
Maureen Murphy
Ron Rucker
Laurel Williamson
Ron Rucker



Values

Integrity: Ethical and Professional

We act in ways which instill confidence and trust.

Excellence: In Everything We Do

We achieve quality results in everything we do.

Accountability: It's Up to Us

We take responsibility for our commitments and outcomes.

Innovation: Lead the Way

We apply our knowledge, skills, insights, and imaginations to recognize opportunities, solve problems, and recommend new solutions.

Sense of Community: Caring for Those We Serve and Ourselves

We demonstrate genuine concern for the well-being of our students, our community, and ourselves.

Student Success: Our Ultimate Measure

We enable students to achieve their goals.

Diversity: Celebrate the Differences

We celebrate the diversity of ideas and culture.

Collaboration: We Work Together

We work together for the benefit of the college.

ACTION ITEM "XIV"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval of San Jacinto College District Master Plan.

RATIONALE

Approval of the Master Plan is necessary in conjunction with the bond election and for SACS accreditation.

FISCAL IMPLICATIONS TO THE COLLEGE

Budgeted

CONTACT PERSON

Dr. Ron Rucker, Vice Chancellor for Administration

ACTION ITEM "XV"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval to hire Dr. Allatia Harris as President of the North Campus, effective date July 14, 2008. Dr. Harris is currently the District Director, Academic Curriculum Initiatives at Dallas County Community College District.

ACTION ITEM "XVI"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Approval of an addendum to the employment contract of the Chancellor.

ITEM "A"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval of the minutes for May 5, 2008, Regular Board Meeting, May 15, 2008, Special Meeting, and May 21, 2008, Board Workshop.

SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

May 5, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, May 5, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

Members

Present:

Marie Flickinger, Chair
Dan Mims, Vice Chair
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
J. D. Bruce
Wayne Slovacek
Dr. Ruede Wheeler

Administrators:

Bill Lindemann
Ron Rucker
James Fowler
Ken Lynn
Laurel Williamson
Charles Grant
Monte Blue
Maureen Murphy

Others Present:

Kathy Roosa	Joe Kirkland	Amy Ammerman
Brook Zemel	Wayne Hall	Teri Fowle
Amanda Booren	Richard Bailey	George Gonzales
Sean Silman	Bill Raffetto	Susan Muha
Bill Mattei	Kimberly Wilson	Kirsten Cox
Ann Tate	Sherry Jones	Precious Ivie
Niki Whiteside	Keith Hudson	Ken Luce
Lt. Mayo	Brenda Dunaway	Danny Snooks
Veronica McKisick	Royce Ann Walker	Jeff Levine
Steve Horton	James Baker	Kathy Knapp
Jo Chen	Pam Campbell	Wanda Simpson
Greg Hollis	Catherine O'Brien	Carroll Smith
Robert Wilhoite	James Braswell	Rikki Saldivar
Darrell McWhorter	Crockett Dubose	Joe Clark
Susie Thomas	Mark Henry	Al Nolan
Vicki Giles	Kirk Lewis	Michelle Melton
Kimberly Willson	Christine Coronado	Eric Late
Daniel Corbin		

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by James Fowler and the pledge was led by Dan Mims.

**Special
Recognitions**

Brook Zemel presented the shared counselor program with 6 ISD's representing 11 high schools. He introduced the counselors and the ISD superintendents.

Darrel McWhorter and Crockett Dubose of Galena Park ISD gave an update on the Scholars Academy.

Sean Silman presented a \$636.00 check to the Susan G. Komen Foundation from the North Campus basketball team.

Ken Luce recognized North Campus art student Kimberly Willson as the winner of the Outstanding Body of Work Award at the Houston Area Community College Student Art Exhibition.

South campus president Maureen Murphy stated the softball team is playing at the National Tournament for the first time.

**Achieving the
Dream Presentations**

Steve Horton gave an Automotive Technology Program update noting the department is a premier partner with business and industry.

W. Carroll Smith, owner of Monument Chevrolet, spoke on behalf of the SJC Automotive Program stating "I have not had technician hiring issues in a long time. I've had very little turnover and I attribute that to the caliber of people we've gotten from training. He stated that the program is critical for any forward-thinking dealer.

Chair Marie Flickinger and Vice Chair Dan Mims gave a review of the Board of Trustees Achieving the Dream Institute where they recently attended in Santa Fe.

Communications:

None.

Hearing of Citizens:

None.

Informative Reports:

Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 7973
Naming of Recital
Hall**

Motion was made by Wayne Slovacek, seconded by Dan Mims, to approve naming the Recital Hall in the Monte Blue Music Building on Central Campus after Jan Corbin.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

Nays: None

**Motion 7974
Daniel J. Snooks
Contract to Collect
Ad Valorem Taxes**

Motion was made by Ruede Wheeler, seconded by Ben Meador, to approve to reaffirm the appointment of the Law Office of Daniel J. Snooks to college delinquent Ad Valorem Taxes, penalties an interest on behalf of San Jacinto College District and further, to extend the contract to perform such services through June 30, 2011.

Motion carried.

Yeas: Bruce, Flickinger, Wilson, Wheeler, Slovacek, Mims, Meador

Nays: None.

**Motion 7975
Articulation
Agreement between
SJCD and Ashford
University**

Motion was made by Larry Wilson, seconded by Ben Meador, to approve an Articulation Agreement between San Jacinto College District and Ashford University.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

Nays: None

Approval of the Facilities Master Plan was tabled to the June 2, 2008 meeting.

**Motion 7976
Amendment to the
2007-2008 Budget**

Motion was made by Dan Mims, seconded by J.D. Bruce, to approve an amendment to the 2007-2008 Budget for restricted revenue and expenses relating to federal and state grants.

Motion carried.

Yeas: Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

Nays: None

**Motion 7977
Consent Agenda**

Motion was made by Ruede Wheeler, seconded by J. D. Bruce, to approve the Consent Agenda:

- A. Approval of the Minutes for April 7, 2008 Regular Board Meeting.
- B. Approval of the 2007/2008 Budget Transfers.

- C. Approval of the Personnel Recommendations.
- D. Approval of the Affiliation Agreements.
- E. Next Regularly Scheduled Meeting – June 2, 2008.

Motion carried.

Yeas: Wheeler, Flickinger, Slovacek, Mims, Wilson, Bruce, Meador

Nays: None

Motion 7978 Bids Motion was made by Dan Mims, seconded by Ben Meador, to approve the following bids:

SJCD PURCHASE REQUEST FROM PREAPPROVED SOLE SOURCE VENDORS, COOPERATIVES, AND CONTACT RENEWALS

Request #1 – Blackboard License Renewal & Support	\$ 80,000.00
Purchase Request #2 – CAD Stations	76,666.00
TOTAL OF PURCHASE REQUESTS	\$156,666.00

Motion carried.

Yeas: Bruce, Slovacek, Mims, Wilson, Flickinger, Wheeler, Meador

Nays: None

Strategic Items Discussed: None

The meeting adjourned at 8:15 p.m.

Chair

Secretary

Date approved: _____

SAN JACINTO COLLEGE DISTRICT
SPECIAL BOARD MEETING MINUTES
May 15, 2008

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Thursday, May 15, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Members Present: Marie Flickinger, Chairman
Dan Mims, Vice Chairman
Ben Meador, Secretary
Wayne Slovacek
J. D. Bruce

Others Present: Ron Rucker, James Fowler, Ken Lynn, Danny Snooks,
Ginger Lambert, Tony Sirvello, Larry Logsdon,
Brenda Dunaway

Chairman Marie Flickinger called the meeting to order.

Ron Rucker and Tony Sirvello presented the *Order Canvassing Returns and Declaring Results of Capital Improvement Bond Election*:

For the issuance of \$295,000,000 school building bonds and the levying of the tax in payment thereof 3,335 votes

Against the issuance of \$295,000,000 school building bonds and the levying of the tax in payment thereof 1,363 votes

**Motion 7979
Declare Election
Results May 10, 2008
Bond Election** Motion was made by Wayne Slovacek, seconded by J.D. Bruce, to adopt Order Canvassing Returns and Declaring Results of Capital Improvement Bond Election.

Motion carried.

Yeas: Flickinger, Meador, Mims, Bruce, Slovacek

Nays: None

Motion carried.

The meeting adjourned at 5:10 p.m.

Chairman

Secretary

Date Approved: _____

SAN JACINTO COLLEGE DISTRICT
BOARD WORKSHOP MINUTES
May 21, 2008

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m., Wednesday, May 21, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a Board Workshop.

Members Present: Marie Flickinger, Chairman
Dan Mims, Vice Chairman
Ben Meador, Secretary
Larry Wilson, Assistant Secretary
Wayne Slovacek
J. D. Bruce
Ruede Wheeler

Others Present: Bill Lindemann, Brenda Hellyer, Ron Rucker, James Fowler, Ken Lynn, Laurel Williamson, Frank Rizzo, Teri Fowle, Maureen Murphy, Charles Grant, Monte Blue, Alexis Lochner, Nicole Darland, Steve Trncak, Susan Temple, Brenda Dunaway

Chancellor Bill Lindemann gave an overview of the agenda.

Part I – Facilities Master Plan

- Athletic Fields

Ron Rucker gave a review of the Facilities Master Plan with construction priorities. Any revisions to the plan will be brought to the Board Building Committee. The plan will be on the June 2, 2008 Board Meeting agenda for approval.

Ron Rucker presented proposals for upgrades to the North and South Campus Athletic Fields with options (handouts).

First option – **must do** to repair drainage problems on each field (estimated cost \$2M).
Second option – add upgrades (with drainage repair) to make NCAA Tournament standard level for all three fields (estimated cost \$4.4M).

The Board agreed to second option -- \$4.4M total cost estimate. Dollars will be spent out of net assets.

Part II – Performance Management

Chancellor Lindemann gave an overview of performance management and explained the cascading goal setting process.

South campus president Maureen Murphy presented the proposed values of the College. The proposed values will be on the June 2 Board Meeting agenda for approval.

Consultant Steve Trncak gave the proposed game plan for implementation along with the recommended timeline.

A workshop was scheduled for June 3 at 5pm to finalize the College strategic goals for next year.

The meeting adjourned at 8 pm with no action taken.

Chairman

Secretary

Date Approved: _____

Item “B”
Fiscal Affairs Consideration
May 5, 2008
Consideration of Budget Transfers

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends the Board of Trustees approval of budget transfers for 2007-2008 which have been made in accordance with State accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the District in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers will allow the District to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

None – reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Ken Lynn	281.998.6306	kenneth.lynn@sjcd.edu
Mini Izaguirre	281.998.6347	mini.izaguirre@sjcd.edu

**SAN JACINTO COLLEGE DISTRICT
 BUDGET TRANSFERS FOR THE JUNE 2, 2008 BOARD MEETING
 FISCAL YEAR 2007/2008**

	ELEMENT OF COST	DEBIT	CREDIT
DISTRICT			
	INSTRUCTION	\$ -	\$ -
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	6,415.76	-
	STUDENT SERVICES	10,000.00	10.00
	INSTITUTIONAL SUPPORT	76,117.35	287,656.50
	PHYSICAL PLANT	390.00	-
	AUXILIARY ENTERPRISES	-	-
CENTRAL			
	INSTRUCTION	92,388.17	2,430.00
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	113,269.07	4,600.00
	STUDENT SERVICES	19,239.60	440.00
	INSTITUTIONAL SUPPORT	-	122,977.00
	PHYSICAL PLANT	76,978.00	-
	AUXILIARY ENTERPRISES	-	20.00
NORTH			
	INSTRUCTION	3,460.71	379.00
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	2,890.30	3,044.55
	STUDENT SERVICES	3,615.00	-
	INSTITUTIONAL SUPPORT	-	29,900.00
	PHYSICAL PLANT	34,990.49	-
	AUXILIARY ENTERPRISES	2,147.00	339.00
SOUTH			
	INSTRUCTION	4,717.74	220.00
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	2,306.30	-
	STUDENT SERVICES	4,156.87	30.00
	INSTITUTIONAL SUPPORT	-	2,026.31
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	1,000.00	10.00
		<u>\$ 454,082.36</u>	<u>\$ 454,082.36</u>

These transfers reflect adjustments of budgetary allocations between campuses and departments.

DISTRICT		
	73,072.80	LIBRARY SYSTEM PROJECT
	10,000.00	MIRAN CARD AND PHONE SWITCH
	<u>\$ 83,072.80</u>	
CENTRAL		
	30,000.00	ELECTRICAL CONSTRUCTION 3 CAD LABS
	44,298.00	CENTRAL BOOKSTORE FURNITURE
	109,609.20	LIBRARY SYSTEM PROJECT
	42,190.00	ATECH TRAINING SIMULATOR 07 08 DISC. PURCHASE
	<u>\$ 226,097.20</u>	
NORTH		
	24,974.00	MAINTENANCE MOWER AND SUPPLIES
	<u>\$ 24,974.00</u>	

ITEM "C"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval of the attached personnel recommendations.

RATIONALE

Hiring of personnel, resignations, retirements, etc.

FISCAL IMPLICATIONS TO THE COLLEGE

Budgeted

CONTACT PERSONS

James Fowler, Vice Chancellor of Human Resources

ITEM "D"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

Recommend Board approval of the following Affiliation Agreements:

1. Affiliation Agreement between San Jacinto College North Campus Medical Assisting Program and Calvary Medical Center;
2. Affiliation Agreement between San Jacinto College Central Campus Medical Laboratory Technology Department and Bayshore Medical Center;
3. Affiliation Agreement between San Jacinto College Central Campus Medical Laboratory Technology Department and Medical Screening Clinic;
4. Affiliation Agreement between San Jacinto College Central Campus Medical Laboratory Technology Department and The Woman' s Hospital of Texas;
5. Affiliation Agreement between San Jacinto College Central Campus Respiratory Care Department and The University of Texas Medical Branch at Galveston; and
6. Affiliation Agreement between San Jacinto College Central Campus Health Information Management, Nursing and Surgical Technology Department and St. Joseph Medical Center.

RATIONALE

The Affiliation Agreements were reviewed by the College Attorney.

FISCAL IMPLICATIONS TO THE COLLEGE

None

CONTACT PERSONS

Daniel J. Snooks, Attorney

ITEM "E"

REGULAR BOARD MEETING, June 2, 2008

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be on July 7, 2008.

ACTION ITEM "XVII"

REGULAR BOARD MEETING, June 2, 2008

Presentation of Bids

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
DISTRICT-WIDE BID RECAP
JUNE 2, 2008**

I. EQUIPMENT, SUPPLIES & SERVICES BIDS

District:

Assessment Testing - Nursing (pgs 3 - 7)	\$99,610
Cosmetology Equipment & Supplies (pg 8)	85,000

TOTAL OF ALL BIDS/RFP 184,610

**II. SJCCD PURCHASE REQUEST FROM
SOLE SOURCE VENDORS,
COOPERATIVES, AND CONTRACT RENEWALS**

Purchase Request #1 - Data Loss Prevention Software (pgs 9 - 10)	147,149
Purchase Request #2 - Annual Maintenance Services (pg 11)	50,885
Purchase Request #3 - Internet Services (pg 12)	48,000
Purchase Request #4 - Disaster Recovery Connection/Facilities Upgrades (pg 13)	42,000
Purchase Request #5 - Additional Funds - Online Tutoring Services (pg 14)	25,000

SUBTOTAL OF PURCHASING REQUESTS: 313,034

GRAND TOTAL: \$497,644

RFP # 08-08
Regular Board Meeting June 2, 2008
Consideration for Approve Assessment Testing Nursing

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a two year contract, including annual renewal options of two one-year terms, to Elsevier Review and testing for assessment testing services to support the nursing departments.

BACKGROUND

Assessment testing for nursing is administered college-wide and provides data for student academic achievement that helps the nursing students/graduates prepare to take the National Council Licensure Examination (NCLEX) upon completion of the SJC Nursing Programs. The test is required by the governing departments and the accrediting bodies for the nursing programs as part of the overall outcome assessment plan.

Nursing exams items are developed using a critical thinking model. The tests are in a computer adapted testing format which is also the format used on the National Counsel Licensure Exam for Registered Nurses (NCLEX-RN). Test items are written by nurse educators and nurse practitioner from around the country. Items are reviewed and tested for validity and reliability on a national level. Analysis is provided immediately for each student along with a school summary. The Exit exam has a high rate of accurately predicting students' ability to pass the NCLEX-RN. Since using the multiple tests plan the nursing department has seen an increase in the program graduates' passing percentage of this exam.

IMPACT OF THIS ACTION

Approval of the recommended contract will provide to the nursing departments assessment data of students' academic achievements and assist students in preparation of the NCLEX examination.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This contract award in the amount of \$99,610 will be paid from the Nursing Department budgetary funds. Nursing students pay for the tests as Incidental Testing Fees when they register for the courses in which the tests are given.

ATTACHMENTS

- Attachment 1 – Project Information
- Attachment 2 – Proposal Tabulation
- Attachment 3 – Evaluation Summary
- Attachment 4 – Final Rankings

RESOURCE PERSONNEL

Barbara Taplin	281.476.1501	barbara.taplin@sjcd.edu
Alana Curry	281.458.4050	alana.curry@sjcd.edu
Veronica Jammer	281.476.1501	veronica.jammer@sjcd.edu
Karen Malloy	281.922.3468	karen.malloy@sjcd.edu
Terrie Beasley	281.998.6349	terrie.beasley@sjcd.edu

**ATTACHMENT 1
Project Information**

Project Title:	Assesment Testing Nursing
Proposal Opening Date:	Thursday, February 28, 2008
RFP Number:	08-08

Vendors:

- 1) Assessment Technologies Institute
- 2) Elsevier

Alternates: (X)

- 1)
- 2)

<u>Criteria</u>	<u>Explanation</u>	<u>Weight</u>
Cost	Lower cost equate to a higher score	25
Qualification and Experience of Respondent	Respondent's references, experience, and reputation will be evaluated. Greater personnel qualifications, positive responses, and greater experience will equate to a higher score.	15
Plan Detail	Description and clarity of the scope of services, the depth of the Plan Detail, responses to Business Questionnaire and communication of understanding of the needs and services required. Greater detail submitted and compliance to items required equate to a higher score.	30
Presentations	Most responsive and advantageous offers will present with the evaluation committee. Presentations/will be scored on a 1-3 point system.	30
		100

ATTACHMENT 2
Proposal Tabulation Sheet

February 28, 2008

Vendor	Assessment Technologies Institute	Elsevier
Grand Total	214,270	99,610

**ATTACHMENT 3
Project Evaluation Summary**

Request for Proposals

Project: Assesment Testing Nursing

Criteria	Weighted Scores		Explanation of Criteria
	Assessment Technologies Institute	Elsevier	
Cost	25.00	75.00	Lower cost equate to a higher score
Qualification and Experience of Respondent	37.50	35.63	Respondent's references, experience, and reputation will be evaluated. Greater personnel qualifications, positive responses, and greater experience will equate to a higher score.
Plan Detail	52.50	75.00	Description and clarity of the scope of services, the depth of the Plan Detail, responses to Business Questionnaire and communication of understanding of the needs and services required. Greater detail submitted and compliance to items required equate to a higher score.
Presentations	71.25	63.75	Most responsive and advantageous offers will present with the evaluation committee. Presentations/will be scored on a 1-3 point system.
Total Weighted Scores	186.25	249.38	
Rank	2	1	

ATTACHMENT 4
Final Rankings

February 28, 2008

Bid #08-08

Rank	Contractor	Weighted Score	Proposal
1	Esservier	198.33	99,610
2	Assessment Technologies Institute	76.67	214,270

BID # 08-10
Regular Board Meeting June 2, 2008
Consideration for Approval of Cosmetology
Equipment and Supplies

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve the purchase of equipment and supplies for Cosmetology Departments.

BACKGROUND

The Cosmetology program offers several types of courses to many students in addition to serving outside clientele who regularly visit the campuses for cosmetology services. The products listed in this Bid are used to meet the student learning objectives and will be utilized on each campus in the Cosmetology classrooms and labs.

Multiple vendors are necessary to provide students with products and information representative of those used in the workplace. Many of the products offered can only be purchased by certain suppliers. It is necessary to have diversity of products in order for students to be trained on the types of services and workplace experiences encountered in their profession.

Each vendor responding to this bid supplied a percentage off of their list or catalog pricing. Those vendors are Sally Beauty Supply, Armstrong McCall, Nail Tech, and Marianna. Each of these vendors have supplied San Jacinto College with well-known products for the past several years. They are all highly respected in the industry and have a reputation of providing quality products and dependable delivery.

IMPACT OF THIS ACTION

Approval of the recommended contract will provide the cosmetology departments with equipment and supplies to enable students to meet learning objectives in preparation of licensing.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This contract award in the amount of \$85,000 will be paid from the Cosmetology General 2007-2008 Operating Funds.

ATTACHMENTS

None

RESOURCE PERSONNEL

Contact Persons:

Peggy Barron	281.476.1501	peggy.barron@sjcd.edu
Judy Hendley	281.458.4050	judy.hendley@sjcd.edu
Mary Lindsay	281.484.1900	mary.lindsay@sjcd.edu
Ken Lynn	281.998.6320	kenneth.lynn@sjcd.edu

Purchase Request # 1
Regular Board Meeting June 2 2008

Consideration of Approval to Purchase Data Loss Prevention Software

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a purchase with CDWG for the college's data loss prevention software system.

BACKGROUND

The College currently does not have an automated system in place to monitor and help prevent violations of Family Educational Rights and Privacy Act (FERPA), Health Insurance Portability and Accountability Act (HIPAA), identity theft, or inappropriate communications.

FERPA protects the privacy of student information records. Educational institutions must have written permission from the parent or eligible student in order to release any information from a student's education record. HIPAA regulates the use and disclosure of Protected Health Information (PHI). Medical records are strictly controlled and protected under the current state and federal HIPAA regulations.

In the event of identity theft the College may be liable where the College fails to protect information or is party to a breach that revealed stored information. This includes an employee or contractor committing theft; the College is deemed the employer of that person or service and may be held liable. The College must also protect students and staff from communications that may be deemed inappropriate. This software is the Vontu Data Loss Prevention software and will help prevent the loss of confidential data across endpoint, network, and storage systems. The three modules we propose to purchase are:

- Storage Data Loss Prevention - which secures confidential data stored in databases and file shares and identifies outdated confidential documents.
- Endpoint Data Loss Prevention - monitors and prevents confidential data copied to removable media or downloaded to local drives.
- Network Data Loss Prevention - monitors and prevents transmitting of confidential data and inappropriate communications.

This purchase will include a perpetual license and will require an ongoing annual maintenance cost each year. This will be made through The Cooperative Purchasing Network (TCPN) purchasing program. TCPN contracts have been developed from bids that have been competitively bid and awarded by TCPN. TCPN is responsible for cooperative contract programs that enable state entities to efficiently pool their purchasing power to drive down costs. The contract number for this purchase is TCPN-R4713 which qualifies as a "Cooperative Contract" and is exempt from competitive sourcing as provided for in section 44.031 of the Texas Education Code.

IMPACT OF THIS ACTION

Approval of this purchase will provide the College with a data loss prevention system.

Purchase Request # 1
Regular Board Meeting June 2 2008
Consideration of Approval to Purchase Data Loss Prevention Software

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this request is \$147,149. This expenditure is funded through the ITS 2007-2008 budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

Jerry Ward	281.998.6328	jerry.ward@sjcd.edu
Will Sydnor	281.998.6150	will.sydnor@sjcd.edu

Purchase Request # 2
Regular Board Meeting June 2 2008
Consideration of Approval to Purchase Annual Maintenance

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a purchase for annual maintenance services for warranties on all Extreme Summit switches and routers from Dell Computers.

BACKGROUND

This annual service agreement will provide system repair and/or replacement for any equipment that exhibits functionality problems. Extreme Summit switches and routers are utilized district-wide to connect to the network infrastructure. The core maintenance switches handles all the network traffic for the College. This purchase will be made through the Department of Information Resources (DIR) cooperative purchasing program. DIR contracts have been developed from bids that have been competitively bid and awarded by DIR. DIR is responsible for all cooperative contract programs that enable state entities to efficiently pool their purchasing power to drive down costs. The contract number for this purchase is DIR-SDD-192 which qualifies as a "Cooperative Contract" and is exempt from competitive sourcing as provided for in section 44.031 of the Texas Education Code.

IMPACT OF THIS ACTION

Approval of this purchase will provide the college with annual maintenance services for warranties on all Extreme Core Network Switches.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total estimated expenditure for these services is \$50,884. This expenditure is funded through the ITS departments 2007-2008 budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

Jerry Ward	281.998.6306	jerry.ward@sjcd.edu
Will Sydnor	281-998-6150	will.sydnor@sjcd.edu

Purchase Request # 3
Regular Board Meeting June 2 2008

Consideration of Approval to Purchase Internet Connection Services

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a contract with AT&T for the College's internet services.

BACKGROUND

The College has 30 Mbps internet connections which are utilized for the needs of the students and faculty. Currently, the existing connection speeds are not sufficient for the College's needs. A contract with AT&T will help resolve this issue throughout the College District and upgrade the connections. AT&T will serve to replace Data Foundry to provide this connection and the connection will be housed at the District office. AT&T will supply faster speeds of connection from 30Mbps to 100Mbps at an overall cost less than previously provided.

This is a 5 year DIR contract through the State of Texas Department of Information Resources (DIR) cooperative contracts program. The contract number is DIR-TEXAN-2000.

IMPACT OF THIS ACTION

Approval of this renewal will provide the District with faster internet connections.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this request will be \$48,000. This expenditure is funded through the ITS department's 2007-2008 operating budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

Jerry Ward	281.998.6328	jerry.ward@sjcdw.edu
Will Sydnor	281.998.6150	will.sydnor@sjcd.edu

Purchase Request # 4
Regular Board Meeting June 2 2008

Consideration of Approval to Purchase a Disaster Recovery Connection

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a contract with Time Warner Telecom for the College's disaster recovery connection and facilities upgrades.

BACKGROUND

This service will provide direct internet connectivity to our disaster recovery systems in Austin and is needed to provide an alternative path for access in case the college's current primary internet service providers are unable to service the college due to inclement weather. If the college's current ISP connections go down, there exist no local backup or redundant internet connections. This service will serve to backup the college's essential internet infrastructure (Banner/ Exchange Mail systems) to Austin until the services can be restored here locally. Time Warner Telecom will serve to replace Data Foundry to provide this connection. In addition to supplying faster speeds of connection, Time Warner will also upgrade our facilities VPN connections from 10Mbps to 20Mbps at an overall cost less than previously provided. This will be a three year contract through the State of Texas Department of Information Resources (DIR) cooperative contracts program. The contract number is DIR-TEXAN-2000-TWT-LS.

IMPACT OF THIS ACTION

Approval of this contract will provide the District with a direct connection to Austin for disaster recovery internet capabilities.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this request will be \$42,000. This expenditure is funded through the ITS department's 2007-2008 budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

Jerry Ward	281.998.6328	jerry.ward@sjcd.edu
Will Sydnor	281.998.6150	will.sydnor@sjcd.edu

Purchase Request # 5
Regular Board Meeting June 2 2008
Consideration to Approve Additional Funds

ADMINISTRATION RECOMMENDATION/REPORT

The Chancellor recommends that the Board of Trustees approve a request to Smarthinking for additional hours for the College's online tutoring services.

BACKGROUND

Funding is required to provide extra online tutoring hours for the college for the remainder of the fiscal year. The Board originally approved a purchase with Smarthinking during the August 2007 meeting.

Smarthinking online tutoring is a service currently utilized by the College designed for students who are taking core academic courses. Smarthinking, as a learning partner with the Blackboard learning management system, provides the college with an important program that increases student satisfaction by meeting the demands of the College's rapidly changing student population. Online learning assistance is available in Math, Accounting, Grammar, Chemistry, Biology, Physics, Writing, and Spanish.

Smarthinking is the only source from which this service can be purchased due to integration and extensive information technology support issues. Sole source number 1224 has been issued and this purchase qualifies for exemption from competitive sourcing as "sole source" as provided for in the Texas Education Code.

IMPACT OF THIS ACTION

Approval of this request will allow for the necessary extra hours needed to supply SJC college students with online tutoring.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this is an estimated \$25,000. This expenditure is funded through the Instructional Support budget.

MONITORING AND REPORTING TIMELINE

N/A

ATTACHMENTS

N/A

RESOURCE PERSONNEL

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