

*Board of Trustees  
Meeting*

*May 5, 2008*

May 2, 2008

**NOTICE OF MEETING**

**BOARD OF TRUSTEES**

**SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 6:00 p.m., Monday, May 5, 2008, in Room 200 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**AGENDA**

**I. Board and Chancellor Photos**

Certificate as to Posting or Giving of Notice

On this day, May 2, 2008, at 9 a.m., this notice was posted on a bulletin board located at a place convenient to the public in the central administrative office of the San Jacinto College District, 4624 Fairmont Parkway, Pasadena, Texas, on all college campuses, the SJC web and was readily accessible to the public at all times.



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William H. Lindemann, Jr., Chancellor

May 2, 2008

**NOTICE OF MEETING**

**BOARD OF TRUSTEES**

**SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 6:30 p.m., Monday, May 5, 2008, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**AGENDA**

- I. **Dinner**
- II. **General Discussion with the Chancellor**

Certificate as to Posting or Giving of Notice

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William H. Lindemann, Jr., Chancellor

May 2, 2008

**NOTICE OF MEETING  
BOARD OF TRUSTEES  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet at 7:00 p.m., Monday, May 5, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**BOARD MEETING**

**AGENDA**

**I. Call the meeting to order/certify posting notice**

**II. Invocation and Pledge to the Flag**

**III. Special Announcements and Recognitions**

Shared Counselor Program

Dr. Laurel Williamson

Scholars Academy in Partnership with Galena Park ISD

Dr. Charles Grant

Check presentation to the Komen Organization

Coach Silman

Community College Student Art Exhibition

Dr. Charles Grant

**IV. Achieving the Dream Student Success Presentation/s**

Automotive Technology Program Update

Dr. Monte Blue

**V. Communications to the Board of Trustees**

**VI. Hearing of such citizens or groups of citizens desiring to be heard before the Board**

**VII. Informative reports to the Board**

**A. Resource Development Report on Gifts and Grants**

**B. Financial Statement and Current Expenditures**

## **ACTION ITEMS**

- VIII. Approval to Name the Recital Hall in the Central Campus Music Building**
- IX. Approval to Reaffirm the Appointment of the Law Office of Daniel J. Snooks to Collect Delinquent Ad Valorem Taxes, Penalties and Interest on Behalf of San Jacinto College District and Further, to Extend the Contract to Perform Such Services Through June 30, 2011**
- X. Approval of an Articulation Agreement between San Jacinto Community College District and Ashford University**
- XI. Approval of San Jacinto Community College District Master Plan**
- XII. Approval of an Amendment to the 2007-2008 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

## **CONSENT AGENDA**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for April 7, 2008, Regular Board Meeting**

### **FINANCIAL**

- B. Approval of the Budget Transfers**

### **PERSONNEL**

- C. Approval of Personnel Recommendations**

### **MISCELLANEOUS**

- D. Approval of the Affiliation Agreements**

- E. Next Regularly Scheduled Meeting**

### **Items for Discussion/Possible Action (continued)**

(Items removed from the Consent Agenda, will be considered at this time)  
Reports from Board Committees (when applicable)

**XIII. Consideration of Bids**

**XIV. Strategic Issues Discussion**

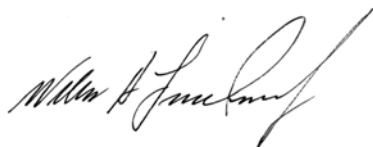
**XV. Adjournment**

The Board of Trustees may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code move into Closed Session under the following provision(s) of the ACT:

- Section 551.071 – Consultation with Attorney
- Section 551.072 – Deliberation Regarding Real Property
- Section 551.073 – Deliberation Regarding Prospective Gifts
- Section 551.074 – Personnel Matters
- Section 551.076 – Deliberation Regarding Security Devices
- Section 551.086 – Economic Development Negotiations

Certificate as to Posting or Giving of Notice

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William H. Lindemann, Jr., Chancellor

San Jacinto College Foundation  
Statement of Financial Position  
As of March 31, 2008

**ASSETS**

**Current Assets**

**Checking/Savings**

General Fund	\$440,175
Funds	0

<b>Total Checking/Savings</b>	440,175
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**Accounts Receivable**

Special Events Receivables	10,981
Scholarship Receivables	4,200
Allowance	(3,428)
Discounts	(199)

<b>Total Accounts Receivable</b>	11,554
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**Other Current Assets**

Common Fund	3,585,456
Texas Citizens Bank - CDARS	1,229,372

<b>Total Other Current Assets</b>	4,814,828
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<b>Total Current Assets</b>	5,266,556
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<b>TOTAL ASSETS</b>	<b>\$5,266,556</b>
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**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

Event Payable	\$1,500
Scholarships Payable	248,181
Grants Payable	13,859
Programs Payable	1,201

<b>Total Accounts Payable</b>	264,741
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<b>Total Current Liabilities</b>	264,741
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<b>Total Liabilities</b>	264,741
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**Equity**

Net Assets	4,348,097
Net Income	653,719

<b>Total Equity</b>	5,001,816
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$5,266,556</b>
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San Jacinto College Foundation  
Statement of Activities  
2007/2008 Compared to 2006/2007

	Jul '07 - Mar 08	Jul '06 - Mar 07	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Contributions</b>	\$1,605,275	\$290,372	\$1,314,903
<b>Total Income</b>	1,605,275	290,372	1,314,903
<b>Expense</b>			
<b>Scholarships Awarded</b>	802,187	236,389	565,798
<b>Grants Awarded</b>	10,002	257,005	(247,003)
<b>Programs Sponsored</b>	11,492	11,452	40
<b>Innovative Initiatives</b>	63,542	23,303	40,239
<b>Total Expense</b>	887,222	528,148	359,073
<b>Net Ordinary Income</b>	\$718,053	(\$237,776)	\$955,830
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Grant Administration</b>	\$0	\$7,142	(\$7,142)
<b>Investment Income</b>	(140,673)	395,058	(535,731)
<b>Fundraising Events</b>	137,911	140,038	(2,127)
<b>Total Other Income</b>	(2,761)	542,239	(545,000)
<b>Other Expense</b>			
<b>Management Expense</b>	9,200	154	9,046
<b>Foundation Expenses</b>	44,200	2,180	42,020
<b>Sponsorship Expenses</b>	8,173	3,025	5,148
<b>Suspense</b>	-	-	-
<b>Total Other Expense</b>	61,573	5,359	56,214
<b>Net Other Income</b>	(64,335)	536,880	(601,214)
<b>Net Income</b>	<b>\$653,719</b>	<b>\$299,103</b>	<b>\$354,615</b>

# SAN JACINTO COLLEGE

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## FOUNDATION

**March 1, 2008 - March 31, 2008**

### **Contributions \$1000 and over**

<b>Donor</b>	<b>Amount</b>	<b>Fund</b>
Automotive Wholesalers of Texas	\$1,000	Scholarships In/Out Account
Daimler Chrysler	10,000	Chrysler Automotive Program
Jay Ibarra	1,000	Milton O. Stanley, Jr. Scholarship
Mary Jane Laningham	1,000	Terri Pope Cosmetology Scholarship
North Shore Rotary Club	24,000	Scholarships
OSG-Osage Nation Federal Programs	2,100	Scholarships In/Out Account
Shell Deer Park	1,680	Central - Occupational Health & Safety
Shell Deer Park	2,030	Central - Child Development
Shell Deer Park	3,290	Central - Computer Job Skills
Cynthia Stephens	5,000	South Campus Choir Tour
Tegeler Career Center	3,000	Scholarships
Texmark Chemicals, Inc.	1,000	South Campus Choir Tour
Bay Architects	\$2,500	2008 Evening of MONOPOLY
Hollie Hale, Attorney	2,350	2008 Fashion Gems Fashion Show
Jackie Powell	3,200	2008 Fashion Gems Fashion Show
Rohm & Haas Texas	1,000	2008 Fashion Gems Fashion Show
Patricia Swaby	1,500	2008 Fashion Gems Fashion Show
Wayne and Liz Webb	1,200	2008 Fashion Gems Fashion Show
Grady and Melissa West	1,455	2007 Golf Tournament
Various (Mystery Box Sales)	2,000	2008 Fashion Gems Fashion Show
<i>Employee Contributions</i>		
Various	\$782	2007 Golf Tournament
Various	2,175	2008 Fashion Gems Fashion Show
Various	250	Memorials

# SAN JACINTO COMMUNITY COLLEGE DISTRICT

## Statements of Net Assets March 31, 2008

<u>Assets</u>	
Current assets:	
Cash and cash equivalents	\$ 54,528,551
Deposits held by others	26,438
Investments	47,326,004
Accounts receivable	9,951,644
Deferred charges	(2,656,186)
Inventories	331,816
Total current assets	<u>109,508,267</u>
Noncurrent assets:	
Restricted cash and cash equivalents	4,325,229
Bond issuance costs	803,693
Capital assets, net	143,517,850
Total noncurrent assets	<u>148,646,772</u>
Total assets	<u>258,155,039</u>
 <u>Liabilities</u>	
Current liabilities:	
Accounts payable	2,128,827
Accrued liabilities	2,775,662
Accrued compensable absences and deferred compensation	2,598,268
Deferred revenues	2,119,951
Total current liabilities	<u>9,622,708</u>
Noncurrent liabilities:	
Bond premium payable	592,296
Bonds and notes payable	65,950,000
Total noncurrent liabilities	<u>66,542,296</u>
Total liabilities	<u>76,165,004</u>
Net assets	
Beginning of year	149,870,760
Current year addition	32,119,275
Total net assets	<u>\$ 181,990,035</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

Consolidated (All Funds)

	Adjusted Budget	Year-To-Date Actual (58%)	Percentage	Budget Variance
<b>REVENUES:</b>				
State Appropriations	\$ 37,123,012	\$ 19,489,580	52.50%	\$(17,633,432)
Local Taxes - Maintenance & Operations	40,400,000	38,713,296	95.82%	(1,686,704)
Local Taxes - Debt Service	10,314,514	11,701,943	113.45%	1,387,429
Credit Tuition	22,545,237	16,657,525	73.88%	(5,887,712)
Credit Fees	10,457,710	10,997,814	105.16%	540,104
Credit Exemptions & Waivers	(2,128,565)	(1,065,348)	50.05%	1,063,217
Continuing Professional Development	7,018,326	2,985,322	42.54%	(4,033,004)
Sales & Services	1,874,766	723,859	38.61%	(1,150,907)
Investment Income	4,400,000	2,175,219	49.44%	(2,224,781)
Bond Proceeds (Investment Income)	-	108,252	0.00%	108,252
Auxiliary Services	3,304,926	2,525,787	76.42%	(779,139)
Grants	50,928,330	29,137,338	57.21%	(21,790,992)
Local Grants	642,108	374,688	58.35%	(267,420)
Total	<u>186,880,364</u>	<u>134,525,275</u>	<u>71.98%</u>	<u>(52,355,089)</u>
<b>EXPENDITURES:</b>				
Instruction	46,922,173	29,640,675	63.17%	(17,281,498)
Public Service	2,984,971	1,328,260	44.50%	(1,656,711)
Academic Support	10,707,354	4,749,328	44.36%	(5,958,026)
Student Services	35,356,626	24,582,842	69.53%	(10,773,784)
Institutional Support	63,706,930	26,723,228	41.95%	(36,983,702)
Physical Plant	23,132,609	12,390,477	53.56%	(10,742,132)
Auxiliary Enterprises	4,069,701	2,991,190	73.50%	(1,078,511)
Total	<u>186,880,364</u>	<u>102,406,000</u>	<u>54.80%</u>	<u>(84,474,364)</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 32,119,275</u>		<u>\$ 32,119,275</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

11 Unrestricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
State Appropriations	\$ 37,123,012	\$ 19,489,580	52.50%	\$ (17,633,432)
Local Taxes - Maintenance & Operations	40,400,000	38,700,152	95.79%	(1,699,848)
Credit Tuition	21,760,237	16,072,967	73.86%	(5,687,270)
Credit Fees	10,457,710	10,997,814	105.16%	540,104
Credit Exemptions & Waivers	(2,128,565)	(1,065,348)	50.05%	1,063,217
Continuing Professional Development	7,018,326	2,985,322	42.54%	(4,033,004)
Sales & Services	518,989	423,222	81.55%	(95,767)
Investment Income	4,400,000	2,175,219	49.44%	(2,224,781)
Auxiliary Services	<u>-</u>	<u>105,868</u>	<u>0.00%</u>	<u>105,868</u>
Total	119,549,709	89,884,796	75.19%	(29,664,913)
EXPENDITURES:				
Instruction	46,922,172	29,633,951	63.16%	(17,288,221)
Public Service	2,813,551	1,256,633	44.66%	(1,556,918)
Academic Support	10,707,354	4,749,158	44.35%	(5,958,196)
Student Services	8,754,626	4,282,181	48.91%	(4,472,445)
Institutional Support	32,657,525	14,446,460	44.24%	(18,211,065)
Physical Plant	16,097,609	8,024,798	49.85%	(8,072,811)
Auxiliary Enterprises	<u>103,390</u>	<u>36,283</u>	<u>35.09%</u>	<u>(67,107)</u>
Total	<u>118,056,227</u>	<u>62,429,464</u>	<u>52.88%</u>	<u>(55,626,763)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 1,493,482</u>	<u>\$ 27,455,332</u>		<u>\$ 25,961,850</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

21 Federal Restricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
<b>REVENUES:</b>				
Auxiliary Services	\$ 881	\$ 881	100.00%	\$ -
Grants	<u>36,868,290</u>	<u>20,472,619</u>	<u>55.53%</u>	<u>(16,395,671)</u>
Total	<u>36,869,171</u>	<u>20,473,500</u>	<u>55.53%</u>	<u>(16,395,671)</u>
<b>EXPENDITURES:</b>				
Student Services	24,469,427	17,853,056	72.96%	(6,616,371)
Institutional Support	<u>12,399,744</u>	<u>2,676,920</u>	<u>21.59%</u>	<u>(9,722,824)</u>
Total	<u>36,869,171</u>	<u>20,529,976</u>	<u>55.68%</u>	<u>(16,339,195)</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (56,476)</u>		<u>\$ (56,476)</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

24 State Restricted Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
<b>REVENUES:</b>				
Grants	\$ 13,735,902	\$ 8,521,327	62.04%	\$ (5,214,575)
Total	<u>13,735,902</u>	<u>8,521,327</u>	<u>62.04%</u>	<u>(5,214,575)</u>
<b>EXPENDITURES:</b>				
Student Services	847,573	1,112,344	131.24%	264,771
Institutional Support	12,888,329	7,388,666	57.33%	(5,499,663)
Physical Plant	<u>-</u>	<u>(2,060)</u>	<u>0.00%</u>	<u>(2,060)</u>
Total	<u>13,735,902</u>	<u>8,498,950</u>	<u>61.87%</u>	<u>(5,236,952)</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 22,377</u>		<u>\$ 22,377</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

26 Local Restricted Funds

	<u>Adjusted Budget</u>	Year-To-Date Actual (58%)	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Credit Tuition	\$ -	\$ 3,286	0.00%	\$ 3,286
Sales & Service	1,355,777	195,034	14.39%	(1,160,743)
Grants	323,257	142,511	44.09%	(180,746)
Local Grants	<u>642,108</u>	<u>371,824</u>	<u>57.91%</u>	<u>(270,284)</u>
Total	<u>2,321,142</u>	<u>712,655</u>	<u>30.70%</u>	<u>(1,608,487)</u>
EXPENDITURES:				
Public Service	171,420	71,627	41.78%	(99,793)
Academic Support	-	170	0.00%	170
Student services	500,000	368,924	73.78%	(131,076)
Institutional Support	<u>1,821,332</u>	<u>303,340</u>	<u>16.65%</u>	<u>(1,517,992)</u>
Total	<u>2,492,752</u>	<u>744,061</u>	<u>29.85%</u>	<u>(1,748,691)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (171,610)</u>	<u>\$ (31,406)</u>		<u>\$ 140,204</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

27 Texas Public Education Grant

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Credit Tuition	\$ 785,000	\$ 581,272	74.05%	\$ (203,728)
Total	<u>785,000</u>	<u>581,272</u>	<u>74.05%</u>	<u>(203,728)</u>
EXPENDITURES:				
Student services	785,000	966,337	123.10%	181,337
Total	<u>785,000</u>	<u>966,337</u>	<u>123.10%</u>	<u>181,337</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (385,065)</u>		<u>\$ (385,065)</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

28 Private/Gifts/Donations

	<u>Adjusted Budget</u>	<u>Year-To- Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Sales & Services	\$ -	\$ 96,951	0.00%	\$ 96,951
Local Grants	<u>-</u>	<u>2,864</u>	<u>0.00%</u>	<u>2,864</u>
Total	-	99,815		99,815
EXPENDITURES:				
Instruction	<u>\$ -</u>	<u>\$ 6,724</u>	0.00%	<u>\$ 6,724</u>
Total	<u>-</u>	<u>6,724</u>	<u>0.00%</u>	<u>6,724</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ 93,091</u>		<u>\$ 93,091</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

31 Auxiliary Enterprises

	<u>Adjusted Budget</u>	Year-To-Date <u>Actual</u> (58%)	<u>Percentage</u>	<u>Budget Variance</u>
<b>REVENUES:</b>				
Sales & Services	\$ -	\$ 3,532	-	\$ 3,532
Auxiliary Services	<u>3,304,926</u>	<u>2,419,919</u>	<u>73.22%</u>	<u>(885,007)</u>
Total	<u>3,304,926</u>	<u>2,423,451</u>	<u>73.33%</u>	<u>(881,475)</u>
<b>EXPENDITURES:</b>				
Non-Instructional Labor	1,251,156	729,067	58.27%	(522,089)
Instructional Labor	-	407	-	407
Benefits	910,658	825,001	90.59%	(85,657)
Supplies	359,370	180,916	50.34%	(178,454)
Travel	189,152	143,919	76.09%	(45,233)
Contracted Services	418,952	243,096	58.02%	(175,856)
Student Aid	726,287	812,733	111.90%	86,446
Utilities	<u>4,587</u>	<u>9</u>	<u>0.20%</u>	<u>(4,578)</u>
Total	<u>3,860,162</u>	<u>2,935,148</u>	<u>76.04%</u>	<u>(925,014)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (555,236)</u>	<u>\$ (511,697)</u>		<u>\$ 43,539</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

32 Clubs

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
EXPENDITURES:				
Supplies	\$ 27,832	\$ 1,515	5.44%	\$ (26,317)
Travel	62,656	14,897	23.78%	(47,759)
Contracted Services	<u>12,461</u>	<u>3,347</u>	<u>26.86%</u>	<u>(9,114)</u>
Total	<u>102,949</u>	<u>19,759</u>	<u>19.19%</u>	<u>(83,190)</u>
Net Increase (Decrease) in Net Assets	<u>\$ (102,949)</u>	<u>\$ (19,759)</u>		<u>\$ 83,190</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

33 Departmental Related

	<u>Adjusted Budget</u>	<u>Year-To- Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Sales & Services	\$ -	\$ 5,120	0.00%	\$ 5,120
Total	-	5,120		5,120
EXPENDITURES:				
Student Aid	3,200	-	0.00%	(3,200)
Total	3,200	-	0.00%	(3,200)
Net Increase (Decrease) in Net Assets	<u>\$ (3,200)</u>	<u>\$ 5,120</u>		<u>\$ 8,320</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

91 Unexpended Plant Funds

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
REVENUES:				
Investment Income	\$ -	\$ 108,252	-	\$ 108,252
Total	<u>-</u>	<u>108,252</u>	<u>-</u>	<u>108,252</u>
EXPENDITURES:				
Physical Plant	<u>-</u>	<u>783,096</u>	<u>-</u>	<u>783,096</u>
Total	<u>-</u>	<u>783,096</u>	<u>-</u>	<u>783,096</u>
Net Increase (Decrease) in Net Assets	<u>\$ -</u>	<u>\$ (674,844)</u>		<u>\$ (674,844)</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

95 Retirement of Indebtedness

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
<b>REVENUES</b>				
Investment Income	\$ -	\$ 13,144	0.00%	\$ 13,144
Local Taxes - Debt Service	<u>10,314,514</u>	<u>11,701,943</u>	<u>113.45%</u>	<u>1,387,429</u>
Total	<u>10,314,514</u>	<u>11,715,087</u>	<u>113.58%</u>	<u>1,400,573</u>
<b>EXPENDITURES</b>				
Institutional Support	<u>3,940,000</u>	<u>1,907,842</u>	<u>48.42%</u>	<u>(2,032,158)</u>
Total	<u>3,940,000</u>	<u>1,907,842</u>	<u>48.42%</u>	<u>(2,032,158)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 6,374,514</u>	<u>\$ 9,807,245</u>		<u>\$ 3,432,731</u>

San Jacinto College  
Statement of Revenues, Expenditures and Changes In Net Assets  
For the Seven Months Ended March 31, 2008

97 Investment in Plant

	<u>Adjusted Budget</u>	<u>Year-To-Date Actual (58%)</u>	<u>Percentage</u>	<u>Budget Variance</u>
EXPENDITURES				
Physical Plant	\$ 7,035,000	\$ 3,584,643	50.95%	\$ (3,450,357)
Total	<u>7,035,000</u>	<u>3,584,643</u>	<u>50.95%</u>	<u>(3,450,357)</u>
Net Increase (Decrease) in Net Assets	<u>\$ 7,035,000</u>	<u>\$ (3,584,643)</u>		<u>\$ (3,450,357)</u>



## Monthly Investment Report

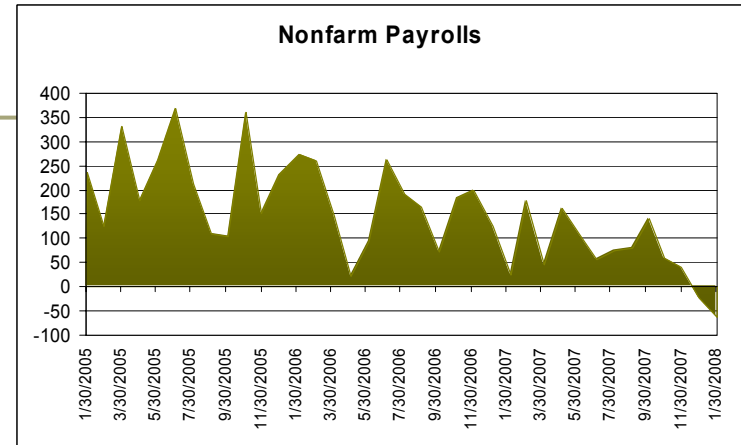
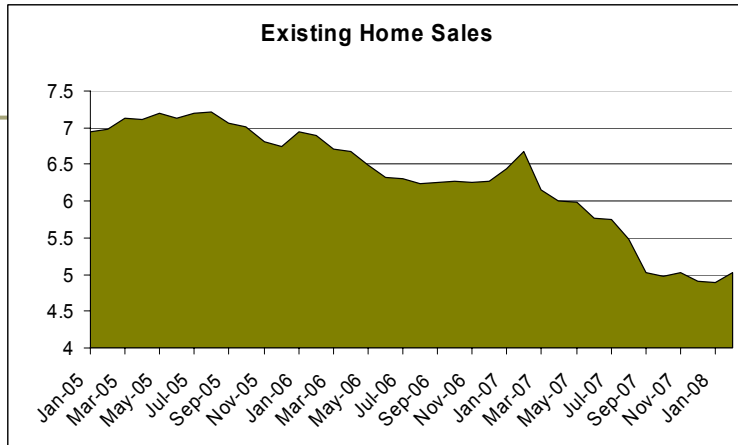
March 31, 2008

PATTERSON & ASSOCIATES

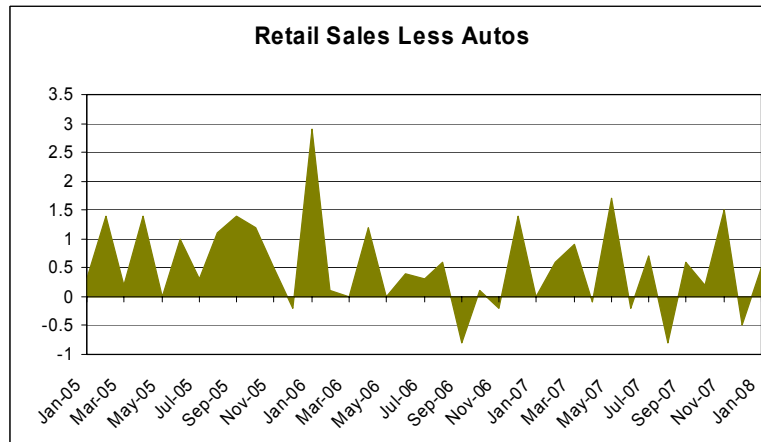


INVESTMENT PROFESSIONALS

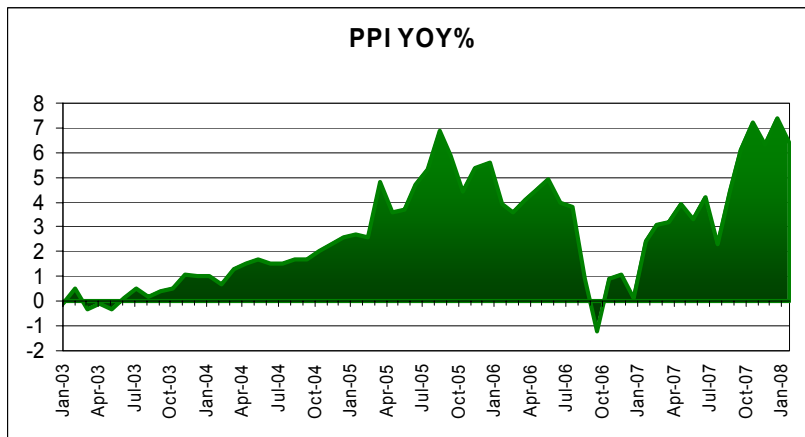
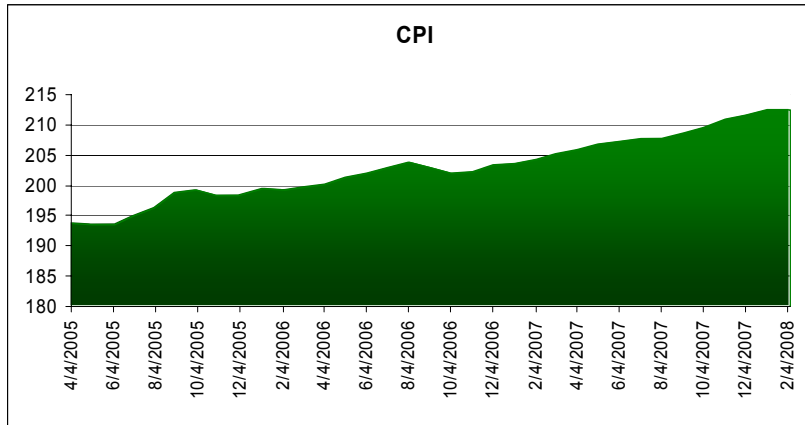
# Has the Slowdown Become a Recession?



The economy continues to falter as Wall Street lays off people, manufacturing wanes and the dollar continues to struggle against the Euro and yen. Unemployment has not spiked, but with increasing layoffs and the reluctance of companies to hire, consumers are getting wary about spending. Add to this the consumer who used his/her tech stocks as a checkbook in the 90's and his/her house as a check book the last few years and who now has to address personal debt and responsibility and you have a slowing economy. The presidential election year rhetoric helps to foster negativity also creating a recession mentality even before or if a recession has actually arrived.



# Will Inflation Fears Grow



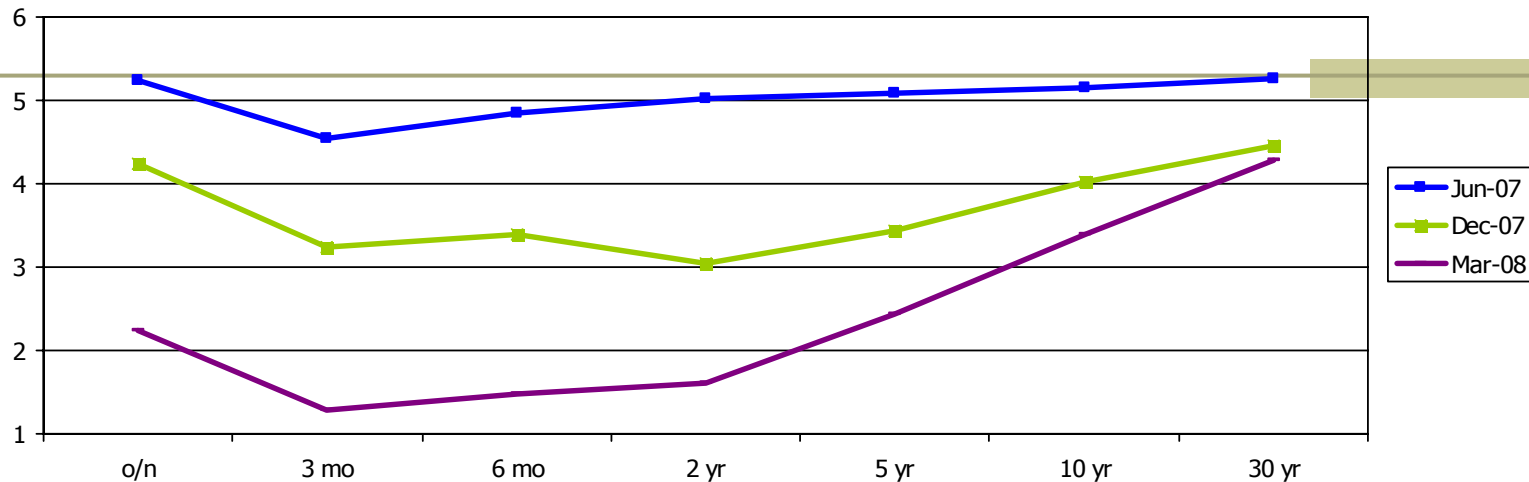
It is difficult to imagine with oil at \$ 105+ per barrel and gold touching \$1,000 that inflation is not on the horizon. The Federal Reserve has to be cautious in its rate cutting not to ignite an inflation spike and so will be looking to bring rates back up as soon as the economy finds its feet.

The commodities are affected in large part by the global development of huge markets such as India and China who need raw materials for infrastructure alone.

But, the question of speculation in the commodity markets is a serious topic which might raise regulatory issues in order to better reflect a separation between speculative market prices and delivery prices for the materials involved.

Regardless, the increasing inflation will continue to be an evil twin of the recessionary fears in the economy.

# The Effect on Your Portfolio



The move to lower short term rates continues as the malaise in housing continues. With the overhang of housing and the serious condition of many Wall Street firms, the lower rates have not been enough to turn housing around. And, although it is no longer a fact that when the US sneezes the world catches a cold, the worsening conditions have impacted almost every country. This tends to move investors to the safe harbor we saw developing last quarter and pushes rates even farther down.

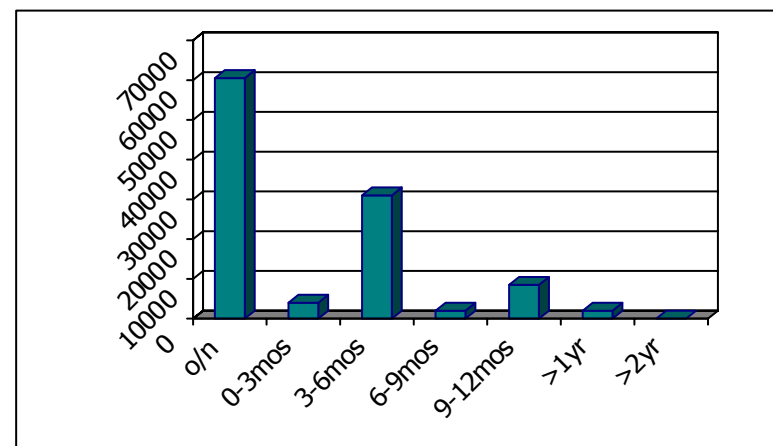
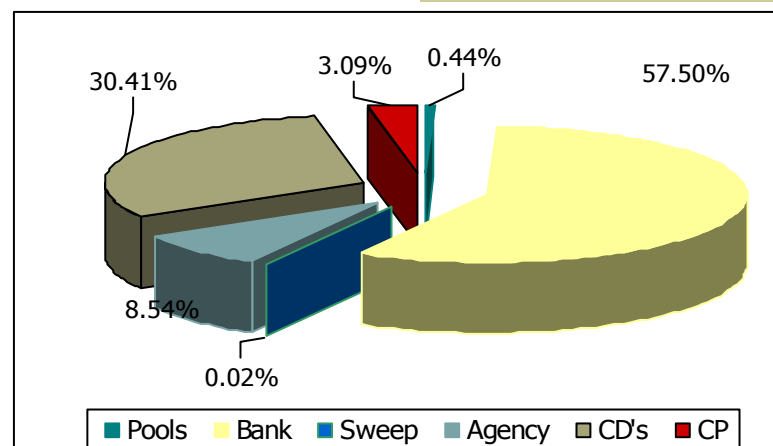
The market is anticipating at least one more cut in rates from the Federal Reserve from the 2.25% level reached in March. The Secretary of the Treasury's plan to move the Fed into a better monitoring position vis-a-vis the markets may start to quiet fears but there is considerable room for improvement.

The Fed cut three times in this first quarter of the year (twice in January and once in March) from the 4.25% of December. That along with loans to troubled financial institutions are hoped to reverse or stay the trend but the major component missing is time.

# Your Portfolio

As of March 31, 2008

- P&A constantly reviews your portfolio on the basis of its asset allocation and its weighted average maturity. A diversified portfolio can better adjust to volatile market conditions. The portfolio allocations change with market conditions also because of the shifting of market values.
- When rates are dropping, it often appears as if total liquidity offers the best option for earnings, but an extension – even when slightly lower in rates initially – may serve the portfolio better as rates continue to drop.
- The dropping market rates have made extensions difficult as the timing for a rebound and Fed action remains unclear.
- We feel that slight extensions are critical, which then can be extended or moved to liquidity, as rates begin to rise. Constant monitoring of the economic news will give us an indication of the anticipated turning point, hopefully later this year.





**San Jacinto Community College  
Portfolio Management  
Portfolio Summary  
March 31, 2008**

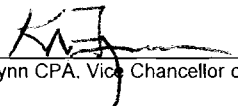
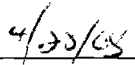
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301 Congress Ave  
Suite 570  
Austin, TX, 78701

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 365 Equiv.</b>
Certificates of Deposit - CDARS	21,000,000.00	21,000,000.00	21,000,000.00	19.45	299	242	3.396
Passbook/Checking Accounts	1,335,563.88	1,335,563.88	1,335,563.88	1.24	1	1	0.014
Commercial Paper Disc. -Amortizing	3,300,000.00	3,265,067.66	3,262,556.00	3.02	180	148	2.837
Federal Agency Coupon Securities	9,000,000.00	9,105,998.15	9,002,935.43	8.34	994	239	4.705
Investment Pools/Money Markets	59,327,330.50	59,327,330.50	59,327,330.50	54.94	1	1	2.392
Viewpoint Bank CD's	14,047,612.90	14,047,612.90	14,047,612.90	13.01	176	135	3.110
<b>Investments</b>	<b>108,010,507.28</b>	<b>108,081,573.09</b>	<b>107,975,998.71</b>	<b>100.00%</b>	<b>170</b>	<b>90</b>	<b>2.858</b>

<b>Total Earnings</b>	<b>March 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	270,719.31	2,208,164.47
<b>Average Daily Balance</b>	<b>112,353,013.23</b>	<b>90,631,195.75</b>

The following reports are submitted in accordance with the Public Funds Investment Act (Texas Gov't Code 2256). The reports also offer supplemental information not required by the Act in order to fully inform the governing body of the San Jacinto Community College/Foundation of the position and activity within the College's and Foundation's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the end of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.


  
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Reporting period 03/01/2008-03/31/2008

Run Date: 04/21/2008 - 11:43

Portfolio SJCC  
AP  
PM (PRF\_PM1) 7.1.1  
Report Ver. 7.1.4



**San Jacinto Community College**  
**Summary by Type**  
**March 31, 2008**  
**Grouped by Fund**

Patterson & Associates  
 301 Congress Ave  
 Suite 570  
 Austin, TX, 78701

-

Security Type	Number of Investments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
<b>Fund: Consolidated Portfolio</b>						
Commercial Paper Disc. -Amortizing	2	3,300,000.00	3,262,556.00	3.02	2.837	148
Passbook/Checking Accounts	2	1,335,563.88	1,335,563.88	1.24	0.014	1
Investment Pools/Money Markets	11	59,327,330.50	59,327,330.50	54.94	2.392	1
Federal Agency Coupon Securities	6	9,000,000.00	9,002,935.43	8.34	4.705	239
Certificates of Deposit - CDARS	3	21,000,000.00	21,000,000.00	19.45	3.396	242
Viewpoint Bank CD's	1	14,047,612.90	14,047,612.90	13.01	3.110	135
<b>Subtotal</b>	<b>25</b>	<b>108,010,507.28</b>	<b>107,975,998.71</b>	<b>100.00</b>	<b>2.858</b>	<b>90</b>
<b>Total and Average</b>	<b>25</b>	<b>108,010,507.28</b>	<b>107,975,998.71</b>	<b>100.00</b>	<b>2.858</b>	<b>90</b>



**San Jacinto Community College**  
**Fund GEN - Consolidated Portfolio**  
**Investments by Fund**  
**March 31, 2008**

Patterson & Associates  
 301 Congress Ave  
 Suite 570  
 Austin, TX, 78701

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Certificates of Deposit - CDARS</b>											
1002473212	10061	TCB - Money Market	09/27/2007	6,000,000.00	6,000,000.00	6,000,000.00	4.909	4.841	4.909	09/25/2008	177
1003308096	10070	TCB - Money Market	03/27/2008	7,500,000.00	7,500,000.00	7,500,000.00	2.791	2.752	2.790	09/25/2008	177
1003337738	10071	TCB - Money Market	03/27/2008	7,500,000.00	7,500,000.00	7,500,000.00	2.791	2.752	2.791	03/26/2009	359
<b>Subtotal and Average</b>				<b>21,000,000.00</b>	<b>21,000,000.00</b>	<b>21,000,000.00</b>		<b>3.350</b>	<b>3.396</b>		<b>242</b>
<b>Passbook/Checking Accounts</b>											
1390012195	10036	Bank of America Sweep	09/01/2007	18,558.18	18,558.18	18,558.18	1.020	1.005	1.019		1
707759338	10062	JPM - Operating	09/01/2007	1,317,005.70	1,317,005.70	1,317,005.70					1
<b>Subtotal and Average</b>				<b>1,335,563.88</b>	<b>1,335,563.88</b>	<b>1,335,563.88</b>		<b>0.014</b>	<b>0.014</b>		<b>1</b>
<b>Commercial Paper Disc. -Amortizing</b>											
02581RHT3	10068	American Express CP	02/29/2008	1,631,345.83	1,650,000.00	1,632,107.58		2.788	2.827	08/27/2008	148
36959RHT5	10067	General Elec Cap Services CP	02/29/2008	1,631,210.17	1,650,000.00	1,632,960.08		2.808	2.847	08/27/2008	148
<b>Subtotal and Average</b>				<b>3,262,556.00</b>	<b>3,300,000.00</b>	<b>3,265,067.66</b>		<b>2.799</b>	<b>2.837</b>		<b>148</b>
<b>Federal Agency Coupon Securities</b>											
3133XHAC6	10016	Federal Home Loan Bank	10/27/2006	2,000,000.00	2,000,000.00	2,041,875.00	5.150	5.081	5.152	12/29/2008	272
3133XHNL2	10024	Federal Home Loan Bank	11/20/2006	2,003,034.88	2,000,000.00	2,036,250.00	5.250	5.074	5.144	11/03/2009	581
3128X3N66	10012	Federal Home Loan Mtg Corp	11/29/2004	1,499,879.81	1,500,000.00	1,503,341.90	3.880	3.881	3.935	05/27/2008	56
3136F6X79	10007	Federal National Mtg Assn	07/27/2005	1,500,000.00	1,500,000.00	1,500,468.75	4.400	4.337	4.397	04/07/2008	6
3136F65M7	10008	Federal National Mtg Assn	05/23/2005	1,000,000.00	1,000,000.00	1,002,500.00	4.250	4.191	4.250	05/23/2008	52
31359ME74	10017	Federal National Mtg Assn	02/09/2007	1,000,020.74	1,000,000.00	1,021,562.50	5.000	4.927	4.995	01/23/2009	297
<b>Subtotal and Average</b>				<b>9,002,935.43</b>	<b>9,000,000.00</b>	<b>9,105,998.15</b>		<b>4.640</b>	<b>4.705</b>		<b>238</b>
<b>Investment Pools/Money Markets</b>											
999999992	10033	LSIP - Corp	09/01/2007	147,609.23	147,609.23	147,609.23	3.130	3.087	3.130		1
708340211	10064	JPM - Debt Service	12/05/2007	3,403,256.79	3,403,256.79	3,403,256.79	2.388	2.355	2.387		1
707759304	10063	JPM - FT4Disbursements	09/01/2007	-136.29	-136.29	-136.29	0.200	0.196	0.199		1
707759296	10069	JPM - Federal Programs	02/12/2008	0.00	0.00	0.00					1
707759312	10055	JPM - GOB 2004	09/01/2007	311,013.47	311,013.47	311,013.47	3.749	3.697	3.749		1
2330696424	10054	JPM - GOB 2007	09/01/2007	4,014,215.16	4,014,215.16	4,014,215.16	1.997	1.969	1.996		1

Portfolio SJCC  
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 Report Ver. 7.1.4

**Fund GEN - Consolidated Portfolio**  
**Investments by Fund**  
**March 31, 2008**

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Date	Days To Maturity
<b>Investment Pools/Money Markets</b>											
999999993	10034	LSIP - Plus	09/01/2007	185,184.13	185,184.13	185,184.13	3.000	2.958	3.000		1
707759320	10035	JPM - Money Market	09/01/2007	51,124,350.23	51,124,350.23	51,124,350.23	2.410	2.377	2.410		1
999999997	10037	MNB - Operating	09/01/2007	9,424.47	9,424.47	9,424.47	2.560	2.524	2.560		1
999999996	10038	TCB - Money Market	09/26/2007	3,355.88	3,355.88	3,355.88	0.550	0.542	0.550		1
999999991	10032	TexPool	09/01/2007	129,057.43	129,057.43	129,057.43	2.712	2.674	2.712		1
<b>Subtotal and Average</b>				<b>59,327,330.50</b>	<b>59,327,330.50</b>	<b>59,327,330.50</b>		<b>2.359</b>	<b>2.392</b>		<b>1</b>
<b>Viewpoint Bank CD's</b>											
200559388	10066	Viewpoint Bank	02/20/2008	14,047,612.90	14,047,612.90	14,047,612.90	3.110	3.067	3.110	08/14/2008	135
<b>Subtotal and Average</b>				<b>14,047,612.90</b>	<b>14,047,612.90</b>	<b>14,047,612.90</b>		<b>3.067</b>	<b>3.110</b>		<b>135</b>
<b>Total Investments and Average</b>				<b>107,975,998.71</b>	<b>108,010,507.28</b>	<b>108,081,573.09</b>		<b>2.819</b>	<b>2.858</b>		<b>89</b>



**San Jacinto Community College  
Cash Reconciliation Report  
For the Period March 1, 2008 - March 31, 2008  
Grouped by Fund**

Patterson & Associates  
301 Congress Ave  
Suite 570  
Austin, TX, 78701  
-

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
<b>Consolidated Portfolio</b>											
03/24/2008	10011	GEN	Maturity	3133XAY68	1,000,000.00	FHLB 1.0M 4.25% Mat. 03/24/2008	03/24/2008	0.00	21,250.00	1,000,000.00	1,021,250.00
03/27/2008	10039	GEN	Maturity	1002473182	3,000,000.00	TXCIT 3.0M 4.94% Mat. 03/27/2008	03/27/2008	0.00	0.00	3,000,000.00	3,000,000.00
03/27/2008	10070	GEN	Purchase	1003308096	7,500,000.00	TXCIT 7.5M 2.79% Mat. 09/25/2008	09/25/2008	-7,500,000.00	0.00	0.00	-7,500,000.00
03/27/2008	10071	GEN	Purchase	1003337738	7,500,000.00	TXCIT 7.5M 2.79% Mat. 03/26/2009	03/26/2009	-7,500,000.00	0.00	0.00	-7,500,000.00
03/31/2008	10066	GEN	Interest	200559388	14,000,000.00	VPB 14.0M 3.11% Mat. 08/14/2008	08/14/2008	0.00	36,906.34	0.00	36,906.34
03/31/2008	10066	GEN	Interest	200559388	14,000,000.00	VPB 14.0M 3.11% Mat. 08/14/2008	08/14/2008	-36,906.34	0.00	0.00	-36,906.34
<b>Subtotal</b>								<b>-15,036,906.34</b>	<b>58,156.34</b>	<b>4,000,000.00</b>	<b>-10,978,750.00</b>
<b>Total</b>								<b>-15,036,906.34</b>	<b>58,156.34</b>	<b>4,000,000.00</b>	<b>-10,978,750.00</b>



**San Jacinto Community College  
Purchases Report  
Sorted by Fund - Fund  
March 1, 2008 - March 31, 2008**

Patterson & Associates  
301 Congress Ave  
Suite 570  
Austin, TX, 78701  
-

CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
<b>Consolidated Portfolio</b>												
1003308096	10070	GEN	SCD TXCIT	7,500,000.00	03/27/2008	09/25 - At Maturity	7,500,000.00		2.791	09/25/2008	2.791	7,500,000.00
1003337738	10071	GEN	SCD TXCIT	7,500,000.00	03/27/2008	03/26 - At Maturity	7,500,000.00		2.791	03/26/2009	2.791	7,500,000.00
			<b>Subtotal</b>	<b>15,000,000.00</b>			<b>15,000,000.00</b>	<b>0.00</b>				<b>15,000,000.00</b>
			<b>Total Purchases</b>	<b>15,000,000.00</b>			<b>15,000,000.00</b>	<b>0.00</b>				<b>15,000,000.00</b>



**San Jacinto Community College**  
**Maturity Report**  
**Sorted by Maturity Date**  
 Amounts due during March 1, 2008 - March 31, 2008

Patterson & Associates  
 301 Congress Ave  
 Suite 570  
 Austin, TX, 78701  
 -

CUSIP	Investment #	Fund	Sec. Type	Issuer	Par Value	Maturity Date	Purchase Date	Rate at Maturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
3133XAY68	10011	GEN	FAC	FHLB	1,000,000.00	03/24/2008	04/14/2005	4.250	1,000,000.00	21,250.00	1,021,250.00	21,250.00
1002473182	10039	GEN	SCD	TXCIT	3,000,000.00	03/27/2008	09/27/2007	4.942	3,000,000.00	73,921.67	3,073,921.67	73,921.67
<b>Total Maturities</b>					<b>4,000,000.00</b>				<b>4,000,000.00</b>	<b>95,171.67</b>	<b>4,095,171.67</b>	<b>95,171.67</b>



**San Jacinto Community College  
Interest Earnings  
Sorted by Fund - Fund  
March 1, 2008 - March 31, 2008  
Yield on Average Book Value**

Patterson & Associates  
301 Congress Ave  
Suite 570  
Austin, TX, 78701

CUSIP	Investment #	Fund	Issuer	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Annualized Rate	Yield	Adjusted Interest Earnings		
										Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
<b>Fund: Consolidated Portfolio</b>												
3136F6X79	10007	GEN	FNMA	1,500,000.00	1,500,000.00	1,500,000.00	04/07/2008	4.400	4.317	5,500.00	0.00	5,500.00
3136F65M7	10008	GEN	FNMA	1,000,000.00	1,000,000.00	1,000,000.00	05/23/2008	4.250	4.170	3,541.67	0.00	3,541.67
3133XAY68	10011	GEN	FHLB	1,000,000.00	999,967.45	741,923.93	03/24/2008	4.250	4.361	2,715.28	32.55	2,747.83
3128X3N66	10012	GEN	FHLMC	1,500,000.00	1,499,815.42	1,499,849.69	05/27/2008	3.880	3.858	4,850.00	64.39	4,914.39
3133XHAC6	10016	GEN	FHLB	2,000,000.00	2,000,000.00	2,000,000.00	12/29/2008	5.150	5.053	8,583.33	0.00	8,583.33
31359ME74	10017	GEN	FNMA	1,000,000.00	1,000,022.87	1,000,021.74	01/23/2009	5.000	4.903	4,166.66	-2.13	4,164.53
3133XHNL2	10024	GEN	FHLB	2,000,000.00	2,003,194.05	2,003,109.33	11/03/2009	5.250	5.050	8,750.00	-159.17	8,590.83
999999991	10032	GEN	TXPOOL	129,057.43	1,191,428.34	1,191,654.10		2.712	6.915	6,998.67	0.00	6,998.67
999999992	10033	GEN	CORP	147,609.23	147,218.40	147,231.01		3.130	3.126	390.83	0.00	390.83
999999993	10034	GEN	LIQ+	185,184.13	184,714.57	184,729.72		3.000	2.993	469.56	0.00	469.56
707759320	10035	GEN	MM	51,124,350.23	63,660,360.50	63,664,371.80		2.410	2.300	124,350.23	0.00	124,350.23
1390012195	10036	GEN	BAS	18,558.18	30,627.85	49,935.55		1.020	1.197	50.76	0.00	50.76
1002473182	10039	GEN	TXCIT	3,000,000.00	3,000,000.00	2,516,129.03	03/27/2008	4.942	4.942	10,560.24	0.00	10,560.24
2330696424	10054	GEN	GO2007	4,014,215.16	4,104,171.13	4,104,390.70		1.997	1.953	6,806.56	0.00	6,806.56
707759312	10055	GEN	GO2004	311,013.47	1,564,630.08	1,564,670.22		3.749	0.936	1,244.32	0.00	1,244.32
1002473212	10061	GEN	TXCIT	6,000,000.00	6,000,000.00	6,000,000.00	09/25/2008	4.909	4.909	25,016.44	0.00	25,016.44
999999997	10037	GEN	MOODY	9,424.47	8,851.76	9,186.84		2.560	2.406	18.77	0.00	18.77
707759304	10063	GEN	FED	-136.29	318,546.43	318,547.85		0.200	0.163	44.15	0.00	44.15
708340211	10064	GEN	DS	3,403,256.79	2,669,634.88	2,679,591.34		2.388	2.742	6,240.68	0.00	6,240.68
999999996	10038	GEN	TXCIT	3,355.88	3,354.63	3,354.67		0.550	0.439	1.25	0.00	1.25
200559388	10066	GEN	VPB	14,047,612.90	14,010,706.56	14,011,897.09	08/14/2008	3.110	3.101	36,906.34	0.00	36,906.34
36959RHT5	10067	GEN	GECS	1,650,000.00	1,627,274.46	1,629,305.79	08/27/2008		2.844	0.00	3,935.71	3,935.71
02581RHT3	10068	GEN	AMEXCP	1,650,000.00	1,627,438.54	1,629,455.21	08/27/2008		2.823	0.00	3,907.29	3,907.29
1003308096	10070	GEN	TXCIT	7,500,000.00	0.00	1,209,677.42	09/25/2008	2.791	2.791	2,867.41	0.00	2,867.41
1003337738	10071	GEN	TXCIT	7,500,000.00	0.00	1,209,677.42	03/26/2009	2.791	2.791	2,867.52	0.00	2,867.52
			<b>Subtotal</b>	<b>110,693,501.58</b>	<b>110,151,957.92</b>	<b>111,868,710.45</b>			<b>2.849</b>	<b>262,940.67</b>	<b>7,778.64</b>	<b>270,719.31</b>
			<b>Total</b>	<b>110,693,501.58</b>	<b>110,151,957.92</b>	<b>111,868,710.45</b>			<b>2.849</b>	<b>262,940.67</b>	<b>7,778.64</b>	<b>270,719.31</b>



**San Jacinto Community College  
Amortization Schedule  
March 1, 2008 - March 31, 2008  
Sorted By Fund - Fund**

Patterson & Associates  
301 Congress Ave  
Suite 570  
Austin, TX, 78701  
-

Investment #	Maturity Date	Beginning Par Value				Ending	Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized
Issuer	Fund	Amort. Date	Current Rate	Purchase Principal	Original Premium or Discount	Book Value	And Unamortized As of 03/01/2008	This Period	Through 03/31/2008	Through 03/31/2008
<b>Consolidated Portfolio</b>										
10068	GEN	08/27/2008	1,650,000.00	1,627,312.50	-22,687.50	1,631,345.83	126.04	3,907.29	4,033.33	-18,654.17
American Express CP										
10011	GEN	03/24/2008	1,000,000.00	998,500.00	-1,500.00	0.00	1,467.45	32.55	1,500.00	0.00
Federal Home Loan Bank										
			4.250				-32.55			
10024	GEN	11/03/2009	2,000,000.00	2,005,640.00	5,640.00	2,003,034.88	-2,445.95	-159.17	-2,605.12	3,034.88
Federal Home Loan Bank										
			5.250				3,194.05			
10012	GEN	05/27/2008	1,500,000.00	1,497,300.00	-2,700.00	1,499,879.81	2,515.42	64.39	2,579.81	-120.19
Federal Home Loan Mtg Corp										
			3.880				-184.58			
10017	GEN	01/23/2009	1,000,000.00	1,000,050.00	50.00	1,000,020.74	-27.13	-2.13	-29.26	20.74
Federal National Mtg Assn										
			5.000				22.87			
10067	GEN	08/27/2008	1,650,000.00	1,627,147.50	-22,852.50	1,631,210.17	126.96	3,935.71	4,062.67	-18,789.83
General Elec Cap Services CP										
							-22,725.54			
			<b>Subtotal</b>	<b>8,755,950.00</b>	<b>-44,050.00</b>	<b>7,765,491.43</b>	<b>1,762.79</b>	<b>7,778.64</b>	<b>9,541.43</b>	<b>-34,508.57</b>
							<b>-42,287.21</b>			
			<b>Total</b>	<b>8,755,950.00</b>	<b>-44,050.00</b>	<b>7,765,491.43</b>	<b>1,762.79</b>	<b>7,778.64</b>	<b>9,541.43</b>	<b>-34,508.57</b>
							<b>-42,287.21</b>			



**San Jacinto Community College  
Projected Cashflow Report  
Sorted by Fund  
For the Period April 1, 2008 - October 31, 2008**

Patterson & Associates  
301 Congress Ave  
Suite 570  
Austin, TX, 78701

Projected Trans. Date	Investment #	Fund	Secure ID	Transaction Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
<b>Consolidated Portfolio</b>										
04/07/2008	10007	GEN	3136F6X79	Maturity	Federal National Mtg Assn	1,500,000.00	1,500,000.00	1,500,000.00	33,000.00	1,533,000.00
05/03/2008	10024	GEN	3133XHNL2	Interest	Federal Home Loan Bank	2,000,000.00	2,005,640.00	0.00	52,500.00	52,500.00
05/23/2008	10008	GEN	3136F65M7	Maturity	Federal National Mtg Assn	1,000,000.00	1,000,000.00	1,000,000.00	21,250.00	1,021,250.00
05/27/2008	10012	GEN	3128X3N66	Maturity	Federal Home Loan Mtg Corp	1,500,000.00	1,497,300.00	1,500,000.00	29,100.00	1,529,100.00
06/29/2008	10016	GEN	3133XHAC6	Interest	Federal Home Loan Bank	2,000,000.00	2,000,000.00	0.00	51,500.00	51,500.00
07/23/2008	10017	GEN	31359ME74	Interest	Federal National Mtg Assn	1,000,000.00	1,000,050.00	0.00	25,000.00	25,000.00
08/27/2008	10067	GEN	36959RHT5	Maturity	General Elec Cap Services CP	1,650,000.00	1,627,147.50	1,650,000.00	0.00	1,650,000.00
08/27/2008	10068	GEN	02581RHT3	Maturity	American Express CP	1,650,000.00	1,627,312.50	1,650,000.00	0.00	1,650,000.00
09/25/2008	10061	GEN	1002473212	Maturity	TCB - Money Market	6,000,000.00	6,000,000.00	6,000,000.00	293,741.42	6,293,741.42
09/25/2008	10070	GEN	1003308096	Maturity	TCB - Money Market	7,500,000.00	7,500,000.00	7,500,000.00	104,373.88	7,604,373.88
<b>Total for Consolidated Portfolio</b>						<b>25,800,000.00</b>	<b>25,757,450.00</b>	<b>20,800,000.00</b>	<b>610,465.30</b>	<b>21,410,465.30</b>
<b>GRAND TOTALS:</b>						<b>25,800,000.00</b>	<b>25,757,450.00</b>	<b>20,800,000.00</b>	<b>610,465.30</b>	<b>21,410,465.30</b>

## **ACTION ITEM "VIII"**

**REGULAR BOARD MEETING, May 5, 2008**

### **RECOMMENDATION**

Recommend Board approval of Resolution for the Recital Hall in the Monte Blue Music Building on Central Campus to be named for and in behalf of Jan Corbin.

The Recital Hall in the Monte Blue Music Building on Central Campus shall hereby be named and designated for all purposes of reference to the hall, including any and all identification to be as the:

**Jan Corbin Recital Hall**

**SAN JACINTO COMMUNITY COLLEGE DISTRICT**  
**RESOLUTION**

**THE BOARD OF TRUSTEES OF SAN JACINTO COMMUNITY COLLEGE DISTRICT, BY THIS RESOLUTION, HEREBY AUTHORIZES ALL REFERENCE, DESIGNATION AND NAME OF THE RECITAL HALL IN THE MONTE BLUE MUSIC BUILDNG ON CENTRAL CAMPUS TO BE NAMED FOR AND IN BEHALF OF JAN CORBIN.**

WHEREAS, the Board of Trustees of San Jacinto Community College District is desirous of identifying and placing a name of designation for the Recital Hall in the Monte Blue Music Building on Central Campus and it is hereby resolved that said designation shall be as follows:

**Section One:** The Recital Hall in the Monte Blue Music Building shall hereby be named and designated for all purposes of reference to the hall, including any and all identification as the:

**Jan Corbin Recital Hall**

PASSED AND APPROVED on May 5, 2008.

ATTEST:

SAN JACINTO COMMUNITY COLLEGE  
DISTRICT

BY:

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Chairman, Board of Trustees

**Action Item "IX"**  
**Regular Board Meeting May 5 2008**

**Consideration of Approval to Extend the Contract for Delinquent Tax Collection**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees reaffirm the appointment of the Law Office of Daniel J. Snooks to collect delinquent ad valorem taxes, penalties and interest on behalf of San Jacinto College District and further, to extend the contract to perform such services through June 30, 2011.

**BACKGROUND**

In accordance with Section 6.30 of the Texas Property Tax Code, San Jacinto Community College District has contracted with the Law Office of Daniel J. Snooks to collect its delinquent taxes since May 1997. In accordance with the Texas Property Tax Code, the law office services are compensated by delinquent taxpayers based on an additional penalty of 20% of the taxes, penalty, and interest paid. Mr. Snooks is responsible for all collection and processing expenses. Additionally, he has invested resources in technology, staff and other systems in order to perform these collection efforts.

Inasmuch as the College has maintained a satisfactory collection program for delinquent taxes, it is recommended that, in accordance with Section V of the contract approved by the Board on April 2, 2007, the contract be extended through June 30, 2011.

**IMPACT OF THIS ACTION**

Extension of the current contract will provide consistency and continuity to the College's delinquent tax collection efforts.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Extension of the contract does not have budget implications for the College. Fees for collection of delinquent taxes are paid by the delinquent taxpayer.

**MONITORING AND REPORTING TIMELINE**

None

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Ken Lynn      281.998.6306      [kenneth.lynn@sjcd.edu](mailto:kenneth.lynn@sjcd.edu)

**Action Item “X”**  
**Regular Board Meeting May 5, 2008**  
**Consideration of Approval of Articulation Agreement**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve an Articulation Agreement between San Jacinto Community College District and Ashford University

**BACKGROUND**

San Jacinto Community College District and Ashford University enter into this articulation agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, family status, national origin or other non-merit factors.

**IMPACT OF THIS ACTION**

Articulation agreement between San Jacinto Community College District and Ashford University is vitally important in serving the transfer needs of the college’s students. The purpose of this agreement is to enable San Jac students who transfer to Ashford University to carry with them the credits that they have already earned.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This articulation agreement will enhance college marketing and recruitment efforts.

**MONITORING AND REPORTING TIMELINE**

N/A

**ATTACHMENTS**

Attachment 1 - Articulation Agreement

**RESOURCE PERSONNEL**

Dr. Laurel V. Williamson    281-998-6182    [laurel.williamson@sjcd.edu](mailto:laurel.williamson@sjcd.edu)

Dr. Catherine O’Brien    281-998-6318    [catherine.obrien@sjcd.edu](mailto:catherine.obrien@sjcd.edu)

**ARTICULATION AGREEMENT  
BETWEEN  
THE SAN JACINTO COMMUNITY COLLEGE DISTRICT  
AND  
ASHFORD UNIVERSITY**

THIS AGREEMENT is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2008 by and between Ashford University and the San Jacinto Community College District. Ashford University is regionally accredited by The Higher Learning Commission and is a member of the North Central Association (30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602, 312-263-0456, [www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org)). Ashford University is an institution of higher education having its principal place of business at 400 Bluff Boulevard, Clinton, Iowa 52732. The San Jacinto Community College District (herein after called "District") is a community college established by and operated pursuant to the laws of the State of Texas and having its principal place of business at 4624 Fairmont Parkway, Pasadena, Texas 77504.

**INTRODUCTION**

This Articulation Agreement acknowledges that Ashford University and District are active educational partners, committed to providing greater educational opportunities and services for students transferring between institutions. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat competencies already achieved.

Ashford University and District enter into this Articulation Agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning. Each institution is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, family status, national origin or other non-merit factors.

**PURPOSE**

The purpose of this Agreement is to enable District students who transfer to Ashford University to carry with them the credits that they have already earned.

**RECITALS**

(a) Ashford University is an accredited institution of higher education duly authorized to offer programs leading to various baccalaureate degrees and to confer such degrees.

(b) District is authorized to offer programs leading to various associate degrees, and to confer the appropriate associate degree on students successfully completing such programs. All such programs are registered with the Texas Higher Education Coordinating Board.

(c) District wishes to facilitate the recognition by Ashford University of academic credit awarded to its students for work completed toward District associate degrees, or credit recognized by District for work completed by its students at other institutions and accepted by it toward a District degree; and Ashford University is willing to recognize such credits toward an appropriate Ashford baccalaureate degree in programs where the conditions set forth below are met.

## **TRANSFER ELEMENTS**

### **Treatment of Associate of Arts (AA), Associate of Science (AS) and Associate of Arts in Teaching (AAT)**

Students who earn an Associate of Arts, Associate of Science or Associate of Arts in Teaching degree will be recognized as having satisfied the first two years of coursework associated with Ashford University baccalaureate degree programs and will not be required to repeat lower-division requirements at Ashford University. All credits earned at the District in all programs, will be accepted and applied to the designated/appropriate Ashford University degree(s). Credit by testing and other non-traditional mechanism such as Advanced Placement (AP), American Council on Education (ACE) credit, and International Baccalaureate, will be accepted in accordance with Ashford University's policies and procedures for assessment of non-traditional credit. Ashford University will accept a maximum of 75 non-traditional credits.

Students graduating from the District with a minimum cumulative GPA of 2.0 are guaranteed admission to Ashford University. District students will go through Ashford University's transfer process and must, therefore, meet all applicable requirements and deadlines pertaining to application for admission, orientation and registration, and payments of tuition and fees. District graduates seeking to transfer to Ashford University shall abide by the policies and procedures, along with any revision thereof, that apply to all students of Ashford University. The current year's Catalog will govern the standard of admission to Ashford University and policies regarding recognition of transfer credits at the time the student seeks enrollment.

In order to complete the baccalaureate program in a timely manner, students are advised to follow the -Articulation Agreement/Degree Transfer Guide for the academic program they plan to pursue at Ashford University. If the student intends to change degree focus upon admission to Ashford University, the student may be required to complete lower division preparation work prior to beginning the program at Ashford University.

### **Treatment of District Coursework for Students *Without* an Associate of Arts (AA), Associate of Science (AS) or Associate of Arts in Teaching (AAT)**

District students transferring to Ashford University without an Associate of Arts (AA), Associate of Science (AS) or Associate of Arts in Teaching (AAT) degree (including students that have earned Associate of Applied Science degrees, certificates and/or

diplomas) will have all District courses, numbered 1000 and above and with a grade of “C- or better” accepted for transfer, either as an elective, a general education requirement or an exemption or replacement for a required course, where applicable. Students may transfer up to 90 units.

### **District’s General Education Curriculum**

Completion of the District’s state-approved General Education Curriculum shall transfer and will satisfy the lower-division general education requirements at Ashford University, either as a component of an Associate degree or as stand-alone general education coursework not associated with an Associate Degree. In the event that a state-approved general education curriculum does not exist, the District’s general education curriculum shall be evaluated by Ashford University for course applicability and accepted accordingly.

### **Award of Upper-Division Credit**

Students who transfer lower-division credits beyond that required for an Associate Degree or whose lower-division credits are equivalent to designated upper-division credits can request/petition these courses be evaluated by Ashford University and, where appropriate, be applied toward the course in the major. If granted, students will still need a minimum of 30 upper division credits to meet graduation requirements.

### **Total Number of Transferable Credits**

With respect to Ashford University’s College of External Studies, the maximum number of credits that may be accepted and applied toward degree completion is 99 credits, 90 of which may be from community colleges.

All other Colleges of Ashford University have a maximum transfer policy of 90 credits, all 90 of which may be from community colleges.

### **Maximum Age of Associate Degree**

The College of External Studies at Ashford University places no general age limit on transfer credit from regionally accredited and selected nationally accredited institutions, with possible exceptions in subject areas where there has been significant change. Requirements are noted in specific in degree/major requirements.

### **Transfer Appeals Procedures**

Any student who wishes to challenge a transfer request or decision may submit a written appeal to the University Registrar at Ashford University.

## **OBLIGATIONS OF ASHFORD UNIVERSITY**

The obligations of Ashford University in carrying out this agreement include the following:

- Provide academic advising to District students once they are registered with Ashford University;
- Provide materials, catalogs and other information to District advisors to facilitate their understanding of Ashford University's requirements and academic programs;
- Develop, distribute and ensure the accuracy of all transfer articulation products (e.g. Articulation Agreement/Degree Transfer Guide.)

## **OBLIGATIONS OF THE DISTRICT**

For its role in this Articulation Agreement, the District shall:

- On an annual basis, review the contents of this Agreement and recommend any changes to Ashford University;
- Support the marketing effort by promoting the programs through student, alumni and community publications/media and through the marketing staffs of each institution;
- Where allowed with the policies and procedures of the District, the laws of the State of Texas, and the laws and regulations of the United States, provide Ashford with access to graduates and potential graduates to enable Ashford to market and promote its online degrees. Examples may include, but are not limited to, invitations to career and college fairs, opportunities to distribute materials on campus and providing space on bulletin boards. Any contact with potential students shall be carried out within the limits established by the District;
- Provide Ashford the opportunity to advertise in District publications;
- Designate administrative, academic and student services personnel who will act as a liaison to their counterparts at Ashford;
- Train staff in those facilities to support the needs of these students and to cooperate with their Ashford counterparts within limits to be determined by the District;
- Advise, assist and support strategically and at the policy level Ashford's efforts to provide quality education through distance education to students graduating from the District.

## **JOINT OBLIGATIONS**

In carrying out their respective roles under this Agreement, the District and Ashford University agree to the following:

- Provide direct links between their institutional websites, indicating the existence of this Articulation Agreement;
- Make available official lists of programs for which articulation agreements have been approved by both the District and Ashford on both institutions' websites.

## **Annual Evaluation**

There shall be an annual evaluation of the program supported by this Agreement, with representatives of both parties participating in the evaluation process. Either party may request additional reviews regarding curricular changes and other institutional alterations and conditions. The party initiating such additional reviews shall communicate their request to the other party in a timely manner.

The information obtained from these evaluations shall be used to improve the transfer process for the benefits of students.

## **Term and Modification**

The terms of this agreement are linked to the current catalog year. The agreement should automatically renew every catalog year thereafter. Any changes to the catalog will be automatically reflected as part of the agreement. In the instance either party would like to terminate the agreement, the party shall give the other party not less than (90) days written notice that the agreement will terminate at the end of the current catalog year.

Should this Agreement be terminated, District students in the process of applying to Ashford University at the time of termination shall be allowed to complete the application process and complete degrees under the terms of this Agreement.

This Agreement is effective only under the condition that both the District and Ashford University maintain current accreditation by a regional accrediting association as recognized by the U.S. Department of Education. In the event that either party loses its accreditation, this Agreement shall terminate immediately.

Any modifications to this Agreement must be made in writing and signed by both parties. Changes to course classifications and course sequence templates developed under this agreement, including additions, deletion and corrections, may be made at any time and shall become effective when signed by the appropriate representatives of both institutions.

## **Laws, Rules and Regulations**

District and Ashford University will comply with, and will be responsible for requiring their respective officers and employees to comply with, all applicable federal, state, and local laws and regulations; and the rules and regulations of their respective Boards of Trustees, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g; 34 CFR Part 99.

## **Notices**

All notices given pursuant to this Agreement shall be in writing and shall be validly given on (1) the date of delivery if delivered by email, facsimile transmission, registered or certified mail, or hand delivered, or (2) three (3) business days after being mailed via United States Postal Service. The parties may from time to time, specify any address in the United States as its address for purpose of notices under this Agreement by giving fifteen (15) days written notice to the other party:

Ashford University: San Jacinto Community College District

Dr. Jane McAuliffe, President  
400 Bluff Boulevard  
Clinton, Iowa 52732

Office of the Chancellor  
4624 Fairmont Parkway  
Pasadena, TX. 77504  
Phone No.: 281-998-6101  
Facsimile No.: 281-479-8127

Vice Chancellor of Fiscal Affairs  
4624 Fairmont Parkway  
Pasadena, TX. 77504  
Phone No.: 281-998-6306  
Facsimile No.: 281-998-6324

## **General**

Force Majeure. Neither party shall be liable for any delays resulting from acts of nature, strikes, riots, acts of war, epidemics, or governmental regulations.

No Publicity. Neither party hereto shall, without securing written consent of the other party, publicly announce the existence of this Agreement or advertise or release any publicity in regard thereto, except that Ashford University and District may disclose the terms of this Agreement to the extent required by law or regulation.

Binding Agreement. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of Ashford University and shall be binding upon and inure to the benefit of District's legal representatives, successors, and assigns.

Governing Law. Harris County, Texas, shall be the proper place of venue for suit on or in respect of the Agreement. The Agreement and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas.

Severability. If any of the provisions or portions of this Agreement are invalid under any applicable statute or rule of law, they are to that extent to be deemed omitted.

Assignment. Except as otherwise provided in this Agreement, neither party shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party hereto, which assignment shall not be unreasonably withheld, and any such attempted assignment shall be void.

**IN WITNESS WHEREOF**, each of the parties hereto has caused this Agreement to be executed on its behalf by its duly authorized representative.

**ASHFORD UNIVERSITY:**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**SAN JACINTO COMMUNITY COLLEGE DISTRICT**

By: \_\_\_\_\_  
Name: William H. Lindemann, Jr., Chancellor  
Title: San Jacinto Community College District  
Date: \_\_\_\_\_

## **ACTION ITEM "XI"**

**REGULAR BOARD MEETING, May 5, 2008**

### **RECOMMENDATION**

Recommend Board approval of San Jacinto College District Master Plan.

### **RATIONALE**

This is a result of over two years of effort by the architect team, college and community leaders. Approval of the Master Plan is necessary in conjunction with the bond election and for SACS accreditation.

### **FISCAL IMPLICATIONS TO THE COLLEGE**

Budgeted

### **CONTACT PERSON**

Dr. Ron Rucker, Vice Chancellor for Administration

**Action Item "XII"**  
**Regular Board Meeting May 5, 2008**  
**Consideration of Budget Amendment**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve an amendment to the 2007-2008 budget for restricted revenue and expenses relating to federal and state grants.

**BACKGROUND**

State and Federal grant activity is ongoing as amendments to currently active grants are processed and new grants are awarded. In order to fund the instructional objectives of the grants, grant operating budgets must be established in a timely manner. This request for a budget amendment reflects the additions to restricted revenues and restricted expenses as a result of amendments and new awards received during the month of April, 2008.

**IMPACT OF THIS ACTION**

Approval of the budget amendment will allow the District staff to make fully operational the additionally funded award amounts.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Restricted revenues and restricted expenses will each be increased by zero, so the net impact on the District budget is zero. Existing staff and any additional staff provided for in the amendment are fully paid from grant funds.

**MONITORING AND REPORTING TIMELINE**

The Office of Grants Management provides continuous monitoring of grant operations which are included in the annual financial report to the Board.

**ATTACHMENTS**

Attachment 1- Budget Amendments 05-05-2008  
Attachment 2- MAY 08 Board Book - Grant Detail

**RESOURCE PERSONNEL**

Ken Lynn	281.998.6306	<a href="mailto:kenneth.lynn@sjcd.edu">kenneth.lynn@sjcd.edu</a>
Kelly Chapman Simons	281.998.6123	<a href="mailto:kelly.simons@sjcd.edu">kelly.simons@sjcd.edu</a>

SAN JACINTO COLLEGE DISTRICT  
State and Federal Grant Amendments  
May 5, 2008

	Fund	Org.	Account	Prog.	Amount (Decrease) Increase	
<b><u>TEA/CCISD Early College High School Grant Program</u></b>						
Local Fund Revenue	265303	56700	554410	110000	(33,000)	
PT- Institutional	265303	56700	614100	620945	30,000	
Insurance	265303	56700	651000	620945	3,000	\$ -
<b><u>DOE GEAR UP (Carry forward)</u></b>						
Local Fund Revenue	265262	56700	554400	110000	(6,390)	
Supplies	265262	56700	711000	620930	6,390	-
<b><u>BP Foundation - Process Tech (Carry forward)</u></b>						
Local Fund Revenue	265521	56700	554400	110000	(50,000)	
Capital outlay	265521	56700	741000	620945	50,000	-
Net Increase (Decrease)						\$ -

## **MAY 08 Board Book - Grant Amendments Detail List**

### **TEA/CCISD Early College high School Grant Program**

This grant program is to support the design expansion/redesign of 5-10 small school to increase student achievement by engaging and exposing students through high school and college level.

### **DOE GEAR UP (Carry forward)**

Additional carry forward for IDC from FY07.

### **BP Foundation – Process Tech (Carry forward)**

Carry forward from FY07.

## **ITEM "A"**

**REGULAR BOARD MEETING, May 5, 2008**

### **RECOMMENDATION**

Recommend Board approval of the minutes for April 7, 2008, Regular Board Meeting.

SAN JACINTO COLLEGE DISTRICT  
BOARD MEETING MINUTES

April 7, 2008

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 7, 2008, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for the Regular Board Meeting.

**Members Present:** Marie Flickinger, Chair  
Dan Mims, Vice Chair  
Ben Meador, Secretary  
Larry Wilson, Assistant Secretary  
J. D. Bruce  
Wayne Slovacek  
Dr. Ruede Wheeler

**Administrators:** Bill Lindemann  
Ron Rucker  
James Fowler  
Ken Lynn  
Laurel Williamson  
Charles Grant  
Monte Blue

**Others Present:**

Kathy Roosa	Joe Kirkland	Gary Friery
Brook Zemel	Wayne Hall	Teri Fowle
Amanda Booren	Richard Bailey	George Gonzales
Robert Merino	Bill Raffetto	Susan Muha
Bill Mattei	Linda Watkins	Gayle Grant
Ann Tate	Sherry Jones	Sheryl Blue
AJ Jain	Keith Hudson	Jackie Lindemann
Lt. Mayo	Brenda Dunaway	Danny Snooks
Frank Rizzo	Royce Ann Walker	Jeff Levine
Steve Horton	James Baker	Kathy Knapp
Barbara Taplin	Pam Campbell	Wanda Simpson
Matt Hollis	Catherine O'Brien	Rebecca Goosen
Robert Wilhoite	James Braswell	Rikki Saldivar
Gina Valerio	Michael Hinton	Suzanne Chebert
Kelly Seiver	Ashley DeHoyos	

Chair Marie Flickinger called the regular meeting of the Board of Trustees to order. The invocation was given by Bill Raffetto and the pledge was led by Pam Campbell.

**Student Success Recognitions** Richard Bailey presented the nationally recognized STEM program (funded by NASA-JSC).

Richard Bailey presented the Intensive Summer Program “College Ready” grant.

**Student Success Reports** George Gonzales gave an Access and Outreach Monitoring Report.

Dean of Allied Health Barbara Taplin gave a presentation on student success – *Meeting the Challenges of Healthcare in the 21<sup>st</sup> Century*.

EMS – program serves as benchmark for programs throughout Texas.

Fire Protection – consistently maintains 100% pass rate on certification exams.

Medical Assisting – program had 100% pass rate on 2007 certification exam.

Physical Therapy Assistant – 100% pass rate on certification exam and 100% employment.

**Communications:** Thank you from Sue Sims for plant sent after recent surgey.

**Hearing of Citizens:** Steven Good, on behalf of Duro-Last Roofing, regarding roofing specifications on recent bid.

**Informative Reports:** Report on Gifts and Grants was presented and filed for information. The Financial Statement was presented and filed for information.

**Motion 7957 Amendment to 2007-2008 Budget** Motion was made by Wayne Slovacek, seconded by Larry Wilson, to approve an amendment to the 2007-2008 budget for restricted revenue and expenses related to federal and state grants.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7958 Debt Management Policy** Motion was made by Ben Meador, seconded by Dan Mims, to approve the Debt Management Policy.

**Motion carried.**

**Yeas:** Bruce, Flickinger, Wilson, Wheeler, Slovacek, Mims, Meador

**Nays:** None.

**Motion 7959  
Policy V-A:  
Budget Preparation  
Policy**

Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve revisions to Policy V-A: Policy on Budget Preparation.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7960  
Investment  
Policy**

Motion was made by Ben Meador, seconded by Ruede Wheeler, to approve revisions to the Investment Policy of the College.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7961  
Denial of Property  
Tax Exemption**

Motion was made by Larry Wilson, seconded by Ruede Wheeler, to deny the request from American Housing Foundation and Brandywood Housing, Ltd. for a 50% property tax exemption for the 2008 tax year and subsequent tax years under Tax Code §11.1825.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7962  
Disposal of  
Surplus Materials**

Motion was made by Wayne Slovacek, seconded by J. D. Bruce, to approve the disposal of surplus materials by public auction.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7963  
Increase CPD  
Adjunct Faculty  
Salary**

Motion was made by Ben Meador, seconded by Larry Wilson, to approve increasing the continuing and professional development faculty rate up to and including \$38 per hour; and implement continuing and professional development adjunct faculty pay ranges assigned per activity (training course or service) based upon one or more identified business factors.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7964  
Remove Distance  
Learning Course Fee  
For Process  
Technology**

Motion was made by Dan Mims, seconded by Ruede Wheeler, to approve removal of the \$10 distance learning student course fee for Process Technology (PTAC).

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7965  
Flight Classes  
Fee Increase**

Motion was made by Ruede Wheeler, seconded by Larry Wilson, for approval to increase the charges for flight classes. The increase in the courses required for the Pilot Development AAS is \$3,930 and and for the Instrument Flight Instructor Course is \$2,100 for a total of \$6,030.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7966  
Official College  
Seal**

Motion was made by Wayne Slovacek, seconded by J. D. Bruce, to approve the College Seal to serve as the one and only seal of the College and represents the official signature of the College. The seal will include guidelines as to where and when it will be used.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7967  
Naming of  
North Campus  
Fine Arts Center**

Motion was made by Dan Mims, seconded by Wayne Slovacek, to approve a Resolution for the North Campus Fine Arts Center to be named for and in behalf of North Campus President, Charles Grant. The building shall be named:

Charles W. Grant Fine Arts Center

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7968  
Naming of  
Central Campus  
Music Building**

Motion was made by Larry Wilson, seconded by Wayne Slovacek, to approve a Resolution for the Central Campus Music Building to be named for and in behalf of Central Campus President, Monte Blue. The building shall be named:

Monte Blue Music Building

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7969  
Amended Election  
Order for Capital  
Improvement Bond  
Election**

Motion was made by Ben Meador, seconded by Dan Mims, to approve an amended Election Order for the Capital Improvement Bond Election for San Jacinto Community College District.

**Motion carried.**

**Yeas:** Flickinger, Wilson, Mims, Wheeler, Slovacek, Bruce, Meador

**Nays:** None

**Motion 7970  
Consent Agenda**

Motion was made by Ruede Wheeler, seconded by J. D. Bruce, to approve the Consent Agenda:

- A. Approval of the Minutes for February 26, 2008, Board Workshop; March 3, 2008, Regular Board Meeting; and March 7, 2008, Special Board Meeting.
- B. Approval of the 2007/2008 Budget Transfers.
- C. Approval of the Personnel Recommendations.
- D. Approval of Faculty Contract Recommendations.

- E. Approval of the Affiliation Agreements.
- F. Next Regularly Scheduled Meeting – May 5, 2008.

**Motion carried.**

**Yeas:** Wheeler, Flickinger, Slovacek, Mims, Wilson, Bruce, Meador

**Nays:** None

**Bids – Temporary Personnel Staffing Bid was removed**

**Motion 7971** Motion was made by Ruede Wheeler, seconded by J. D. Bruce,  
**Bids** to approve the following bids:

**CONSTRUCTION PROJECTS**

Central Campus Re-Roofing Services	\$1,116,954
North/South Campus Re-Roofing Services	792,296

**EQUIPMENT SUPPLIES & SERVICES BIDS**

Interpreting Services	\$ 225,000
Copier Maintenance Services	76,600

**SJCD PURCHASE REQUEST FROM PREAPPROVED SOLE SOURCE VENDORS, COOPERATIVES, AND CONTACT RENEWALS**

Request #1 - Routers and Firewalls	\$ 161,217
Purchase Request #2 – Internet Connections	80,000
Purchase Request #3 – Internet Services	42,000

**Motion carried.**

**Yeas:** Bruce, Slovacek, Mims, Wilson, Flickinger, Wheeler, Meador

**Nays:** None

**Motion 7972** Motion was made by Dan Mims, seconded by Wayne Slovacek,  
**Bid - Temporary** to approve the Temporary Personnel Staffing bid:  
**Personnel Staffing**

Temporary Personnel Staffing	\$ 250,000
------------------------------	------------

**Motion carried.**

**Yeas:** Bruce, Slovacek, Mims, Wilson, Flickinger, Wheeler

**Abstained:** Ben Meador

**Nays:** None

**Strategic Items  
Discussed:** None

The meeting adjourned at 8:10 p.m.

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Chairman

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Secretary

Date Approved: \_\_\_\_\_

**Item "B"**  
**Fiscal Affairs Consideration**  
**May 5, 2008**  
**Consideration of Budget Transfers**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends the Board of Trustees approval of budget transfers for 2007-2008 which have been made in accordance with State accounting procedures.

**BACKGROUND**

Adoption of the budget by the Board of Trustees in August of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a viable document that reflects the evolving needs of the District in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

**IMPACT OF THIS ACTION**

Approval of the budget transfers will allow the District to more effectively utilize existing resources in fulfilling its instructional objectives.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

None – reclassification of existing authorizations.

**MONITORING AND REPORTING TIMELINE**

None

**ATTACHMENTS**

Attachment 1 – Budget Transfers

**RESOURCE PERSONNEL**

Ken Lynn	281.998.6306	<a href="mailto:kenneth.lynn@sjcd.edu">kenneth.lynn@sjcd.edu</a>
Mini Izaguirre	281.998.6347	<a href="mailto:mini.izaguirre@sjcd.edu">mini.izaguirre@sjcd.edu</a>

SAN JACINTO COLLEGE DISTRICT  
 BUDGET TRANSFERS FOR THE MAY 5, 2008 BOARD MEETING  
 FISCAL YEAR 2007/2008

	ELEMENT OF COST	DEBIT	CREDIT
<b>DISTRICT</b>			
	INSTRUCTION	\$ -	\$ -
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	-	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	70,000.00	187,657.08
	PHYSICAL PLANT	-	-
	AUXILIARY ENTERPRISES	-	-
<b>CENTRAL</b>			
	INSTRUCTION	149,976.00	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	60,460.94	-
	STUDENT SERVICES	-	-
	INSTITUTIONAL SUPPORT	-	209,056.94
	PHYSICAL PLANT	95,287.24	-
	AUXILIARY ENTERPRISES	-	-
<b>NORTH</b>			
	INSTRUCTION	24,639.96	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	5,816.56	-
	STUDENT SERVICES	485.00	-
	INSTITUTIONAL SUPPORT	-	9,901.18
	PHYSICAL PLANT	150.00	14,000.00
	AUXILIARY ENTERPRISES	-	-
<b>SOUTH</b>			
	INSTRUCTION	1,750.00	-
	PUBLIC SERVICE	-	-
	ACADEMIC SUPPORT	850.00	-
	STUDENT SERVICES	850.00	3,410.00
	INSTITUTIONAL SUPPORT	-	100.00
	PHYSICAL PLANT	13,859.50	-
	AUXILIARY ENTERPRISES	-	-
		<u>\$ 424,125.20</u>	<u>\$ 424,125.20</u>

These transfers reflect adjustments of budgetary allocations between campuses and departments.

<b>DISTRICT</b>		
	70,000.00	FACT BROCHURES FOR BOND ELECTION
	<u>\$ 70,000.00</u>	

<b>CENTRAL</b>		
	95,137.24	BOOKSTORE RENOVATION
	<u>\$ 95,137.24</u>	

<b>NORTH</b>		
	14,000.00	TRANSFER TO WELDING TECH
	<u>\$ 14,000.00</u>	

<b>SOUTH</b>		
	10,299.50	FIRE ALARM UPGRADES SOUTH BOOKSTORE
	<u>\$ 10,299.50</u>	

## **ITEM "C"**

### **REGULAR BOARD MEETING, May 5, 2008**

#### **RECOMMENDATION**

Recommend Board approval of the attached personnel recommendations.

#### **RATIONALE**

Hiring of personnel, resignations, retirements, etc.

#### **FISCAL IMPLICATIONS TO THE COLLEGE**

Budgeted

#### **CONTACT PERSONS**

James Fowler, Vice Chancellor of Human Resources

**MEMORANDUM**

**TO: Board of Trustees**  
**FROM: Dr. William Lindemann, Chancellor**  
**DATE: April 28, 2008**  
**SUBJECT: Recommendations for Board of Trustees Meeting**

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Attached for your approval is the personnel agenda for the May 5, 2008 Board of Trustees meeting.

ITEM 1

The Chancellor recommends the offer of employment to the following:

Christine Coronda, Counselor-Shared, Counseling, at a rate of \$49,996 per year effective April 7, 2008. The salary is within the band.

Patricia Farrington, EMT Instructor, EMT, at a rate of \$41,884 per year effective April 1, 2008. The salary is within the band.

Silvia Garcia, Math & Science Advisor, Upward Bound, at a rate of \$37,862 per year effective April 1, 2008. The salary is within the band.

Carlos Gonzalez, Full-time, Advisor-Recruiter, Guidance/Counseling, at a rate of 37,862 per year effective April 21, 2008. The salary is within the band.

Michelle Melton, Full-time, Counselor-Shared, Guidance/Counseling, at a rate \$49,996 per year effective April 21, 2008. The salary is within the band.

Daniel Sellers, IT Project Planning Director, Aerospace, at a rate of \$56,565 per year effective April 11, 2008. The salary is within the band.

Rhea Shaunty-Docis, Instructor, Medical Imaging, at a rate of \$53,559 per year effective April 1, 2008. The salary is within the band.

ITEM 2

The Chancellor recommends the following personnel changes:

Pamela Campbell will change from Math Professor, South to Dual Credit Director, South, effective September 1, 2008

Jan Lyddon will change from Executive Vice President, Research to Executive Vice President, Chancellor's office. Effective May 1, 2008.

### ITEM 3

The Chancellor recommends the following Extra Service Agreements (ESA)

Danielle Bible, Faculty, History, Central, effective June 17, 2008 through July 24, 2008. This ESA is grant funded.

Barbara Brown, English Professor, Central, effective May 12, 2008 through June 27, 2008.

Judy Flynn, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 through July 25, 2008. This ESA is grant funded.

Jared Gilmore, Biology Faculty, Central, effective May 1, 2008 through May 31, 2008, June 1, 2008 through June 30, 2008. The ESA are grant funded.

Catherine Gragg, Speech Professor, Central, effective May 12, 2008 through June 27, 2008.

Jackie Hogan, Workshop Facilitator, Adjunct, Aerospace Academy, effective June 17, 2008 through July 24, 2008. This ESA is grant funded.

Mike Kent, CIS Professor, Central, effective May 12, 2008 through July 11, 2008.

Clare Lannelli, Workshop Facilitator, Aerospace Academy, effective June 21, 2008 through July 25, 2008. This ESA is grant funded.

Alfred Lara, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 through July 25, 2008. This ESA is grant funded.

Cindy Lemoine, Workshop Facilitator, Aerospace Academy, effective June 21, 2008 through July 25, 2008. This ESA is grant funded.

Gail Mason, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 through July 25, 2008. This ESA is grant funded.

Bret Nelson, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 through July 25, 2008. This ESA is grant funded.

Christine Ortiz-Gatlin, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 through July 25, 2008. This ESA is grant funded.

Peggy Pell, Project/Workshop Facilitator, Adjunct, Aerospace Academy, effective June 17, 2008 through July 24, 2008. This ESA is grant funded.

James Semones, Sociology Professor, North, effective May 12, 2008 through June 6, 2008. This ESA is grant funded.

Debbie Simpson-Smith, Professor, Child Development/Early Childhood, Central, effective May 15, 2008 through May 16, 2008. This ESA is grant funded.

Anastasia Stewart, Professor, Child Development/Early Childhood, Central, effective May 15, 2008 through May 16, 2008. This ESA is grant funded.

Eddie Weller, Social Science Professor, South, effective May 12, 2008 through June 27, 2008.

Carol Wennagel, Accounting Business Professor, South, May 12, 2008 through June 27, 2008.

Jan Wilson, Workshop Facilitator, Aerospace Academy, effective July 21, 2008 though July 25, 2008. This ESA is grant funded.

#### ITEM 4

The Chancellor recommends the following resignations:

Greg Williams, Director of Purchasing, resignation effective April 30, 2008

#### ITEM 5

The Chancellor recommends the following personnel changes:

#### **District**

#### **New Employees**

Christina Golightly, Full-time, Administrative Assistant V, Construction Management, at a rate of 2,526.75 per month effective April 1, 2008.

Raquel Herrera, Full-time, Benefits Assistant, Human Resources, at a rate of 2,161.58 per month effective April 7, 2008.

Cornelius Johnson, Part-time, Project Coordinator, Aerospace Academy, at a rate of \$20.00 per hour effective March 24, 2008.

#### **Employee Changes**

Rosy Bynum will change from Research Analyst, rate of pay \$37,862 per year to Senior Research Analyst to \$50,377 per year effective September 1, 2008.

George F. Gonzalez, Jr. will change from Associate Director of R & IE, rate of pay \$63,910 per year to Acting Director of R & IE with a salary of \$82,231 per year, effective September 1, 2008. Mr. Gonzales will receive an interim stipend from May 1, 2008 through May 31, 2008 with a rate of \$750.00 per month.

Debbie Hollingsworth will change from Research Associate, rate of pay \$47,979 per year to Senior Research Associate with a salary of \$52,375 per year, effective September 1, 2008.

Raquel Morales, will change from Enrollment Services Specialist to Accounting Assistant II effective April 14, 2008.

Susan Muha salary will change from \$107,800 per year to \$119,800 per year effective June 1, 2008. The salary is within the band.

Linda Oswald, will change from \$9.00 to \$9.45 per hour effective April 16, 2008.

Smita Parikh, will change from \$9.00 to \$9.45 per hour effective April 16, 2008.

Gloria Ramirez, will be promoted to Grants and Scholarship Account Specialist, Grants, at rate of 3,156.50 per month.

Leonard Simpson will change from Research Analyst-Survey Specialist, rate of pay \$37,862 per year to Survey Research Analyst, rate of pay \$45,970 per year, effective September 1, 2008.

Nancy Thacker, will add an acting stipend of \$500 per month effective March 2, 2008.

Patti Walling will change from Administrative Assistant, rate of pay \$35,706 per year to Office Manager, rate of pay \$37,750 per year, effective September 1, 2008

### **Resignations/Terminations**

D'anna Alexander, Skills Training Specialist, CPD, resignation effective April 25, 2008.

Christina Sherry, Information Clerk, Counseling, resignation effective April 14, 2008.

Paula Wohnoutka, Buyer, Purchasing, termination effective May 30, 2008.

### **Central Campus**

#### **New Employees**

Laura Black, Part-time, Information Clerk, Test Center, at a rate of \$7.00 per hour effective April 2, 2008.

Chad Garber, Part-time, Groundskeeper, Maintenance, at a rate of \$8.00 per hour effective April 21, 2008.

Sandra Garcia, Full-time, Administrative Assistant I, Criminal Justice, at rate of \$2,046.41 per month effective April 1, 2008.

Nadine Groce, Full-time, Police Telecommunicator, Police Department, at a rate of \$1,920.66 per hour effective April 21, 2008.

Nicholas Pavlow, Part-time, Multimedia Assistant I, Technology Learning Resources, at a rate of \$9.00 per hour effective March 27, 2008.

Susan Pratt, Full-time, Assistant Teacher, Child Development, at a rate of \$7.35 per hour effective April 21, 2008.

Maria Sumrall, Full-time, Administrative Assistant III, Science, Mathematics & PE, at a rate of \$2,263.08 per month effective April 1, 2008.

### **Employees Changes**

Kevin Bunch, will change from \$7.50 per hour to \$8.00 per hour effective April 11, 2008.

Tamarie Carmack, will change from \$7.00 per hour to \$7.50 per hour effective April 11, 2008.

Dina Castillo, Professor, Government, will change from \$43,084 per year to \$44,807 per year, effective April 4, 2008.

Stephanie Cantu, will change from \$9.45 per hour to \$13.00 per hour effective April 14, 2008.

Ligi Clements, will change from \$7.00 per hour to \$9.45 per hour effective April 7, 2008.

Danny Flores, will change from \$7.50 per hour to \$8.00 per hour effective April 11, 2008.

Rosslyn Okula, will change from \$7.00 per hour to \$9.45 per hour effective April 7, 2008.

Jacquelyn Suarez, will change from \$7.00 per hour to \$9.45 per hour effective April 7, 2008.

### **Resignations/Terminations**

Alyssa Lawrence, Part-time, Clerk, Career Assessment Center, resignation effective March 31, 2008.

Russell Roberts, Part-time, Adjunct Instructor, Welding Technology, resignation effective March 24, 2008.

John Sanchez, Part-time, Fine Arts, resignation effective March 24, 2008.

Kaitlyn Wells, Part-time, Newspaper, resignation effective March 24, 2008

### **North**

#### **New Employees**

Hector Avila, Part-time, Tutor, GEAR UP, at a rate of \$8.50 per hour effective March 31, 2008.

Ashley Carr, Part-time, Administrative Assistant, UBMS-Grants, at a rate of \$9.45 an hour effective March 26, 2008.

Mayra Gonzalez, Part-time, Cook, Foodservices, at a rate of \$7.00 per hour effective April 11, 2008.

Camillia Harris, Full-time, Enrollment Services Specialist, Enrollment Services, at a rate of 2,263.08 per month effective April 1, 2008.

Randy Hughes, Full-time, Tool Room Attendant, Auto Body Repair, at a rate of \$1,920.66 per month effective April 21, 2008.

Ivy Maldonado, Part-time, Student Technology Assistant I, Technology Learning Resources, at a rate of \$9.00 per hour effective April 17, 2008.

Keirra Mitchell, Full-time, Enrollment Services Specialist, Enrollment Services, at a rate of 2,263.08 per month effective April 1, 2008.

Chantee Myles, Full-time, Enrollment Services Specialist, Enrollment Services, at a rate of 2,263.08 per month effective April 1, 2008.

Karen Pfeiffer, Full-time, Enrollment Services Specialist, Enrollment Services, at a rate of 2,263.08 per month effective April 1, 2008.

Patricia Reffner, Part-time, Teacher's Aide, Children's Center, at a rate of \$7.00 per hour effective March 31, 2008.

Sandra Silva, Part-time, Advisor, Counseling, at a rate of \$15.00 per hour effective April 11, 2008.

Samuel Snelling, Part-time, Cook, Food Services, at a rate of \$7.00 per hour effective April 17, 2008.

Gregory Williams, Part-time, Clerk, Library, at a rate of \$7.00 per hour effective March 27, 2008.

### **Employee Changes**

Javier Gonzalez, will be promoted to Automotive Mechanic, Maintenance Shop, at a rate of \$2,488.90 per month effective April 1, 2008.

Jennifer Rodriguez, will change from Student Technology Assistant I to Student Technology Assistant II at a rate of 12.00 per hour effective April 8, 2008.

### **Resignations/Terminations**

Colleen Bartlett, Part-time, Adjunct Instructor, Developmental Math, resignation effective January 1, 2008.

Michael Disiere, Part-time, Tool Room Attendant, Welding Technology, resignation effective May 30, 2007.

Nikki Lightfoot, Part-time Advisor, Counseling, resignation effective March 26, 2008.

Presley Munroe, Part-time, Tool Room Attendant, Welding Technology, resignation effective December 20, 2006.

Sherry Starkweather, Full-time, Police Officer, Campus Police, termination effective March 26, 2008.

Kim Thiel, Part-time, Technology Learning Resources, resignation effective April 5, 2008.

Kurt Williams, Part-time, Tool Room Attendant, Welding Technology, resignation effective December 19, 2006.

## **South Campus**

### **New Employees**

Kerri Blakeney, Part-time, Enrollment Services, at a rate of \$9.45 per hour effective April 17, 2008.

Cynthia Brown, Enrollment Services Specialist, Enrollment Services, at a rate of \$2,263.08 per month effective April 11, 2008.

Valencia Hatcher, Part-time, Tutor, Student Success Center, at a rate of \$7.00 per hour effective April 1, 2008.

Joyce Hopkins, Temp-full-time, Reference Librarian, Library, at a rate of \$30.00 per hour effective March 4, 2008.

Emily Johnson, Full-time, Enrollment Services Specialist, Enrollment Services, at a rate of 2,263.08 per month effective April 7, 2008.

Kyle Luzny, Part-time, Specialty Lab Assistant, Mathematics, at a rate of \$9.00 per hour effective April 16, 2008.

Catherine Mbuto, Part-time, Tutor, Title V, at rate of \$7.00 per hour effective April 3, 2008.

Nancy Melenric, Part-time, Pianist, Music, at a rate of \$32.00 per hour effective January 14, 2008.

Sheema Nasir, Part-time, A & P Lab Tech 1, Biology, at a rate \$9.00 per hour effective April 23, 2008.

Diego Velez, Part-time, Office Clerk, CSD-Counseling, at a rate of \$7.00 per hour effective March 26, 2008.

### **Employee Changes**

Carol Sue Gilbert will change from \$28.00 per hour to \$30.00 per hour effective April 7, 2008.

Peris Kamau will add Tutor, Special Populations, at a rate of \$10.00 per hour effective March 10, 2008.

**Resignations/Terminations**

Bolanie Omotoso, Part-time, Tutor, Student Success Center, resignation effective March 13, 2008.

Iris Puentes, Part-time, Clerk, Campus Police, resignation effective April 9, 2008.

## **ITEM "D"**

### **REGULAR BOARD MEETING, May 5, 2008**

#### **RECOMMENDATION**

Recommend Board approval of the following Affiliation Agreements:

1. Affiliation Agreement between San Jacinto College Central Campus Medical Laboratory Technology Department and Kindred Hospital;
2. Affiliation Agreement between San Jacinto College Central Campus ADN Program and Memorial Hermann Hospital/The Institute for Rehabilitation and Research;
3. First Amendment to Affiliation Agreement between San Jacinto College Central Campus and CHCA Clear Lake dba Clear Lake Regional Medical Center;
4. Affiliation Agreement between San Jacinto College North Campus LVN Department and Red Bluff, LLC dba The Courtyards at Pasadena;
5. First Amendment to Affiliation Agreement between San Jacinto College South Campus and CHCA Clear Lake dba Clear Lake Regional Medical Center;
6. Twenty-five (25) Affiliation Agreements between San Jacinto College South Campus Physical Therapist Assistant Program and Hallmark Rehabilitation

#### **RATIONALE**

The Affiliation Agreements were reviewed by the College Attorney.

#### **FISCAL IMPLICATIONS TO THE COLLEGE**

None

#### **CONTACT PERSONS**

Daniel J. Snooks, Attorney

## **ITEM "E"**

### **REGULAR BOARD MEETING, May 5, 2008**

#### **RECOMMENDATION**

The next regularly scheduled meeting of the Board of Trustees will be on June 2, 2008.

# **ACTION ITEM "XIII"**

**REGULAR BOARD MEETING, May 5, 2008**

**Presentation of Bids**

**SAN JACINTO COMMUNITY COLLEGE DISTRICT  
DISTRICT-WIDE BID RECAP  
MAY 5, 2008**

**I.**

<b>SJCCD PURCHASE REQUEST FROM SOLE SOURCE VENDORS, COOPERATIVES, AND CONTRACT RENEWALS</b>
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Purchase Request #1 - Blackboard License Renewal & Support (pgs 3 - 4)	\$80,000.00
Purchase Request #2 - CAD Stations (pg 5)	<u>76,666.00</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b><u><u>\$156,666.00</u></u></b>

**Purchase Request # 1**  
**Regular Board Meeting, May 5, 2008**  
**Consideration of Approval for Software License**  
**Renewal and Blackboard Support Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve a purchase request for the College's delivery of online courses and web-support for on-campus classes.

**BACKGROUND**

The college began using Blackboard as a course management system in July 1999. The product is used for the delivery of online courses and provides web-support for on-campus classes. The College previously purchased Blackboard's Learning Management System (LMS) which includes the following integrated components: Blackboard Community System, Blackboard Content System, Technical Knowledge Transfer and software licensing for each application, along with training for the various components. The Community and Content systems are in need of additional software license renewals and the ITS department requires additional support services for Blackboard.

LMS provides delivery of online courses for on-campus classes. The Community System enables students and other users to participate in organizations using the same interface as their current Blackboard courses. The Content System provides better management of the college's digital learning assets reducing storage costs. The Technical Knowledge Transfer provides integration certification to the College's Technical Services staff allowing them to successfully support the Banner/Blackboard integration. The Academic Suite training provides the knowledge and skills essential to the successful use of the integrated package of Learning System, Community System, and Content System.

Blackboard Inc. is the only source from which this service can be purchased due to integration and extensive information technology support issues. Since this purchase qualifies for exemption from competitive sourcing as provided for in section 44.031 of the Texas Education Code, "sole source", we recommend the purchase of this service without bidding. Sole Source number 1225 has been issued.

**IMPACT OF THIS ACTION**

Approval of this purchase request will continue to supply the college with the Community and Content system software license renewals as well as additional support services needed to operate Blackboard through the remainder of the fiscal year.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total additional expenditure for this is an estimated \$80,000.00. This expenditure is funded through the Instructional Systems Support budget.

**MONITORING AND REPORTING TIMELINE**

N/A

**Purchase Request # 1**  
**Regular Board Meeting, May 5, 2008**  
**Consideration of Approval for Software License**  
**Renewal and Blackboard Support Services**

**ATTACHMENTS**

N/A

**RESOURCE PERSONNEL**

Jerry Ward	281.998.6328	<a href="mailto:jerry.ward@sjcd.edu">jerry.ward@sjcd.edu</a>
Niki Whiteside	281.929.4618	<a href="mailto:niki.whiteside@sjcd.edu">niki.whiteside@sjcd.edu</a>

**Purchase Request # 2**  
**Regular Board Meeting, May 5, 2008**  
**Consideration of Approval to Purchase CAD Stations**

**ADMINISTRATION RECOMMENDATION/REPORT**

The Chancellor recommends that the Board of Trustees approve the purchase request for Computer-Aided Drafting Stations and data/electrical installation services.

**BACKGROUND**

The drafting program is currently using obsolete drafting tables and related computer drafting equipment. The purchase of CAD Stations will accommodate both CAD and board drafting instruction at the same desk. The new stations will ensure that the College students are learning on the most current equipment utilized in the drafting profession.

The drafting stations will be purchased from Computer Comforts, Inc. via the Texas Multiple Award Schedule (TXMAS). TXMAS Contracts have been competitively bid and awarded by the Federal Government and are made available by the Texas Procurement and Support Services Division. Electrical and data installation services are provided by Alpha Electric Company. The College renewed Bid # 06-06-910 Electrical Maintenance with Alpha Electric during the September 2007 Board meeting.

Because this purchase satisfies the sourcing requirements as provided in section 44.031 of the Texas Education Code, it is recommended the Board approve this purchase without bidding.

**IMPACT OF THIS ACTION**

The procurement of the Computer-Aided Drafting Stations will replace the current Hamilton Drafting tables located in three classrooms. Those tables will be sold to the highest bidder through the auction process.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total expenditures for the stations and data/electrical installation totals \$76,666. This expenditure is funded through Perkins Funds.

**MONITORING AND REPORTING TIMELINE**

None

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Dr. Steven Horton	281.476.1806	<a href="mailto:steven.horton@sjcd.edu">steven.horton@sjcd.edu</a>
Paula Wohnoutka	281.998.6106	<a href="mailto:paula.wohnoutka@sjcd.edu">paula.wohnoutka@sjcd.edu</a>