

**Purchase Request #3**  
**Regular Board Meeting August 11, 2025**  
**Consideration of Approval of the Renewal of the Interlocal Agreement with**  
**Lamar Institute of Technology**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees approve the renewal of the interlocal agreement with Lamar Institute of Technology (LIT) for the procurement of Ellucian’s software and services.

**BACKGROUND**

The College’s method of procurement for Ellucian’s software and services, including the Banner Enterprise Resource Planning (ERP) system, is an interlocal agreement with LIT. On May 6, 2024, the Board approved an interlocal agreement with LIT, the fiscal agent and contract administrator over the Texas Connection Consortium (TCC) Master Agreement. To continue procuring Ellucian services, the College needs to renew this interlocal agreement.

In accordance with the Texas Government Code §791.011 and Texas Local Government Code, Chapter 271, the College may enter into an interlocal agreement with another local governmental entity to perform governmental functions and services, and use of an interlocal agreement between two or more such parties is one of the approved methods of procurement for the College in accordance with Texas Education Code §44.031(4).

**IMPACT OF THIS ACTION**

Renewal of this interlocal agreement will allow the College to continue procuring Ellucian software and services, including annual software licenses and maintenance for the Banner software system, Banner functional and technical consultation, and Banner data implementation services. Services also include the maintenance of DegreeWorks, E-Learning, Recruiter software modules, and consulting services to support Banner XE and Pathways. Banner XE, defined as “extensible ecosystem”, is a future-ready technology approach that allows the College to extend, configure and add functionality within Banner as the College’s needs evolve.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The total two-year expenditure for this request is \$999,360 and will be funded from the information technology services department’s 2025-2026 operating budget and subsequent year budgets.

**MONITORING AND REPORTING TIMELINE**

The new contract term will be September 1, 2025, through August 31, 2027.

**ATTACHMENTS**

None

**RESOURCE PERSONNEL**

Carin Hutchins	281-998-6326	carin.hutchins@sjcd.edu
Rob Stanicic	281-929-4673	Rob.Stanicic@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu