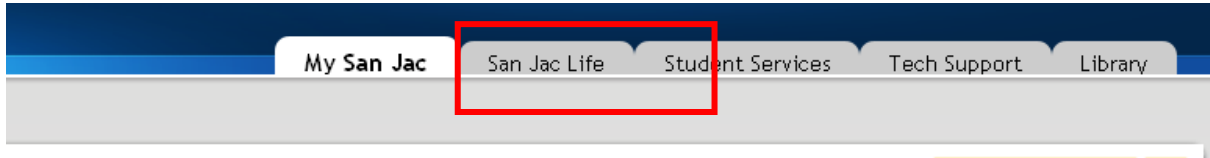
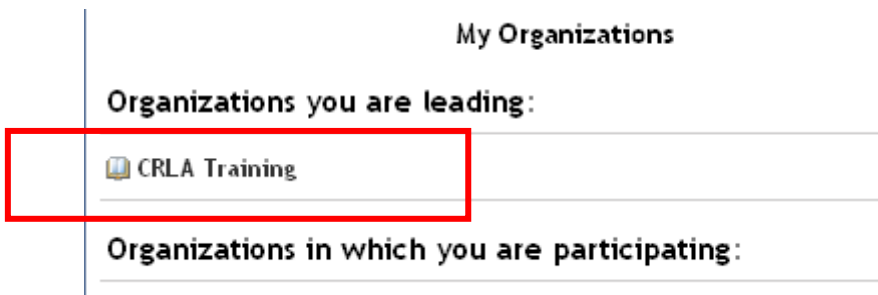


## Blackboard Instructions for CRLA Level 1 Certification

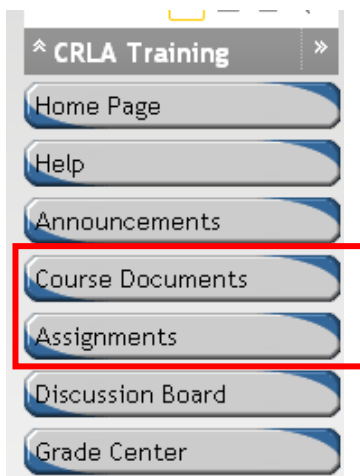
Log into Blackboard and select San Jac Life from the tabs on the upper right hand side.



You will see a link under My Organizations entitled CRLA Training (It will be under Organizations in which you are participating).

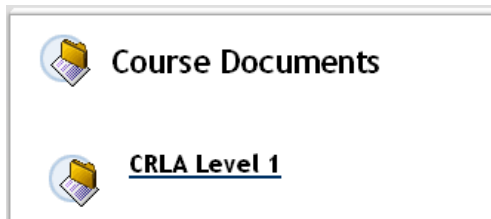


Your two most important tabs are Course Documents and Assignments:



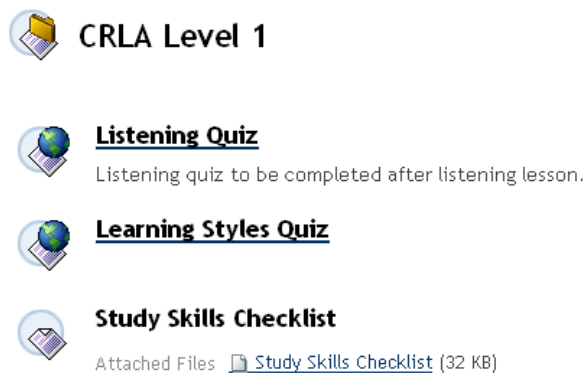
## Course Documents Tab:

For Level 1, you will select the first link (CRLA Level 1 folder):

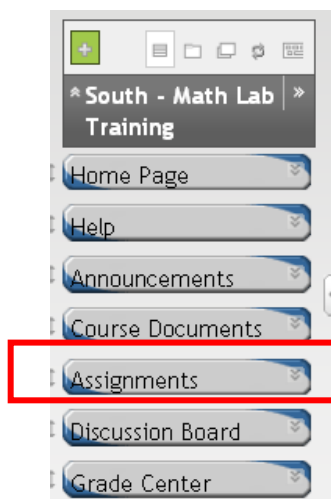


Complete the following worksheets:

Listening Quiz and Learning Styles Quiz are links to external websites. Study Skills Checklist is attached as a word document (this was also provided to you in your training packet).



Once you complete these, you will need to click on the Assignments tab on the left hand side:



## Assignments Tab:

You will need a few items from this page. The first thing you'll do is select the CRLA Level 1 folder.



**Assignments**



**CRLA Level 1**

Complete both worksheets here (they are related to the worksheets you completed under Course Documents).



**CRLA Level 1**



**Getting Familiar with Other Resources**



**Learning Styles and Study Skills**

## Back on the Assignments tab...

You will post something for each of the wikis and blogs. There are three wikis and three blogs.

Everything that is posted on a wiki can be seen by other tutors and supervisors. The following are the wikis.



### Learning about Tutoring

[View](#)

How would you describe your job? What is the ultimate goal of tutoring? What do you feel are the most important characteristics of a good tutor?



### Questioning Techniques

[View](#)

What are some good questioning techniques to use with students? What have you found to be successful? What has not worked for you?



### Dealing with Students

[View](#)

What are some problems that have arisen when dealing with students? How did you deal with the situation? What other ways could you have dealt with the situation?

Items posted on blogs will only be seen by your supervisor. The following are the blogs.



### Techniques and Strategies

[View](#)

What are some tutor techniques that promote independent learning?  
What are some tutor strategies that can help personalize the learning experience?  
What tutor strategies help facilitate learning?  
What should a tutor do and not do as a role model?  
What can you do to establish rapport with your tutee?  
In your own career as a student, when have you felt most motivated to learn? What factors contributed to your motivation? Are there ways you could introduce these factors into your tutoring?



### Tutors and Faculty

[View](#)

How did you perceive your professors when you first came to college? How has your perception changed as you have gained more experience? Have you had experience with a professor who has provided a service for you beyond his or her expected teaching role? If so, explain. How can the students you tutor take advantage of the resources their professors can offer? As a tutor, how can you help students improve their interactions with their professors?



### Reflections

[View](#)

What are the don'ts of tutoring that are most difficult for you to avoid doing and why?

Who will benefit by your becoming a tutor? Why?

Describe any apprehensions you might have about becoming a tutor.

What do you, personally, hope to achieve by becoming a tutor?