San Jacinto College District Board Workshop  
May 6, 2013  
District Administration Building, Suite 201

**MINUTES**

<table>
<thead>
<tr>
<th>Board Workshop Attendees:</th>
<th>Board Members: Marie Flickinger (MF), Brad Hance (BH), Dan Mims (DM), John Moon, Jr. (JM), Keith Sinor (KS), Larry Wilson (LW), Dr. Ruede Wheeler (RW)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Chancellor:</strong> Brenda Hellyer (BLH)</td>
</tr>
<tr>
<td></td>
<td><strong>Others:</strong> Stephen Trncak (ST), Ken Lynn (KL)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agenda Item:</th>
<th>Discussion/Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Call the Meeting to Order</td>
<td>Workshop began at 5:00 p.m.</td>
</tr>
</tbody>
</table>
| II. Clear Lake Property Discussion | BLH reviewed action item and attachments to be presented during the regular board meeting.  

Action will allow the College to claim the land as a surplus and then begin process for potential. First step will be an appraisal. National broker suggested by the Bay Area Houston Economic Partnership.  

Board comfortable with next steps.  

| III. Generation Park Update | KL reviewed map of Generation Park, pamphlet, and civil engineering document.  

KL explained how West Lake Houston Parkway cuts through the top portion of the property. Options are to purchase the piece of land on the north side to allow for an entrance on north side, build a walkway, or designate the north side for strictly administrative purposes.  

BLH – A letter of intent will allow the College to start working on the planning details. Would like
to bring that to June Board. 
KL – We would like to start working with financial advisors and work out terms on revenue bond.

Will move forward with letter of intent and plan for initial build out.

Board will review the College’s 5 Year Capital Project List at the June Workshop.

| IV.          | Police Compensation | Handouts by ST and KL were reviewed.  
|--------------|---------------------| Costs needed:  
|              |                     | $60,000 for 2013  
|              |                     | $230,000 for 2014  
|              |                     | KL - We recruit from surrounding cities which are the highest paid around. The department is very mixed. Officers with experience and also young dynamic officers.  
|              |                     | Board supports moving forward.  

| V.           | Provost Update      | BLH gave an update on the provost search.  
|--------------|---------------------| No questions.  

| VI.          | Smoking Concerns    | BLH reviewed handout outlining the history of smoking concerns and current issues.  
|--------------|---------------------| Recommendation is to suspend smoke free policy at south campus until plan for moving forward is in place. Initial steps will be look at designated areas on campus and conduct a survey of students and employees.  
|              |                     | Recommendation will be brought to the Board Meeting in the near future.  

| VII.         | Calendar            | • Graduation, May 11  
|--------------|---------------------| - Looking at new process and cost of regalia.  
|              |                     | • CCATT Conference, June 1  
|              |                     |   - BLH, DM, and MF will attend.  

| VIII.        | Adjournment          | Workshop adjourned at 6:50 p.m.  