SAN JACINTO COLLEGE DISTRICT
BOARD MEETING MINUTES

July 15, 2013

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, July 15, 2013, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Dan Mims, Chair
Larry Wilson, Vice Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Marie Flickinger
Dr. Ruede Wheeler

Absent: Brad Hance

Chancellor: Brenda Hellyer

Others Present: Amy Ammerman
Amanda Booren
Pam Campbell
Juan Carreon
Mel Cowart
Steve Cowart
Teri Crawford
Serita Dickey
Gary Friery
Terry Hargus
Allatia Harris
Joseph Hebert
Brenda Jones
Bryan Jones
Michael Kane
Ruth Keenan
Kory Koehler
Matt Locus
Larry Logsdon
Ken Lynn
Gail Mason
Kevin McKisson
Kerry Mix
Kevin Morris
Catherine O'Brien
Jeff Parks
Bill Pickavance
Bill Raffetto

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Bill Raffetto
Chair Dan Mims called the regular meeting of the Board of Trustees to order. The invocation was given by Teri Crawford, the pledge to the American flag and the pledge to the Texan flag were led by Larry Wilson.

Special Announcements, Recognitions, and Presentations:

1. Dan Mims recognized Marie Flickinger for her time spent as Board Chair on the Board of Trustees of San Jacinto College District. Ruth Keenan recognized Ms. Flickinger for her dedication and work with the San Jacinto College Foundation. Eddie Weller spoke of his history with Ms. Flickinger and voiced his respect for her. He recently documented this in a chapter he wrote called “Marie Flickinger: The ‘Tar Wars’ Fight Over the Brio Toxic Waste Site,” from the book *Never Without Honor: Studies in Courage in Tribute to Ben H. Procter*.

2. Allatia Harris recognized Conrad Ramquist and Matt Locus for Receiving the NJCAA Athletes of Distinction - Academic Student Athletes Award.

3. Allatia Harris recognized Nate Wiggins and Gail Mason for their work with the NASA Microgravity University Minority Serving Institutions and Community Colleges.

4. Teri Crawford recognized Catherine O’Brien for Receiving the Texas Community College Instructional Administrators 2013 Ray Williams Outstanding Leadership Award.

5. Ruth Keenan introduced Juan Carreon with Union Pacific Railroad who presented a check to the San Jacinto College Foundation.

6. Ruth Keenan introduced Mel Cowart and Steve Cowart who made a donation to the San Jacinto College Foundation through the Mel, Mary and Steve Cowart Scholarship Fund.

Student Success Presentation

Teri Crawford showed a clip from an episode of television show Viva Houston on ABC Channel 13. Host Eric Barajas interviewed Phi Theta Kappa students Kevin Castillo and Vanessa Gonzales, highlighting their hard work and dedication to education at San Jacinto College District.

Communications to the Board:


2. Betty Downs thanked the Board for the plant sent in memory of her husband William “Bill” Downs.

Hearing of Citizens:

None.

Motion 9451 Budget Amendments

Motion was made by Marie Flickinger, seconded by Dr. Ruede Wheeler to approve an amendment to the 2012-2013 budget for restricted revenue and expenses relating to federal and state grants.

Motion Carried.

Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None
Motion 9452
Training Simulator - Houston Pilots
Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve a ratification of a lease for a training simulator with the Houston Pilots Association.

Motion Carried.

Yeas:  Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None

Motion 9453
Board Committees and Foundation Assignments
Informational Item.
As Chairman, Dan Mims will serve on both the Building and Finance Committee. Building Committee: Ruede Wheeler, John Moon Jr., Larry Wilson
Finance Committee: Marie Flickinger, Brad Hance, Keith Sinor
Foundation Board of Directors: Brad Hance, Larry Wilson

No Vote Needed.

Motion 9454
Substantive Change Policy - 2nd Reading
Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., to approve the policy on Substantive Change on second reading.

Motion Carried.

Yeas:  Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None

Motion 9455
Construction Request #1
Marie Flickinger abstained from voting on CR#1 so item was pulled from the Construction Requests to be voted on separately.
Motion was made by Keith Sinor, seconded by Larry Wilson, to approve the following construction request:

<table>
<thead>
<tr>
<th>Construction Request #1</th>
<th></th>
<th>$160,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reimburse Clear Brook City Municipal Utility District</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total  $160,000.00

Motion Carried.

Yeas:  Moon, Jr., Sinor, Wilson, Wheeler
Nays:  None

Motion 9456
Construction Requests
Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, to approve the following construction requests:

<table>
<thead>
<tr>
<th>Construction Request #2</th>
<th></th>
<th>$25,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional funds for furniture consulting services</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Construction Request #2 - $25,000.00

Grand Total  $644,273.00

Motion Carried.

CMR #13-12  $619,273.00
Construction Manager-at-Risk for Maritime Center Project

<table>
<thead>
<tr>
<th>Construction Request #3</th>
<th></th>
<th>$25,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional funds for furniture consulting services</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total  $644,273.00

Motion Carried.
Motion 9457
Non-Construction Requests

Motion was made by John Moon, Jr., seconded by Keith Sinor, to approve the following non-construction requests:

<table>
<thead>
<tr>
<th>Purchase Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1 - Method of Procurement and Funding for Maritime Training Facility</td>
<td>$315,000.00</td>
</tr>
<tr>
<td>#2 - Renew Contract for Flood Insurance</td>
<td>$146,674.00</td>
</tr>
<tr>
<td>#3 - Additional Funds for Media Planning and Advertising Service</td>
<td>$140,000.00</td>
</tr>
<tr>
<td>#4 - Assessment Tests</td>
<td>$132,000.00</td>
</tr>
<tr>
<td>#5 - Renew Student Athletic and Catastrophic Accident Insurance</td>
<td>$97,108.00</td>
</tr>
<tr>
<td>#6 - Grant Writing Assistance Services</td>
<td>$59,900.00</td>
</tr>
<tr>
<td>#7 - Renew Contract for Interpreting Services for Additional Funds and Contract Renewal for Interpreting Services</td>
<td>$50,000.00</td>
</tr>
</tbody>
</table>

Grand Total $940,682.00

Motion Carried.
Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9458
Consent Agenda

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, to approve the consent agenda.

Approval of the minutes for the June 3, 2013 Workshop and Board Meeting
Approval of the 2012 - 2013 Budget Transfers
Approval of the Personnel Recommendations
Approval of the Affiliation Agreements
Approval of the next regular meeting - August 5, 2013

Motion Carried.
Yeas: Flickinger, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Adjourned Regular Board Meeting: 8:00 p.m.