SAN JACINTO COLLEGE CENTRAL

**Associate Degree Nursing Program Admission Criteria**

Students applying for admission to the Associate Degree Nursing program must complete the following items:

1. San Jacinto College Application. ([www.sanjac.edu](http://www.sanjac.edu))
2. Submit official copies of all non-San Jacinto College transcripts. (Office of Enrollment Services)
3. Program prerequisites (allowed no more than two in progress prior to start of Fall/Spring semester)
4. HESI A2 Admission Test ([http://www.sanjac.edu/node/6651](http://www.sanjac.edu/node/6651))
5. Receipt of Criminal Background Check and Drug Screening (must be completed during application period).
6. Associate Degree Nursing Program Application. ([www.sanjac.edu/nursing](http://www.sanjac.edu/nursing) during application period)

Please carefully read details below:

(1) Application for Admission to San Jacinto College via our website at [www.sjcd.edu](http://www.sjcd.edu) (provided online).

(2) Official transcripts:

(A) High school graduates and GED recipients, never having attended college, must have an official transcript from their high school or GED testing center mailed directly to the Central Campus Office of Enrollment Services. Applicants enrolled in their senior year of high school should contact the Central Campus Office of Enrollment Services regarding transcript requirements.

(B) College transcripts – Applicants must have official transcripts from all colleges previously attended mailed directly to the Central Campus Office of Enrollment Services. Transcripts should be requested as soon as possible; do not wait until the application period beginning dates of April 1st or September 1st to request transcripts. All courses completed outside the San Jacinto College District must be evaluated by Enrollment Services. Further information: [http://www.sanjac.edu/future-students/academics/transfers/transferring-to-san-jac%20](http://www.sanjac.edu/future-students/academics/transfers/transferring-to-san-jac%20)

(3) Completion of the following pre-requisite courses:

- ENGL 1301 Composition I
- MATH 1314 College Algebra* OR MATH 1333 Contemporary Mathematics for Technical Programs* (or higher level MATH course)
- BIOL 2401 Human Anatomy and Physiology I**
- BIOL 2402 Human Anatomy and Physiology II**
- BIOL 2420 Microbiology and Pathology** (or BIOL 2421 Introductory Microbiology**)
* If you earned a higher grade in a higher level MATH course – but have completed MATH 1314 or MATH 1333 - we will only accept your grade in MATH 1314 or MATH 1333.

**Biology courses must be taken within the last five years with no grade less than a “C”. Example: if you are applying for Spring 2013, your BIOL 2401, BIOL 2402, BIOL 2420/2421 cannot have been taken any earlier than Spring 2008.

If you receive 2 or more grades of ‘D’ or ‘F’ in
BIOL 2401 | BIOL 2402 | BIOL 2420/2421
you will be deducted points on the scoring rubric.

(4) Official test scores – Applicants seeking admission must submit official HESI scores to the Central Campus Office of Enrollment Services during the application period. A composite score of 75% and a score of 75% in EACH section is required. The Learning Styles sections is also required but will not be used in determining admission. Please visit http://www.sanjac.edu/node/6651 (Testing Center - HESI website) for available test dates on campus.

(5) To be completed during application period via PreCheck, Inc. and Deer Park Family Clinic, respectively.

(6) Associate Degree Nursing Program Application (provided online) during application periods at www.sanjac.edu/nursing.

Note: To ensure accuracy, identify all names used at prior institutions that may differ from the name submitted on the ADN Program Application.

**Selection Criteria**

Students who apply for admission to the Associate Degree Nursing program will be selected on the basis of the highest scores on the Admission Scoring Rubric (page 9). **A minimum overall and prerequisite 2.5 GPA is required.** Students are strongly encouraged to contact a Counselor or Educational Planner in the Educational Planning & Counseling Center to assist with the San Jacinto College and ADN Admissions process. Please call (281) 998-6150 ext 1014 to schedule an appointment.

Students must apply for admission to the Associate Degree Nursing program by submitting an application (available only during the application period at www.sanjac.edu/nursing) and all required official documents at the same time to the Central Campus Office of Enrollment Services during the application period stated below:

**Application Periods**

**February 24-April 7 2014: Fall Term**

**August 15-October 1 2014: Spring Term**
Transcripts and Test Scores

Students should request transcripts and test scores be mailed directly to the Central Campus Office of Enrollment Services as soon as possible. You will need to fill out a Transcript Evaluation Form if transferring any courses. Do not send documents to the North Campus or the South Campus. It is imperative the Central Campus Office of Enrollment Services be made aware of all names utilized on prior documents if names differ from the Associate Degree Nursing General/Transition Applications.

Criminal Background and Drug Screening

A drug screening **WITH NEGATIVE RESULTS** will be required prior to admission. You must go to Deer Park Family Clinic, during the application period, for your screening. The address is 2910 Center Street, Deer Park, Texas; phone number: 281-479-5941. Please tell them you are a potential San Jacinto College Central Nursing student so we will get the results. The cost of this screening is $25.00. You will be required to have a picture I.D. and your social security number. **Turn in receipt to Enrollment Services.**

A criminal background check **WITH A CLEAR RECORD** will be required before you will be considered for admission. You will need to request this from PreCheck, Inc. During the application period, go to www.precheck.com → click on ‘Student Check’ on the right → click on ‘Order Student Background Check’ (above and to the left of ‘Student Check’ → under School, select San Jacinto College Central–Nursing → under Program, select ‘Nursing’ → Click ‘Submit’. The cost of the background check is $52.50. **Turn in receipt to Enrollment Services.**

If you have ever been arrested and/or believe your background check will reflect on you negatively, you must complete a Declaratory Order Form via http://www.bon.state.tx.us/olv/pdfs/DOapp.pdf. The response letter from the Texas Board of Nursing must be submitted to the Associate Degree Nursing Office before the start of the semester in which you are applying. Please visit the link above to determine if a D.O. will be required for you. It is best you begin this process, immediately.

Health

After students have been selected by the above procedure, a physical examination must be passed prior to entry into the program. This exam must be consistent with the policies of the teaching hospitals or agencies to which they are assigned for clinical experience. Physical exams may be scheduled with a private physician utilizing the forms issued by the Associate Degree Nursing Program upon acceptance. The examination must demonstrate that the student is physically fit, free from communicable diseases and immune (proven by titers) to Rubella, Measles, Mumps, Varicella, Hepatitis A and Hepatitis B. Also required are updated Tdap (less than 10 years), annual TB screenings and flu vaccines during flu season.

All students admitted to a health science program are expected to maintain the highest personal standards of conduct consistent with the professional standards as perceived by the Associate Degree Nursing faculty and professional personnel in the agencies used as extended campus sites. Any information indicating that such standards are not maintained is subject to review by faculty and may result in a recommendation to the College for dismissal from the program. Evidence of physical and emotional fitness upon admission and throughout the program is expected and is subject to review by the Associate Degree Nursing Department and medical opinion or policy of hospitals/agencies which are used as extended campus sites for assigned educational experience.
**Nursing Admissions- HESI Testing**

**Testing Logistics**

The HESI is a computerized test with a maximum of 3.5 hours allowed to complete the entire examination. Candidates must be aware each question has a different point value. It is suggested that an applicant supply an answer for each test question; however, two individuals who have the same number of correct answers may earn a different overall score based on the weight of the test questions.

*An applicant must achieve a minimum score of 75% on each individual test.*

**Applicants may only repeat the test once (Version 2) if they do not achieve the minimum test score(s) on Version 1 in a given academic year (September 1 – August 31).**

Applicants are encouraged to utilize the HESI Admission Assessment Study Guide when preparing for the examination. The HESI Admission Assessment Study Guide may be purchased at the official HESI website:  [http://www.us.elsevierhealth.com/product.jsp?isbn=9781455703333&navAction=&navCount=2](http://www.us.elsevierhealth.com/product.jsp?isbn=9781455703333&navAction=&navCount=2)

San Jacinto College Central offers the HESI Test before and during each application period. It is strongly suggested you take the HESI Test on the Central campus; however, you may take it at any other location as long as you complete all sections required and use your Evolve account to have official transcripts emailed to debbie.friermood@sjcd.edu or linda.navejar@sjcd.edu. Should you decide to take the test at an alternate location, the San Jacinto College Central Department ID is 198971.

**Critical Information**

Upon completion of a test, an instant score report will be displayed.

**THE TESTING CENTER WILL NOT INTERPRET OR ADVISE APPLICANTS REGARDING HESI TEST RESULTS.**

Comprehensive test score reports will be emailed to individual applicants by HESI. Applicants may also obtain an official HESI transcript by accessing individual student accounts at the HESI website [http://evolve.elsevier.com/staticPages/s_index.html](http://evolve.elsevier.com/staticPages/s_index.html).
HESI A2 Exam – Required Sections

Reading Comprehension
This examination contains reading scenarios related to health care topics which measure the applicants reading comprehension, ability to identify the main idea, determining the meaning of words in context, making logical inferences, etc.
A minimum score of 75% is required.

Note: This includes all subsections of Reading Comprehension → 1) Meaning-Word Use
  2) Conclusions 3) Implications and 4) Understanding

Vocabulary
This examination contains vocabulary terms that are commonly used in both general English speaking and in health care fields.
A minimum score of 75% is required.

Grammar
This examination contains basic grammar, including parts of speech, important terms and their uses in grammar, commonly occurring grammatical errors, etc.
A minimum score of 75% is required.

SCIENCE

Biology
This examination covers biology basics including water, biological molecules, metabolism, cells, cellular respiration, photosynthesis, etc.
A minimum score of 75% is required.

Anatomy & Physiology
This examination contains test items reviewing general terminology and anatomical structures and systems.
A minimum score of 75% is required.

MATH
This exam includes items related to math concepts required for health care fields including addition, subtraction, multiplication, division, fractions, decimals, ratio and proportion, household measures, and general math facts (Roman numerals, military time, etc.).
A minimum score of 75% is required.

Learning Styles
This assessment determines the preferred learning style of the applicant and offers test-taking and study tips best suited for the individual's learning style and relates these recommendations to nursing curricula. Not used in determining acceptance into the ADN Program.
**HESI A2: Frequently Asked Questions**

- HESI scores are valid for three (3) years.
- Your highest scores are accepted.
- The test can only be taken twice during an academic year (September 1 - August 31). If the test is taken more than twice in an application period, the first test scores will be used for application scoring purposes.
- *The cost of the test is $74 on campus ($40 for the Testing Center proctor fee and $34 - to be paid via the HESI website. You will only be able to pay the $34 HESI fee on your test date at the Testing Center. You will not be able to pay at any other time/location than your test date.* Obtaining testing costs/locations anywhere other than Central Campus is the responsibility of the applicant.
- A minimum score of 75 on the tests are required before applying to the program.
- The test MUST be completed at least 1 week prior to the application deadline.
- Students must bring proof of registration and payment to the Testing Center.

Clarification: You are allowed to retest on individual sections; however, you must pay the entire testing fee ($74) again.

1. **What are my responsibilities prior to testing?**

   You are required to set up an account prior to visiting the Testing Center. This can be done via [https://www.hesiinet.com/](https://www.hesiinet.com/). Click on ‘Take My Exam’ ➔ Click on ‘Don’t Have a Evolve Username?’ ➔ Click on ‘Register for Evolve Testing and Remediation’. After filling in your personal information, you will be given your user name and password.

2. **What do I need to bring to the exam?**

   - Photo ID
   - Pen & Pencil
   - Bring credit card/debit card to pay $34 HESI Exam fee.
   - HESI Admission Form
   - Copy of Evolve Username and Password

3. **How can I prepare?**

   Review related class notes and/or nursing entrance exam review books. HESI publishes a review book specifically for this exam. If you have taken the exam previously, you can review content related to missed items through the website: [http://www.hesiinet.com](http://www.hesiinet.com)

**HESI Information**

**Does the Testing Center have study materials available for the HESI exam?**

The Testing Center does not have study materials available for the HESI exam; however, the study guide can be purchased here. *(Third edition released May 2012.)*
How do I register to take the HESI exam? Is there a form I can mail in? Whom can I call?

1. Pre-registration on the Evolve site (see #1 above).
2. $40 payment is required to register at the San Jacinto Testing Center. Examinees must register in person at the Testing Center. You cannot schedule with the San Jacinto Testing Center by phone or online for this exam.

You must first visit the Testing Center and provide proof of your account creation on the Evolve website before you will be given the opportunity to sign up for the HESI on campus.

You will then pay the $40 fee at the Business Office.
Payment can be made by cash, check or money order (payable to SJCD), Visa, or MasterCard.
Your appointment will be confirmed, in person, upon providing your receipt to the staff in the Testing Center.

When is the HESI exam given?

View the testing schedule (http://www.sanjac.edu/node/6651) for dates available at the San Jacinto College Testing Center. (Click on Printable HESI Brochure to view dates.) The HESI exam is administered year round.

How much time should I plan to spend taking the HESI exam?

There is a 4.0 hour time limit that begins when instructions are read to examinees. However, the average time utilized to complete the exam is two and a half to three hours. This can and will vary.

What do I need to bring with me on the day I am scheduled to test?

Please arrive no later than 15 minutes prior to your scheduled appointment for check-in. You will be required to have your Evolve Account Username and Password to take the test. Please memorize or write them down. All examinees must have photo ID on the day of exam to be admitted. Scratch paper and pencils will be supplied for examinees.

Can I bring a calculator to use on the exam?

Outside calculators are not permitted. A calculator is built into the HESI software and scratch paper is provided.

What if I need to reschedule prior to my scheduled appointment? What if something comes up and I miss my scheduled appointment?

The Testing center does not allow rescheduling. When you schedule a test date at the Testing Center, you will be required to sign a document stating you understand this. You are not allowed to reschedule.

I didn't score high enough to apply for the nursing program. How soon can I retest?

If you wish to take the exam on the Central Campus, you have authorization to retest on the next available test date. Again, you are only permitted to take it twice during one academic year (September 1 – August 31).
**ALL** applicants to the Associate Degree Nursing program

will be notified by email regarding their program admission status.

Applicants not selected for admission to the Associate Degree Nursing program must reapply the following application period. Applicants accepted for admission, but failing to enroll in courses, must also reapply.

Please make copies of all documents submitted. It is the responsibility of every applicant to monitor the process and determine the Central Campus Office of Enrollment Services has received all documentation and the applicant has been included in the applicant pool for selection to the nursing program. It is strongly recommended applicants contact the Central Campus Office of Enrollment Services monthly to monitor the status of their documentation. Do not mail a request form for required documentation and assume the documents will arrive by the cut-off date.

The *Central Campus Office of Enrollment Services* must receive all documentation by 5:00 p.m. on the date of the close of the application period. Applicants missing documentation after 5:00 p.m. on the date of the close of the application period **will not** be included in the applicant pool.

Meeting minimum requirements does not guarantee admission into the Associate Degree Nursing Program.

Please make sure you closely monitor your email account after the application period closes.

This includes your Spam/Junk folders.

There are times the ADN Office will request that you verify information prior to release of acceptance/denial emails. If you do not respond to these emails, you greatly limit your chances of being accepted. Ensure your preferred email is your primary email in your San Jacinto College account. When necessary, if your handwritten email is illegible, you will be emailed at your primary email address on file.

Your emailed acceptance/denial letter is expected to be emailed 5-6 weeks after the close of the application period and will come from

- *tiffany.newby@sjcd.edu* or [firstname.lastname]@sjcd.edu

Please add this email address and/or domain (sjcd.edu) to your ‘Contacts’ or ‘Safe Senders’ list on your email account.
### Associate Degree Nursing Admission Scoring Rubric

**The minimum score required to apply is 5. The maximum score possible is 30.**

#### 1. Grades:

<table>
<thead>
<tr>
<th>Course</th>
<th>Grades</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. ENGL 1301 (We will not accept ENGL 1302 or ENGL 2311.)</td>
<td>A B C</td>
<td></td>
</tr>
<tr>
<td>b. MATH 1314 or 1333 If neither, list course here → MATH _________</td>
<td>A B C</td>
<td></td>
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<tr>
<td>c. BIOL 2401</td>
<td>A B C</td>
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<tr>
<td>d. BIOL 2402</td>
<td>A B C</td>
<td></td>
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<tr>
<td>e. BIOL 2420 or 2421</td>
<td>A B C</td>
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#### 2. If you repeated BIOL 2401/2402/2420/2421 due to a "D" or "F" grade, subtract 2 points.

-2

If you have 2 or more failures in any RNSG course, you are not eligible to apply to the program until 2 years (after the most recent failure) have passed. *Example: Failures in Spring 2011 or later render you ineligible to apply for Spring 2013.*

#### 3. HESI Exam

**Composite Score: __________**

Note: If you’ve taken the HESI more than once, add the highest scores on the six sections we require – then divide by six to obtain your composite score.

1) Reading Comprehension ≥75%
2) Grammar ≥75%
3) Vocabulary ≥75%
4) Biology ≥75%
5) A&P ≥ 75%
6) Math ≥75%

<table>
<thead>
<tr>
<th>Section</th>
<th>75% -</th>
<th>76-80% -</th>
<th>81-85% -</th>
<th>86-90% -</th>
<th>91-95% -</th>
<th>96-100% -</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading Comprehension</td>
<td>1 point</td>
<td>2 points</td>
<td>4 points</td>
<td>6 points</td>
<td>8 points</td>
<td>10 points</td>
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<tr>
<td>Grammar</td>
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<td>Vocabulary</td>
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<td>Biology</td>
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<td>A&amp;P</td>
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<tr>
<td>Math</td>
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#### 4. Overall GPA

San Jac (if applicable) & all other schools: __________

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.50 - 2.79</td>
<td>1 point</td>
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<tr>
<td>2.80 - 3.00</td>
<td>2 points</td>
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<tr>
<td>3.01 - 3.39</td>
<td>3 points</td>
</tr>
<tr>
<td>3.40 - 3.50</td>
<td>4 points</td>
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<tr>
<td>3.51&lt;</td>
<td>5 points</td>
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**TOTAL:**