Office 365 Employee E-mail

Accessing Your Account via the Web

2. Type in your username and then click Next.
   *Your username will be your first name dot last name followed by @sjcd.edu
   (Example: John.Doe@sjcd.edu).
3. Type in your password and then click Sign in.
   *Your password is the same password you use to log into a campus computer.

Once you have successfully signed in, you will be directed to your Office 365 landing page.

Reset your Office 365/Network Password

Employees that have forgotten their network password, can reset their password by using the Password Self Service System at www.sanjac.edu/password. As long as an employee has set up his/her security questions, he/she will be able to create a new password that will work for SOS, Office 365, Blackboard, computers on-campus, and any other resource that uses the SOS password.

What if I Still Need Help?

You may contact San Jacinto College Technical Support via the following options:

- By phone at 281-998-6137 (x6137 if on-campus)
- By email at TechSupport@sjcd.edu
- Online at www.sanjac.edu/rightanswers