



EMERGENCY MANAGEMENT

Business Continuity Planning Dependency Form

It is crucial to make contact with all dependencies your department relies on in order to perform essential functions in the event of an emergency. What are your department's business dependencies whether internal or external? What do you need from that dependency in order to perform the department's essential functions? **Complete one form for each dependency.**

Department:

Type of Dependency

- Internal (A department within the college provides service)
- External (An external partner/contractor provides service)

Dependency (Product/Service):

Provider:

Dependency Contact Name:

Dependency Contact Number:

Has contact been made with dependency department/contractor to confirm services will be available for your department during an emergency?

- Internal (A department within the college provides service)
- External (An external partner/contractor provides service)

Date Contact was made with dependency: