

CRLA Tutor Program Certification

- Provided by the Student Success Center at San Jacinto College Central
- Developed in partnership with the College Reading and Learning Association (CRLA)

LEVEL ONE CHECKLIST

Name _____

GID _____

Date Completed

_____ Orientation (8 credits)

Training Workshops (1 credit)

_____ Workshop of Your Choice

You will be required to present on the material that you learned at the next monthly meeting

Other Instruction (4 credits)

_____ Blackboard

_____ Special Tutor Project

Evaluations (2 credits)

_____ Peer Observation

_____ Self-Evaluation

Totals

_____ Total Points (15)

_____ Total Tutoring Hours (25)

LEVEL ONE CERTIFICATION REQUIREMENTS

Tutor Orientation (8 credits)

Attend the eight-hour tutor orientation session at the beginning of the semester.

Workshops (1 credit)

Participate in 1 one-hour professional development workshop:

- You will be required to present the material that you learned at the next monthly meeting.

Other instruction (4 credits)

Read information on Blackboard and complete the required activities.

Complete one special tutor project.

Peer Observation/Self-Evaluation (2 credits)

Observe and be observed by one of your peers and complete the Peer Observation for Tutors form.

Complete your self-evaluation and schedule an appointment to meet with the Director.

Accumulate 25 total tutoring hours.

Please retain this checklist in your tutor training manual