

**Cornerstone Learning**  
**Instructor-Led Training (ILT) Contact Listing**

Training Title	Training Contact	Department	Phone	Extension	Email
BKBD 9078 - Blackboard: Version Upgrade - Information Session	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
BKBD 9086 - Blackboard: Communication Tools Introduction	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
BKBD 9087 - Blackboard: Collaborate Introduction	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
BKBD 9098 - Blackboard - GradeCenter 202: Beyond the Basics	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
BKBD 9099 - Blackboard Focused Conversations	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
BNNR 5895 - Monthly Payroll Preparation, Approval and Submission	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 8102 - Banner General Person	Tamez Salazar, Sonia	Banner Student System Services	(281) 998-6150	3861	sonia.salazar@sjcd.edu
BNNR 8202 - Banner Receiving	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 8203 - Banner Approvals and SOS Viewing and Approving	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 8204 - Banner Direct Pay Process	Turner, Rebecca	Business Office	(281) 998-6153		becky.turner@sjcd.edu
BNNR 8214 - Banner Direct Pay Process (Open Lab)	Turner, Rebecca	Business Office	(281) 998-6153		becky.turner@sjcd.edu
BNNR 8215 - Banner Finance SOS Budget Queries	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 8219 - Banner SOS Budget Development	Duron, Dianne	Budget Control	(281) 998-6347		dianne.duron@sjcd.edu
BNNR 8511 - Banner Course Section Creation	Perkins, Angela	Banner Student System Services	(281) 998-6150	3252	Angela.Perkins@sjcd.edu
BNNR 8603 - Banner SIAASGN for Faculty Load (not required for CPD personnel)	Sharpe, Cynthia	Human Resources	(281) 991-2606		Cynthia.sharpe@sjcd.edu
BNNR 8608 - Fixed Asset Custodian Training	Cook, Blanca	Budget Control	(281) 998-6305		blanca.cook@sjcd.edu
BNNR 9101 - Banner 9 General: Navigation	Pennington, Linda	Enterprise Applications	(281) 998-6135		linda.pennington@sjcd.edu
BNNR 9103 - Banner 9 Student: Pages Overview	Perkins, Angela	Banner Student System Services	(281) 998-6150	3252	Angela.Perkins@sjcd.edu
BNNR 9209 - Banner 9 Finance: Administrative Assistants & Leaders	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9210 - Banner 9 Finance: Administrative Assistants	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9510 - Banner 9 Student: Course Section Creation Overview	Perkins, Angela	Banner Student System Services	(281) 998-6150	3252	Angela.Perkins@sjcd.edu
BNNR 9511 - Banner 9 Student: Course Section Creation	Perkins, Angela	Banner Student System Services	(281) 998-6150	3252	Angela.Perkins@sjcd.edu
BNNR 9610 - Banner 9 Finance: Budget Transfers JVs	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9611 - Banner 9 Finance: Direct Pay Process Invoicing (Open Lab)	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9612 - Banner 9 Finance: Fixed Asset Custodian Training	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9613 - Banner 9 Finance: Query Strategies	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9614 - Banner 9 Finance: Receiving	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9615 - Banner 9 Finance: Requisitions	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
BNNR 9616 - Banner 9 Finance: SOS Viewing and Approving	Barnett, Jenna	Business Office	(281) 991-2690		jonna.barnett@sjcd.edu
CAPR 1110 - How to Use the Course Inventory Maintenance Form (CIMF)	Morales, Rosemary	Assistant VC for Learning	(281) 991-2662		rosemary.morales@sjcd.edu
CAPR 1116 - Learning the Steps to the Curriculum Process	Morales, Rosemary	Assistant VC for Learning	(281) 991-2662		rosemary.morales@sjcd.edu
CAPR 2610 - QEP Focus Group, Topic Generation	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 2615 - QEP Focus Group, Topic Exploration	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 2620 - QEP Focus Group, Topic Selection	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5102 - General Education, Evaluation Kick-Off	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5150 - Common Assignment Revision Open Lab	Selk, Michelle	Accreditation and Assessment	(281) 476-1825		michelle.selk@sjcd.edu
CAPR 5160 - Assignment Review Workshop	Selk, Michelle	Accreditation and Assessment	(281) 476-1825		michelle.selk@sjcd.edu
CAPR 5170 - Institutional Interpretation Calibration Session	Selk, Michelle	Accreditation and Assessment	(281) 476-1825		michelle.selk@sjcd.edu
CAPR 5312 - Written Communication (LEAP Rubric) Calibration	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5383 - Written Communication (All Core), Results Focus Group	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5612 - Personal Responsibility (LEAP Rubric) Calibration	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5682 - Personal Responsibility, Results Focus Group	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5712 - Social Responsibility (LEAP Rubric) Calibration	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 5782 - Social Responsibility, Results Focus Group	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
CAPR 7100 - Instructional Program Review - Kick Off	Duke, Chris	Accreditation and Assessment	(281) 998-6128		chris.duke@sjcd.edu
DFRP 3041 - Distinguished Faculty Recognition Program: Level 3 Orientation	Pearson, Ann	Accreditation and Assessment	(281) 998-6150	1564	ann.pearson@sjcd.edu
DFRP 3043 - Mentor Training Workshop	Pearson, Ann	Accreditation and Assessment	(281) 998-6150	1564	ann.pearson@sjcd.edu
DIVS 3104 - Diversity: Module 1 - Developing Cultural Self-Awareness & Intercultural Curiosity	Montemayor-Allen, Cynthia	Sociology	(281) 998-6150	1334	cynthia.montemayor-allen@sjcd.edu
DIVS 3105 - Diversity: Module 2 - Focusing on Commonalities and Team Building	Montemayor-Allen, Cynthia	Sociology	(281) 998-6150	1334	cynthia.montemayor-allen@sjcd.edu
DIVS 3106 - Diversity: Module 3 - Increasing Awareness of Different Attitudes, Beliefs, Values and Experiences	Montemayor-Allen, Cynthia	Sociology	(281) 998-6150	1334	cynthia.montemayor-allen@sjcd.edu
DIVS 3107 - Diversity: Module 4 - Accepting the Reality and Difficulties of Difference	Montemayor-Allen, Cynthia	Sociology	(281) 998-6150	1334	cynthia.montemayor-allen@sjcd.edu
DIVS 3108 - Diversity Training: Module 5 - Advanced Intercultural Competence - Fostering Intercultural Empathy	Montemayor-Allen, Cynthia	Sociology	(281) 998-6150	1334	cynthia.montemayor-allen@sjcd.edu
DIVS 3112 - Classroom Management	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
EMGT 1100 - ICS-100 Introduction to Incident Command System	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu
EMGT 1200 - ICS-200 ICS for Single Resources and Initial Action Incidents	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu
EMGT 1300 - ICS-300 ICS for Expanding Incidents	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu
EMGT 1400 - ICS-400 Advanced ICS for Command and General Staff	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu
EMGT 1700 - ICS-700 National Incident Management System (NIMS), An Introduction	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu
EMGT 1800 - ICS-800 National Response Framework, An Introduction	Coleman, Cindy	Business Office	(281) 476-1816		cindy.coleman@sjcd.edu

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ESHR 0004 - CPR/AED First Aid Training	Shah, Ali	Emergency Management	(281) 998-6150	7822	ali.shah@sjcd.edu
ESHR 4000 - Emergency Response Training	Lambert, Ginger	Safety/Health/Environment/RM SHERM	(281) 998-6183		ginger.lambert@sjcd.edu
ESHR 4003 - Active Shooter Response Training	Klamert, Scott	College Police	(281) 476-1820		scott.klamert@sjcd.edu
ESHR 5210 - Forklift Safety	Lambert, Ginger	Safety/Health/Environment/RM SHERM	(281) 998-6183		ginger.lambert@sjcd.edu
ESHR 5214 - Bringing in the Bystander	Rose, Amanda	Student Engagement & Activities	(281) 998-6150	1291	amanda.rose@sjcd.edu
ESHR 5215 - SHARP (Sexual Harassment and Rape Prevention) Training	Rose, Amanda	Student Engagement & Activities	(281) 998-6150	1291	amanda.rose@sjcd.edu
ESHR 5216 - IMT In-Service Training	Kasch, Jerusha	Emergency Management	(281) 542-2042		
ESHR 5221 - Safe Zone Training	Rose, Amanda	Student Engagement & Activities	(281) 998-6150	1291	amanda.rose@sjcd.edu
ETID 1301 - EdTech: Open Lab	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1302 - EdTech: ACAdemic Learning	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1311 - EdTech: Online Course Review	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1316 - EdTech: ACAdemic Student Success and Retention	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1317 - EdTech: ACAdemic Universal Design for Learning (UDL)	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1320 - EdTech: Getting Started with Accessible Course Design	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
ETID 1321 - EdTech: How Course Mapping Can Help You Develop a Course	Slaton, Otila	Distance Education	(281) 998-6370		tilly.Slaton@sjcd.edu
FWSS 1001 - Federal Work Study and Texas Work Study Systems Processing	Anderle, Jennifer	Financial Aid Systems & App Proc	(281) 991-2646		jennifer.anderle@sjcd.edu
FWSS 1002 - Holds Training	Vasquez, Stacey	Financial Aid Systems & App Proc	(281) 991-2638		Stacey.Vasquez@sjcd.edu
FWSS 1003 - SAP Appeal Training	Martinez, Carey	Financial Aid Systems & App Proc	(281) 998-6150	2649	carey.martinez@sjcd.edu
FWSS 1004 - Default Management Training	Olivier, Elena	Financial Aid Systems & App Proc	(281) 991-2645		elena.olivier@sjcd.edu
FWSS 1005 - R2T4 Training	Vasquez, Stacey	Financial Aid Systems & App Proc	(281) 991-2638		Stacey.Vasquez@sjcd.edu
HRCS 1000 - Cornerstone System Overview for Employees	Guevara, Anna	Human Resources	(281) 998-6331		anna.guevara@sjcd.edu
HRCS 1001 - Cornerstone System Overview for Leaders	Victoria, Gloria	Human Resources	(281) 998-6374		gloria.victoria@sjcd.edu
HRCS 1100 - Cornerstone LMS Facilitator Training	Victoria, Gloria	Human Resources	(281) 998-6374		gloria.victoria@sjcd.edu
HRCS 1200 - Cornerstone Recruitment Module - Stakeholder Feedback Meeting	Guevara, Anna	Human Resources	(281) 998-6331		anna.guevara@sjcd.edu
HREM 2002 - Family Medical Leave Act: Everything You Need to Know	Aranda, Sara	Human Resources	(281) 991-2661		sara.aranda@sjcd.edu
HREM 3001 - Affirmative Action Plan Training for Hiring Leaders	Wauters, Wayne	Human Resources	(281) 998-6313		wayne.wauters@sjcd.edu
HREM 3006 - Let's Talk Benefits	Heim, Brittany	Human Resources	(281) 998-6358		brittany.heim@sjcd.edu
HREM 3007 - FMLA Review for Leaders	Willis, Tracy	Human Resources	(281) 998-6332		tracy.willis@sjcd.edu
HREM 3008 - Lunch 'n' Learn: Retirement	Aranda, Sara	Human Resources	(281) 991-2661		sara.aranda@sjcd.edu
LCTS 5106 - Problem-Based Learning	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
LCTS 5125 - Student Engagement Activities in the Classroom	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
LCTS 5133 - G.I.F.T.S. - Using videos in the classroom	Pearson, Ann	Accreditation and Assessment	(281) 998-6150	1564	ann.pearson@sjcd.edu
LCTS 5156 - SoTL Teaching Exchange	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
LCTS 5165 - Active Learning Institute	Peebles, Emily	Integrated Reading and Writing	(281) 998-6150	1342	emily.peebles@sjcd.edu
MRKT 1002 - Drupal Editor: Introduction	Harrison, Linda	Marketing, PR & Government Affairs	(281) 998-6155		linda.harrison@sjcd.edu
MRKT 1006 - Brand Ambassador Program	Cowey, Janet	Marketing, PR & Government Affairs	(281) 991-2603		janet.cowey@sjcd.edu
MSXL 1009 - Excel: PivotTables Introduction	Ramsey, Jennifer	Human Resources	(281) 998-6375		Jennifer.Ramsey@sjcd.edu
MSXL 1010 - Excel: Formulas Introduction	Ramsey, Jennifer	Human Resources	(281) 998-6375		Jennifer.Ramsey@sjcd.edu
ODHR 5330 - Onboarding: SJConnections Day!	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5331 - Leadership Development Module 1 - Leadership Foundations	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5332 - Leadership Development Module 2 - Leading Self	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5333 - Leadership Development Module 3 - Leading Others	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5334 - Leadership Development Module 4 - Leading for the Future	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5335 - SJC ReConnect	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5336 - Managing the Chaos - Time Management Tools and Tips	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5337 - Stress Management	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5338 - Leading Effective Meetings	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5339 - Effective Office Practices	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5340 - Effective Meeting Minutes	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5341 - Overcoming Fears, Achieving Greatness in Presentations	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5344 - TESA STEM Course: Managing Change	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5345 - Customer Service: The Basics	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5346 - Dealing with Difficult People: Tips and Tools for Having Difficult Conversations With Coworkers and Customers	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5348 - Project Management	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5349 - Lunch 'n' Learn: Professionalism and Work Place Etiquette	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5350 - Introduction to Hiring: Interviewing and Competency Based Selection	Wauters, Wayne	Human Resources	(281) 998-6313		wayne.wauters@sjcd.edu
ODHR 5351 - Lunch 'n' Learn - How to Manage Emotions and Practice Mindfulness in Today's Stressful Society	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5352 - Lunch 'n' Learn - Generational Differences in the Workplace	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5353 - Process Improvement: Optimizing Processes to Add Value and Impact Service	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5354 - Improving Work Relationships Through Better Communication Skills	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu

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ODHR 5355 - Exploring Emotional Intelligence (EQ): Improving Your World of Work	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5356 - Lunch 'n' Learn - Are you Balanced? The Five Essentials of Well-Being	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5357 - Lunch 'n' Learn - Aiming Your Strengths for Achieving Success in Your Goals	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5358 - Team Retreat: General	Rodriguez, Gabriel	Human Resources	(281) 998-6308		gabriel.rodriguez@sjcd.edu
ODHR 5360 - Team Retreat: Maximizing Team Strengths	Rodriguez, Gabriel	Human Resources	(281) 998-6308		gabriel.rodriguez@sjcd.edu
ODHR 5362 - Customer Service-Using Empathy To Expand Your Skills	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5363 - Leadership Courage: Leading Tough Conversations, Making Tough Decisions	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5364 - Lunch 'n' Learn: Balance U – Wellness at Work	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5365 - Lunch 'n' Learn: Supervising and Developing our Student Workers	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5367 - The Effective Team: Moving Your Team Toward Performance Excellence	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5368 - Lunch 'n' Learn: Putting Your Tech to Work	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5369 - Lunch 'n' Learn: Innovation: Lead the Way "Build a Better Workplace Culture	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5431 - Leadership Discussion Group	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5547 - Resolving Workplace Conflict	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
ODHR 5548 - Transition to Leadership: Making Your Leadership Mark on the World	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5549 - Leadership Discussion: Book Club Summer Series	Tompkins, Rhonda	Human Resources	(281) 998-6373		rhonda.tompkins@sjcd.edu
ODHR 5550 - ReConnect through CliftonStrengths	Victoria, Gloria	Human Resources	(281) 998-6374		gloria.victoria@sjcd.edu
PRDC 2105 - New Faculty Orientation	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2112 - Interpersonal Communication	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
PRDC 2119 - Time Management	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
PRDC 2122 - Doctoral Development Group	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2142 - Energize Your Practice: Tips and Tools to Invigorate Your Work and Your Students	Carter Sackey, Shera	Speech	(281) 998-6150	1731	Shera.Carter@sjcd.edu
PRDC 2157 - Department Chair/Dean Workshop	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2161 - Taking Effective Meeting Minutes	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
PRDC 2184 - Faculty Loads & F-Pay Informational Session	Mason, Judy	Provost	(281) 998-6150	3205	judy.mason@sjcd.edu
PRDC 2185 - Faculty Loads & F-Pay Q&A (Open Lab)	Mason, Judy	Provost	(281) 998-6150	3205	judy.mason@sjcd.edu
PRDC 2186 - Daily Schedules Informational Session	Reid, Cassandra	Dean of Liberal Arts	(281) 459-7142		cassandra.reid@sjcd.edu
PRDC 2187 - Enrollment Analysis Reports	Tate, Ann	Dean of Liberal Arts	(281) 922-3404		ann.tate@sjcd.edu
PRDC 2192 - TESA STEM Course: Assertiveness Training	Clark, Jennifer	Human Resources	(281) 998-6150	6302	jennifer.clark@sjcd.edu
PRDC 2209 - Reading Community: Make It Stick: The Science of Successful Learning	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
PRDC 2210 - Reading Community: Redesigning Americas Community Colleges	Wolfe, William	English	(281) 998-6150	1461	William.Wolfe@sjcd.edu
PRDC 2211 - A Study of Teaching without Educationese	Yancey, Monica	Speech	(281) 998-6150	7528	monica.yancey@sjcd.edu
PRDC 2212 - Reading Community: The Scholarship of Teaching and Learning (SoTL) Focus Group	DeLauro, Kimberly	English	(281) 929-4616		kimberly.delauro@sjcd.edu
PRDC 2213 - Part-time Faculty Teaching and Learning Conference	Pearson, Ann	Accreditation and Assessment	(281) 998-6150	1564	ann.pearson@sjcd.edu
PRDC 2214 - Part-time Faculty Professional Development	Pearson, Ann	Accreditation and Assessment	(281) 998-6150	1564	ann.pearson@sjcd.edu
PRDC 2215- Faculty Discussion Groups	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2216- Reading Community: Grit: The Power of Passion and Perseverance	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2217- Reading Community: Philosophers of Hard Times	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2219- Reading Community: Learner-Centered Teaching	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2242- Reading Community: Mindset -The New Psychology of Success	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2243- Reading Community: Generation iY	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PRDC 2244- Reading Community: Small Teaching-Everyday Lessons from the Science of Learning	Wisgirda, Mary	Biology	(281) 922-3431		mary.wisgirda@sjcd.edu
PRDC 2307 - Lab & Incidental Fee Training	Duron, Dianne	Budget Control	(281) 998-6347		dianne.duron@sjcd.edu
PRDC 2309 - Accounts Payable: Helpful Hints Goes Live	Turner, Rebecca	Business Office	(281) 998-6153		becky.turner@sjcd.edu
PRDC 4004 - Behavioral & Social Sciences Department Kick-Off Meeting	Rocha, Darla	Psychology	(281) 459-7133		Darla.Rocha@sjcd.edu
PRDC 4005- Part-Time Faculty Professional Development	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PUHR 5200 - Travel: Receipts and Reimbursements Workshop	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
PUHR 5470 - P-Card Training - New SIC P-Card Cardholders	Riley, Susan	Contracts and Purchasing Services	(281) 998-6364		susan.riley@sjcd.edu
QLMT 1307 - Quality Matters Review Kickoff	Snyder, Randy	Music Department	(281) 998-6150	7228	randy.snyder@sjcd.edu
STSU 4104 - Success at San Jacinto College: Part 1 - Helping our Students Stay on Course	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
STSU 4105 - Faculty Advising Training	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
STSU 4110 - Helping our Veterans Succeed	Robertson, Martha	Ctr for Excellence in Teach & Learn	(713) 754-8409		martha.robertson@sjcd.edu
STSU 4114 - My San Jac GPS for Instructional Department Staff	Morrison, Holly	Admissions	(281) 998-6150	1646	Holly.Morrison@sjcd.edu
STSU 4123 - Refresher Faculty Advising Training	Evans, Christopher	Ed Planning Counseling & Completion	(281) 998-6150	2105	chris.evans@sjcd.edu
STSU 4124 - Behavioral Styles	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
STSU 4153 - Students' Voices Project	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
STSU 4155 - Student Development Trainings	Tamez, Esther	Dean of Student Development	(281) 929-4691		esther.rentas@sjcd.edu
STSU 4156 - CRM Advise Training	Tamez, Esther	Dean of Student Development	(281) 929-4691		esther.rentas@sjcd.edu
STSU 4157 - CRM Advise End User Training	Tamez, Esther	Dean of Student Development	(281) 929-4691		esther.rentas@sjcd.edu
STSU 4158 - Career Development Facilitator Training	Tamez, Esther	Dean of Student Development	(281) 929-4691		esther.rentas@sjcd.edu

**Cornerstone Learning**  
**Instructor-Led Training (ILT) Contact Listing**

STSU 4160 - Credentialing Training for EDUC 1200	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
STSU 4161 - Ready-to-Teach (R2T) Content Training for EDUC 1200	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
STSU 4162 - Interdisciplinary Writing Training	Cubstead, Donna	Ctr for Excellence in Teach & Learn	(281) 478-3630		donna.cubstead@sjcd.edu
STSU 4163 - Recruiting In-service	Greene, Megan	Office of Recruiting	(281) 998-6150	1749	megan.greene@sjcd.edu
STSU 4164 - Recruiting Department Specific Training	Greene, Megan	Office of Recruiting	(281) 998-6150	1749	megan.greene@sjcd.edu