**Program Objectives**

Long term care of the elderly, physically ill, and mentally ill is a rapidly growing field with increasing demand for licensed administrators. As the U.S. population ages, the need for quality long term care increases and employment opportunities are expected to grow at a faster rate than many other areas of business management. Nursing home administrators are responsible for the daily operations of nursing homes that comply with federal, state, and local governmental agency requirements. They are responsible for patient admissions, facility operations, personnel management, accounting, budget planning, insurance regulations, and more. The advanced technical certificate in long term care administration (LTCA) program offered by San Jacinto College Central Campus will assist you to develop the leadership and critical thinking skills needed to succeed in this unique business environment.

As health care continues to follow a more businesslike approach, business degrees have become a professional necessity. The LTCA program is open to anyone who already holds a minimum of a bachelor’s degree conferred by an accredited educational institution. The degree should be in business, business management, health care administration, nursing, or some other closely-related discipline.

The LTCA program is designed to equip students for successful careers as the administrators of Long Term Care in Texas. The state licensing exam is offered through the Texas Department of Aging and Disability Services (DADS). The requirements to take the state exam include successful completion of 15 credit hours of course work as well as completing a 1,000-hour administrator-in-training (AIT) internship with a DADS-approved Preceptor in a licensed nursing home with a minimum of 60 beds.

The LTCA program includes the required course work and internship hours to apply to take the licensing exam required by the State of Texas. In addition to the state licensing exam, Texas also requires that you successfully complete a national exam for licensure in the state of Texas. The national exam is administered by DADS on behalf of the National Association of Boards of Examiners for Long Term Care Administration (NAB).

Questions regarding licensure and state exam requirements should be directed to the Texas Department of Aging and Disability Services (DADS) at 512-438-3011 or www.dads.state.tx.us.

**Additional Information**

The National Association of Boards of Examiners for long term care administrators (NAB) requires that you complete certain topics of study as part of, or in addition to, a bachelor’s degree.

Questions regarding licensure and state exam requirements should be directed to the Texas Department of Aging and Disability Services (DADS) at 512-438-2015 or www.dads.state.tx.us.

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**Fast Facts About the Program**

Type: Technical Degree/Certificate:
Advanced Technical Certificate
Duration: One year (three terms)