

## **Procedure VI.6000.B.a, Confidentiality of Student Records**

### **Associated Policy**

Policy VI.6000.B, Policy on Confidentiality of Student Records

### **Procedures**

San Jacinto College has developed processes for maintaining the confidentiality of student records. Prospective and current students interested in learning more about the types of student records maintained by the College, the federal and state legislative mandates regarding student records, the defined terms associated with student records, and the guidelines by which student records can be reviewed and released, should refer to the College Catalog or the website for more information.

Date of SLT Approval	September 26, 2018
Effective Date	November 6, 2018
Associated Policy	Policy VI.6000.B, Confidentiality of Student Records
Primary Owner of Policy Associated with the Procedure	Deputy Chancellor and College President
Secondary Owner of Policy Associated with the Procedure	Associate Vice Chancellor, Student Services