

Procedure VI.6002.A.a, Academic Suspension Appeal

Associated Policy

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Procedures

San Jacinto College students on academic suspension who have not completed their term of suspension may request an appeal for immediate reinstatement when truly extenuating circumstances exist. Transfer students, who are on academic suspension at a previous institution where the student's suspension period has not passed, will use the same appeal process as San Jacinto College students on suspension.

Students interested in appealing this academic status should complete an Appeal of Suspension form available in the Educational Planning, Counseling, and Completion office. An academic appeals committee will review all appeal requests. If the appeals committee approves the request, the committee will prescribe specific conditions for enrollment. These conditions may include limits on classes or the number of hours which may be taken, specific grades which must be attained (e.g., C or above; student may not withdraw), requirements for periodic progress reports from the teacher(s) involved, or mandatory follow-up counseling. The appeals committee may also decide to deny a student's request based on a student's extenuating circumstances that prevent the student from being successful with coursework.

Students who agree to the conditions of enrollment as defined by the committee will be allowed to re-enroll on a suspension override status. Failure to meet the conditions of enrollment will result in a return of the suspension status with no refund of tuition and fees, and the student will not have the option of any further appeal. If the committee on one campus denies the suspension appeal, the denial is effective on all three San Jacinto College campuses.

Students have a right to appeal the decision of the appeals committee with the Director of Educational Planning, Counseling, and Completion on a campus.

For more detailed information about this procedure, refer to the College Catalog sections on academic suspension or visit the Educational Planning, Counseling, and Completions offices.

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Associated Policy	Policy VI.6002.A, Academic Suspension Appeal
Primary Owner of Policy Associated with the Procedure	Deputy Chancellor & President

Secondary Owner of Associate Vice Chancellor, Student Services
Policy Associated
with the Procedure
