

Procedure VI.6004.D.a, Reporting and Handling Campus Sexual Misconduct

Associated Policy

Policy VI.6004.D, Campus Sexual Misconduct

Procedures

Specific procedures exist for investigating alleged sexual misconduct complaints (sexual assault, sexual harassment, dating violence, domestic violence, intimate partner violence, or stalking) reported by students and employees. In the event of an emergency, students or employees should contact the San Jacinto College Campus Police Department (281-476-9128) as soon as possible after the incident occurs. Reports of sexual misconduct involving another student should also be directed to the Compliance & Judicial Affairs Office by submitting an Online Incident Report. Reports of sexual misconduct involving an employee should be reported to the Human Resources Department.

During an investigation or any disciplinary proceeding, the rights of both the respondent and the reporting party shall be respected, and the confidentiality of proceedings will be maintained to the extent permitted by law. The existence of the College's policies and procedures is not intended to diminish or alter the rights that the respondent and reporting party have under civil law or criminal law.

All complaint procedures related to sexual misconduct reports made by students can be found in the Code of Student Conduct, in the Complaint Procedures sections of the Student Handbook, and on the college website. All complaint procedures related to sexual misconduct reports made by employees can also be found on the Human Resources page of the College website.

Date of SLT Approval	June 28, 2018
Effective Date	August 7, 2018
Associated Policy	Policy VI.6004.D, Campus Sexual Misconduct Policy
Primary Owner of Policy Associated with the Procedure	Deputy Chancellor & President
Secondary Owner of Policy Associated with the Procedure	Associate Vice Chancellor, Student Services
