



## TRS Retiree Timesheet SEPTEMBER 2018

**THIS SIGNED TIMESHEET IS DUE BY OCTOBER 1, 2018**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

September 2018	Date	Classroom/Contact Hours	Staff/Other Hours
Saturday	1		
Sunday	2		
Monday	3		
Tuesday	4		
Wednesday	5		
Thursday	6		
Friday	7		
Saturday	8		
Sunday	9		
Monday	10		
Tuesday	11		
Wednesday	12		
Thursday	13		
Friday	14		
Saturday	15		
Sunday	16		
Monday	17		
Tuesday	18		
Wednesday	19		
Thursday	20		
Friday	21		
Saturday	22		
Sunday	23		
Monday	24		
Tuesday	25		
Wednesday	26		
Thursday	27		
Friday	28		
Saturday	29		
Sunday	30		
<b>Total Number of Days Worked</b>			
<b>Total Hours</b>			
<b>Contact Hours x 2.00</b>			

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet

### OCTOBER 2018

**THIS SIGNED TIMESHEET IS DUE BY NOVEMBER 1, 2018**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

October 2018	Date	Classroom/Contact Hours	Staff/Other Hours
Monday	1		
Tuesday	2		
Wednesday	3		
Thursday	4		
Friday	5		
Saturday	6		
Sunday	7		
Monday	8		
Tuesday	9		
Wednesday	10		
Thursday	11		
Friday	12		
Saturday	13		
Sunday	14		
Monday	15		
Tuesday	16		
Wednesday	17		
Thursday	18		
Friday	19		
Saturday	20		
Sunday	21		
Monday	22		
Tuesday	23		
Wednesday	24		
Thursday	25		
Friday	26		
Saturday	27		
Sunday	28		
Monday	29		
Tuesday	30		
Wednesday	31		
<b>Total Number of Days Worked</b>			
<b>Total Hours</b>			
<b>Contact Hours x 2.00</b>			

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_



# TRS Retiree Timesheet

## NOVEMBER 2018

**THIS SIGNED TIMESHEET IS DUE BY DECEMBER 1, 2018**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

November 2018	Date	Classroom/Contact Hours	Staff/Other Hours
Thursday	1		
Friday	2		
Saturday	3		
Sunday	4		
Monday	5		
Tuesday	6		
Wednesday	7		
Thursday	8		
Friday	9		
Saturday	10		
Sunday	11		
Monday	12		
Tuesday	13		
Wednesday	14		
Thursday	15		
Friday	16		
Saturday	17		
Sunday	18		
Monday	19		
Tuesday	20		
Wednesday	21		
Thursday	22		
Friday	23		
Saturday	24		
Sunday	25		
Monday	26		
Tuesday	27		
Wednesday	28		
Thursday	29		
Friday	30		
<b>Total Number of Days Worked</b>			
<b>Total Hours</b>			
<b>Contact Hours x 2.00</b>			

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet

### DECEMBER 2018

**THIS SIGNED TIMESHEET IS DUE BY JANUARY 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

December 2018	Date	Classroom/Contact Hours	Staff/Other Hours
Saturday	1		
Sunday	2		
Monday	3		
Tuesday	4		
Wednesday	5		
Thursday	6		
Friday	7		
Saturday	8		
Sunday	9		
Monday	10		
Tuesday	11		
Wednesday	12		
Thursday	13		
Friday	14		
Saturday	15		
Sunday	16		
Monday	17		
Tuesday	18		
Wednesday	19		
Thursday	20		
Friday	21		
Saturday	22		
Sunday	23		
Monday	24		
Tuesday	25		
Wednesday	26		
Thursday	27		
Friday	28		
Saturday	29		
Sunday	30		
Monday	31		
<b>Total Number of Days Worked</b>			
<b>Total Hours</b>			
<b>Contact Hours x 2.00</b>			

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_



## TRS Retiree Timesheet January 2019

**THIS SIGNED TIMESHEET IS DUE BY FEBRUARY 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

January 2019 One-Half Time or Less = 92 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Tuesday	1			
Wednesday	2			
Thursday	3			
Friday	4			
Saturday	5			
Sunday	6			
Monday	7			
Tuesday	8			
Wednesday	9			
Thursday	10			
Friday	11			
Saturday	12			
Sunday	13			
Monday	14			
Tuesday	15			
Wednesday	16			
Thursday	17			
Friday	18			
Saturday	19			
Sunday	20			
Monday	21			
Tuesday	22			
Wednesday	23			
Thursday	24			
Friday	25			
Saturday	26			
Sunday	27			
Monday	28			
Tuesday	29			
Wednesday	30			
Thursday	31			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet February 2019

**THIS SIGNED TIMESHEET IS DUE BY March 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

February 2019 One-Half Time or Less = 80 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Friday	1			
Saturday	2			
Sunday	3			
Monday	4			
Tuesday	5			
Wednesday	6			
Thursday	7			
Friday	8			
Saturday	9			
Sunday	10			
Monday	11			
Tuesday	12			
Wednesday	13			
Thursday	14			
Friday	15			
Saturday	16			
Sunday	17			
Monday	18			
Tuesday	19			
Wednesday	20			
Thursday	21			
Friday	22			
Saturday	23			
Sunday	24			
Monday	25			
Tuesday	26			
Wednesday	27			
Thursday	28			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet

**March 2019**

**THIS SIGNED TIMESHEET IS DUE BY April 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

March 2019 One-Half Time or Less = 84 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Friday	1			
Saturday	2			
Sunday	3			
Monday	4			
Tuesday	5			
Wednesday	6			
Thursday	7			
Friday	8			
Saturday	9			
Sunday	10			
Monday	11			
Tuesday	12			
Wednesday	13			
Thursday	14			
Friday	15			
Saturday	16			
Sunday	17			
Monday	18			
Tuesday	19			
Wednesday	20			
Thursday	21			
Friday	22			
Saturday	23			
Sunday	24			
Monday	25			
Tuesday	26			
Wednesday	27			
Thursday	28			
Friday	29			
Saturday	30			
Sunday	31			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet

**April 2019**

**THIS SIGNED TIMESHEET IS DUE BY May 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

April 2019 One-Half Time or Less = 88 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Monday	1			
Tuesday	2			
Wednesday	3			
Thursday	4			
Friday	5			
Saturday	6			
Sunday	7			
Monday	8			
Tuesday	9			
Wednesday	10			
Thursday	11			
Friday	12			
Saturday	13			
Sunday	14			
Monday	15			
Tuesday	16			
Wednesday	17			
Thursday	18			
Friday	19			
Saturday	20			
Sunday	21			
Monday	22			
Tuesday	23			
Wednesday	24			
Thursday	25			
Friday	26			
Saturday	27			
Sunday	28			
Monday	29			
Tuesday	30			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_





## TRS Retiree Timesheet May 2019

**THIS SIGNED TIMESHEET IS DUE BY June 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

May 2019 One-Half Time or Less = 92 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Wednesday	1			
Thursday	2			
Friday	3			
Saturday	4			
Sunday	5			
Monday	6			
Tuesday	7			
Wednesday	8			
Thursday	9			
Friday	10			
Saturday	11			
Sunday	12			
Monday	13			
Tuesday	14			
Wednesday	15			
Thursday	16			
Friday	17			
Saturday	18			
Sunday	19			
Monday	20			
Tuesday	21			
Wednesday	22			
Thursday	23			
Friday	24			
Saturday	25			
Sunday	26			
Monday	27			
Tuesday	28			
Wednesday	29			
Thursday	30			
Friday	31			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



## TRS Retiree Timesheet

**June 2019**

**THIS SIGNED TIMESHEET IS DUE BY July 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

June 2019 One-Half Time or Less = 80 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Saturday	1			
Sunday	2			
Monday	3			
Tuesday	4			
Wednesday	5			
Thursday	6			
Friday	7			
Saturday	8			
Sunday	9			
Monday	10			
Tuesday	11			
Wednesday	12			
Thursday	13			
Friday	14			
Saturday	15			
Sunday	16			
Monday	17			
Tuesday	18			
Wednesday	19			
Thursday	20			
Friday	21			
Saturday	22			
Sunday	23			
Monday	24			
Tuesday	25			
Wednesday	26			
Thursday	27			
Friday	28			
Saturday	29			
Sunday	30			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_



## TRS Retiree Timesheet July 2019

**THIS SIGNED TIMESHEET IS DUE BY August 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

July 2019 One-Half Time or Less = 92 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Monday	1			
Tuesday	2			
Wednesday	3			
Thursday	4			
Friday	5			
Saturday	6			
Sunday	7			
Monday	8			
Tuesday	9			
Wednesday	10			
Thursday	11			
Friday	12			
Saturday	13			
Sunday	14			
Monday	15			
Tuesday	16			
Wednesday	17			
Thursday	18			
Friday	19			
Saturday	20			
Sunday	21			
Monday	22			
Tuesday	23			
Wednesday	24			
Thursday	25			
Friday	26			
Saturday	27			
Sunday	28			
Monday	29			
Tuesday	30			
Wednesday	31			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_



**TRS Retiree Timesheet**  
**August 2019**

**THIS SIGNED TIMESHEET IS DUE BY September 1, 2019**

FAX #: 281-998-6329 or Email: payroll@sjcd.edu

**ALL TRS WORKING RETIREES MUST COMPLETE THE ENTIRE FORM**

Employee Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Ext#: \_\_\_\_\_

Have you worked for another TRS entity this calendar month? Yes \_\_\_\_\_ No \_\_\_\_\_

Please log ALL hours worked this calendar month. Hours worked should also include any sub time for that day.

August 2019 One-Half Time or Less = 88 hours	Date	Classroom Contact & Substitute Hours	Hybrid & Distance Learning Weekly Credit Hours	Staff & Other Hours (Trainings, Department Meetings, Etc.)
Thursday	1			
Friday	2			
Saturday	3			
Sunday	4			
Monday	5			
Tuesday	6			
Wednesday	7			
Thursday	8			
Friday	9			
Saturday	10			
Sunday	11			
Monday	12			
Tuesday	13			
Wednesday	14			
Thursday	15			
Friday	16			
Saturday	17			
Sunday	18			
Monday	19			
Tuesday	20			
Wednesday	21			
Thursday	22			
Friday	23			
Saturday	24			
Sunday	25			
Monday	26			
Tuesday	27			
Wednesday	28			
Thursday	29			
Friday	30			
<b>Total Number of Days Worked</b>				
<b>Total Hours</b>				
<b>Contact Hours x 2.00</b>				

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_