

**San Jacinto College District
2023-2024 Salary Rate Table
PART-TIME HOURLY RATES**

| Position Classification | Position Description | Hourly Rate |
|---|--|--------------------|
| Administrative/ Clerical Accounting | Administrative Assistant I | \$ 10.40 |
| | Administrative Assistant II (with one year experience) | \$ 12.40 |
| | Accounting Assistant | \$ 12.50 |
| | Student Account Specialist | \$ 12.50 |
| | Payroll Specialist w/Payroll and Banner experience | \$ 17.00 |
| | Accounting Specialist (with 3 years' experience) | \$ 17.00 |
| | Senior Accounting Specialist (AA/AS degree + 3 years' experience) | \$ 20.00 |
| | Accountant (Bachelor's degree) | \$ 25.00 |
| | Senior Accountant (Master's degree in Accounting or CPA license) | \$ 31.50 |
| Athletics | Athletics Facilities Coordinator | \$ 14.00 |
| | Athletics Assistant Coach | \$ 20.00 |
| | Athletic Trainer w/ TX license (daily service, practice, and games) | \$ 28.00 |
| Center for Petrochemical, Energy, & Technology | Petrochemical Client Preceptors | \$ 57.00 |
| | API NDT Training Instructor (with level 3 certification) | \$ 75.00 |
| | API NDT Test Proctor (with level 3 certification) | \$ 75.00 |
| | Process Safety Certificate Program Subject Matter Expert | \$ 75.00 |
| Children's Center | Teacher's Aide | \$ 11.50 |
| | Assistant Teacher (CDA or 12 hours in early childhood) | \$ 12.50 |
| | Cook | \$ 11.00 |
| | Children's Center Teacher (with appropriate credentials) | \$ 15.50 |
| College Police | Telecommunicator | \$ 17.50 |
| Continuing & Professional Development | <i>Development Dimensions International (DDI) Leadership Program</i> | |
| | DDI Certified Instructor / Facilitator | \$ 70.00 |
| | Motorcycle Maintenance/Repair Technician | \$ 15.00 |
| | Emergency Medical Services / Continuing Education Coordinator | \$ 30.00 |
| | Variable part-time Instructor rate for classes approved with less than minimum number of students. Reduction of \$4.00 per contact hour for first student below minimum. Reduction of \$3.00 per contact hour for each subsequent student below minimum. All reductions must be approved by CPD Dean or Associate Vice Chancellor. | \$ 50.00 |
| | Variable part-time Lab Assistant Instructor rate for classes approved with less than minimum number of students. Reduction of \$2.00 per contact hour for each student below minimum. All reductions must be approved by CPD Dean or Associate Vice Chancellor | \$ 32.00 |
| Departmental Labs | Specialty Lab Assistant I | \$ 11.50 |
| | Specialty Lab Assistant II | \$ 14.50 |
| Facilities | Groundskeeper | \$ 15.00 |
| Fine Arts | Student Accompanist | \$ 14.00 |
| | Assistant Manager, Theater | \$ 14.00 |
| | Theatre Scene Shop Specialist | \$ 15.00 |
| | Gallery Specialist | \$ 16.00 |
| | Manager, Theater | \$ 16.00 |
| | Life-Drawing Model | \$ 17.00 |
| | Faculty Accompanist (Faculty with credentials) | \$ 50.00 |
| Food Service | Cashier I | \$ 10.50 |
| | Cashier II | \$ 11.00 |
| | Grill Cook I | \$ 12.00 |
| | Grill Cook II | \$ 13.00 |
| | Team Leader | \$ 14.50 |

| Position Classification | Position Description | Hourly Rate |
|---|--|---------------------------------------|
| Grant Funded | Grant-Funded Basic Tutor (tutor for students not maintaining minimum stated requirements) | \$ 11.00 |
| | Grant-Funded Tutor / Mentor (tutor for students not maintaining minimum stated requirements; Mentor for achieving goals and supporting grant program activities) | \$ 12.00 |
| | Grant-Funded Retention Specialist | \$ 19.00 |
| | Grant-Funded Project Assistant | \$ 15.00 |
| | Grant-Funded Training Coordinator | \$ 20.00 |
| | Grant-Funded Project Coordinator | \$ 24.00 |
| | Grant-Funded Project Manager | \$ 27.00 |
| | Grant-Funded Project Director | \$ 30.00 |
| | Grant-Funded Senior Project Director (with SLT approval) | \$ 40.00 |
| Information Technology / Interactive Learning Centers | Information Technology Intern | \$ 14.00 |
| | Computer Lab Assistant I | \$ 11.50 |
| | Contact Center Assistant I | \$ 11.50 |
| | Help Desk Assistant I | \$ 12.00 |
| | Tech Support I | \$ 16.00 |
| | Computer Lab Assistant II | \$ 14.50 |
| | Contact Center Assistant II | \$ 14.50 |
| | Help Desk Assistant II | \$ 16.00 |
| | Tech Support II | \$ 22.00 |
| | Telecom Specialist - IT | \$ 30.00 |
| | Database Administrator | \$ 35.00 |
| | System Administrator | \$ 35.00 |
| | Network Administrator | \$ 38.00 |
| Instructional | Part-time Faculty Instructors - Lecture | \$ 50.00 |
| | Part-time Faculty Instructors - Lab | \$ 50.00 |
| | Part-time Faculty Instructors - Private Lessons | \$ 50.00 |
| | Part-time Faculty CPET Lab Commissioning | \$ 57.00 |
| | Part-time Faculty Non-instructional | \$ 35.00 |
| | Part-time Faculty Program Coordinator | \$ 35.00 |
| | Part-time Faculty Professional Development (ad hoc training, non-curriculum) | \$ 20.00 |
| | Full-time Faculty Non-instructional | \$ 35.00 |
| | Full-time Faculty Externship | \$ 50.00 |
| | Full-time Faculty CPET Lab Commissioning | \$ 50.00 |
| | Full-time Faculty Formula Pay - Lecture | \$ 62.70 |
| | Full-time Faculty Formula Pay - Lab | \$ 62.70 |
| | Independent Study Pay - per student to a maximum of 5 | \$ 200.00 |
| | Full-load Adjunct, with approval by appropriate Dean and Provost | Hourly Rate + \$2,500 per semester |
| | <i>Faculty Advising:</i> | |
| Faculty Advisor - Student Success course (GUST 0305, EDUC 1100, PSYC 1100) | \$350.00 per course / semester | |
| Faculty Advisor - EPCC and all other courses | \$ 30.00 | |
| Professional | Administrative Intern | \$ 14.00 |
| | Emergency Management Specialist | \$ 14.00 |
| | Grant Writer | \$ 15.00 |
| | Program Assistant | \$ 15.00 |
| | Librarian w/Bachelor of Library Science | \$ 19.00 |
| | Coordinator (w/appropriate credentials) | \$ 20.00 |
| | Grant Developer (Bachelor's degree) | \$ 25.00 |
| | Procurement Specifications Technical Writer | \$ 25.00 |
| | Project Manager | \$ 27.00 |
| | Business Advisor, SBDC | \$ 28.00 |
| | Fire and Life-Safety Inspector | \$ 30.00 |
| | Librarian w/MLS, MLIS or equivalent w/experience | \$ 30.00 |
| | Winter Mini Coordinator (Librarian/Faculty with credentials) | \$ 50.00 |
| | Professional Translator (Faculty with credentials in language used) | \$ 50.00 |

| Position Classification | Position Description | Hourly Rate |
|---|--|-------------|
| Student Services | Orientation Leader | \$ 11.00 |
| | Student Ambassador | \$ 11.00 |
| | Enrollment Specialist | \$ 12.50 |
| | Testing Specialist (certified) | \$ 12.50 |
| | Financial Aid Specialist | \$ 14.00 |
| | Records Specialist | \$ 14.00 |
| | Admissions Advisor | \$ 17.00 |
| | Educational Planner | \$ 19.00 |
| | Financial Aid Advisor | \$ 19.00 |
| | Outreach Advisor | \$ 19.00 |
| | Program Advisor | \$ 19.00 |
| | Banner Student System Services Specialist | \$ 19.00 |
| | Counselor (w/appropriate credentials) | \$ 30.00 |
| (Accessibility Services) <i>Hearing Impaired Students</i> | | |
| Transcribers / Note Takers | \$ 10.50 | |
| Student Success Centers / Supplemental Instruction | <i>Peer Tutors:</i> | |
| | Non-Certified Tutors (basic training completed, working towards Level I Certification) | \$ 11.00 |
| | Certified Level I - After one long semester with 10 hours training & 25 hours tutoring completed | \$ 12.00 |
| | Certified Level II - After two long semesters with 20 hours training & 50 hours tutoring completed | \$ 13.00 |
| | Certified Level III - After three long semesters with 30 hours training & 75 hours tutoring completed (must also complete a project related to the tutoring and resource center) | \$ 14.00 |
| | Certified Tutor, Level III with Associate degree | \$ 15.00 |
| | Certified Tutor, Level III with Bachelor's degree | \$ 16.00 |
| | Certified Tutor, Level III with Master's degree | \$ 18.00 |
| | Faculty Tutor w/credentials | \$ 22.00 |
| | Supplemental Instruction Leader I | \$ 11.50 |
| Supplemental Instruction Leader II | \$ 14.50 | |
| Summer Camps | Camp Director | \$ 50.00 |
| | Camp Lead Instructor | \$ 37.00 |
| | Camp Assistant Instructor | \$ 25.00 |
| | Camp Helper/Monitor | \$ 12.00 |
| Technical | Toolroom Attendant | \$ 10.50 |
| | Tool / Equipment Specialist | \$ 13.00 |
| | HVAC Intern | \$ 15.00 |
| | Maritime Equipment Technician | \$ 24.00 |