

**San Jacinto College District
Board Meeting Minutes**

April 10, 2017

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 10, 2017, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Daejour Adderley	Jay James	Shelley Rinehart
Tom Arrington	Sallie Kay Janes	Kelly Saenz
Amy Austin	Mark Johnson	John Stauffer
Joshua Banks	Alexus Jones	Eryka Sidney
Freddy Bitondo	Brenda Jones	Kelly Simons
Alexis Bryant	Eriel Jordan	Debbie Smith
Monique Calliste	Mamadou Kamara	Janice Sullivan
Pam Campbell	Tami Kelly	Albert Talley Jr.
Princess Clemons	Ruth Keenan	Chris Tran
Teri Crawford	Michael Kane	Steve Trncak
Corey Davis	James Kirksey	Kayla Weaver
Jorden Duffy	Ann Kokx-Templet	Van Wigginton
Elton Dyes	Konstantin Kulikov	Laurel Williamson
Kenneth English	David LeMaster	Craig Zimmerman
Amanda Fenwick	Chet Lewis	Joanna Zimmermann
Ariona Gill	Michael Madrid	
George González	Tanya Madrigal	
Britt Grant	Kevin McKisson	
Allatia Harris	Kabir Mohammed	
Sean Ham	Kevin Morris	
Lamar Hamrick	Sharon Nelson	
Tinvonte Hardy	Alexander Okwonna	
Chris Harris	Jeff Parks	
Clare Iannelli	Bill Raffetto	
Mimi Jackson	Kay Richardson	

Call the Meeting to order: Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Marie Flickinger
Brad Hance
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Bill Raffetto. The pledges to the American flag and the Texas flag were led by Brad Hance.

Special Announcements, Recognitions, and Presentations:

1. Dr. Allatia Harris recognized the Women’s Basketball team for competing at Nationals. She recognized the Men’s basketball team for competing at Nationals. Kelly Saenz was recognized for achieving her 500th win. Tom Arrington was recognized for achieving his 700th win.
2. Jeff Parks presented the College’s achievement of the Toyota T-Ten Chassis, Electrical, Engine, Drivetrain (CEED) Certification Level. Jeff Parks recognized the faculty members that were present: Chris Tran, Sean Ham, and Kay Richardson.
3. Dan Mims recognized San Jacinto College for receiving the Aspen Institute Rising Star Award. He thanked all employees for their hard work and dedication that contributed to this achievement. Brenda Hellyer mentioned the upcoming May 5, Aspen Celebration Event.

Student Success Presentations:

1. Dr. Laurel Williamson presented an update on open educational resources.
2. George González presented a report on success points.
3. Dan Mims and Larry Wilson gave an overview of the Board of Trustees Institute. Dan read the call to action.

Communications to the Board:

1. A thank you was sent to the Board from Inez Sims, for the plant sent in memory of her father.
2. A thank you was sent to the Board from Rosie Helms, for the plant sent in memory of her step-father.
3. A thank you was sent to the Board from Rosemary Hodge, for the plant sent in memory of her husband.
4. A thank you was sent to the Board from Lori Barbay, for the plant sent in memory of her father.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: There were no citizens desiring to be heard before the Board.

Informative Reports: Dan Mims indicated such reports were in the Board documents.

Motion 9772 Consideration of Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants
 Motion was made by Larry Wilson, seconded by John Moon, Jr., for Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.
Motion Carried.
Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9773 Consideration of Policy II.2000.A, Policy and Procedure Development, Review, Revision, and Rescission – Second Reading
 Motion was made by Keith Sinor, seconded by Marie Flickinger, for approval of Policy II.2000.A, Policy and Procedure Development, Review, Revision, and Rescission – Second Reading.
Motion Carried.
Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9774 Consideration of Purchasing Requests
 Motion was made by Dr. Ruede Wheeler, seconded by Brad Hance, for approval of the purchasing requests.

RFP 17-05	
Catering Services	\$113,000
RFP 17-07	
Security Consulting Services	75,125
RFP 17-11	
Casualty Insurance	150,464
RFP 17-11	
Property Insurance	1,535,697
RFP 17-14	
Federal Government Relation Services	69,000
Purchase Request #1 - Architectural Services for North Campus Cosmetology-Culinary Center and South Campus Cosmetology Center	1,525,000
Purchase Request #2 -	

Architectural Services for Central Campus Welcome Center	900,000
Purchase Request #3 - Engineering Services for Data Closets Package 1	83,000
Purchase Request #4 Method of Procurement for 2015 Bond Projects	-
Purchase Request #5 Maintenance Millwright Training Equipment	320,575
Purchase Request #6 Renew Contract for Beverage Vending and Pouring Rights	100,000
Purchase Request #7 Renew Contract for Annual Financial Audit Services	98,000
Purchase Request #8 Communication White Boards	<u>86,043</u>
TOTAL OF PURCHASE REQUESTS	\$5,055,904

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9775
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9776
(Items for
Discussion/Possible
Action)**

Motion was made by Marie Flickinger, seconded by Dr. Ruede Wheeler, to authorize the Chancellor to negotiate, finalize, and execute an easement agreement for a 10 foot utility easement along portions of the South and West borders of the Generation Park property owned by the College.

Motion Carried.

Yeas: Flickinger, Hance, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

Adjournment:

Meeting Adjourned at 7:58 p.m.