THE TRAINING CONNECTION

Training and Educational Solutions for Workers and Employers

Continuing Education
Professional Development
Workforce Training

June - August 2022

A Publication of the San Jacinto College Continuing and Professional Development Division
Training and Educational Solutions for Workers and Employers

The San Jacinto College Continuing and Professional Development (CPD) Division offers programs and courses for individuals to retain or advance in their jobs or make career transitions. We provide training to companies and their employees to meet employers' demands for a highly-skilled workforce, while helping incumbent workers reach their potential.

No matter what your professional and educational goals, CPD is your training connection for career success. Our courses provide practical skills and hands-on training in a targeted, time-limited environment rather than a purely academic setting. We stand ready to help individuals manage the rapid changes and new realities of today's workplace.

Linked Classes

Classes labeled “Linked” are held in conjunction with academic/credit classes. Enrollment in these sections is limited and is on a space-available basis. CPD students in linked CE sections do not have to be admitted into the College and are TASP/THEA exempt. Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Key to Days of Week

| M | Monday |
| T | Tuesday |
| W | Wednesday |
| R | Thursday |
| F | Friday |
| S | Saturday |
| Su | Sunday |

Take Your Choice

More than 1,500 courses offered from our credit schedule may be taken for non-credit. Contact the appropriate credit division for more information.
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Acct Specialist Fast Track

Course ID: ACNT 55035

Prerequisites: High school/GED and proficiency in reading, writing, mathematics, and speaking English.

Note: Textbook is required.

This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journal, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

Cost: $630
CEU 5.6 Hours 56

50105
Sep 24 – Nov 14
Skip Class 11/11

6 – 9:30 pm
Time class is held

Central TR
Day Class is Held

Campus (room and building information will be provided to you at registration)

San Jacinto College will be closed this semester:

May 30 – Memorial Day
June 17 – Juneteenth
July 4 – Independence Day

NO CLASSES WILL MEET ON THESE DAYS.
The Training Connection
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Business Operations, Supply Chain, and Entrepreneurship

June - August 2022

Accounting/Financial .............................................. 6
Cosmetology ............................................................. 6
Human Resource Management .............................. 7
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Accounting/Financial

Acct Specialist Fast Track
ACNT 55035
Prerequisites: High school/GED and proficiency in reading, writing, mathematics, and speaking English.
Note: Textbook is required.
This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journalize, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.
$640.00 CEU 5.6 Hrs: 56
95205 Central TR
Jun 7 - Jul 28 6 pm - 9:30 pm

CPP Mastery Exam Prep
ACNT 55030
Note: Materials will be provided.
Designed to prepare participants for the CPP mastery exam, participants may be expected to acquire study materials from the U.S. Department of Labor, Internal Revenue Service, and other resources.
$735.00 CEU 3.2 Hrs: 32
95207 Central S
Jun 4 - Jul 23 9 am - 1 pm

FPC/Payroll Specialist
ACNT 55036
Prerequisite: Successful completion of Accounting Specialist program. Proficiency in reading, writing, and speaking English.
This program was designed by the American Payroll Association (APA) to meet the specific educational needs of payroll professionals and those involved with payroll-related businesses. The PayTrain Fundamental Payroll course teaches the fundamental payroll calculations and applications providing students with the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties. Information will be provided for those interested in taking the optional FPC exam.
$960.00 CEU 3.2 Hrs: 32
95206 Central S
Jun 4 - Jul 23 9 am - 1 pm

Cosmetology

App of Eyelash Extensions I
CSME 55040
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension.
This course provides the student with the skills necessary to perform client services using current techniques and business practices.
$660.00 CEU 11.2 Hrs: 112
90360 North MR
May 23 - Aug 18 6:30 pm - 10 pm

Orientation Eyelash Extension
CSME 55041
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension.
This course provides the student with the basic knowledge of chemistry, eyelash growth cycles and proper selection, supplies and equipment of the industry, safety, sanitation, laws and rules of TDLR as they relate to eyelash extensions.
$865.00 CEU 14.4 Hrs: 144
90359 North TW
May 24 - Aug 17 6:30 pm - 10 pm

Principle of Eyelash Exten
CSME 55042
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension.
This course provides the student with the practical skills necessary to safely and effectively apply eyelash extensions.
$590.00 CEU 6.4 Hrs: 64
95210 North W
May 25 - Aug 17 6:30 pm - 10:15 pm
**Human Resource Management**

**HR Impact-Human Resources Certificate Program**
HRPO 55022
This course covers the evaluation of the current methods of job analysis, recruitment, selection, training/development, performance management, promotion and separation. Topics also include ethical, social, and legal responsibilities; the assessment methods of compensation and benefits planning; and analysis of the role of strategic human resource planning in support of organizational mission and objectives.

$580.00  CEU 8.0  Hrs: 80
95208  South  TR
Jul 12 - Sep 15  6 pm - 10 pm

**Supply Chain**

**Certified Logistics Associate**
LMGT 55019
Prerequisite: High school/GED and proficiency in reading, writing and math; Introduction to Logistics (self-led online-training modules)
Note: eBook required- Supply Chain Logistics: Foundation Knowledge. This instructor-led course provides students with the foundational broad knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of the global supply chain, the logistics environment, safety, safe equipment operation, material handling equipment, quality control, workplace communication, teamwork and problem solving and using computers. This course is aligned with MSSC standards and the first step towards eligibility of the CLT industry certification.

$400.00  CEU 3.5  Hrs: 35
95213  Central  MF
Aug 22 - Sep 30  5 pm - 8:30 pm

**Certified Logistics Technician**
LMGT 55020
Prerequisite: High school/GED and proficiency in reading and math; Introduction to Logistics (self-led online training modules) and Certified Logistics Associate course.
Note: eBook required- Supply Chain Logistics: Mid-level Technical Knowledge.
This instructor-led course provides students with the mid-level technical knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, and dispatch and tracking operations. This course is aligned with MSSC standards and the CLT certification exam is administered upon completion.

$400.00  CEU 3.5  Hrs: 35
95212  Central  TF
Jul 5 - Aug 12  5 pm - 8:30 pm

**Introduction to Business Logistics**
LMGT 55021
Prerequisite: High school/GED and proficiency in reading and writing.
This self-led course provides students with the basic information needed to understand logistics. It is a prerequisite for the Certified Logistics Associate and the Certified Logistics Technician courses.

$100.00  CEU 0.7  Hrs: 7
95211
Jun 6 - Jun 24  Online
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Advanced Manufacturing

**Basic Math for Manufacturing**  
MCHN 55042  
In this course you will learn essential math skills needed in a shop setting. You will work with decimals, fractions, positive and negative numbers, Cartesian Coordinates and the metric system.  
$240.00  
CEU 1.6  
Hrs: 16  
95265  
Jun 1 - Aug 27  
Online

**Blueprint Reading for CNC**  
DFTG 55037  
In this course you will learn blueprint reading fundamentals, engineering drawing terminology, views, lines, dimensions and tolerances. In addition you will learn geometric dimensions and tolerances, how components assemble or fit together, and how threads and fastener are used in assemblies.  
$180.00  
CEU 1.2  
Hrs: 12  
95266  
Jun 1 - Aug 27  
Online

**GD&T for CNC**  
DFTG 55038  
In this course you will learn GD&T terms and symbols, the rules of GD&T, geometric tolerances, datum, and form, profile, orientation, runout and location tolerances.  
$240.00  
CEU 1.6  
Hrs: 16  
95267  
Jun 1 - Aug 27  
Online

**Geometry for Machining**  
MCHN 55043  
In this course you will learn the relationships of lines, triangles, circles and other geometric shapes. You will learn about angles, polygons, triangles, quadrilaterals, circles.  
$240.00  
CEU 1.6  
Hrs: 16  
95268  
Jun 1 - Aug 27  
Online

**Hand & Power Tools for Machining**  
MFGT 55001  
In this course you will learn hand and power tool safety, the use of hand and power tools. You will learn about drilling techniques, stationary power tools, disc, belt sanders, drill press, band saw, arbor press, bench grinder and table saw and how to operate each tool.  
$315.00  
CEU 2.1  
Hrs: 21  
95273  
Jun 1 - Aug 27  
Online

**Metals and Materials for CNC**  
MFGT 55002  
In this course, you will distinguish between different types of metals and learn the properties and composition of such metals. You will discover how heat treatment can be used to increase the machinability and performance of metals  
$120.00  
CEU 0.8  
Hrs: 8  
95269  
Jun 1 - Aug 27  
Online

**PMI for CNC**  
MFGT 55003  
In this course you will become proficient in using and reading basic measuring devices. You will master the essentials of handling, applying, and reading the most common gauges on the shop floors including rulers, dial calipers, outside micrometers, depth micrometers, inside micrometers height gauges, sine bar, gauge blocks and surface tables, travel dial indicators, radius gauges, precision squares, combination square set, and thread form gauges  
$315.00  
CEU 2.1  
Hrs: 21  
95270  
Jun 1 - Aug 27  
Online

**Manual Machining**  
MCHN 55008  
In this course, you will learn machine shop safety and the proper use of hand tools and various shop equipment. You will learn to use shop tools including the drill press, band saw, grinder, measuring tools and parts layout. You will be introduced to the construction and inner workings of the lathe and mill and produce parts on each.  
$790.00  
CEU 6.4  
Hrs 64  
95376  
North  
MW  
Jun 13 - Aug 8

To register: All campuses 281-542-2020
Begin Here/Foundations

Computer Concepts
ITSC 55018
Prerequisite: None.
Note: Textbook required; flash drive recommended.
This introductory computer literacy course, covers computer concepts in a highly visual way. It will present key principles you need to know about computer hardware, computer productivity software, computer networks, and the Internet. This course will step you through using Windows and Microsoft Office Online. Information is geared toward the end-user, focusing on knowledge required for every worker in today's digital world.

$250.00  
CEU 1.6  
Hrs: 16
95255  
North  
MW
Jun 6 - Jun 15  
9 am - 1 pm
95256  
North  
TR
Jul 5 - Jul 14  
9 am - 1 pm
95257  
North  
MW
Aug 1 - Aug 10  
9 am - 1 pm

Keyboarding on the PC
POFT 55004
Prerequisite: None
Note: No textbook required.
The primary input device to a computer is the keyboard. Therefore, proficiency and accuracy in keyboarding is your first foundational course to all other computer classes. This course provides an introduction to fundamental keyboarding techniques such as finger position and movement, increasing speed, and reducing errors. Without this course, or a typing speed of at least 20 wpm, you will not be prepared for any other computer class.

$190.00  
CEU 1.6  
Hrs: 16
95278  
North  
MTWR
Jun 20 - Jun 30  
9 am - 11 am
95262  
Central  
MW
Jul 11 - Jul 20  
6 pm - 10 pm
95264  
North  
MTWR
Jul 18 - Jul 28  
9 am - 11 am
95276  
South  
MW
Aug 8 - Aug 17  
6 pm - 10 pm
95277  
South  
MTWR
Aug 15 - Aug 25  
9 am - 11 am

Business Applications

Basic Business Applications
ITSC 55045
Prerequisite: Windows for the desktop or equivalent knowledge.
Note: Textbook is required; flash drive is recommended.
Learn the commonalities of the Microsoft Office Programs and practice using the basic features of Windows, Microsoft Word, Excel, and PowerPoint programs.

$420.00  
CEU 3.2  
Hrs: 32
95275  
South  
MW
Jun 6 - Jun 29  
6 pm - 10 pm
95263  
Central  
S
Jul 9 - Aug 27  
8:30 am - 12:30 pm

Excel: One Day
ITSW 55002
Prerequisite: Basic computing skills
Note: Textbook is required; flash drive is recommended.
In this fast-paced course, you will create and edit basic Microsoft Excel worksheets and workbooks. You will learn to create basic formulas and perform basic calculations. You will learn to format worksheets and cell content, and then you will learn how to create charts using worksheet data. In addition, you will explore line charts and pie charts and learn how to display trend lines of your data on your charts.

$155.00  
CEU 0.7  
Hrs: 7
95250  
North  
R
Jun 2 - Jun 2  
8:30 am - 4:30 pm
95258  
Central  
R
Jul 7 - Jul 7  
8:30 am - 4:30 pm
95271  
South  
R
Aug 4 - Aug 4  
8:30 am - 4:30 pm

To register: All campuses 281-542-2020
Excel: One Day-Advanced
ITSW 55065
Prerequisite: Excel One Day Intermediate or equivalent knowledge.
Note: Textbook required; flash drive required
In this course, you will extend your knowledge into some of the more specialized and advanced capabilities of Excel by automating some common tasks, applying advanced analysis techniques to more complex data sets, collaborating on worksheets with others, and sharing Excel data with other applications.

$155.00  CEU 0.7  Hrs: 7
95252  North  R
Jun 30 - Jun 30  8:30 am - 4:30 pm
95261  Central  R
Jul 28 - Jul 28  8:30 am - 4:30 pm
95274  South  R
Aug 25 - Aug 25  8:30 am - 4:30 pm

Excel: One Day-Intermediate
ITSW 55026
Prerequisite: Excel One Day or equivalent knowledge
Note: Textbook is required; flash drive is recommended.
In the first course in this series, Excel - One Day, students gained all the basic skills needed to create, edit, format, and print basic spreadsheets. This continuation provides the next step: to apply conditional formatting and manage multiple-sheet workbooks. In this fast-paced course, students will use Microsoft Office Excel to enhance spreadsheets with templates, charts, graphics, and advanced formulas.

$155.00  CEU 0.7  Hrs: 7
95259  North  R
Jun 16 - Jun 16  8:30 am - 4:30 pm
95260  Central  R
Jul 14 - Jul 14  8:30 am - 4:30 pm
95272  South  R
Aug 18 - Aug 18  8:30 am - 4:30 pm
Aerospace & Manufacturing Begins with the Core Course

Enroll Now

The Core Course is the prerequisite to all of the tracks

- Study skills
- Basic math
- Intro to safety
- Personal protective equipment safety
- Tool, machine, and material handling safety
- Workplace safety
- Electrical and fire safety
- Introduction to all of the certification tracks

Certification Tracks

- Electrical Technician
- Manufacturing Technician
- Mechatronics and Industrial Automation Technician
- Aerospace Mechanical Technician
- Aerospace Quality Technician
- Composites Manufacturing Technician

For more information, contact Aerospace Education and Workforce Development at 281-998-6150 ext. 1187 or aerospace@sjcd.edu

To register: All campuses 281-542-2020
June - August 2022

Health and Safety

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Medical Imaging ...................................................... 15
Medical Office ......................................................... 16
Phlebotomy ............................................................. 16
Certified Nurse Aide

Certified Medication Aide
NURA 55000
Prerequisites: As per HHS requirements to be a medication aide, individuals must be able to read, write, speak, and understand English. Be at least 18 years old. Be free of communicable diseases and in suitable physical and emotional health to safely administer medications. Be a high school graduate or have a GED. Must be employed as a CNA listed in TXNAR in active status and currently employed in a licensed facility or employed as non-licensed direct care staff in a licensed facility. Background check, clear Employee Misconduct Registry, and signed copy of the Texas Department of Health & Human Services application requirements for the exam to be presented when registering for the class.

Learn how to prepare and administer drugs in a licensed health care agency. Topics include: drug legislation, drug references, basic anatomy and physiology, and common diseases. You will learn medical abbreviations, symbols, terminology, and common equivalents (apothecary, metric, and household measurements) required for medication administration. After completion of the class, you will be prepared to take the Texas Department of Human Services Medication Aide Licensure Exam. Includes 10 hours of clinical practice (two 5-hour days). *This course of study prepares candidates to be certified. Candidates become certified by passing the required certifying agency exam. **For students in this course who may have a criminal background, please be advised that the background could keep you from being licensed by the state of Texas. Prospective students can review their background in comparison with convictions barring employment by visiting https://statutes.capitol.texas.gov/Docs/HS/htm/HS.250.htm. You also have the right to request a criminal history evaluation letter from the applicable licensing agency.

$1055.00 CEU 14.4 Hrs: 144
95300 South MTWR
Jun 6 - Aug 8 8 am - 12 pm

Certified Nurse Aide-Clinical
NURA 55010
Prerequisite: Successful completion of Student Success, BLS CPR, Student Success, Certified Nurse (NURA 1001) and Ready or Not.
Note: Co-requisite NURA 1001.
Application of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident’s rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team, restorative services, mental health, and social services needs.

$650.00 CEU 8.0 Hrs: 80
95286 Central MTWR
Jul 6 - Jul 19 TBD
95288 North MTWR
Jul 13 - Jul 26 TBD
95290 South MTWR
Aug 9 - Aug 22 TBD

Certified Nurse Aide-Training
NURA 55006
Prerequisites: Immunizations/titers as per TX Admin Code website at: http://bit.ly/TXimmunizations and background check through precheck
Note: Clinical scrubs are required. Co-requisite: CNA Clinical and BLS CPR. Required textbook for CNA and CPR is available at the SJC bookstore. Additional Note: No GED/HS diploma required. Students 16-17 are eligible for certification by the Texas Health & Human Services, Nurse Aide Training program. Parental wavier is required if under 18.

Enter the field of nursing by becoming a Certified Nurse Aide. This class will teach you the skills, knowledge and abilities to care for patients of long-term care facilities. You will learn how to provide safety and preventive measures in the care of patients as well as how to function as a member of the health care team. You will be prepared for entry-level employment in long-term care facilities, hospitals, and doctor’s offices. Includes 80 hours of clinical practice (Ten 8 hour days). *This course of study prepares candidates to be certified. After completion of the class, you will be eligible to take the State of Texas Certified Nurse Aide Certification Exam. Candidates become &quot;Certified&quot; by passing the required certifying agency exam. Certification fee is not included in the cost of the course.

$615.00 CEU 6.8 Hrs: 68
95285 Central MTWR
Jun 6 - Jul 5 8 am - 12 pm
95287 North MTWR
Jun 13 - Jul 12 6 pm - 10 pm
95289 South MTWR
Jul 11 - Aug 8 1 pm - 5 pm
Emergency Health

CPR for Healthcare Providers
EMSP 55008
Prerequisites: Student must arrive at class on time with textbook. Late students or students without books will be sent home. Students sent home for these reasons will NOT be transferred to another class or receive a refund. The cost of the textbook is NOT included in the course cost. Ebook can be purchased at https://shopcpr.heart.org/blsprovider-manual-ebook.

NOTE: Requires own Tablet or Mobile device.
This CPR course is for health care providers and professional rescuers. It will meet the requirements for initial certification and recertification for industrial rescue workers, nurses, nursing students, EMTs, and other allied health professionals involved with patient care. The class will include the use of Automated External Defibrillators (AEDs), and provide the lifesaving skills for respiratory and cardiac emergencies involving adults, children, and infants. Successful completers will receive an American Heart Association (AHA) certification. The certification card for this course is titled Basic Life Support. The card is electronic and will be provided within 72 work-week hours.

$80.00  
95279  North  S  Jun 4 - Jun 4 8 am - 2 pm
95280  South  S  Jun 18 - Jun 18 8 am - 2 pm
95281  Central  S  Jul 9 - Jul 9 8 am - 2 pm
95282  North  S  Jul 23 - Jul 23 8 am - 2 pm
95283  South  S  Aug 6 - Aug 6 8 am - 2 pm
95284  Central  S  Aug 20 - Aug 20 8 am - 2 pm

Health Care Professional

CPD HESI A2 Test Prep
HPRS 55007
This course provides a comprehensive HESI A2 preparation to help students improve their HESI A2 scores. Students will learn materials covered on the HESI A2 including math, reading comprehension, vocabulary, grammar, and anatomy and physiology. Students will also create a study plan for use outside of the class.

$115.00  
95298  North  S  Jun 18 - Jun 18 8 am - 5 pm
95299  North  S  Jul 23 - Jul 23 8 am - 5 pm

EKG Technician
ECRD 55000
Learn the fundamentals of anatomy and physiology of the cardiovascular system and the role of the electrocardiograph in patient assessment. As an EKG Technician, you will perform diagnostic tests to assess the heart rhythm and rate in patients. The EKG technician is an integral part of the management of patients with heart disease and is employed by hospitals, medical/surgical clinics, and insurance companies. This class will prepare you to take the American Certification Agency for Healthcare Professionals Certification Exam for ECG Technician. Certification fee is not included in the cost of the course.

$505.00  
95292  Jun 1 - Jul 25  Online
95293  Jul 5 - Aug 16 6 pm - 10 pm
95294  Aug 1 - Sep 13  Online

Medical Imaging

Clinical II Computed Tomography
CTMT 55002
Prerequisites: Clinical I Computed Tomography, Computed Tomography Equipment and Methodology, or Department approval at 281-476-1501 X1418.

Note: Textbook is required.
This is a continuation of Clinical I. It also provides an advanced type of health profession work-based instruction that helps students synthesize new knowledge, apply previous knowledge or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional in a clinical setting. (CTMT 2361)

$312.00  
90368  May 23 - Aug 12 7:30 am - 2:45 pm
90369  May 23 - Aug 12 7:30 am - 2:45 pm
**Clinical-Radiologic Tech/Sci**

**MRIT 55002**
Prerequisites: Department approval required.
Call 281-476-1501 X1354 for approval to register.
Note: NO ASRT CE hours. Textbook is required.
This course is a health-related work-based learning experience that enables a student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional. (MRIT 2361)

$312.00  CEU 32.0  Hrs: 320
90371  Central  MWF
May 23 - Aug 12  7:30 am - 4:30 pm

**MR Equipment/Methodology**

**MRIT 55003**
Prerequisites: RADR 2340, MRIT 2330, and must have current national registration in Xray (ARRT), Nuclear Medicine (NMTCB or ARRT) or Radiation Therapy (ARRT); call 281-476-1501 X1354 for approval to register
Note: Textbook is required.
Operation of magnetic resonance imaging equipment. Focuses on routine protocols, image quality, and quality control of magnetic resonance imaging. Includes theory and application of magnetic resonance imaging equipment and the principles of patient imaging techniques utilizing the equipment. Category A CE credit is approved by ASRT. (MRIT 2334)

$234.00  CEU 4.8  Hrs: 48
90370  May 23 - Aug 11  Online

**Medical Office**

**Medical Office Professional**

**MDCA 55001**
Prerequisite: None
Note: Textbook is required.
This class will prepare you to work in a medical office setting and will provide a foundation for more advanced medical records careers. The content includes basic office procedures, medical records administration, medical terminology, and pathophysiology. This course is the prerequisite course for AAPC Medical Coding Curriculum for CPC Certification.

$1175.00  CEU 9.0  Hrs: 90
95291  Jun 6 - Aug 8  Online

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**Phlebotomy**

**Phlebotomy Tech Practicum**

**PLAB 55001**
Prerequisites: Successful completion of Phlebotomy Basic. Additional immunizations are required to attend clinicals.
Note: Take after completion of Phlebotomy Technician Basic. Dates, times, and location determined by clinical site. No textbook required.
This course is a work-based learning experience with direct client care. This course enables the student to apply the theory, skills and concepts learned in the basic phlebotomy class in a supervised clinic or lab setting. Specific learning objectives are developed by the faculty.

$840.00  CEU 11.2  Hrs: 112
95296  Jul 18 - Aug 4  TBD
50002  Aug 30 - Sep 10  TBD

**Phlebotomy Technician Basic**

**PLAB 55000**
Prerequisites: Proof of high school diploma/GED completion. Immunizations, Drug and Background check through Precheck.
Note: Clinical scrubs are required. Co-requisite: Phlebotomy Practicum. Required textbook for Phlebotomy is available at the SJCCD bookstore.
Students are involved in skill development to perform a variety of blood collection methods using proper techniques and universal precautions. This course includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and medical terminology.

$490.00  CEU 5.4  Hrs: 54
95295  Central  T/TH
95297  Central  T/TH
Jul 14 - Aug 23  5:30 pm - 9:30 pm

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To register: All campuses 281-542-2020
Do you enjoy helping address the needs of your community? Then our Community Health Worker/Promotora certification could be the right program for you!

For more information, email CPDEducation@sjcd.edu

Applying to nursing school or radiography?

Prepare by taking San Jac’s HESI A2 Boot Camp

For more information, email CPDEducation@sjcd.edu

281 - 542 - 2020 | sanjac.edu/cpd

The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws. The following College official has been designated to handle inquiries regarding the College's non-discrimination policies: Vice Chancellor of Human Resources, 4624 Fairmont Pkwy, Pasadena, TX 77504; 281 - 991 - 2659; Sandra.Ramirez@sjcd.edu.
THE TRAINING CONNECTION

Training and Educational Solutions for Workers and Employers

June - August 2022

Applied Trades

- Diesel ................................................................. 19
- HVAC/Refrigeration ........................................ 19
- Motorcycle Riders Course ............................... 19
- Occupational Health & Safety ....................... 20
- Truck Driving .................................................... 20
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**Diesel**

**Adv Diesel Tuneup/ Troubleshoot**

DEM 55001

Prerequisite: Reading level 4.  
Note: Textbook Required.

This course includes advanced concepts and skills required for tune-up and troubleshooting procedures of diesel engines, with an emphasis on the science of diagnostics with a commonsense approach. (DEM 2334)

$234.00  
CEU 9.6  
Hrs: 96

95366  
North  
MWF  
Jun 6 - Aug 12  
6 pm - 9:10 pm

**Electronic Controls**

DEM 55008

Prerequisite: Reading Level 4.  
Note: Textbook is required.

This course covers advanced skills in diagnostic and programming techniques of electronic control systems. (DEM 2432)

$312.00  
CEU 9.6  
Hrs: 96

95367  
North  
MWF  
Jun 6 - Aug 12  
6 pm - 9:05 pm

**Preventative Maintenance**

DEM 55011

Note: Textbook Required.

This is an introductory course designed to provide the student with basic knowledge of proper servicing practices. Content includes record keeping and condition of major systems. (DEM 1229)

$156.00  
CEU 4.8  
Hrs: 48

95365  
North  
TR  
Jun 7 - Aug 11  
6 pm - 8 pm

**HVAC/Refrigeration**

**Commercial Refrigeration**

HART 55004

Prerequisite: HART 1401 and HART 1407 or department chair approval. Textbook Required.

Theory and practical application in the maintenance of commercial refrigeration; medium, and low temperature applications and ice machines. (HART 2442)

$312.00  
CEU 9.6  
Hrs: 96

95368  
North  
TR  
Jun 7 - Aug 11  
6 pm - 9 pm

**Motorcycle Riders Course**

**Motorcycle Riders Course-Experienced**

NFND 59033

Prerequisite: Student must have a valid driver's license or instructional permit. Student must be able to ride a bicycle.  
Note: Student must provide their own bike (minimum of 250 cc) and bike must pass a safety inspection. Helmet must be 3/4 or full helmet with face guard that is D.O.T. approved.

An experienced motorcycle riders course that offers street riding skills such as counter steering, turning and advanced braking.  
The Experienced Motorcycle Riders course is approved by the State for the purpose of dismissing traffic citations issued to motorcyclists. This course is approved for insurance discounts for three years. A special certificate is issued after successful completion of this course.

$180.00  
CEU 0.9  
Hrs: 9

95247  
South  
S  
Jun 11 - Jun 11  
7 am - 4 pm

95248  
South  
S  
Jul 16 - Jul 16  
7 am - 4 pm

95249  
South  
S  
Aug 13 - Aug 13  
7 am - 4 pm

**Motorcycle-Basic Rider Course**

NFND 59032

Prerequisite: Student must have a valid driver's license or instructional permit. Students must be able to ride a bicycle. Students must also pass the state mandated E-course before registering for the in-person course. Note: Motorcycle and helmet for class will be provided. Full attendance for each class day is required. No rescheduling or refunds allowed once class begins. Upon successful course completion, certificate is issued for submission to the Texas Department of Public Safety (DPS). Motorcycles are furnished (250cc). Students must wear over-the-ankle leather shoes/boots with heels, gloves, long-sleeve shirt, long pants, glasses, or face shield. Rider gear is only required to be worn on Saturday and Sunday. Provided helmet must be worn. Depending on student skill level and size of class, hours may vary. Meets Friday 6-9 p.m. Saturday and Sunday 7 am-4 pm.

$250.00  
CEU 1.9  
Hrs: 19

95240  
South  
SU  
Jun 4 - Jun 5  
7 am - 5 pm

95241  
South  
SU  
Jun 25 - Jun 26  
7 am - 5 pm

95242  
South  
SU  
Jul 9 - Jul 10  
7 am - 5 pm

95243  
South  
SU  
Jul 30 - Jul 31  
7 am - 5 pm

95244  
South  
SU  
Aug 6 - Aug 7  
7 am - 5 pm

95245  
South  
SU  
Aug 20 - Aug 21  
7 am - 5 pm
Safe Supervisor
OSHT 55024
Achieving an injury-free workplace takes a team effort. Your frontline supervisors interact with more employees on a daily basis and therefore, must understand their role in creating and maintaining a safe work environment. Safe Supervisor is a 3-day certificate course designed to enhance a frontline supervisor’s understanding of their safety responsibilities.

$525.00  CEU 2.0  Hrs: 20
95246  Central  MTW
Jul 18 - Jul 20  8 am - 5 pm

Certified Occupational Safety Specialist-COSS
OSHT 55016
Prerequisite: None. Note: Materials are provided.
This course builds core competencies in the field of safety for adult learners. COSS is a highly intensive, interactive course that focuses on providing individuals who are responsible for safety, the tools, and techniques to make safety work for them. This is a challenging class requiring study time outside classroom hours.

$1850  CEU 4.0  Hrs: 40
95374  Online  MTW
Jun 20 – Jun 24  8 am – 5 pm
95375  Online  MTW
Jul 25 – Jul 29  8 am – 5 pm

Certified Occupational Safety Manager-COSM
OSHT 55027
Prerequisites: Must have a minimum of two years of safety, health, and environmental work experience.
Note: Materials are provided.
This course is designed for high-level safety managers. The COSM program is an advanced, executive-level safety program consisting of: essentials of safety management, strategic planning and evaluating for safety success, managing risk, safety finance, communicating the safety message, injury management, and incentives and discipline.

$2050  CEU 4.0  Hrs: 40
95373  Online  MT
Jun 6 – Jun 27  8 am – 5 pm

Professional Truck Driver One
CVOP 53000
Prerequisite: Must sign up for Professional Truck Driver Two at the same time AND contact SJC Commercial Truck Driving department at (281)476-1886.
Note: Textbook is required. It is recommended that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $25, and the student must pass Sections 2, 5, 6, and 14. However, students will have until the eighth day of class to obtain CLP. If student does not obtain the CLP by the eighth day of class, student will be dropped, and no refund or transfer will be granted. Contact the Texas Department of Motor Vehicles for more information on this process. This course focuses on general truck driving with the cab skills development and instruction coordinated with the Department of Transportation.

$1968.00  CEU 12.0  Hrs: 120
95236  Central  MTWRF
Jun 27 - Aug 4  7 am - 6 pm
95238  Central  SU
Jul 30 - Oct 16  7 am - 6 pm

Professional Truck Driver Two
CVOP 53001
Prerequisite: Must sign up for Professional Truck Driver One at the same time AND contact SJC Commercial Truck Driving department at (281)476-1886.
Note: Textbook is required. It is recommended that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $25, and the student must pass Sections 2, 5, 6, and 14. However, students will have until the eighth day of class to obtain CLP. If student does not obtain the CLP by the eighth day of class, student will be dropped, and no refund or transfer will be granted. Contact the Texas Department of Motor Vehicles for more information on this process. This course is a continuation of Professional Truck Driver One. General truck driving with the cab skills development and instruction coordinated with the Department of Transportation. Instruction in the operation of a tractor-trailer combination in city and highway conditions, including control and maneuvering of the vehicle through various traffic situations in different conditions with numerous tractor-trailer combinations.

$1968.00  CEU 12.0  Hrs: 120
95237  Central  MTWR
Jun 27 - Aug 4  7 am - 6 pm
95239  Central  SU
Jul 30 - Oct 16  7 am - 6 pm

To register: All campuses 281-542-2020
Welding

Adv Gas Tungsten ARC (GTAW)
WLDG 55002
Prerequisite: WLDG 1430 or approval of department chair
Note: Textbook is required.
This course covers advanced topics in GTAW welding, including welding in various positions and directions. (WLDG 2451)
$312.00  CEU 12.8  Hrs: 128
95364  North  MTWRF
Jul 11 - Aug 11  5:30 pm - 10:20 pm

Adv Shielded Metal Arc Welding
WLDG 55008
Prerequisite: WLDG 1428 or approval of department chair
Note: Textbook is required.
This course covers advanced topics based on accepted welding codes. Training is provided with various electrodes in shielded metal arc welding with open V-groove joints in all positions. (WLDG 2443)
$312.00  CEU 12.8  Hrs: 128
95363  North  MTWRF
Jul 11 - Aug 11  5:30 pm - 10:30 pm

Art Metals
WLDG 55038
Note: Textbook is required.
This course covers the fundamentals of conceptualizing and producing utilitarian items in ferrous and non-ferrous metals. It includes skill development through the techniques of sinking, raising, repousse and piercing to create objects from sheet and stock materials. It also covers welding, brazing, soldering, tinning, polishing and tool making. (WLDG 1308)
$234.00  CEU 6.4  Hrs: 64
90374  North  MTWR
May 16 - Jun 2  5 pm - 10:15 pm

Intro Gas Tungsten ARC Wldg
WLDG 55001
Note: Textbook is required.
This course is an introduction to the principles of gas tungsten arc welding (GTAW), setup/use of GTAW equipment, and safe use of tools and equipment. It includes welding instruction in various positions on joint designs. (WLDG 1434)
$312.00  CEU 12.8  Hrs: 128
95362  North  MTWRF
Jun 6 - Jul 7  5:30 pm - 10:30 pm

Intro Shielded Metal Arc-SMAW
WLDG 55000
Note: Textbook is required.
This is an introduction to shielded metal arc welding process. Emphasis is placed on power sources, electrode selection, oxy-fuel cutting and various joint designs. Instruction provided in SMAW fillet welds in various positions. (WLDG 1428)
$312.00  CEU 12.8  Hrs: 128
95361  North  MTWRF
Jun 6 - Jul 7  5:30 pm - 10:30 pm

Oxyfuel Cut and Weld
WLDG 55056
This course covers Oxy-fuel welding and cutting equipment. Includes equipment safety, setup, and maintenance. (WLDG 1204)
$156.00  CEU 6.4  Hrs: 64
90373  North  MTWR
May 16 - Jun 2  5 pm - 10:15 pm

To register: All campuses 281-542-2020
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

June - August 2022

Maritime
Maritime

For more information: 281-459-5483
Advanced Cargo Handling & Stowage  
MARS 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
USCG & STCW approved, this course will cover the principles of materials handling and their application to the movement of marine cargoes, safe cargo operations, certification of cargo gear, stresses on cargo gear, mathematical calculations of safe and efficient cargo stowage, de-humidification units, and prevention of moisture damage due to cargo and ship sweat. In addition, this course will examine ship stability and trim and the practical application of these principles in the loading of vessels carrying break bulk, bulk and container cargoes. A container loading project will be completed involving computing stowage, trim, KG, GM, and LCG. The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to Cargo Handling and Stowage at the Management Level and in doing so, satisfy company, national, and international regulations for candidates for certification as master or Chief Mate.

**$2000.00  CEU 8.0  Hrs: 80**

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Adv Fire Fighting Revalidation  
VFFT 55003
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of Advanced Fire Fighting Revalidation course will satisfy the Advanced Fire Fighting training revalidation requirements of STCW Code Section A-VI/3 and 46 CFR 11.201(h)(1), and 11.303(d), provided that the mariner has at least 1 year of sea service within the last 5 years; AND Tasks 1.3.A, 1.5.A, 2.1.A, 2.1.B, 3.1.A, 3.1.B, 4.1.A, 4.1.B, and 4.1.C from NVIC 09-14, Advanced Fire Fighting.

**$375.00  CEU 0.8  Hrs: 8**

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Advanced Fire Fighting  
VFFT 55000
Prerequisite: USCG-approved Basic Fire Fighting
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course of instruction is designed to provide a training experience that combines formal classroom instruction with practical exercises, hands-on shipboard firefighting procedures and tactics, practical training, and assessment. Each student who successfully completes this course will have gained practical knowledge of how to conduct and execute shipboard firefighting procedures and tactics. The course is open to mariners who should have previously completed the training required for Fire Prevention and Fire Fighting (Basic Fire Fighting) to the standards set forth in: Section A-VI, Table A VI/1 2 of the STCW Code and 46 CFR 11.202(b)(2) for Basic Safety Training prior to the attendance of the Advanced Fire Fighting training. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses.

Pursuant to National Maritime Center Policy Letter 11-02.

**$800.00  CEU 4.0  Hrs: 40**

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To register: All campuses 281-542-2020
$800.00  |  CEU 3.2  |  Hrs: 32  
95023  |  Central  |  MTWR  
Jun 13 - Jun 16  |  8 am - 5 pm  
95024  |  Central  |  MTWR  
Jun 27 - Jun 30  |  8 am - 5 pm  
95026  |  Central  |  MTWR  
Jul 18 - Jul 21  |  8 am - 5 pm  
95027  |  Central  |  MTWR  
Aug 1 - Aug 4  |  8 am - 5 pm  
95028  |  Central  |  MTWR  
Aug 15 - Aug 18  |  8 am - 5 pm  
95029  |  Central  |  MTWR  
Aug 29 - Sep 1  |  8 am - 5 pm  

### Advanced Fire Fighting Refresher  
**VFFT 55001**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course is to meet the training requirements of 46 CFR 11.201(h) (1)and 11.303(e) while providing our personnel and the required firefighting training at an easily accessible and convenient location. This syllabus covers the requirements of the Standards of Training Certification and Watchkeeping as amended Chapter VI, Section A-VI/3 and Table A-VI/3. On meeting the minimum standard of competence in Advanced Fire Fighting, a trainee will be competent to control fire-fighting operations aboard ships, organize and train fire parties, inspect and service fire-detection and fire extinguishing systems and equipment, and investigate and compile reports on incidents involving fire.  

$500.00  |  CEU 1.6  |  Hrs: 16  
95013  |  Central  |  WR  
Jun 15 - Jun 16  |  8 am - 5 pm  
95014  |  Central  |  WR  
Jun 29 - Jun 30  |  8 am - 5 pm  
95015  |  Central  |  WR  
Jul 20 - Jul 21  |  8 am - 5 pm  
95016  |  Central  |  WR  
Aug 3 - Aug 4  |  8 am - 5 pm  
95017  |  Central  |  WR  
Aug 17 - Aug 18  |  8 am - 5 pm  
50001  |  Central  |  WR  
Aug 31 - Sep 1  |  8 am - 5 pm  

### Advanced Meteorology  
**SCIT 55000**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course encompasses the following: the earth-atmosphere system, weather elements, atmospheric thermodynamics, wind systems, cyclones and anti-cyclones, air masses, fronts, middle-latitude cyclones, violent local storms, tropical storms, the synoptic weather map, weather service for merchant shipping, weather forecasting, ocean waves, sea ice and ice accretion, weather map construction and analysis, optimum ship routing utilizing the prevailing and projected weather conditions to advantage, weather routing to avoid adverse conditions, and practice of practical shipboard reporting procedures. Forecasting and hurricane avoidance techniques. Students will be able to understand and interpret synoptic charts and forecast area weather. This syllabus covers the requirements of the 1995 STCW Convention Chapter II, Section A-II/2. This functional element provides the detailed knowledge to support the training outcomes related to the Navigation at the Management Level. Any applicant who has successfully completed this 40-hour Advanced Meteorology course will satisfy the Advanced Meteorology training requirements for STCW certification as Master or Chief Mate on vessels of 500 or more gross tonnage (ITC). The practical assessments in this course will be accepted as the equivalent of the following assessments from the National Assessment Guidelines for Table A-II/2 of the STCW Code: M-6-1A; M-6-2A. Applicants who have successfully completed your course need not present completed Control Sheets for these assessments in application for STCW certification.  

$950.00  |  CEU 4.0  |  Hrs: 40  
95031  |  Central  |  MTWR  
Jun 6 - Jun 10  |  8 am - 5 pm  
95030  |  Central  |  MTWR  
Jul 11 - Jul 15  |  8 am - 5 pm  
95032  |  Central  |  MTWR  
Aug 22 - Aug 26  |  8 am - 5 pm  

### Advanced Shiphandling  
**MARS 55019**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to the training requirements of 46 CFR 11.305(a)(3)(i) and 11.307(a)(3)(i) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more and 46 CFR 11.311(a) (3)(i) and 11.313(a)(3)(i) for STCW Code, as amended 2010, endorsements as Master or Chief Mate on vessels of more than 500 GT and less than 3,000 GT, and the specific tasks from the National Assessment Guidelines found in NVIC 10-14 and 11-14 (Tasks 4.1.B, and 8.1.A through 9.17.A). Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.
To register: All campuses 281-542-2020

**Apprentice Mate**

MART 55019

Prerequisite: 540 days sea time

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Each student who successfully completes this course will gain the knowledge and understanding of all subject areas covered in this training course, including the unique aspects of towing vessel management, operations, maneuvering, towing gear, and making and breaking various towing configurations. Safety and emergency response, firefighting, seamanship, U.S. maritime regulations, and meteorology are also presented and examined as part of this training course. This course is open to the candidate who has met or will meet the requirements of 46 CFR 11.466 requirements for national endorsements as apprentice mate (steersman) of towing vessels. Pursuant to National Maritime Center Policy Letter 11-02.

$1600.00

CEU 12.0

Hrs: 120

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<td>Jul 18 - Aug 4</td>
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**Advanced Stability**

MARS 55006

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

USCG & STCW approved. Trainees will become proficient in stability and trim theory and its practicable applications. The course objectives are also aimed at providing the ship’s senior officers with the knowledge and competence sufficient to make full use of the stability booklet required for a vessel by 46 CFR 170.110. This course requires the trainee to have a fundamental understanding of basic stability and trim theory, as well as basic math and trigonometry.

$1000.00

CEU 4.0

Hrs: 40

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<td>Aug 29 - Sep 2</td>
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**Automatic Radar Plotter Aid**

MARS 55015

Prerequisite: Previously passed USCG-approved RADAR class.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Trainees who successfully complete this course will be able to make efficient and effective use of ARPA as a navigational aid in congested, confined waters, recognize potential threats and make valid navigational and collision-avoidance decisions based on sound ARPA observations in compliance with the Navigation Rules and the International Regulations for Preventing Collisions at Sea (COLREGs 1972). As a prerequisite to attendance, the trainees must either hold a current endorsement to their U.S. Coast Guard License as Radar Observer (Unlimited) or present proof of successful completion of a U.S. Coast Guard - approved course for endorsement as Radar Observer (Unlimited) within the one year prior to the ARPA course. Pursuant to National Maritime Center Policy Letter 11-02.

$700.00

CEU 4.0

Hrs: 40

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<td>Aug 15 - Aug 19</td>
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**App Mate Western Routes**

MARS 55003

Prerequisite: 540 days sea time

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course provides training to mariners seeking a license as Apprentice Mate (Steersman) of Towing Vessels on Western Rivers provided they have successfully completed our Apprentice Mate (Steersman) Upgrade (33) course or hold a license as Apprentice Mate (Steersman) Near Coastal or Inland or have satisfied the examination requirements for a license as Apprentice Mate (Steersman) Near Coastal or Inland within the previous 12 months. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required IAW: Pursuant to National Maritime Center Policy Letter 11-02.

$400.00

CEU 0.8

Hrs: 8

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Basic Fire Fighting (BST Pt 1)
FIRS 55001
Prerequisite: None

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops)
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02

$500.00  CEU 1.6   Hrs: 16
95045 Central RF
95046 Central RF
95047 Central RF
95048 Central RF
95049 Central RF
Jul 21 - Jul 22 8 am - 5 pm
95052 Central TW
95053 Central RF
Aug 4 - Aug 5 8 am - 5 pm
95054 Central TW
Aug 9 - Aug 10 8 am - 5 pm
95055 Central RF
Aug 18 - Aug 19 8 am - 5 pm
95056 Central TW
Aug 23 - Aug 24 8 am - 5 pm

Basic Safety Training Refresher
MART 55020

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds

This course is for applicants who cannot meet the requirement for one year of sea service within the last five years, as described in 46 CFR 11.302(c) or 46 CFR 12.602(c). They will be required to meet the requirements of 46 CFR 11.302(a) or 46 CFR 12.602(e) by completing an approved refresher training. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02

$750.00  CEU 2.4   Hrs: 24
95058 Central TWR
95059 Central TWR
95060 Central TWR
Jul 12 - Jul 14 8 am - 5 pm
95061 Central TWR
Jul 26 - Jul 28 8 am - 5 pm
95062 Central TWR
Aug 9 - Aug 11 8 am - 5 pm
95063 Central TWR
Aug 23 - Aug 25 8 am - 5 pm

Basic Ship & Steer Control Sys
MARS 55018

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of this course will satisfy the competency requirements of Table A-II/1 of the STCW, as amended 2010, and the tasks listed below from NVIC 12-14, for Officer in Charge of a Navigational Watch on Vessels of 500 GT or more, and will satisfy the training requirements of 46 CFR 11.309(a)(4)(xi); AND The following Tasks from Enclosure (3) to NVIC 12-14: 1.8.A, 1.8.B, 9.1.A, 9.2.A, 9.3.A, 9.4.A, AND 9.5.A

$2000.00  CEU 4.0   Hrs: 40
95057 Central MTWRF
95064 Central MTWRF
Aug 22 - Aug 26 8 am - 5 pm
Basic Training Revalidation
MARI 55004
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds.
The completion of Basic Training Revalidation course will satisfy the continued competency requirements for Personal Survival Techniques and Fire Prevention and Fire Fighting in STCW as amended 2010, Section A-VI/1, 46 CFR 11.302(d) and 46 CFR 12.602(d), provided that they have at least one year of sea service in the last five years.

$300.00 CEU 0.8 Hrs: 8
95065 Central F
Jun 3 - Jun 3 7 am - 4 pm
95066 Central W
Jun 8 - Jun 8 7 am - 4 pm
95067 Central F
Jun 17 - Jun 17 7 am - 4 pm
95068 Central W
Jun 22 - Jun 22 7 am - 4 pm
95069 Central F
Jul 1 - Jul 1 7 am - 4 pm
95070 Central W
Jul 13 - Jul 13 7 am - 4 pm
95071 Central F
Jul 22 - Jul 22 7 am - 4 pm
95072 Central W
Jul 27 - Jul 27 7 am - 4 pm
95073 Central F
Aug 5 - Aug 5 7 am - 4 pm
95074 Central W
Aug 10 - Aug 10 7 am - 4 pm
95075 Central F
Aug 19 - Aug 19 7 am - 4 pm
95076 Central W
Aug 24 - Aug 24 7 am - 4 pm

Bridge Resource Management
MART 55006
Prerequisite: AB, Mate or Master’s license. 0
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to mariners seeking a certification as Officer In Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) or as Master or an officer in charge of the navigational watch on vessel of less than 500 gross tonnage limited to near coastal waters. Pursuant to National Maritime Center Policy Letter 11-02.

$600.00 CEU 2.4 Hrs: 24
95077 Central MTW
Jun 6 - Jun 8 8 am - 5 pm
95078 Central WRF
Jul 20 - Jul 22 8 am - 5 pm

Cargo Handling & Stowage (Op Level)
LMGT 55010
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG & STCW approved, this course will satisfy the candidate with reliable knowledge of technical principles of sea transport of cargo and skills in the assessment of cargo securing arrangements. Also covered are the duties undertaken by the deck watch while loading and discharging cargo in port and the care of cargo in transit. Subjects include inspection and preparation of holds, cargo segregation, securing cargo, cargo handling equipment and safety, confined space entry, and an overview of ship types (tankers, bulk carrier, container, etc).

$900.00 CEU 4.0 Hrs: 40
95081 Central MTWRF
Jun 20 - Jun 24 8 am - 5 pm
95082 Central MTWRF
Aug 15 - Aug 19 8 am - 5 pm

Celestial Navigation
MARS 55008
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG & STCW approved, this course covers the most common forms of position fixing by celestial bodies. Subjects include the study of celestial bodies; their locations and apparent motion relative to an observer on Earth; their ephemera elements of the celestial sphere; concepts and use of time, including predictions of celestial phenomena, nautical astronomy, sextant and altitude correction, sight reduction, and lines of position; meridian transits; time of sunrise, sunset, and noon; star identification and selection; sailings; and ocean route planning. The course will encompass celestial theory derived from qualitative and quantitative analysis of the combined coordinate systems for reductions of celestial observations to lines of position. Celestial observations will be used to determine compass error. Studies
will also involve practical application through the use of the sextant, azimuth ring, alidade, and other standard shipboard equipment and publications. Course is designed to enable the applicant to calculate and plot celestial observations to determine the vessel's position, determine gyro and compass error by celestial observations, and determine the vessel's position using terrestrial navigation practices. The objective of the course is to provide students with the detailed knowledge to support the training outcomes related to celestial navigation at the operational level and, in doing so, satisfy company, national and international.

$2500.00 CEU 12.0 Hrs: 120
95079 Central MTWRF
Jul 11 - Jul 29 8 am - 5 pm

DDE 1000/4000 HP
MARS 55010

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This four-week USCG-approved course provides limited HP designated duty engineer candidates practical knowledge and training in all phases of off-shore supply and towing vessel engine room operations in preparation for licensing. Topics covered include engine room safety, tools and supplies, piping system hardware, miscellaneous piping systems, pollution abatement equipment, vessel habitability and fluid power systems, and electricity generating and diesel propulsion plants. Emphasis is placed on theory of operation and arrangements, monitoring procedures and conducting of machinery space rounds, inspections and record keeping, and engine room operating procedures.

$4000.00 CEU 16.0 Hrs: 160
95080 Central MTWRF
Jun 6 - Jul 1 8 am - 5 pm
95083 Central MTWRF
Aug 1 - Aug 26 8 am - 5 pm

Electrical Machinery and Basic Electronics-OICEW
MARI 55006

The completion of the Electrical Machinery and Basic Electronics (SANJCC-861) course will satisfy the training requirements of 46 CFR 11.329(a)(4)(x) for STCW endorsemnts as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific TASKs from the OICEW NVIC 17-14: 6.1.A; 6.1.B; 6.1.C; 6.1.D; 6.1.E and 6.2.A. applicants are not required to present completed Task Control sheets in application for an STCW endorsement.

$4000.00 CEU 16.0 Hrs: 160
95086 Central MTWRF
Jun 6 - Jul 1 8 am - 5 pm
95087 Central MTWRF
Aug 1 - Aug 26 8 am - 5 pm

Electronic Chart Display Information System-ECDIS
MART 55005

Prerequisite: Previously passed USCG-approved RADAR class.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course is designed for mariners employed on vessels equipped with modern ECDIS navigation systems. The course is also of value to individuals who require a knowledge of electronic navigation and charting procedures. Trainees undertaking this course should have some formal instruction in terrestrial navigation and preferably have at minimum some familiarization with visual navigation, have accomplished a period of supervised bridge watch-keeping duties, and have prior completion of basic radar/ARPA. Trainees should also have familiarization with personal computing operating systems, keyboards and mice, and/or trackballs. Pursuant to National Maritime Center Policy Letter 11-02.

$1000.00 CEU 4.0 Hrs: 40
95088 Central MTWRF
Jun 20 - Jun 24 8 am - 5 pm
95089 Central MTWRF
Jul 25 - Jul 29 8 am - 5 pm
95090 Central MTWRF
Aug 22 - Aug 26 8 am - 5 pm

Engine Room Resource Mgmt
MARS 55020

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. The completion of this course will satisfy the engine resource management training requirements of 46 CFR 11.325(a)(3)(i) and (b)(1); 46 CFR 11.327(a)(3)(i) and (b)(1); 46 CFR 11.329(a)(4)(iv); 46 CFR 11.331(a)(3)(i) and (b)(1); 46 CFR 11.333(a)(3)(i) and (b)(1); and leadership and team working skills requirements of 46 CFR 11.329(c); and satisfy the engine resource management knowledge requirement of Table A-III/1 of the STCW Code, as amended 2010, within Function: Marine engineering at the operational level; Competence: Maintain a safe engineering watch. Specific tasks from NVIC 17-14 Officer in Charge of an Engineering Watch: 1.1.F; 1.4.A; 3.1.A; 16.1.A; 16.2.A; 16.3.A; 16.4.A

$1000.00 CEU 4.0 Hrs: 40
95084 Central MTWRF
Jun 20 - Jun 24 8 am - 5 pm
95085 Central MTWRF
Jul 25 - Jul 29 8 am - 5 pm
95091 Central MTWRF
Aug 22 - Aug 26 8 am - 5 pm

To register: All campuses 281-542-2020
First Aid & CPR (BST Part 2)
EMSP 55052
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course is open primarily to entry-level mariners and other mariners needing to satisfy the emergency medical training requirements and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. Pursuant to National Maritime Center Policy Letter 11-02.

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<td>Jul 11 - Jul 11</td>
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Leadership & Managerial Skills
MART 55021
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course is open to mariners who are pursuing STCW endorsement and must satisfy the requirements to have demonstrated the following competencies, application of leadership and team working skills in Tables A-II/1 or A-III/1 of the STCW Code, as amended; and/or use of leadership and managerial skills in Tables A-II/2 or A-III/2 of the STCW Code, as amended. Pursuant to National Maritime Center Policy Letter 11-02.

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<td>Aug 22 - Aug 25</td>
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Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master’s License
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

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<tr>
<td>Aug 22 - Sep 1</td>
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Management of Electrical & Electronic Control Equipment (MEECE)
MARI 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Management of Electrical and Electronic Control Equipment training requirements of 46 CFR 11.325(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.327(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.331(a)(3)(iii) for original and (b)(3) for renewal; and 46 CFR 11.333(a)(3)(iii) for original and (b)(3) for renewal

$300.00 CEU 0.8 Hrs: 8
95106 Central F
Jun 24 - Jun 24 8 am - 5 pm
95107 Central F
Jul 29 - Jul 29 8 am - 5 pm
95108 Central F
Aug 26 - Aug 26 8 am - 5 pm

$300.00 CEU 0.8 Hrs: 8
95106 Central F
Jun 24 - Jun 24 8 am - 5 pm
95107 Central F
Jul 29 - Jul 29 8 am - 5 pm
95108 Central F
Aug 26 - Aug 26 8 am - 5 pm

Medical Care Provider
EMSP 55019
Prerequisite: None
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Medical Care Provider (SANJCC 310) course is intended to provide the necessary training for mariners seeking to complete the requirements to provide medical first aid on board ships. Any student who successfully completes the training and presents a certificate of training within five years to a US Coast Guard will satisfy the Medical First Aid training requirements of Section A-VI/4 and Table A-VI/4-1 of the STCW Code, as amended; and the Medical First Aid Provider training requirements of 46 CFR 11.309, 11.319, 11.329, 11.335 and 46 CFR 12.619(a)(1). A mariner who successfully completes our Medical Care Provider (SANJCC 310) course will satisfy the following STCW Code Table A-VI/4-1; and the competency requirements of 46 CFR 12.619(a)(2); and the Medical First-Aid Provider training requirements of 46 CFR 11.309(a)(4)(i); 46 CFR 11.317(a)(3)(i); 46 CFR 11.319(a)(4)(i); 46 CFR 11.329(a)(4)(i); 46 CFR 11.335(a)(3)(i); and 46 CFR 12.619(a)(1). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$800.00 CEU 2.4 Hrs: 24
95116 Central WRF
Jun 1 - Jun 3 8 am - 5 pm
95117 Central MTW
Jul 18 - Jul 20 8 am - 5 pm
95118 Central MTW
Aug 29 - Aug 31 8 am - 5 pm

Management of Medical Care
NFND 59623
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Management of Medical Care course will satisfy the management of medical care training requirements of Table A-II/2 of the STCW Code, as amended 2010; and 46 CFR 11.305(a)(3)(ix); 11.307(a)(3)(ix); 11.311(a)(3)(vi); 11.313(a)(3) (vi) and 11.315(a)(3)(ii). The specific tasks from the National Assessment Guidelines found in NVIC 10-14 CH1; Tasks 15.5.A, 19.1, 19.2, and 19.3

$1000.00 CEU 4.0 Hrs: 40
95121 Central MTWRF
Jun 13 - Jun 17 8 am - 5 pm
95122 Central MTWRF
Jul 18 - Jul 22 8 am - 5 pm
95123 Central MTWRF
Aug 15 - Aug 19 8 am - 5 pm

$1000.00 CEU 4.0 Hrs: 40
95121 Central MTWRF
Jun 13 - Jun 17 8 am - 5 pm
95122 Central MTWRF
Jul 18 - Jul 22 8 am - 5 pm
95123 Central MTWRF
Aug 15 - Aug 19 8 am - 5 pm

Meteorology (Operational)
SCIT 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course provides the background knowledge, and student will have a thorough understanding of meteorology. The course provides an introduction to meteorology with specific emphasis on marine applications. Focuses on ocean weather phenomena as they impact vessel operations and the role of the ship's officer in observing, recording, and analyzing developing weather patterns. Knowledge of the characteristics of various weather systems, reporting procedures, and recording systems

$850.00 CEU 4.0 Hrs: 40
95119 Central MTWRF
Jun 13 - Jun 17 8 am - 5 pm
95120 Central MTWRF
Aug 1 - Aug 5 8 am - 5 pm

OICEW Instrumentation
MARI 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.


**OICEW - Auxiliary Machinery**

**MARI 55013**

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.*

This course will satisfy Auxiliary Machinery training requirements of 46 CFR 11.329(a)(4)(vi) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW / 1,000 HP propulsion power or more; and satisfy the specific TASKs from the OICEW NVIC 17-14: 4.2.A; 4.3.M, 4.3.N, 4.3.O, 4.3.P, 4.3.Q, 4.3.R, 4.3.S, 4.3.T, 4.3.U, 4.3.V, 5.1.A, 5.2.A, 5.2.B, 5.2.C, 5.2.D, 5.2.E, and 5.3.A. Satisfy the Engineering Terminology and Shipboard Operations (ETSO) training requirements of 46 CFR 11.329(a)(4)(v) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW / 1,000 HP propulsion power or more.

**OICEW - Diesel Engine**

**MARI 55007**

This course will satisfy the Motor Plants training requirements of 46 CFR 11.329(a)(4)(ix) towards an STCW endorsement as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW / 1,000 HP propulsion power or more; will be credited with the following specific TASKs from the OICEW NVIC 17-14: 1.1.A; 1.1.B; 1.1.E; 1.1.F; 1.2.A; 3.1.A; 4.1.A; 4.2.A; 4.3.A (Motor); 4.3.C; 4.3.F; 6.1.B; and 6.1.D. Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

**To register:** All campuses 281-542-2020

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**Personal Survival Techniques (BST Part 3)**

**MART 55014**

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.*

The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength, and flexibility to maintain balance on a moving deck, rapidly don an exposure suit, handle physical labor, climb vertical ladders, and handle moderate weights (from 30 to 60 pounds).

Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

**Profic In Surv Craft Refresher**

**MARS 55029**

*Prerequisite: Previously passed Basic Safety Training.*

*Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.*

The completion of Proficiency in Survival Craft Refresher course will satisfy the competency requirements of Table A-VI/2-1 of the STCW Code, as amended 2010, for Proficiency in Survival Craft and Rescue Boats Other Than Fast Rescue Boats (PSC), for those seafarers not having evidence of 1 year of sea service within the last 5 years, provided that the applicant had previously been issued
a Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats endorsement will satisfy the professional examination and practical demonstration requirements of 46 CFR 12.407(b)(3) for endorsements for Lifeboatman and PSC. Applicants are not required to present completed record of assessment sheets when applying for the STCW endorsement.

$500.00  CEU 1.6  Hrs: 16
95140  Central  WR
Jun 15 - Jun 16  8 am - 5 pm
95142  Central  WR
Jul 20 - Jul 21  8 am - 5 pm
95143  Central  WR
Aug 17 - Aug 18  8 am - 5 pm

Proficiency in Survival Craft
MART 55009
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG and STCW approved, this course provides the knowledge, understanding, and proficiency required to take charge of a survival craft during and after launching. Topics include all the knowledge and duties associated with management of the preparation, embarkation, launching, and taking command of a lifeboat under oars or power or an inflatable life raft.

$700.00  CEU 3.2  Hrs: 32
95147  Central  MTWR
Jun 13 - Jun 16  8 am - 5 pm
95145  Central  MTWR
Jul 18 - Jul 21  8 am - 5 pm
95146  Central  MTWR
Aug 15 - Aug 18  8 am - 5 pm

QMED-Oiler
MARS 55017
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This four-week course includes hands-on practical and a classroom lecture portion for theory and familiarization.

$3500.00  CEU 14.5  Hrs: 145
95148  Central  MTWRF
Jun 13 - Jul 1  8 am - 5 pm
95149  Central  MTWRF
Jul 25 - Aug 12  8 am - 5 pm

Qualified Assessor
MARS 55030
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the requirements for Qualified Assessor training and instruction in assessment techniques of 46 CFR 10.405(a)(1) and 46 CFR 10.405(d). To provide knowledge and skills for trainees to administer, supervise and monitor training and assessment of seafarer competence in accordance with the provisions of Section A-1/6 of the STCW Code.

$650.00  CEU 2.4  Hrs: 24
95144  Central  WRF
Jun 1 - Jun 3  8 am - 5 pm
95136  Central  MTW
Jul 18 - Jul 20  8 am - 5 pm
95135  Central  WRF
Aug 24 - Aug 26  8 am - 5 pm

RFPEW
MARI 55002
Any applicant who successfully completed your Rating Forming Part of an Engineering Watch Motor Assessments Only (SANJC-746) course, including specific practical assessments from the Guidelines for Qualification for STCW Endorsements as Rating Forming Part of an Engineering Watch, NVIC 07-14 will satisfy the assessment requirement of 46 CFR 12.609(a)(3) and Table A-III/4 of the Seafarers’ Training, Certification and Watchkeeping (STCW) Code, as amended, 2010, Specification of Minimum Standard of Competence for Ratings Forming Part of an Engineering Watch. Applicants using this approval to apply for endorsement as RFPEW-Motor Only must document at least 60 days of seagoing service that involves experience associated with engine room functions and involves the performance of duties carried out under the direct supervision of an engineer officer or a qualified STCW rating. Those specific TASKs performed in the course are considered equivalent to those of NVIC 07-14, and are: 1.1.A; 1.1.B(M); 1.1.C; 1.1.D; 1.1.E; 1.1.F; 1.1.G; 1.1.H(M); 1.1.H(M/G); 1.1.I(M); 1.1.I.1.K2.A; 1.2.B; 1.2.C; 1.2.D; 1.2.E; 1.2.F; 1.3.A; 1.3.B; 1.3.C; 2.1.A; 2.1.B; 2.1.C; 2.2.A; 2.2.B; 2.3.A; 3.1.B; 4.1.A; 4.2.A; 4.2.B. Applicants who have successfully completed your course need not present completed "Control Sheets" for these assessments in application for STCW certification. Removal of the Motor Only limitation shall be satisfied by submission of the following completed TASKs from NVIC 07-14: 1.1.B(S); 1.1.B(G); 1.1.H(S); 1.1.I(S); 1.1.I(G); 3.1.A; 3.1.C; 3.1.E; 3.1.F; 3.1.G; 3.1.H; And 3.1.

$900.00  CEU 2.4  Hrs: 8
95158  Central  TWR
Jul 5 - Jul 7  8 am - 5 pm
95159  Central  MTW
Aug 15 - Aug 17  8 am - 5 pm

To register: All campuses 281-542-2020
Radar Obs (Inland/GIWW)Recert
MART 55025
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Radar Observer (Inland Waters and GIWW) Recertification course will satisfy the requirements of 46 CFR 11.480(d) for renewal of a Radar Observer (Inland Waters and GIWW) endorsement.

$225.00  CEU 0.8  Hrs: 8
95137  Central  F
Jun 17 - Jun 17  8 am - 5 pm
95138  Central  F
Jul 22 - Jul 22  8 am - 5 pm
95139  Central  F
Aug 19 - Aug 19  8 am - 5 pm

Radar Observer Recertification
MART 55010
Prerequisite: Must have held a RADAR certificate within the past five years.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is intended for candidates to satisfy the requirements of 46 CFR 10.480(d) for renewal of any Radar Observer endorsement. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$225.00  CEU 0.8  Hrs: 8
95150  Central  F
Jun 17 - Jun 17  8 am - 5 pm
95151  Central  F
Jul 22 - Jul 22  8 am - 5 pm
95152  Central  F
Aug 19 - Aug 19  8 am - 5 pm

Radar Observer-Inland
MART 55007
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$225.00  CEU 0.8  Hrs: 8
95150  Central  F
Jun 17 - Jun 17  8 am - 5 pm
95151  Central  F
Jul 22 - Jul 22  8 am - 5 pm
95152  Central  F
Aug 19 - Aug 19  8 am - 5 pm

Radar Observer - Unlimited
MART 55008
Prerequisite: Previously passed USCG-approved Masters License class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Each student who successfully completes this course will gain the knowledge and understanding of the aspects covered, including the theory necessary for an understanding of how radar information is obtained and displayed. In addition, an understanding of the limitations and accuracy of radar information, the formation and recognition of unwanted responses. The correct use of radar operational controls and adjustments to obtain an optimal display and checks on radar set performance are emphasized. This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$600.00  CEU 4.0  Hrs: 40
95155  Central  MTWRF
Jun 6 - Jun 10  8 am - 5 pm
95156  Central  MTWRF
Jul 11 - Jul 15  8 am - 5 pm
95157  Central  MTWRF
Aug 8 - Aug 12  8 am - 5 pm

Rose Point ECS Training
MARI 55003
This course will provide you the knowledge and the capability and limitations of Rose Point Electronic Charting System (ECS) operations, including a thorough understanding of ECS data, data accuracy, presentation rules, display options and other chart data formats; the dangers of over-reliance; and familiarity with the functions of ECS required by performance standards in force.
To register: All campuses 281-542-2020

Safety & Social Res (BST Pt 4)
MART 55016

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea going vessels. There are no educational requirements. The mariner must be in good health. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

Search and Rescue (Mgmt Level)
MARS 55022

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course has been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 10-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course has been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 11-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 500 GT or More and Less Than 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A.

Ship Construction & Basic Stability
(Operational Level)
MARS 55024

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course of instruction designed to familiarize and assist the trainee in gaining knowledge and understanding in ship construction and design and becoming proficient in the methods and procedures to determine the initial stability condition of vessels. This course covers basic ship construction features and terminology and principles of stability. Subjects include ship dimensions, ship stresses, hull structure, rudders and propellers, displacement, buoyancy, statical and initial stability, list, trim and free surface effect.

To register: All campuses 281-542-2020
Ship Management
MARS 55025

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course will satisfy the training requirements of 46 CFR 13.305(a)(2) and 11.307(a)(2) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more. The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines TASKs, as documented in NVIC 10-14 tasks For Master or Chief Mate on Vessels of 3,000 GT or More (Management Level): 11.1.A 15.1.A 15.1.B 15.2.A 15.3.A 15.4.A 15.4.B 15.4.C 15.4.D 15.4.E 15.4.F 15.4.G 15.5.A 15.6.A 15.6.B 15.7.A 15.8.A 18.1.B 18.1.C 19.1.A 19.2.A, and 19.3.A.

$1500.00 CEU 4.0 Hrs: 40
95175 Central MTWRF
Jun 6 - Jun 10 8 am - 5 pm
95176 Central MTWRF
Jul 18 - Jul 22 8 am - 5 pm
95177 Central MTWRF
Aug 29 - Sep 2 8 am - 5 pm

Tank Barge Dangerous Liquids
MART 55011

Prerequisite: 90 days seatime on a towing vessel.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Any applicant who has successfully completed our Tank Barge Dangerous Liquids (SANJCC 491) course will satisfy the training requirements of 46 CFR 13.201(c)(4) and 13.301(c)(4) for an endorsement as Tankerman-PIC (Barge) DL, and meet the standards of competence in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-2 and A-V/1-1-3. This course covers all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-2 and A-V/1-1-3. This course also provides training to have the knowledge and understanding of the aspects of transferring dangerous liquid cargo safely, following the environmental protection measures. How to respond to emergencies and ensure compliance with the applicable regulations for oil and chemical tanker cargo operations on tank ships and tank barges. This course is intended to provide the training to the prospective Tankerman, Person in Charge of Dangerous Liquids, which will satisfy the training requirements of 46 CFR 13.201(c)(4), 13.301, 13.401 or 13.501 for any Tankerman endorsement; and satisfy the basic and advanced oil tanker cargo operations and chemical tanker cargo operations training requirements of 46 CFR 13.603 and 13.605 for an STCW endorsement; AND satisfy the training requirements of 46 CFR 13.120(b)(2) for renewal of a merchant mariner credential as Tankerman PIC Dangerous Liquids. Any applicant who successfully completes your Tank Ship Dangerous Liquids (SANJCC 501) course will satisfy: the training requirements of 46 CFR 13.201(c)(4) for an endorsement as Tankerman-PIC DL and 13.201(c)(4) for an endorsement as Tankerman-PIC (Barge) DL; the requirements of 46 CFR 13.501(C)(4) for an endorsement as Tankerman Engineer DL; the requirements of 46 CFR 13.603(a)(2), 46 CFR 13.603(b)(2), 46 CFR 13.603(c)(2), and STCW Code Table A-V/1-1-2 for an STCW endorsement for Advanced Oil Tanker Cargo Operations; and the requirements of 46 CFR 13.603(a)(2), 46 CFR 13.605(b)(2), 46 CFR 13.605(c)(2), and STCW Code Table A-V/1-1-3 for an STCW endorsement for Advanced Chemical Tanker Cargo Operations. NOTE: The course will also satisfy training requirements for endorsements as Tankerman-Asst DL, Tankerman-Engineer DL, and Basic Oil and Chemical Tanker Cargo Operations. This course covers all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-1, A-V/1-1-2, and A-V/1-1-3. Anyone may enroll in this course. For the actual Tankerman Candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201 through 13.605 within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$900.00 CEU 4.0 Hrs: 40
95178 Central MTWRF
Jun 6 - Jun 10 8 am - 5 pm
95179 Central MTWRF
Jul 11 - Jul 15 8 am - 5 pm
95180 Central MTWRF
Aug 8 - Aug 12 8 am - 5 pm

To register: All campuses 281-542-2020
Terrestrial/Coastal Navigation
MARS 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG and STCW approved, this course covers every aspect of traditional navigation. This course is designed to teach the student the technical and practical concepts of Terrestrial Navigation. Areas covered include terrestrial coordinates, nautical charts, navigation publications, plotting and position lines, navigation aids, compass corrections including Azimuths and Amplitudes, charts and chart work, logbooks and voyage planning, the computation of tides, and tidal currents.

$2500.00 CEU 12.0 Hrs: 120
95184 Central MTWRF
Jun 13 - Jul 1 8 am - 5 pm
95185 Central MTWRF
Aug 15 - Sep 2 8 am - 5 pm

Train the Trainer
POFT 55058
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Train the Trainer and Assessor training requirements of 46 CFR 10.402(b)(2)(iii)(A), 10.405(a) (1), and 46 CFR 10.407(c)(5)(i). We approve completion of this course as satisfying the requirement for instructors and assessors as stated in Section A-I/6, paragraph 7, of the STCW Code, as amended 2010, and the guidance regarding Qualified Instructors as stated in NVIC 03-14 and Qualified Assessors as stated in NVIC 19-14.

$1000.00 CEU 4.0 Hrs: 40
95186 Central MTWRF
Jul 11 - Jul 15 8 am - 5 pm
95187 Central MTWRF
Aug 15 - Aug 19 8 am - 5 pm

Upgrade Master 100 to 200 GRT
MART 55002
Prerequisite: Student must hold 100 Ton Master License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects for upgrade from not more than 100-Ton to not more than 200-Ton Great Lakes, Inland, and Near Coastal Master licenses. This course builds upon and further advances the learning objectives for the Master 100 GRT class.

$400.00 CEU 2.4 Hrs: 24
95188 Central MTW
Jul 11 - Jul 13 8 am - 5 pm
95189 Central MTW
Aug 29 - Aug 31 8 am - 5 pm

Upgrade to Apprentice Mate
MART 55003
Prerequisite: Student must take this class with the upgrade to have 200 Master class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects pertaining to a mariner in training to become master or mate (pilot) of towing vessels or master of towing vessels (harbor assist)

$400.00 CEU 1.6 Hrs: 16
95190 Central RF
Jul 14 - Jul 15 8 am - 5 pm

VPDSD
MART 55018
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes our Vessel Personnel with Designated Security Duties (VPDSD) SANJCC-747 course will satisfy the training requirements of 46 CFR 12.625(a)(1) and STCW as amended Paragraphs 6-8 of Section A-VI/6 and Table A-VI/6-2 2 for an STCW endorsement as Vessel Personnel with Designated Security Duties andsatisfy the training requirements of 33 CFR 104.220. It is assumed that those attending this course will be serving seafarers (or other vessel personnel) and are likely to be assigned specific security duties in connection with the Vessel Security Plan. Training providers must verify trainee identity and citizenship. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course

$250.00 CEU 0.8 Hrs: 8
95191 Central F
Jun 3 - Jun 3 8 am - 5 pm
95198 Central W
Jun 22 - Jun 22 8 am - 5 pm
95199 Central F
Jul 8 - Jul 8 8 am - 5 pm
95200 Central W
Jul 20 - Jul 20 8 am - 5 pm
95201 Central F
Aug 5 - Aug 5 8 am - 5 pm
95202 Central W
Aug 24 - Aug 24 8 am - 5 pm
Vessel & Company Security Officer  
MART 5000  
Prerequisite: 90 days seatime. No prerequisite requirement for CSO.  

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
It is assumed that those attending this course are U.S. Coast Guard-credentialed mariners who are employed (or are to be employed) by a vessel owner or operator and who are likely to be designated as Vessel Security Officer (VSO). Trainees must be 18 years of age or older and able to speak and understand the English language as would be relevant to the duties of a VSO. Training providers are responsible for verifying that these conditions are met before accepting candidates for training. However, no specific entry requirements are contemplated. All trainees must be certified by a doctor to be in good health. Although the course is designed with the professional mariner in mind, it remains open for anyone simply wishing to expand his or her maritime knowledge. Candidates desiring the endorsement must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a Photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.  

$500.00  
CEU 1.6  
Hrs: 16  

| Course ID | Location | Start Date | End Date | Time  
|-----------|----------|------------|----------|------  
| 95192     | Central  | Jun 1 - Jun 2 | 8 am - 5 pm  
| 95193     | Central  | Jun 20 - Jun 21 | 8 am - 5 pm  
| 95194     | Central  | Jul 6 - Jul 7 | 8 am - 5 pm  
| 95195     | Central  | Jul 18 - Jul 19 | 8 am - 5 pm  
| 95196     | Central  | Aug 3 - Aug 4 | 8 am - 5 pm  
| 95197     | Central  | Aug 22 - Aug 23 | 8 am - 5 pm  

Watchkeeping (Operational Level)  
MARS 55028  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course will satisfy the Watchkeeping and SMCP training requirements of 46 CFR 11.309(a)(4)(ix) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) and 46 CFR 11.319(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of less than 500 gross tonnage (ITC). The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 (Ch-1) Guidelines on Qualifications for Officer In Charge of a Navigational Watch on Vessels of 500 GT or More: 2.1.A - 2.6.A and 7.1.A.  

$2700.00  
CEU 8.0  
Hrs: 80  

| Course ID | Location | Start Date | End Date | Time  
|-----------|----------|------------|----------|------  
| 95203     | Central  | Jul 5 - Jul 15 | 8 am - 5 pm  
| 95204     | Central  | Aug 29 - Sep 9 | 8 am - 5 pm  

To register: All campuses 281-542-2020
English Communication Skills

ESL-Advanced A
COMG 55072
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials for the workplace or for academic success. This level will prepare the student with the skills to determine meaning from written text, identify word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. It is designed for advancing students into higher level English language skills. This is the seventh class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95315 South MTWR
Jun 13 - Jul 11 8 pm - 10 pm
95318 North MTWR
Jun 13 - Jul 11 8 pm - 10 pm
95316 South MTWR
Jul 11 - Aug 8 8 pm - 10 pm
95319 North MTWR
Jul 11 - Aug 8 8 pm - 10 pm
95317 South MTWR
Aug 8 - Sep 1 8 pm - 10 pm
95320 North MTWR
Aug 8 - Sep 1 8 pm - 10 pm

ESL-Advanced B
COMG 55073
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials, texts, or practical discussions for fluency in the English language. This is the eighth class in our sequence of Everyday English language instruction. After the completion of this class, the students will transition into either the LEAP or STEP courses. LEAP and STEP courses are ESL-specialized programs focused on workforce or academic ESL in preparation for college credit classes.

$175.00 CEU 3.2 Hrs: 32
95327 South MTWR
Jun 13 - Jul 11 8 pm - 10 pm
95330 North MTWR
Jun 13 - Jul 11 8 pm - 10 pm
95328 South MTWR
Jul 11 - Aug 8 8 pm - 10 pm
95331 North MTWR
Jul 11 - Aug 8 8 pm - 10 pm

ESL-Beginning A
COMG 55074
Prerequisite: Pre-assessment preferred but not required.
Note: Textbook and workbook required. If age 17, parental or guardian consent is required.
Designed for students whose primary language is other than English, this course presents industry-related basic reading, writing, speaking, and listening skills. The emphasis is on high-frequency vocabulary (basic sight words) and phonic refinements, oral and written production, assisting with listening skills for enhanced job productivity, and increasing the control of the English sound system to minimize on-the-job miscommunication or misinterpretation due to foreign accent. This is the first class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95309 South MTWR
Jun 13 - Jul 11 9 am - 11 am
95312 North MTWR
Jun 13 - Jul 11 9 am - 11 am
95310 South MTWR
Jul 11 - Aug 8 9 am - 11 am
95313 North MTWR
Jul 11 - Aug 8 9 am - 11 am
95311 South MTWR
Aug 8 - Sep 1 9 am - 11 am
95314 North MTWR
Aug 8 - Sep 1 9 am - 11 am

To register: All campuses 281-542-2020
ESL-Beginning B
COMG 55075
Prerequisite: Pre-assessment required. Review Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This is a continuation of Beginning English Level. The emphasis is on high-frequency vocabulary (basic sight words) and phonics, refining oral and written production, assisting with listening skills for enhanced job productivity; and increasing control of the English sound system to minimize on-the-job miscommunication or misinterpretation due to foreign accent.
This is the second class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95321 South MTWR
Jun 13 - Jul 11 9 am - 11 am
95324 North MTWR
Jun 13 - Jul 11 9 am - 11 am
95322 South MTWR
Jul 11 - Aug 8 9 am - 11 am
95325 North MTWR
Jul 11 - Aug 8 9 am - 11 am
95323 South MTWR
Aug 8 - Sep 1 9 am - 11 am
95326 North MTWR
Aug 8 - Sep 1 9 am - 11 am

ESL-High Intermediate B
COMG 55077
Prerequisite: Pre-assessment required. Review Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This is a continuation of the high intermediate English Level. This course focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. This is the sixth class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95339 South MTWR
Jun 13 - Jul 11 5:45 pm - 7:45 pm
95342 North MTWR
Jun 13 - Jul 11 5:45 pm - 7:45 pm
95340 South MTWR
Jul 11 - Aug 8 5:45 pm - 7:45 pm
95343 North MTWR
Jul 11 - Aug 8 5:45 pm - 7:45 pm
95341 South MTWR
Aug 8 - Sep 1 5:45 pm - 7:45 pm
95344 North MTWR
Aug 8 - Sep 1 5:45 pm - 7:45 pm

ESL-High Intermediate A
COMG 55076
Prerequisite: Pre-assessment required. Review Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This level focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. The emphasis is on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. The interpretation of factual material and opinions associated with job-related and daily life communications is the focus of this course. This is the fifth class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95333 South MTWR
Jun 13 - Jul 11 5:45 pm - 7:45 pm
95336 North MTWR
Jun 13 - Jul 11 5:45 pm - 7:45 pm
95334 South MTWR
Jul 11 - Aug 8 5:45 pm - 7:45 pm
95337 North MTWR
Jul 11 - Aug 8 5:45 pm - 7:45 pm
95335 South MTWR
Aug 8 - Sep 1 5:45 pm - 7:45 pm
95338 North MTWR
Aug 8 - Sep 1 5:45 pm - 7:45 pm

ESL-Intermediate A
COMG 55078
Prerequisite: Pre-assessment required. Review Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This intermediate course will provide a communicative English practice. Students will learn to match vocabulary words with their respective definitions when terms and definitions are presented in writing. Students will learn to select the correct meaning of a word based on the context of the word and give examples of the pronunciation, meaning, and part of speech of vocabulary words that relate to work or everyday life activities. This level will provide the student with skills to summarize the main idea in writing. This is the third class in our sequence of Everyday English language instruction.

$175.00 CEU 3.2 Hrs: 32
95345 South MTWR
Jun 13 - Jul 11 11:15 am - 1:15 pm
95348 North MTWR
Jun 13 - Jul 11 11:15 am - 1:15 pm
95346 South MTWR
Jul 11 - Aug 8 11:15 am - 1:15 pm
95349 North MTWR
Jul 11 - Aug 8 11:15 am - 1:15 pm
95347 South MTWR
Aug 8 - Sep 1 11:15 am - 1:15 pm
95350 North MTWR
Aug 8 - Sep 1 11:15 am - 1:15 pm
ESL-Intermediate B
COMG 55079
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course will provide dynamic communicative practice for students whose primary language is other than English, exposing students to the uses of language in a variety of situations. This level will provide the student with skills to summarize the main idea in writing. This is the fourth class in our sequence of Everyday English language instruction.

$175.00  CEU 3.2  Hrs: 32
95351  South  MTWR
Jun 13 - Jul 11  11:15 am - 1:15 pm
95354  North  MTWR
Jun 13 - Jul 11  11:15 am - 1:15 pm
95352  South  MTWR
Jul 11 - Aug 8  11:15 am - 1:15 pm
95355  North  MTWR
Jul 11 - Aug 8  11:15 am - 1:15 pm
95353  South  MTWR
Aug 8 - Sep 1  11:15 am - 1:15 pm
95356  North  MTWR
Aug 8 - Sep 1  11:15 am - 1:15 pm

GED Preparation: Language Arts
NFND 59005
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the language arts portion of the test, this course is ideal for GED candidates who need more intense preparation and practice in reading and writing. The Language Arts preparation includes test - taking practice.

$200.00  CEU 3.6  Hrs: 36
95358  Central  MTWR
Jun 27 - Jul 18  6 pm - 9 pm

GED Preparation: Math
NFND 59003
Note: Textbook and Texas Instruments TI-30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
This course is ideal for GED applicants who need more intense review in math including those who will be learning some mathematical concepts for the first time. The math preparation includes test-taking techniques.

$200.00  CEU 3.6  Hrs: 36
95357  Central  MTWR
Jun 6 - Jul 12  6 pm - 9 pm

Test Preparation
GED Preparation Tutorial
NFND 59002
Note: Textbook and Texas Instruments TI 30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
The longer GED preparation series allows for a greater focus on subject matter than the traditional GED review. Subject matter is covered at a slower pace and a more in-depth level than the GED review. The series includes mathematics, social studies/science, and language arts. Take each course separately or as a series.

$455.00  CEU 9.6  Hrs: 96
95359  Central  MTWR
Jun 6 - Jul 12  6 pm - 9 pm
GED Preparation:
Social Studies/Science
NFND 59004

Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. You must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.

For GED applicants who have yet to complete the social studies and science portions of the test. This course is ideal for GED candidates who need more intense tutoring and practice. Like the traditional GED preparation class, test-taking preparation is included.

$150.00    CEU 2.4    Hrs: 24
95360      Central    MTWR
Jul 18 - Aug 1  6 pm - 9 pm
San Jacinto College offers free courses to take you to the next step!

Choose from:
- English as a Second Language (ESL)
- EL Civics for ESL learners
- Adult Basic Education (ABE)
- Adult Secondary Education (ASE)
- Contextualized education courses

These courses are available for free for those who qualify, thanks to the Adult Education and Literacy Grant from the Houston Galveston Area Council and the Texas Workforce Commission (TWC), the Distance Learning Grant through College of the Mainland, and the TWC and the Accelerate Texas (ATX) Grant through the Texas Higher Education Coordinating Board (THECB).

For information about enrollment, email Denise.Orand@sjcd.edu or call 281-478-3615.

www.sanjac.edu/cpd
registration.cpd@sjcd.edu

San Jacinto College
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June - August 2022

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**Arts & Crafts**

**Ceramics I**  
NFND 59024  
Note: No textbook required, must be approved by the credit department.  
Studio course. This is an introduction to basic ceramic processes and an exploration of clay as an artistic medium. It includes mechanical (wheel-thrown) and hand-built techniques and glazing and firing processes. (ARTS 2346)  
$234.00  
CEU 9.6  
Hrs: 96  
90375  
Central  
MTWR  
May 16 - Jul 7  
3 pm - 5:50 pm

**Ceramics II**  
NFND 59025  
Prerequisite: ARTS 2346  
Note: No textbook required; must be approved by the credit department  
Studio course. This is a continuation of ARTS 2346. The class includes an exploration of clay as an artistic medium, concentrating on combinations of mechanical and hand-built techniques. (ARTS 2347)  
$234.00  
CEU 9.6  
Hrs: 96  
90376  
Central  
MTWR  
May 16 - Jul 7  
3 pm - 5:50 pm

**Cake Decorating 2: Flowers & Cake Design**  
NFND 59298  
Prerequisite: Wilton Course 1.  
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).  
Design a professional-looking cake! Learn how to select colors, arrange flowers and work with royal icing. You'll learn core techniques to make a wide variety of flowers, such as pansies, lilies, and The Wilton Rose. Learn to design the color palette and pattern for a cake, complete piping techniques, create seven different types of flowers, learn to pipe royal icing appliques, and new decorative borders.  
$65.00  
CEU 0.8  
Hrs: 8  
95303  
North  
TR  
Jul 12 - Aug 9  
1 pm - 3 pm

**Cake Decorating 3: Gum Paste and Fondant**  
NFND 59299  
Prerequisite: Wilton Course 1  
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).  
Develop your skills working with fondant and gum paste, and apply them to create shapes, borders and flowers. You'll also learn how to cover a cake with fondant. Plus, you'll design and create a complete project using all the techniques you were taught. You will also learn to create different types of bows and flowers, including the calla lily, rose and carnation.  
$65.00  
CEU 0.8  
Hrs: 8  
95304  
North  
TR  
Aug 9 - Sep 1  
5 pm - 7 pm

**Cake Decorating**

**Cake Decorating 1: Building Buttercream Skills**  
NFND 59242  
Prerequisite: None  
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).  
This is the foundation for all Wilton Method Courses. Build buttercream skills you can use for all decorating projects—from cupcakes to cakes for any occasion. Learn to ice and decorate a cake and other treats, make six different flowers, pipe lines and make simple borders and letters, transfer images to cakes, and fill and use a decorating bag.  
$65.00  
CEU 0.8  
Hrs: 8  
95302  
North  
TR  
Jun 7 - Jul 12  
10 am - 12 pm

**Dance**

**Latin Dancing**  
NFND 59344  
Zumba fuses hypnotic Latin rhythms and easy to follow moves to create a one of a kind fitness program. Our goal is simple: We want you to work out, love working out and to get hooked. Any age person will benefit and improve fitness levels.  
$45.00  
CEU 1.2  
Hrs: 12  
95307  
Central  
T  
Jun 7 - Jul 12  
1 pm - 2 pm

To register: All campuses 281-542-2020
Painting/Drawing

**Painting I**  
NFND 59030  
This class explores the potentials of painting media with emphasis on color and composition. (ARTS 2316)  
$234.00  
CEU 9.6  
Hrs: 96  
95369  
Central  
MTWR  
Jun 6 - Jul 28  
10 am - 12:45 pm

**Wellness**

**Fitness**  
NFND 59719  
This easy fitness class is a great way to start a healthy new chapter in your life! Students will learn basic fitness routine exercises and gain an understanding for how personal fitness benefits the entire body.  
$45.00  
CEU 0.4  
Hrs: 4  
95305  
Central  
T  
Jun 7 - Jul 12  
12 pm - 1 pm

**Fitness for Seniors**  
NFND 59720  
This easy fitness class is a great way to start a healthy new chapter in your life! Students will learn basic fitness routine exercises and gain an understanding for how personal fitness benefits the entire body. This class is especially designed for seniors to help build and maintain strength, agility, and flexibility.  
$35.00  
CEU 0.4  
Hrs: 4  
95306  
Central  
T  
Jun 7 - Jul 12  
11 am - 12 pm

**Gentle Yoga**  
NFND 59612  
This is an introduction to basic yoga postures, breathing and relaxation techniques. It is a gentle and relaxed workout that takes in consideration students physical capabilities  
$65.00  
CEU 0.4  
Hrs: 4  
95308  
Central  
T  
Jul 12 - Aug 9  
5:30 pm - 6:30 pm

**Reiki 1 - Intro to Reiki**  
NFND 59591  
Note: Textbook is required.  
This class consists of 11 hours of instruction and practice. It focuses on meditation, Reiki foundations, level 1 attunement and basic hand positions to promote relaxation and wellbeing. According to the International Center for Reiki Training, Reiki is a Japanese technique for stress reduction and relaxation that promotes health. It is based on the principle that an unseen “life force energy” flows through us. If one’s “life force energy” is low, then we are more likely to get sick or feel stress, and if it is high, we are more capable of being happy and healthy. Reiki is a simple, natural and safe method that everyone can use. Recent research studies are finding evidence of the benefits of Reiki to improve overall wellness. For this reason, prestigious institutions such as the Cleveland Clinic offers Reiki as a complementary service to patients. Reiki assists the whole person including body, emotions and mind creating a beneficial environment that promotes feelings of peace, security and happiness.  
$65.00  
CEU 0.4  
Hrs: 4  
95301  
Central  
F  
Jun 10 - Jul 15  
12 pm - 1 pm

To register: All campuses 281-542-2020
Child Development Associate Training

Do you have a passion for shaping the future?
Do you desire to inspire the youth around you?
San Jacinto College’s child development program is designed for students like you! Our program offers the knowledge and technical skills you need to enter the child development profession through linked classes such as:

Educational Aide Associate
CDA I
CDA II
CDA III

For more information, visit http://bit.ly/SanJacCDA

To register: All campuses 281-542-2020
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

June - August 2022

The EDGE Center - Aerospace
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To register: All campuses 281-542-2020
Aerospace Education & Workforce Development*

FAA Part 107 Test Prep
(Drone/sUAS Test Prep)
NFND 59635
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.
Note: Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant’s certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.
This course prepares students for the Federal Aviation Administration (FAA) Aeronautical Knowledge Test required to earn the FAA Part 107 pilot’s license.

$169.00  
95216  
Jun 6 - Jun 7  
9 am - 5 pm  
MT

95217  
Aug 8 - Aug 9  
9 am - 5 pm  
MT

sUAS/Drone Flight Operations
NFND 59718
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61. MUST have completed FAA Part 107 Test Prep (NFND 59635) or have a current Part 107 license.
Note: Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant’s certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.
This course assists students with becoming better sUAS pilots by gaining flight experience, reviewing laws/regulations, and expanding upon the science behind unmanned flight. Students must have either completed the FAA Part 107 Test Prep (NFND 59635) or have a current Part 107 license.

$279.00  
95214  
Jun 9 - Jun 10  
9 am - 5 pm  
RF

95215  
Aug 11 - Aug 12  
9 am - 5 pm  
RF

Advanced Drone Flight Operations
NFND 59748
Prerequisite: Must successfully complete sUAS/Drone Flight Operations Course (NFND 59718).
This is the follow-on course that accompanies Advanced Drone Topics. This takes sUAS/Drone Flight Operations to a higher level adding additional layers of situational awareness, regulation awareness, and safety to an already robust Part 107 pilot.

$319.00  
95220  
Jun 16 - Jun 17  
9 am - 5 pm  
RF

95221  
Aug 18 - Aug 19  
9 am - 5 pm  
RF

Advanced Drone Topics
NFND 59747
Prerequisite: Must Successfully complete Advanced Drone Flight Operations (NFND 59748).
This is the next course following sUAS/Drone Flight Operations. It goes into further depth beyond the Part 107 Test Prep and prepares a student for Advanced Part 107 Flight Operations.

$299.00  
95218  
Jun 13 - Jun 14  
9 am - 5 pm  
MT

95219  
Aug 15 - Aug 16  
9 am - 5 pm  
MT

Edge Center Core (Pre-Track)
NFND 59645
This online course is a pre-requisite for all tracks. It includes basic math and safety modules for all aerospace training tracks.

$250.00  
95222  
Jun 1 - Jul 13  
Online

95223  
Jul 11 - Aug 22  
Online

95224  
Aug 8 - Sep 19  
Online

*NOTE: All classes are located at The Edge Center, 13150 Space Center Blvd.
To register: All campuses 281-542-2020
Composites Technician Track
AERM 55000
Prerequisite: Core Pre-Track
This course prepares a student to become an entry-level composites technician in the workforce. These courses can lead to industry certification.
$2070.00  CEU 10.1  Hrs: 101
95228  
Jun 1 - Aug 10  Online
95229  
Jul 1 - Sep 9  Online
95230  
Aug 1 - Oct 10  Online

Aerospace Mechanical Part 1 (Structures) Technician Track
NFND 59650
Prerequisite: Core Pre-Track
This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.
$1750.00  CEU 8.7  Hrs: 87
95231  
Jun 1 - Aug 10  Online
95232  
Jul 1 - Sep 9  Online
95233  
Aug 1 - Oct 10  Online

Aerospace Non-Destructive Testing/Inspection Course Technician Track
NFND 59723
This course is designed to prepare a student to become an entry-level Aerospace NDI/NDT Technician. Coursework is virtual.
$1250.00  CEU 7.3  Hrs: 73
95235  
Jul 18 - Aug 29  Online

Aerospace Engineering Drawings
NFND 59695
This course introduces students about engineering drawings, blueprints, and other associated principles within the aerospace industry.
$615.00  CEU 4.1  Hrs: 41
95225  
Jun 1 - Jul 13  Online
95226  
Jul 1 - Aug 12  Online
95227  
Aug 1 - Sep 12  Online

Aerospace Mechanical Part 2 (Structures) Technician Track
NFND 59682
Prerequisite: Aerospace Mechanical (Structures) Technician Track - Part 1
Part II: Continuation of Part I. This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.
$1330.00  CEU 7.8  Hrs: 78
95234  
Jul 18 - Sep 26  Online
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Online Learning

Partnership with Education to Go
Online learning anytime, anywhere...just a click away!

How to Get Started: Please review the list of available online courses at www.Ed2Go.com/sanjac. After selecting your course(s), please contact your nearest CPD registration office to request your class to be created. You must make payment for all CPD classes the same day you register. If you have questions about payment arrangements, please ask your registration specialist at the time of registration.

Once you have completed the registration process with San Jacinto College, you will need to access www.ed2go.com. Locate the course title that you registered for and click “Add to Cart.” Once you have chosen the desired start date, click “Begin Checkout.” If you have never taken an online class, please click “Create Account” and follow the prompts to create a new login. Returning students will log in with their previous usernames and passwords.

After the login process, choose the “Already Paid” option as you have already made your required payments to San Jacinto College. You will then have the option to click on the blue highlighted link to complete the orientation process, granting you access to the classroom.

When your class begins, return to the online Instruction Center and simply click on the “My Classroom” tab at the top of the page. To begin your studies, simply log in with the username and password you selected during orientation.

General Requirements: All courses require internet access, email, and Microsoft Internet Explorer or Firefox web browsers. Some courses may have additional requirements. Please visit our online Instruction Center for more information on any of our Ed2Go classes. Call your nearest CPD office to register and pay for your online class!

Requirements for computer/software courses: Internet access, email, Microsoft Internet Explorer or Firefox web browser, and the Adobe Flash and PDF plugins (two free and simple downloads you obtain at www.adobe.com/downloads by clicking Adobe Acrobat Reader and Adobe Flash Player under "Download" at the bottom of the page). You must have your own personal copy of any software required in the course. Software must be installed and operational on your personal computer before the course begins.

To Register: Call 281-542-2020
How to Contact Us
Continuing and Professional Development (CPD) offices are at each San Jacinto College campus:

**Central Campus:** 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

**North Campus:** 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

**South Campus:** 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Office hours at all campuses are:
Mon-Thurs: 8 am - 5:00 pm
Fri: 8 - 11:30 am

**Información General**
Para adquirir información en español sobre los programas, llame a los siguientes números:

Campo Central: 281-542-2020
Campo Norte: 281-542-2020
Campo Sur: 281-542-2020
y pida que se le envíe ésta información.

Registration Is Easy
You can register at any time for most CPD classes. There are normally no special registration days. Registration is accepted in person (photo identification required) or web/Online (for those who have previously enrolled in credit or non-credit classes at San Jacinto College). If a course has a prerequisite, you may be required to show proof of completion and will need to register in person. Inquire early about any classes you are interested in taking since all classes have limited enrollment and some classes fill very quickly. Please register no later than three business days prior to the first class date. Unless otherwise stated in the course description, the minimum age for independent participation in CPD courses is 18.

**Phone Registration**
To register by phone, please have the student’s personal information and all course information when you call. For hours, see preceding “How to Contact Us” section.

Call: 281-542-2020

**Fax or Email Registration**
Fax or email your completed registration form at any time. A blank registration form is in this schedule. Fax and email access are available 24 hours a day. Registration forms can be received any time but will not be processed until normal office hours.

Central Campus Fax: 281-476-1833
North Campus Fax: 281-459-7196
South Campus Fax: 281-922-3422
Email: registration.cpd@sjcd.edu

**In-Person Registration**
Identification is required. / Se require ID al registrarse en persona.

Visit our offices at the following locations:

**Central Campus:** 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

**North Campus:** 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

**South Campus:** 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

**Payment**
To complete registration for a course, payment must be made at the time of class selection, regardless of method of enrollment. Non-payment will result in an automatic withdrawal from the selected class(es). The College accepts Visa, MasterCard, Discover, American Express, and web checks (must be an individual checking or savings account). The College assesses a $30 processing fee for each stopped payment or returned check. Debit cards must have a Visa or MasterCard logo; cash is also accepted. Payment may be made in person at the campus business office or Online at www.sanjac.edu by accessing the SOS system (“Student Services” tab and then “Academic Resources” column).

To register, call 281-542-2020.

**Web Registration**
Go to noncredit.sanjac.edu.
Each course schedule will show only available classes in that instructional area. Begin your registration by selecting one of the course schedules: Aerospace Academy; Applied Technologies & Trades; Business Operations, Supply Chain Management, & Entrepreneurship (BOSE); Center for Petrochemical, Energy, & Technology; Community Engagement; Computers/IT Training; Edge Center; Education; Health Occupations; Lifelong Learning; and Maritime.

How to Search for Courses: Use the search feature at the top of the page by entering the keyword for the course or a five digit course registration number (CRN). Select the search icon for a list of available courses.

How to Register and Pay:

Step 1: Select the course(s) you would like to attend by clicking on the + sign within the course box or the "Add to Cart" button.

Step 2: Select "Add to Cart," and you will have a chance to view the selected courses. Select the checkout button.

2a: The first time you sign in with an existing G#, select "Forgot Password?" to create a password and security questions for this software. If you are still encountering difficulties logging in, please contact tech support at 281-998-6137 for further assistance. Please make changes under the "My Profile" down arrow if any of your personal information, such as address or phone number, has changed.

2b: You can create an account to obtain a San Jacinto College student ID (G#) if you do not have one by using "I am a new user."

Write down the new ID and password and store in a secure place.

Step 3: Select “Proceed to Payment,” which displays the registration disclosure. Accept the registration disclosure to continue. Click “Proceed to Payment,” then select “Submit Payment” to enter credit card or electronic check information. A “Proceed to Payment” box will appear letting you know that you are going to a secure external payment site. Select “Continue.” Payment will need to be made in full. If you would like to set up a payment plan, please contact the registration office at 281-542-2020.

Step 4: Enter credit card or electronic check information.

Step 5: Select “Submit Payment.”

Student Web Payment Process

Prior to accessing the SOS login screen, you must be admitted and/or registered for your class(es). This is for in-person registrations only.

• Access the San Jacinto College website at www.sanjac.edu and go to the SOS Login under "Student Services” tab and then "Academic Resources” column.

• First enter your user ID# (student ID number G00XXXXX).

• New student: If you have never claimed your account or set up a password for SOS, please click the highlighted text to claim your account. If you need assistance retrieving your login information, please contact tech support at 281-998-6137.

• Current student: You will need your student ID (G00XXXXX) and your password to access SOS.

To Make a Payment on a Student Account:

Step 1: Select “My Student Records, Registration, and Financial Aid.”

Step 2: Select “My Registration.”

Step 3: Select “Step 6: Review your changes and make a payment.”


Step 5: Select "Student Account Suite" (another webpage will open after selecting this option).

• CPD students must make payment at the time of registration.

• You can view the refund policy from this screen.

• Classes at least four weeks long are eligible for a convenient payment plan (CPP). Payment plans can be set up by selecting this payment option and entering your information by following the directions given.

Step 6: Select “Make a Payment.”

Step 7: Select “Pay” (please verify the class fees before paying).

Step 8: Select “Payment Method,” then select the “Go” button.
Step 9: Process payment according to online directions.
Please verify that all of your information is correct before you submit your payment.

Once processed, please print out the confirmation page for your records.

If you have any problems or questions, please contact your CPD registration office or the campus business office.

Convenient Payment Plan (CPP)
Convenient payment plans are available to CPD students under the following guidelines:

1. The length of the course section must be a minimum of 30 calendar days.
2. Two plans are available: one for classes four to seven weeks long, the other for classes eight to 16 weeks long. There will be a prorated $25 service fee over all installments (including the down payment) for the CPP.
3. For a four- to seven-week class, the student will pay half the total charges as a down payment (which includes half of the $25 service fee). The other half is due 30 days after the set-up date for the CPP. If this date falls on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.
4. For an eight- to 16-week class, the student will pay half the total charges as a down payment (which includes one third of the $25 service fee). The other half is due in two equal installments 30 and 60 days after the set-up date for the CPP. If these dates fall on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.
5. The student will be assessed a $25 late payment fee for failure to pay on or before the prescribed payment due dates.
6. A student will be limited to only one CPP.
7. Failure to make all payments may result in the CPP being forwarded to the collection agency of the College and subject to additional collection fees.

*Please note: If you have an academic IPP, you will be unable to set up a continuing education CPP plan. Only one type of plan may be set up for payment.

To register, call 281-542-2020.

Drops, Cancellations, and Transfers/Refund Policy
Need to drop your class?

- A 100 percent tuition refund is given if a withdrawal request is received before the class begins. **No refund is given after the class begins.**
- Courses that are linked with academic courses will adhere to the stated CPD refund policy.
- Withdrawal requests must come directly from the student or his/her designee. A withdrawal/transfer request form will be completed by the person making the request. The official receipt date is the day and time the request is received in the CPD office. All refunds are paid by check to the student regardless of the method or source of original registration payment. Please allow three to four weeks for the refund check to be processed and mailed to the address given at the time of registration. If there has been an address change, please provide the corrected address with your withdrawal request.

Bookstore Questions?
Please call any of the campus bookstores directly:

- Central: 281-459-7111
- North: 281-476-1898
- South: 281-922-3410
- M-Th: 7:45 am - 6 pm
- Fri: 7:45 am - 2 pm

Library Information

- Central: 281-476-1850
- Hours: https://sjcd.libguides.com/libraryhours
- South: 281-998-6150 ext. 3306
- Hours: https://sjcd.libguides.com/libraryhours
- North: 281-459-7116
- Hours: https://sjcd.libguides.com/libraryhours
- Generation Park: 281-998-6350 ext. 8133

To register: All campuses 281-542-2020
Cancelled Classes
If San Jacinto College cancels a class, a 100 percent tuition refund is automatically processed for students who do not choose to transfer to another available class. CPD personnel will make every attempt to contact you using contact information you have provided if a class cancels. Please make sure we have a valid daytime phone number on file. You may also inquire by calling your respective campus or by logging onto the SOS system on the College website: www.sanjac.edu.

Transfer Requests
Students may request a transfer into another available section prior to the first class date of the course for which they are registered. Transfers are considered only on an available seat basis.

Transcript Requests
Most CPD courses earn Continuing Education Units (CEUs), which are reported as part of your permanent student record. Unofficial transcripts may be obtained and printed by logging into your SOS account. You may request copies of your transcript in person or by mail by contacting one of the campus enrollment services offices. That office will need a completed transcript request form and a copy of your photo ID. For questions, call 281-542-2020.

Screening Requirements for Classes with Clinicals
A criminal background check and drug screen for phlebotomy courses are required before a student can participate in a clinical assignment. This is a requirement of all clinical facilities in the Houston/Gulf Coast area, as mandated by the Joint Commission on Accreditation of Healthcare Organizations. The approximate cost of the screening is less than $60. Background check through Precheck.com is required at time of registration.

Linked Classes
Proof of meningitis vaccine is required for students 21 and under.

Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* CPD students in linked academic classes may be required to take and pass the TASP/THEA. They are held to the same TASP/THEA performance standards and prerequisites required for credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Emergency Closings
Providing a safe and secure environment for our students, faculty, and staff is a top priority at San Jacinto College. In the event the College needs to close for any situation, such as inclement weather, students and employees should refer to email, text messages, and the College website at www.sanjac.edu. In addition, local television and radio stations may also broadcast bulletins announcing campus closings in emergency situations. Students and employees are encouraged to sign up for the SJC Alert Me system to receive voice and text messages in the event of a College closure. SJC Alert Me will provide San Jacinto College with another communication tool to keep students, faculty, and staff informed during threatening situations and weather-related closings. To receive voice and text messages, you must provide your home phone and/or cell phone number. There is no cost to sign up for this notification service. However, when the system sends a message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages. For more information, visit www.sanjac.edu/alert-me.

IMPORTANT NOTICES
• Photo identification required for all in-person registrations. Se requiere ID para todas las registraciones en persona.

• Information contained in the schedule is subject to the policies and procedures of the San Jacinto College District and is subject to change without notice, including course pricing.

• All courses are taught in English, unless specified otherwise.

• Classes may be cancelled because of low enrollment.

• Instructors may be changed as conditions warrant.

• Room assignments and building locations may be changed as conditions warrant.

• Students must attend the class section for which they are registered.

• CPD staff and instructors provide information, not advice.

• San Jacinto College requires that its instructors not solicit business for personal gain in the classroom. Any business transaction resulting from a class is the responsibility of the student, not the College.
• Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* Although CPD students in linked academic classes are TASP/THEA exempt, they are held to the same performance standards required for semester credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

• ESL assessments will not be started after 5 pm and are done in the CPD offices.

San Jacinto College will be closed this semester:

May 30 – Memorial Day
June 17 – Juneteenth
July 4 – Independence day
NO CLASSES WILL MEET ON THESE DAYS.
Campus Carry

Purpose

The purpose of this policy is to comply with the requirements of S.B. 11, which is generally referred to as the “campus carry” law, to allow the concealed carrying of handguns by license holders on the campuses of certain institutions. The policy grants permission for a valid Texas license to carry holder (LTC) to generally carry a concealed handgun on campus. The policy also identifies certain campus locations and activities that a valid LTC holder may be excluded from carrying a handgun due to previously existing Texas statutes or exclusion zones identified by the College.

Policy Statement

The San Jacinto Community College District is committed to providing a safe environment for students, employees, affiliates, and visitors and to respecting the right of individuals licensed to carry a handgun in the state of Texas. Individuals licensed to carry may do so on campus except in locations and at activities prohibited by law or by this policy. The carrying of any handgun by an unlicensed person or the open carry of a handgun is not permitted in any place at the College.

1. Individuals who hold a valid Texas license to carry a handgun (LTC), including a valid Texas concealed handgun license (“license holders”) may (1) carry a handgun on campus so long as the handgun is not in plain view, is on or about their person at all times, and is under their control (e.g., in purse, backpack, bag, etc.) or (2) secure their handgun in a locked motor vehicle. The carrying of an unconcealed handgun on campus is restricted to authorized law enforcement officers and other persons who may be designated by appropriate law enforcement agencies.

All other weapons are strictly prohibited for students, faculty, staff, and visitors; their possession on campus is grounds for immediate action by law enforcement. See Section 46.05 of the Texas Penal Code for a list of weapons.

A license holder’s handgun must be concealed at all times. In compliance with Texas Penal Code §46.035(a - 1), a license holder may not carry a partially or wholly visible handgun on campus premises or on any college driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area. Anyone intentionally or knowingly displaying a handgun in plain view for others to see is in violation of Texas law.

A license holder must display his or her license to carry when directed by a law enforcement officer in accordance with section 411.205 of the Texas Government Code. Otherwise, an individual is not required to disclose whether he or she is a license holder in order to participate in any program or service offered by the College, except as required by law.

A license holder may not carry a handgun if he/she is intoxicated under Texas Penal Code 46.035(d).

2. It is the responsibility of license holders to carry their handguns on or about their person at all times. “About” the person means that a license holder may carry a holstered handgun in a backpack or handbag, but the backpack or handbag must be close enough that the license holder can grasp it without materially changing position. A license holder who carries a handgun on campus must carry it in a holster that completely covers the trigger and the entire trigger guard area. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling.

The College does not provide storage for handguns.

The open carry of handguns is not permitted on College premises.

3. The College is often the site of pre-K-12 school-sponsored activities, such as field trips. When a pre-K-12 school-sponsored activity is conducted at a particular location, the carrying of concealed handguns is prohibited. A sign shall be posted reading “pre-K-12 school-sponsored activity in progress” during these activities. “School-sponsored activities” for purposes of this policy are defined as tours, demonstrations, field trips, events, clubs, camps, clinics, programs, etc., held on College property that are authorized by a K-12 school district or individual school(s) as a curricular, co-curricular, or interscholastic activity and are managed or supervised in part by the district or school or district school employee.

Upon a survey of the College campuses, areas identified as routinely hosting such school-sponsored activities shall be posted on the College’s rules and regulations regarding campus carry.

4. Texas Penal Code §46.03(a)(2) excludes license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while voting is in progress, according to Policy 2-19. A sign shall be posted at any polling place on campus from the commencement of early voting through Election Day that reads either “Polling Place” or “Vote Here.” (See Electioneering Procedure 2-19A)

5. Texas Penal Code §46.035(b)(6) excludes license holders of handguns from carrying a handgun on the premises of a church, synagogue, or other established place of religious worship. A sign shall be posted that conforms to Section 30.06 of the Texas Penal Code.

6. Texas Penal Code §46.035(b)(2) excludes license holders of handguns from carrying a handgun where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used...
in the event. Notice shall be given for all collegiate sporting events. If possible, for ticketed sporting events this notice should be given by means of a written communication on the back of or appended to the ticket. Vendors and others who are permitted to enter the premises without a ticket shall be provided written notice through other means. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

7. The concealed carry of handguns shall be prohibited in areas for which state or federal law, licensing requirements, or contracts require exclusion at the exclusive discretion of the state or federal government or by a campus accrediting authority. Where appropriate, signage must conform to the overriding federal or state law requirements. Otherwise, notice conforming to Texas Penal Code §30.06 must be provided.

8. The concealed carry of handguns shall be prohibited in patient care areas, including those in which professional mental health and counseling services are provided. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

9. The concealed carry of handguns shall be prohibited in areas in which formal hearings are being conducted, pursuant to Code of Student Conduct (Student Handbook): academic hearings, veterans appeal hearings, financial aid appeal hearings, employee hearings, and employee grievances. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

10. The concealed carry of handguns shall be prohibited in areas where the discharge of a firearm might cause great harm, such as laboratories with extremely dangerous chemicals, biologic agents, explosive agents, critical infrastructure, and areas with equipment that is incompatible with metallic objects, such as magnetic resonance imaging machines. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

11. Counselors, staff, and volunteers who work in a campus program for minors must, as a condition of their participation, agree not to carry a concealed handgun on the grounds or in buildings where the program is conducted. Parents of attendees must also agree, as a condition of their child’s participation, not to carry a concealed handgun on the grounds or in buildings where the program is conducted. “Campus program for minors” is defined as to provide oversight and training for camps and programs involving minors held on College premises or operated by the College which have recreational, athletic, religious, or educational activities for the campers. This includes all camps or programs covered by Texas Education Code, Chapter 51, Section 51.976, as well as any day camp, activity, or University Interscholastic League (“UIL”) event sponsored by the College. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

This policy does not apply to College course - based academic service learning or research approved by the Institutional Review Board (“IRB”).

12. The College shall amend the Code of Student Conduct, Faculty Handbook, and San Jacinto Policy and Procedure Manual to provide that causing the accidental or intentional showing of a firearm or the accidental discharge of a firearm is conduct subject to disciplinary action.

13. Exclusion zones created by Texas Penal Code §§46.03 and 46.035 as well as by the rules and regulations enacted under S.B. 11 may sometimes comprise only a portion of a building. In some instances it may not be feasible to exclude concealed handguns only from the designated exclusion zones. The following factors and principles shall govern the implementation of these rules and regulations in those buildings in which some, but not all, parts are designated as exclusion zones.

**Governing factors**
- The percentage of assignable space or rooms in a building that are designated as exclusion zones.
- The extent to which the area (or areas) designated as exclusion zones are segregated from other areas of the building.
- The extent to which use of the building and hence its status as an exclusion zone varies from day to day or week to week.

**Governing principles:** If a small number of rooms or a small fraction of assignable space in a building is subject to exclusion, only the rooms or areas that qualify for exclusion should be excluded.

- If 85 percent or more of the total building in terms of number of rooms or assignable space is subject to exclusion or if the excludable space is not segregated from other space, then as a matter of practicality, the whole building may be excluded.
- Appropriate signage shall be posted that conforms to Texas Penal Code, Section 30.06.

14. The College shall develop training materials particular to San Jacinto College on how to respond to an active shooter situation. These shall be incorporated in the active shooter training, and all faculty and staff shall be required to complete this module. All students are encouraged to complete training on how to respond to an active shooter situation.

15. The College shall develop and post in a prominent place detailed Campus Carry FAQs.

16. The College shall develop materials that educate and inform current and prospective San Jacinto College students about campus carry and how it is being implemented.

To register: All campuses 281-542-2020
17. To the extent possible, areas within gun-exclusion zones should be made available on a scheduled basis to faculty and staff. These spaces can be used for conferences that faculty or staff would prefer to conduct in a gun-exclusion zone.

18. The following factors and principles shall govern the implementation of exclusions or allowances for graduation ceremonies.

**Governing factors:**
- Off-campus location shall follow the venue’s rules and regulations in regards to the permitted carrying of firearms
- On-campus location shall follow the use of the building and/or exclusion zone criteria set forth herein.

19. The campus safety and security council, appointed by the Chancellor, shall be established and tasked, at a minimum, with the following responsibilities:
   1. Support the consistent implementation of these policies.
   2. Provide a review process for recommendations to the Chancellor.
   3. Compile, maintain, and provide a periodic review of the premises where license holders are prohibited from carrying a handgun.

A student or a member of the faculty or staff of the College may appeal a decision regarding the implementation of a policy or procedure contained herein to the campus safety and security council for consideration. A further appeal of the decision of the campus safety and security council may be submitted to the vice chancellor of fiscal affairs for consideration. The Vice Chancellor may approve, reject, or modify the decision in question or may submit the issue to the Chancellor for reconsideration. The decision of the Chancellor to approve, reject, or modify a decision is final.

Additional policies or exclusion areas not provided for in this policy will not be the subject of or considered as a matter of appeal. In accordance with Texas Government Code, Section 411.2031, the Chancellor is authorized to enact reasonable rules and regulations regarding the concealed carry of handguns on campus.

20. Not later than Sept. 1 of each even-numbered year, the College shall submit a report to the Texas Legislature and to the standing committees of the legislature with jurisdiction over the implementation of these policies that:

(1) Describes the rules and regulations adopted by the College regarding the carrying of concealed handguns on its campuses.

(2) Outlines the reasons the College established the provisions adopted.

**Definitions**

**Campus:** All land and buildings owned or leased by the San Jacinto Community College District.

**College:** The San Jacinto Community College District.

**Concealed Carry:** The Texas Department of Public Safety defines a concealed handgun as a handgun not openly discernable to the ordinary observation of a reasonable person.

**Employee:** A full-time or part-time employee of the San Jacinto Community College District as defined by human resources policy and procedure.

**Exclusion Zones:** An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

**Handgun:** A handgun is any firearm that is designed, made, or adapted to be fired with one hand.

**License to Carry Holder:** A person licensed to carry a concealed handgun under Chapter 411 of the Texas Government Code.

**“On or about their person”**: A person licensed to carry a handgun must carry a handgun in a manner that the handgun is close enough to the license holder that he or she can reach it without materially changing position.

**Patient Care Areas:** An area, including research areas, that involves the treatment or evaluation of a medical or mental health condition of a patient by a licensed health care provider or under the supervision or direction of a licensed health care provider and that results in a formal record of treatment.

**Student:** A currently enrolled student of the San Jacinto Community College District as defined by instruction policy and procedure.
Campus Carry Facts and Helpful Hints

Campus carry took effect for San Jacinto College on August 1, 2017.

- License to carry holders may carry a concealed handgun on campus.
- The handgun must remain concealed and within arm's reach of the license to carry holder.
- Handguns may not be openly carried.
- Handguns may not be openly displayed at any time.
- No other prohibited weapons may be carried.
- Only members of the San Jacinto College Police Department may ask someone if they are licensed to carry a concealed handgun.
- San Jacinto College does not provide handgun storage.
- Handguns may be stored in a locked motor vehicle.
- There will be several areas of campus called gun exclusion zones where a license to carry holder may not enter with a concealed handgun.
- License to carry holders are responsible for knowing gun exclusion zone locations.

What is a gun exclusion zone?
An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

Gun exclusion zones will be clearly marked by signs like this sample:

Where may a license to carry holder carry a concealed handgun?
Any area that is not designated as a gun exclusion zone. Examples:
- Public or private driveway
- Streets
- Sidewalk or walkway
- Parking lot, parking garage, or other parking area
- Hallways
- Classrooms
- Offices open to the general public
- Financial aid
- Nursing labs
- Culinary labs
- Gym/wellness centers

If you see someone with a handgun on campus: Do not confront him or her!
- Call San Jacinto College Police Department immediately at ext. 5555 from College phones or 281-476-9128.
- Hearing impaired text: 713-469-1071
**Please Print Clearly and Complete ALL Unshaded Areas**

<table>
<thead>
<tr>
<th>Student Information - REQUIRED</th>
<th>Demographics/Other Information</th>
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<tr>
<td>Name</td>
<td>The following questions are used by the state to help provide support for our programs. Although not required, your cooperation in answering them is appreciated.</td>
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<td>Last First Mi</td>
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<td>If known, provide your San Jacinto College ID Number G</td>
<td>Or Social Security No.</td>
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<th>Home Address</th>
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<td>White</td>
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<td>Black or African American</td>
<td>(3) Asian Pacific Islander</td>
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<tr>
<td>(4) American Indian or Alaskan Native</td>
<td>(5) Native Hawaiian</td>
</tr>
<tr>
<td>(6) Not reported</td>
<td>CHECK ONE ☐ Non - Hispanic ☐ Hispanic</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Additional Information</th>
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</table>

Please include area code and work extension

<table>
<thead>
<tr>
<th>Gender</th>
<th>Birth Date</th>
<th>MM</th>
<th>DD</th>
<th>YY</th>
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</table>

<table>
<thead>
<tr>
<th>Email</th>
<th>Type of Disability:</th>
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</table>

<table>
<thead>
<tr>
<th>Emergency Contact</th>
<th>Name Relationship Phone No.</th>
<th>Highest Grade or Degree Completed:</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Registration Office and Fax Numbers</th>
<th>Office Number</th>
<th>Fax Number</th>
<th>Campus (circle one)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central 281-542-2020</td>
<td>281-476-1833</td>
<td>C</td>
<td></td>
</tr>
<tr>
<td>North 281-542-2020</td>
<td>281-459-7196</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>South 281-542-2020</td>
<td>281-922-3422</td>
<td>S</td>
<td></td>
</tr>
</tbody>
</table>

I certify that all information provided on this form is correct. I understand that this registration cannot be transferred to any other individual. If my tuition for a class(es) is being paid by a company or organization, I hereby give the College permission to release my grades and attendance records for that class(es).

Signature Date

Important: Payment for classes, unless billed to your employer or sponsor, is due the same day registered and can be made Online or at any campus business office. Enrollment into a class is not complete until payment is received.

<table>
<thead>
<tr>
<th>Office Use Only</th>
<th>Staff ID:</th>
<th>Date:</th>
<th>Refund Request Date:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Transfer/Refund</th>
<th>From CRN:</th>
<th>To CRN:</th>
<th>Date:</th>
<th>Staff ID:</th>
</tr>
</thead>
</table>

To register: All campuses 281-542-2020
To register: All campuses 281-542-2020

San Jacinto College

South Campus

S-1 Science and Allied Health
S-2 Engineering and Technology Center
S-3 Central Plant
S-4 Welcome Center
S-5 Academic Wing-North
S-6 Academic Hall
S-7 Academic Wing-South
S-8 Library
S-9 Student Center/Bookstore/Police
S-10 Interactive Learning Center
S-11 Library
S-12 Academic Hall
S-13 Central Plant
S-14 HVAC Technology
S-15 Fine Arts Center
S-21 Gymnasium
S-22 Library
S-23 Central Plant
S-24 Cosmetology Center
S-25 Softball Field
S-25c Softball Training Facility
S-26 Soccer Field
S-30 General Services Building/Deliveries

13735 Beamer Rd.
Houston, Texas 77089
281-998-6150

An Equal Opportunity Institution
Updated 9/9/2021

San Jacinto College

Maritime Campus

M1 Maritime Technology & Training Center
M2 Training Pool
M3 Fire Training

3700 Old Hwy. 146
La Porte, Texas 77571
281-998-6150

An Equal Opportunity Institution
To register:
All campuses 281-542-2020

13455 Lockwood Rd. | Houston, Texas 77064
281-998-6150
An Equal Opportunity Institution
San Jacinto College Community College District
Mission and Vision Statements

MISSION
San Jacinto College is focused on student success, academic progress, university transfer, and employment. We are committed to opportunities that enrich the quality of life in the communities we serve.

Our Values
Integrity: We Act Honorably and Ethically
“We conduct ourselves in ways that are professional, instill confidence, and promote trust.”

Inclusivity: We Grow through Understanding
“We respect and learn from the diversity of our cultures, experiences, and perspectives.”

Collaboration: We Are Stronger Together
“We believe in the power of working together.”

Innovation: We Embrace New Possibilities
“We anticipate change, explore opportunities, and create continuously evolving solutions.”

SAN JACINTO COLLEGE
San Jacinto College will advance the social and economic mobility of all members of our community. We will be known for our excellence in teaching and learning, our intentional student-centered support, and our commitment to every student. We will be the preferred workforce and economic development partner in the region and a champion for lifelong learning. San Jacinto College will inspire students to explore opportunities, define their educational and career paths, and achieve their goals and dreams.

Accountability: We Are Responsible Individually and Collectively
“We take ownership for our commitments and outcomes.”

Sense of Community: We Care for Those We Serve
“We demonstrate concern for the well-being and success of our students, our communities, and our people.”

Excellence: We Strive for Outstanding Results
“We take risks, we assess our work, and we aspire to improve the quality of everything we do.”

Innovation: We Embrace New Possibilities
“We anticipate change, explore opportunities, and create continuously evolving solutions.”

Campus Security and Fire Safety Report
The San Jacinto Community College District is committed to assisting all members of the San Jacinto College community in providing for their own safety and security. The annual security compliance document is available on the San Jacinto College Police Department website at www.sanjac.edu/police.

A hard copy of the report is available for review at each of the campus police offices.

Graduation and Completion Rates
In compliance with Public Law 101-542 (as amended by P.L. 102-26), San Jacinto College publishes a report of completion rates for full-time undergraduate students seeking an associate degree, a certificate of technology, or transfer to a four-year institution. This report is updated annually. The report is available separately for each San Jacinto College campus and is stratified by gender, ethnicity, and varsity sport. The report is available upon request in the campus president’s office. Current and prospective students and student-athletes are encouraged to avail themselves of the information in this report prior to enrolling or entering in any financial obligations with or through the College.

Accreditation Statement
San Jacinto College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Questions about the accreditation of San Jacinto College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

Equal Opportunity Statement
The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws.

No person, including students, faculty, staff, part-time, and temporary workers, will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College’s non-discrimination policies:

<table>
<thead>
<tr>
<th>Vice Chancellor, Human Resources</th>
<th>Associate Vice Chancellor, Student Services</th>
<th>Vice Chancellor, Human Resources</th>
<th>Vice Chancellor, Strategic Initiatives, Workforce Development, Community Relations, and Diversity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Ramirez - Equal Opportunity Compliance Officer</td>
<td>Joanna Zimmermann (students) - Co-Lead Title IX Coordinator</td>
<td>Sandra Ramirez (employees) - Co-Lead Title IX Coordinator</td>
<td>Allatia Harris (equity in athletics)</td>
</tr>
<tr>
<td>4624 Fairmont Parkway, Pasadena, Texas 77504</td>
<td>8060 Spencer Highway, Pasadena, Texas 77505</td>
<td>8060 Spencer Highway, Pasadena, Texas 77504</td>
<td>8060 Spencer Highway, Pasadena, Texas 77504</td>
</tr>
<tr>
<td><a href="mailto:sandra.ramirez@sjcd.edu">sandra.ramirez@sjcd.edu</a></td>
<td><a href="mailto:joanna.zimmermann@sjcd.edu">joanna.zimmermann@sjcd.edu</a></td>
<td><a href="mailto:sandra.ramirez@sjcd.edu">sandra.ramirez@sjcd.edu</a></td>
<td><a href="mailto:allatia.harris@sjcd.edu">allatia.harris@sjcd.edu</a></td>
</tr>
<tr>
<td>281-991-2659</td>
<td>281-476-1863</td>
<td>281-991-2659</td>
<td>281-459-7140</td>
</tr>
</tbody>
</table>

To register: All campuses 281-542-2020
To register for training, call or visit:

**Central Campus**
8060 Spencer Hwy., Pasadena, Texas 77505
Building 1, Suite 128 (C1.128)
Interactive Learning Center
281-542-2020

North Campus
5800 Uvalde Road, Houston, Texas 77049
Building 12, Suite 212 (N12.212)
Slovacek Student Center
281-542-2020

South Campus
13735 Beamer Road, Houston, Texas 77089
Building 8, Suite 1403 (S8.1403)
Academic Administration Building
281-542-2020

**Maritime Technology and Training Center**
3700 Old Highway 146
La Porte, Texas 77571
281-974-2200

**Generation Park Campus**
13455 Lockwood Road
Houston, Texas 77044
281-998-6150

**The EDGE Center**
13150 Space Center Blvd.
Houston, Texas 77059

noncredit.sanjac.edu

Hours are Monday – Thursday from 8 am – 5:00 pm and Friday from 8 am – 11:30 am