THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

Continuing Education
Professional Development
Workforce Training

August-December 2022

A Publication of the San Jacinto College Continuing and Professional Development Division
Training and Educational Solutions for Workers and Employers

The San Jacinto College Continuing and Professional Development (CPD) Division offers programs and courses for individuals to retain or advance in their jobs or make career transitions. We provide training to companies and their employees to meet employers' demands for a highly skilled workforce, while helping incumbent workers reach their potential.

No matter what your professional and educational goals, CPD is your training connection for career success. Our courses provide practical skills and hands-on training in a targeted, time-limited environment rather than a purely academic setting. We stand ready to help individuals manage the rapid changes and new realities of today's workplace.

Linked Classes

Classes labeled “Linked” are held in conjunction with academic/credit classes. Enrollment in these sections is limited and is on a space-available basis. CPD students in linked CE sections do not have to be admitted into the College and are TASP/THEA exempt. Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Key to Days of Week

- M Monday
- T Tuesday
- W Wednesday
- R Thursday
- F Friday
- S Saturday
- Su Sunday

Take Your Choice

More than 1,500 courses offered from our credit schedule may be taken for non-credit. Contact the appropriate credit division for more information.
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Acct Specialist Fast Track
ACNT 55035

Prerequisites: High school/GED and proficiency in reading, writing, mathematics, and speaking English.

Note: Textbook is required.
This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journal, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

Cost: $630
CEU: 5.6
Hrs: 56
50105 Central TR
Sep 24 - Nov 14
6 - 9:30 pm
Time class is held

San Jacinto College will be closed this semester:

- September 5, 2022 – Memorial Day
- November 23-25, 2022 – Thanksgiving
- December 22, 2022-January 2, 2023 – Winter Break

NO CLASSES WILL MEET ON THESE DAYS.
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A Publication of the San Jacinto College Continuing and Professional Development Division
**Accounting/Financial**

### Acct Specialist Fast Track
ACNT 55035  
**Prerequisites:** High school/GED and proficiency in reading, writing, mathematics, and speaking English.  
**Note:** Textbook is required.  
This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journalize, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.  
$640.00  
50302  
Sep 6-Oct 27  
6 pm-9:30 pm

### CPP Mastery Exam Prep
ACNT 55030  
**Note:** Materials will be provided.  
Designed to prepare participants for the CPP mastery exam, participants may be expected to acquire study materials from the U.S. Department of Labor, Internal Revenue Service, and other resources.  
$735.00  
50304  
Sep 24-Nov 12  
9 am-1 pm

### FPC/Payroll Specialist
ACNT 55036  
**Prerequisite:** Successful completion of Accounting Specialist program. Proficiency in reading, writing, and speaking English.  
This program was designed by the American Payroll Association (APA) to meet the specific educational needs of payroll professionals and those involved with payroll-related businesses. The PayTrain Fundamental Payroll course teaches the fundamental payroll calculations and applications providing students with the basic knowledge and skills required to maintain payroll compliance and prevent costly penalties. Information will be provided for those interested in taking the optional FPC exam.  
$960.00  
50303  
Sep 24-Nov 12  
9 am-1 pm

**Banking**

### Banking Fundamentals
BNKG 55000  
Get on the fast track to a great career! This course covers the evaluation of banking job opportunities, credit reports, loan types, financial statements and debit to income ratio. Review banking products & relationships, credit scores, interest rates and loan terms, along with compliance, regulations and customer service.  
$450.00  
50309  
Sep 6-Sep 22  
5 pm-8:30 pm

**Business**

### Business Ethics
BMGT 55126  
This course offers discussion of ethical issues, the development of a moral frame of reference, and the need for an awareness of social justice in management practices and business activities. Review of ethical responsibilities and relationships between organizational departments, divisions, executive management, and the public. (BMGT 1341)  
$234.00  
95420  
Aug 22-Oct 12  
Online

### Information and Project Mgmt
BMGT 55153  
**Note:** Textbook required  
This course teaches the fundamentals of critical path methods for planning and controlling projects. Includes time/cost tradeoffs, resource utilization, stochastic considerations, task determination, time management, scheduling management, status reports, budget management, customer service, professional attitude and project supervision. (BMGT 1309)  
$234.00  
95425  
Aug 22-Dec 7  
8:30 am-10 am

### Office Management
BMGT 55009  
Learn systems procedures and practices related to organizing and planning office work. Study how employee performance can be maximized by exercising the leadership skills you will acquire. (BMGT 1325)  
$234.00  
50015  
Oct 17-Dec 9  
Online
Cosmetology

App of Eyelash Extensions I
CSME 55040
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension.
This course provides the student with the skills necessary to perform client services using current techniques and business practices.

$660.00  CEU 11.2  Hrs: 112
50306  North  M
Aug 22-Dec 12  6:30 pm-10:30 pm

Orientation Eyelash Extension
CSME 55041
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension
This course provides the student with the basic knowledge of chemistry, eyelash growth cycles and proper selection, supplies and equipment of the industry, safety, sanitation, laws and rules of TDLR as they relate to eyelash extensions.

$865.00  CEU 14.4  Hrs: 144
95472  North  TW
Aug 23-Dec 14  6:30 pm-10 pm

Principles of Eyelash Extension
CSME 55042
Prerequisite: Concurrent enrollment required in Orientation, Principles, and Application of Eyelash Extension
This course provides the student with the practical skills necessary to safely and effectively apply eyelash extensions.

$590.00  CEU 6.4  Hrs: 64
50307  North  W
Aug 24-Dec 14  6:30 pm-10 pm

Human Resource Management

HR Impact-Human Resources Certificate Program
HRPO 55022
This course covers the evaluation of the current methods of job analysis, recruitment, selection, training/development, performance management, promotion and separation. Topics also include ethical, social, and legal responsibilities; the assessment methods of compensation and benefits planning; and analysis of the role of strategic human resource planning in support of organizational mission and objectives.

$580.00  CEU 8.0  Hrs: 80
50305  South  TR
Sep 27-Dec 6  6 pm-9:30 pm

Human Relations
HRPO 55001
Note: Textbook Required.
Learn practical application of the principles and concepts of the behavioral sciences to interpersonal relationships in the business and industrial environment. (HRPO 1311)

$234.00  CEU 4.8  Hrs: 48
50016  South  R
Oct 20-Dec 8  11:45 am-1:10 pm

Human Resources Management
HRPO 55000
Prerequisite: None
Note: Textbook is required.
Study behavioral and legal approaches to the management of human resources in organizations. (HRPO 2301)

$234.00  CEU 4.8  Hrs: 48
50017  South  W
Oct 19-Dec 7  1:20 pm-3 pm

Management

Principles of Management
BMGT 55011
Note: Textbook required
Study to learn the concepts, terminology, principles, theory and issues that are the substance of the practice of management. (BMGT 1327)

$234.00  CEU 4.8  Hrs: 48
95419
Aug 22-Oct 12  Online

Small Business Financing
BUSG 55023
Prerequisite: Reading level 4
Note: Textbook is required.
This course focuses on understanding the financial structure of a small business. Topics include business financing, budgeting, record keeping, taxation, insurance and banking. (BUSG 1341)

$234.00  CEU 4.8  Hrs: 48
95421  South  MW
Aug 22-Dec 7  11:45 am-1:10 pm

To register: All campuses 281-542-2020
Small Business Management
BUSG 55002
Note: Textbook is required.
Learn the details to starting and operating your own small business. Topics include facts about a small business, essential management skills, how to prepare a business plan, financial needs, marketing, strategies, and legal issues. (BUSG 2309)
$234.00   CEU 4.8   Hrs: 48
95428   South   TR
Aug 23-Dec 8   10:10 am-11:35 am

Sales/Marketing

E-Commerce Marketing
MRKG 55004
This course explores electronic tools utilized in marketing with a focus on marketing communications in developing customer relationships. (MRKG 2312)
$234.00   CEU 4.8   Hrs: 48
50018   South   R
Oct 20-Dec 8   10:10 am-11:35 am

Principles of Marketing
MRKG 55000
Note: Textbook is required.
This course is an introduction to the marketing functions; identification of consumer and organizational needs; explanation of economic, psychological, sociological and global issues; and description and analysis of the importance of marketing research. (MRKG 1311)
$234.00   CEU 4.8   Hrs: 48
95429   South   T
Aug 23-Dec 6   8:35 am-9:45 am

Principles of Selling
MRKG 55002
This course is an overview of the selling process. Identification of the elements of the communication process between buyers and sellers is discussed as well as examination of the legal and ethical issues of organizations which affect salespeople. (MRKG 2333)
$234.00   CEU 4.8   Hrs: 48
95430   Aug 22-Oct 12   Online

Supervision

Supervision
BMGT 55010
Note: Textbook required
Take an in-depth study of the role of supervisor. Study the managerial functions as they apply to leadership, counseling, motivation, and human skills. (BMGT 1301)
$234.00   CEU 4.8   Hrs: 48
95418   Aug 22-Oct 12   Online

Supply Chain

Certified Logistics Associate
LMGT 55019
Prerequisite: High school/GED and proficiency in reading, writing and math; Introduction to Logistics (self-led online-training modules)
Note: eBook required- Supply Chain Logistics: Foundation Knowledge.
This instructor-led course provides students with the foundational broad knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of the global supply chain, the logistics environment, safety, safe equipment operation, material handling equipment, quality control, workplace communication, teamwork and problem solving and using computers. This course is aligned with MSSC standards and the first step towards eligibility of the CLT industry certification
$400.00   CEU 3.5   Hrs: 35
50308   Central   TRF
Oct 11-Nov 17   5 pm-8:30 pm
Logistics and Material Management

Certified Logistics Technician
LMGT 55020
Prerequisite: High school/GED and proficiency in reading and math; Introduction to Logistics (self-led online training modules) and Certified Logistics Associate course.
Note: eBook required—Supply Chain Logistics: Mid-level Technical Knowledge
This instructor-led course provides students with the mid-level technical knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, and dispatch and tracking operations. This course is aligned with MSSC standards and the CLT certification exam in administered upon completion.
$400.00 CEU 3.5 Hrs: 35
95213 Central MF
Aug 22-Sep 30 5 pm-8:30 pm

Introduction to Business Logistics
LMGT 55021
Prerequisite: High school/GED and proficiency in reading and writing
This self-led course provides students with the basic information needed to understand logistics. It is a prerequisite for the Certified Logistics Associate and the Certified Logistics Technician courses.
$100.00 CEU 0.7 Hrs: 7
50310
Sep 12-Sep 30 Online

To register: All campuses 281-542-2020
IT Tech

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Advanced Manufacturing

Basic Aerospace Manufacturing Skills
NFND 59699
This course introduces students to the various concepts of manufacturing within the aerospace industry. Enrollments are accepted from Sep 6 through Dec 5.
$180.00 CEU 1.2 Hrs: 12
50343
Sep 6-Dec 12 Online

Basic Math for Manufacturing
MCHN 55042
In this course you will learn essential math skills needed in a shop setting. You will work with decimals, fractions, positive and negative numbers, Cartesian Coordinates and the metric system. Enrollments are accepted from Sep 6 through Dec 5.
$240.00 CEU 1.6 Hrs: 16
50336
Sep 6-Dec 12 Online

Blueprint Reading for CNC
DFTG 55037
In this course you will learn blueprint reading fundamentals, engineering drawing terminology, views, lines, dimensions and tolerances. In addition you will learn geometric dimensions and tolerances, how components assemble or fit together, and how threads and fastener are used in assemblies. Enrollments are accepted from Sep 6 through Dec 5.
$180.00 CEU 1.2 Hrs: 12
50337
Sep 6-Dec 12 Online

CNC Mill Complete
MCHN 55013
Note: PPE, Textbook, and Flash drive Required
In this 96 -hour course, you will learn shop math, machine shop safety, measurements, blueprint reading, and setup and operations of a CNC milling machine. In the second half of the course, you will learn G & M codes and how to write standard G and M code programs to operate CNC milling machines. You will write and run programs using an actual CNC machine control. The final project is a part produced on a 5 -axis CNC mill. This course aligns with NIMS (National Institute of Metalworking Skills) standards and the HAAS Mill operator certification.
$1145.00 CEU 9.6 Hrs: 96
95473
Aug 23-Dec 6 6 pm-9 pm

GD&T for CNC
DFTG 55038
In this course you will learn GD&T terms and symbols, the rules of GD&T, geometric tolerances, datum, and form, profile, orientation, runout and location tolerances. Enrollments are accepted from Sep 6 through Dec 5.
$240.00 CEU 1.6 Hrs: 16
50338
Sep 6-Dec 12 Online

Geometry for Machining
MCHN 55043
In this course you will learn the relationships of lines, triangles, circles and other geometric shapes. You will calculate angles of polygons, triangles, quadrilaterals and circles. You will use geometric formulas to calculate dimensions, perimeter, area, surface area and volume of geometric shapes. You will learn the trigonometric identities of right angles. All of these skills are essential in machining parts. Enrollments are accepted from Sep 6 through Dec 5.
$240.00 CEU 1.6 Hrs: 16
50339
Sep 6-Dec 12 Online

Hand & Power Tools for Machining
MFGT 55001
In this course you will learn hand and power tool safety, the use of hand and power tools. You will learn about drilling techniques, stationary power tools, disc, belt sanders, drill press, band saw, arbor press, bench grinder and table saw and how to operate each tool. Enrollments are accepted from Sep 6 through Dec 5.
$315.00 CEU 2.1 Hrs: 21
50342
Sep 6-Dec 12 Online

Intermediate CNC HAAS Mill
MCHN 55029
TEX Prerequisite: Intro to CNC Mill Operator
Note: PPE, Textbook and Flash drive required.
In this course, students will learn G and M codes for the mill. They will learn how to write standard programs; using the codes to operate CNC milling machines. For the final project , they will program and produced a part on a 5 -axis CNC mill. This course aligns with NIMS (National Institute of Metalworking Skills) standards.
$705.00 CEU 4.8 Hrs: 48
50313
North TR
Oct 18-Dec 6 6 pm-9 pm

To register: All campuses 281-542-2020
### Introduction to PLCs—Siemens

**ELPT 55043**  
Prerequisite: None  
**Note: Textbook required**  
This course provides theory of Siemens programmable controllers including hardware, timers, counters data manipulation and troubleshooting. The course covers how to quickly diagnose problems using PLC software, how to connect to a processor that is online, make minor changes in the program to get the machine running, how to test new ideas and new components.

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<tr>
<th>Course Title</th>
<th>Course Code</th>
<th>CEU</th>
<th>Hrs:</th>
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<tbody>
<tr>
<td>Introduction to PLCs—Siemens</td>
<td>ELPT 55043</td>
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<td>North M</td>
<td>50319</td>
<td>Sep 19-Nov 21 6 pm-10 pm</td>
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</tbody>
</table>

### Manual Machining

**MCHN 55008**  
**Note: Textbook required**  
In this course, you will learn machine shop safety and the proper use of hand tools and various shop equipment. You will learn to use shop tools including the drill press, band saw, grinder, measuring tools and parts layout. You will be introduced to the construction and inner workings of the lathe and mill and produce parts on each.

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<tr>
<th>Course Title</th>
<th>Course Code</th>
<th>CEU</th>
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<tr>
<td>Manual Machining</td>
<td>MCHN 55008</td>
<td>6.4</td>
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<td>North WF</td>
<td>50314</td>
<td>Sep 7-Nov 18 6 pm-9 pm</td>
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</table>

### Metals and Materials for CNC

**MFGT 55002**  
In this course, you will distinguish between different types of metals and learn the properties and composition of such metals. You will discover how heat treatment can be used to increase the machinability and performance of metals. Enrollments are accepted from Sep 6 through Dec 5.

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<th>Course Title</th>
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<tr>
<td>Metals and Materials for CNC</td>
<td>MFGT 55002</td>
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<td>South MTR</td>
<td>50340</td>
<td>Sep 6-Dec 12 Online</td>
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</table>

### PMI for CNC

**MFGT 55003**  
In this course you will become proficient in using and reading basic measuring devices. You will master the essentials of handling, applying, and reading the most common gauges on the shop floors including rulers, dial calipers, outside micrometers, depth micrometers, inside micrometers height gauges, sine bar, gauge blocks and surface tables, travel dial indicators, radius gauges, precision squares, combination square set, and thread form gauges. Enrollments are accepted from Sep 6 through Dec 5.

<table>
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<tr>
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<tr>
<td>PMI for CNC</td>
<td>MFGT 55003</td>
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<td>North TR</td>
<td>50341</td>
<td>Sep 6-Dec 12 Online</td>
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**Begin Here/Foundation**

### Computer Concepts

**ITSC 55018**  
**Prerequisite: None.**  
**Note: Textbook required; flash drive recommended.**  
This introductory computer literacy course, covers computer concepts in a highly visual way. It will present key principles you need to know about computer hardware, computer productivity software, computer networks, and the Internet. This course will step you through using Windows and Microsoft Office Online. Information is geared toward the end-user, focusing on knowledge required for every worker in today’s digital world.

<table>
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<tr>
<th>Course Title</th>
<th>Course Code</th>
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<tr>
<td>Computer Concepts</td>
<td>ITSC 55018</td>
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<td>South MTR</td>
<td>50334</td>
<td>Online</td>
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### Digital Literacy—IC 3

**POFI 55021**  
**Note: Textbook is required. Flash drive is required.**  
Learn to use a computer in a business environment. Begin with an introduction to the computer hardware. Learn how to use the Windows operating system. Gain a basic understanding of the most popular business applications; MS Word, MS Excel, MS Access, and MS PowerPoint. Additionally, learn to use the internet and email using MS Outlook. Learn the basics of networks and mobile devices, security and maintenance, cloud computing, apps and applications, and Skype and streaming tools.

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<th>Course Title</th>
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<tr>
<td>Digital Literacy—IC 3</td>
<td>POFI 55021</td>
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<td>South MTR</td>
<td>50334</td>
<td>Oct 3-Nov 28 6 pm-10 pm</td>
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### Keyboarding on the PC

**POFT 55004**  
**Prerequisite: None.**  
**Note: No textbook required.**  
The primary input device to a computer is the keyboard. Therefore, proficiency and accuracy in keyboarding is your first foundational course to all other computer classes. This course provides an introduction to fundamental keyboarding techniques such as finger position and movement, increasing speed, and reducing errors. Without this course, or a typing speed of at least 20 wpm, you will not be prepared for any other computer class.

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<td>North TR</td>
<td>50312</td>
<td>Sep 6-Sep 15 6 pm-10 pm</td>
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*To register: All campuses 281-542-2020*
Business Applications

Basic Business Applications
ITSC 55045

Prerequisite: Windows for the desktop or equivalent knowledge

Note: Textbook is required; flash drive is recommended.

Learn the commonalities of the Microsoft Office Programs and practice using the basic features of Windows, Microsoft Word, Excel, and PowerPoint programs.

$420.00  CEU 3.2  Hrs: 32
50345  Central  TR
Sep 20-Oct 13  6 pm-10 pm
50333  South  S
Oct 1-Nov 19  8:30 am-12:30 pm

Excel-One Day
ITSW 55002

Prerequisite: Basic computing skills

Note: Textbook is required; flash drive is recommended.

In this fast-paced course, you will create and edit basic Microsoft Excel worksheets and workbooks. You will learn to create basic formulas and perform basic calculations. You will learn to format worksheets and cell content, and then you will learn how to create charts using worksheet data. In addition, you will explore line charts and pie charts and learn how to display trend lines of your data on your charts.

$155.00  CEU 0.7  Hrs: 7
95475  Central  F
Aug 26 - Aug 26  8:30 am-4:30 pm
50315  North  S
Sep 10-Sep 10  8:30 am-4:30 pm
50331  South  F
Oct 7-Oct 7  8:30 am-4:30 pm

Excel One Day-Advanced
ITSW 55065

Prerequisite: Excel One Day Intermediate or equivalent knowledge

Note: Textbook required; flash drive required

In this course, you will extend your knowledge into some of the more specialized and advanced capabilities of Excel by automating some common tasks, applying advanced analysis techniques to more complex data sets, collaborating on worksheets with others, and sharing Excel data with other applications.

$155.00  CEU 0.7  Hrs: 7
95274  South  R
Aug 25 - Aug 25  8:30 am-4:30 pm
50347  Central  F
Oct 14-Oct 14  8:30 am-4:30 pm
50317  North  S
Nov 5-Nov 58:30 am-4:30 pm
70049  South  F
Dec 2-Dec 2  8:30 am-4:30 pm

Excel: One Day-Intermediate
ITSW 55026

Prerequisite: Excel One Day or equivalent knowledge

Note: Textbook is required; flash drive is recommended.

In the first course in this series, Excel-One Day, students gained all the basic skills needed to create, edit, format, and print basic spreadsheets. This continuation provides the next step: to apply conditional formatting and manage multiple-sheet workbooks. In this fast-paced course, students will use Microsoft Office Excel to enhance spreadsheets with templates, charts, graphics, and advanced formulas.

$155.00  CEU 0.7  Hrs: 7
50346  Central  F
Sep 16-Sep 16  8:30 am-4:30 pm
50316  North  S
Oct 8-Oct 8  8:30 am-4:30 pm
50332  South  F
Nov 4-Nov 4  8:30 am-4:30 pm

MOS Applications
POFI 55035

Prerequisite: Requires basic skills in Microsoft Office Applications or completion of Digital Literacy IC 3.

Note: Textbook required, Flashdrive recommended.

Continued studies of intermediate topics of Microsoft Office Applications to prepare the users for taking the MOS Certification exams.

$950.00  CEU 8.0  Hrs: 80
50344  Central  MW
Oct 3-Dec 14  6 pm-10 pm

QuickBooks Complete w/Excel
ACNT 55038

This course is designed for the student with basic Excel skills and/or basic accounting skills. It offers a full course in Excel Intermediate skills and includes coverage of basic accounting concepts. You will learn to manage Excel workbooks, data, tables, special charts and PivotTables. The step by step approach to learning QuickBooks Online is used as the lessons begins as a service company and then moves to a service and merchandise company. There are lots of repetition exercises in performing QuickBooks tasks allowing you to learn and master new skills such as working with customers and vendors, banking, creating a company file, managing inventory, working with balance sheets, performing payroll, job costing, reporting and closing the books.

$845.00  CEU 8.0  Hrs: 80
50335  Sep 21-Dec 21  Online

To register: All campuses 281-542-2020
Networking

Fiber Network Technician
CSIR 55012
Prerequisite: Experience or background in the low voltage, telecommunications, cabling, and networking fields.
This hands-on course is intended to train you to become certified fiber network technicians. The Fiber Network Technician course is a comprehensive course designed to train students in various techniques to layout, install and maintain fiber optic cabling systems. This course prepares you to take the Fiber Optic Technician (ETA) Exam for Fiber Optic Certification.

$2000.00  CEU 3.2  Hrs: 32
50321  North  SU  Sep 10-Sep 18  8 am-5 pm
50320  North  SU  Oct 22-Oct 30  8 am-5 pm
70047  North  SU  Dec 3-Dec 11  8 am-5 pm

Security

CompTIA Security +
CSIR 55009
In this 5 day course you will learn the knowledge and skills required to identify risk, to participate in risk mitigation activities, and to provide infrastructure, application, information, and operational security. You will learn all the skills needed to pass the CompTIA Security + exam.

$1975.00  CEU 4.0  Hrs: 40
50329  Online  Sep 12-Sep 16
50323  Online  Sep 26-Sep 30
50324  Online  Oct 17-Oct 21
50326  Online  Oct 31-Nov 4
50327  Online  Nov 14-Nov 18
50328  Online  Nov 28-Dec 2
70048  Online  Dec 12-Dec 16
AEROSPACE & MANUFACTURING BEGINS WITH THE

CORE COURSE

ENROLL NOW

The CORE COURSE is the prerequisite to all of the tracks

- Study skills
- Basic math
- Intro to safety
- Personal protective equipment safety
- Tool, machine, and material handling safety
- Workplace safety
- Electrical and fire safety
- Introduction to all of the certification tracks

CERTIFICATION TRACKS

- Electrical Technician
- Manufacturing Technician
- Mechatronics and Industrial Automation Technician
- Aerospace Mechanical Technician
- Aerospace Quality Technician
- Composites Manufacturing Technician

FOR MORE INFORMATION, CONTACT AEROSPACE EDUCATION AND WORKFORCE DEVELOPMENT AT 281-998-6150 EXT. 1187 OR AEROSPACE@SJCD.EDU

281-998-6150 | sanjac.edu | Connect with us on Facebook, Twitter, YouTube, Instagram, LinkedIn, and TikTok

To register: All campuses 281-542-2020

The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws. The following College official has been designated to handle inquiries regarding the College’s non-discrimination policies: Vice Chancellor of Human Resources, 4624 Callenmont Drive, Pasadena, TX 77504, 281-991-6659, Sandra.Ramirez@sjcd.edu.
Health Occupations

Certified Nurse Aide................................. 17
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Health Care Professional........................... 18
Medical Imaging...................................... 18
Medical Office........................................ 20
Phlebotomy Technician.............................. 20
**Certified Nurse Aide**

**Certified Nurse Aide Training**
NURA 55006
Prerequisites: Immunizations/titers as per TX Admin Code website at: http://bit.ly/TXimmunizations and background check through precheck and BLS CPR.
NOTE: Clinical scrubs are required. Co-requisite: CNA Clinical and Student Success Course (SSC). SSC covers learning, success, and personal development in higher education and is 18 hours online. Required textbook for CNA is available at the SJC bookstore. Additional Note: No GED/HS diploma required. Students 16 -17 are eligible for certification by the Texas Health & Human Services, Nurse Aide Training program. Parental waver is required if under 18.
Enter the field of nursing by becoming a Certified Nurse Aide. This class will teach you the skills, knowledge and abilities to care for patients of long-term care facilities. You will learn how to provide safety and preventive measures in the care of patients as well as how to function as a member of the health care team. You will be prepared for entry-level employment in long-term care facilities, hospitals, and doctor's offices. Includes 60 hours of clinical practice (seven 7-hour days and one 4-hour day).
*This course of study prepares candidates to be certified. After completion of the class, you will be eligible to take the State of Texas Certified Nurse Aide Certification Exam. Candidates become "certified" by passing the required certifying agency exam. Certification fee is not included in the cost of the course.

$890.00  
CEU 8.6  
Hrs: 86

<table>
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<tr>
<th>Course Code</th>
<th>Location</th>
<th>Dates</th>
<th>Time</th>
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<tbody>
<tr>
<td>50357</td>
<td>Central</td>
<td>Sep 6-Oct 11</td>
<td>1 pm-5 pm</td>
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<tr>
<td>50359</td>
<td>North</td>
<td>Sep 26-Oct 31</td>
<td>6 pm-10 pm</td>
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<tr>
<td>50361</td>
<td>South</td>
<td>Oct 10-Nov 14</td>
<td>8 am-12 pm</td>
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**Certified Nurse Aide-Clinical**
NURA 55010
Prerequisite: Successful completion of Student Success, BLS CPR, Certified Nurse (NURA 1001).
Note: Co-requisite NURA 1001.
Application of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident's rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team, restorative services, mental health, and social services needs.

$537.00  
CEU 6.0  
Hrs: 60

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<td>50358</td>
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<td>Oct 12-Oct 21</td>
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<td>50360</td>
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<td>Nov 1-Nov 10</td>
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<td>50362</td>
<td>TBD</td>
<td>Nov 15-Nov 29</td>
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**Emergency Health**

**CPR for Healthcare Providers**
EMSP 55008
Prerequisites: Student must arrive at class on time with textbook. Late students or students without books will be sent home. Students sent home for these reasons will NOT be transferred to another class or receive a refund. The cost of the textbook is NOT included in the course cost. Ebook can be purchased at https://shopcpr.heart.org/blsprovider-manual-ebook.

Note: Requires own Tablet or Mobile device.
This CPR course is for health care providers and professional rescuers. It will meet the requirements for initial certification and recertification for industrial rescue workers, nurses, nursing students, EMTs, and other allied health professionals involved with patient care. The class will include the use of Automated External Defibrillators (AEDs), and provide the lifesaving skills for respiratory and cardiac emergencies involving adults, children, and infants. Successful completers will receive an American Heart Association (AHA) certification. The certification card for this course is titled Basic Life Support. The card is electronic and will be provided within 72 work-week hours.

$125.00  
CEU 0.7  
Hrs: 7

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<td>50351</td>
<td>Central</td>
<td>Sep 10-Sep 10</td>
<td>8 am-3 pm</td>
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<td>50352</td>
<td>South</td>
<td>Sep 24-Sep 24</td>
<td>8 am-3 pm</td>
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<td>50353</td>
<td>North</td>
<td>Oct 8-Oct 8</td>
<td>8 am-3 pm</td>
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<td>50354</td>
<td>Central</td>
<td>Oct 22-Oct 22</td>
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<td>50355</td>
<td>South</td>
<td>Nov 5-Nov 5</td>
<td>8 am-3 pm</td>
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<td>50356</td>
<td>North</td>
<td>Nov 19-Nov 19</td>
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<tr>
<td>70050</td>
<td>Central</td>
<td>Dec 3-Dec 3</td>
<td>8 am-3 pm</td>
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To register: All campuses 281-542-2020
Health Care Professional

CPD HESI A2 Test Prep
HPRS 55007
This course provides a comprehensive HESI A2 preparation to help students improve their HESI A2 scores. Students will learn materials covered on the HESI A2 including math, reading comprehension, vocabulary, grammar, and anatomy and physiology. Students will also create a study plan for use outside of the class.

|$115.00 | CEU 0.8 | Hrs: 8
50370 | Online | S
Sep 17-Sep 17 | 8 am-5 pm
50371 | North | S
Oct 15-Oct 15 | 8 am-5 pm
50372 | Online | S
Nov 19-Nov 19 | 8 am-5 pm

EKG Technician
ECRD 55000
Learn the fundamentals of anatomy and physiology of the cardiovascular system and the role of the electrocardiograph in patient assessment. As an EKG Technician, you will perform diagnostic tests to assess the heart rhythm and rate in patients. The EKG technician is an integral part of the management of patients with heart disease and is employed by hospitals, medical/surgical clinics, and insurance companies. This class will prepare you to take the American Certification Agency for Healthcare Professionals Certification Exam for ECG Technician. Certification fee is not included in the cost of the course.

|$530.00 | CEU 5.6 | Hrs: 56
50363 | Online | 
Sep 12-Nov 14 | 
50364 | Central | S
Sep 17-Nov 5 | 8 am-1 pm
50365 | Online | 
Oct 17-Dec 9 | 

Patient Care Technician
NUPC 55000
Note: Textbook required
The course enhances direct patient care skills. The course focuses on advanced nursing skills including wound care, tracheotomy and ostomy care, catheterizations and performing EKGs and phlebotomy tasks.

|$685.00 | CEU 6.0 | Hrs: 60
50373 | Central | TR
Oct 4-Nov 22 | 6 pm-10 pm

Medical Imaging

CT Equipment/Methodology
CTMT 55003
Prerequisites: Clinical I-Computed Tomography, and must have current national registration in X-ray (ARRT), Nuclear Medicine (NMTCB or ARRT) or Radiation Therapy (ARRT) or Department approval at 281-476-1501 ext. 1418.
Note: Textbook is required.
The concepts and physical principles employed in computed tomography are discussed. The course material emphasizes interactions between X-rays and matter with concepts of radiation detectors and digital imaging. Current knowledge and theory of the biological effects of X-rays are explored, with an emphasis on how they relate to data acquisition, image production and control and manipulation of image production. This course also provides skill development in the operation of computed tomographic equipment, focusing on routine protocols, image quality, quality-assurance and radiation protection. Category A CE credit is approved by the ASRT. (CTMT 2336)

|$234.00 | CEU 4.8 | Hrs: 48
95431 | 
Aug 22-Dec 9 | Online

Clinical-Mammography Technician
MAMT 55001
Prerequisites: Department approval is required.
Contact 281-476-1501 ext. 1714 for approval and additional information.
Note: As an additional student expense, physical, background and drug checks are some of the requirements. Students must be ARRT registered or eligible to test. Textbook is required.
This course will be a presentation of specialized instruction in breast imaging. Emphasis will be placed on breast anatomy, physiology, positioning, patient education and assessment. Anatomy instruction will include surface anatomy as well as deep anatomy. Further emphasis will be placed on routine and additional projections and positioning modifications.
At the end of the course the student should be able to explain breast anatomy and physiology, conduct patient education and assessment, and perform routine and additional projections used in mammography including positioning modifications.
(MAMT 2333)

|$234.00 | CEU 16.0 | Hrs: 160
50020 | Central | MWF
Oct 17-Dec 9 | 7:30 am-2:30 pm
50021 | Central | MWF
Oct 17-Dec 9 | 7:30 am-2:30 pm

To register: All campuses 281-542-2020
Clinical I Computed Tomography
CTMT 55001
Prerequisites: Sectional Anatomy for Medical Imaging, or Department approval at 281-476-1501 ext. 1418.
Note: Textbook is required.
This is an advanced type of health profession work-based instruction that helps students synthesize new knowledge, apply previous knowledge, or gain experience managing the workflow. Practice experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional in a clinical setting. (CTMT 2360)
$234.00 CEU 16.0 Hrs: 160
95432 Central TR
Aug 23-Dec 8 8 am-12:30 pm
95433 Central TR
Aug 23-Dec 8 8 am-12:30 pm

Clinical II Computed Tomography
CTMT 55002
Prerequisites: Clinical I Computed Tomography, Computed Tomography Equipment and Methodology, or Department approval at 281-476-1501 ext. 1418.
Note: Textbook is required.
This is a continuation of Clinical I. It also provides an advanced type of health profession work-based instruction that helps students synthesize new knowledge, apply previous knowledge or gain experience managing the workflow. Practical experience is simultaneously related to theory. Close and/or direct supervision is provided by the clinical professional in a clinical setting. (CTMT 2361)
$312.00 CEU 16.0 Hrs: 160
95434 Central MWF
Aug 22-Dec 9 8 am-1:30 pm
95435 Central MWF
Aug 22-Dec 9 8 am-1:30 pm

Clinical-Radiologic Tech/Sci
MRIT 55002
Prerequisites: Department approval required. Call 281-476-1501 ext. 1354 for approval to register.
Note: NO ASRT CE hours. Textbook is required.
This course is a health-related work-based learning experience that enables a student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professional. (MRIT 2361)
$234.00 CEU 32.0 Hrs: 320
95437 Central TR
Aug 23-Dec 8 7:30 am-4:30 pm
95438 Central TR
Aug 23-Dec 8 7:30 am-4:30 pm

Mammography-Essentials
MAMT 55000
Prerequisites: Department approval is required.
Contact 281-476-1501 ext. 1714 for approval and additional information.
Note: As an additional student expense, physical, background and drug checks are some of the requirements. Students must be ARRT registered or eligible to test. Textbook is required.
This course will be a presentation of specialized instruction in breast imaging. Emphasis will be placed on breast anatomy, physiology, positioning, patient education and assessment. Anatomy instruction will include surface anatomy as well as deep anatomy. Further emphasis will be placed on routine and additional projections and positioning modifications. At the end of the course the student should be able to explain breast anatomy and physiology, conduct patient education and assessment, and perform routine and additional projections used in mammography including positioning modifications. (MAMT 2333)
$234.00 CEU 4.8 Hrs: 48
50019 Central T
Aug 23-Oct 11 6 pm-8:35 pm

Principles of Magnetic Resonance Imaging
MRIT 55000
Prerequisites: Must have current national registration in X-ray (ARRT), Nuclear Medicine (NMTCB or ARRT) or Radiation Therapy (ARRT). Call 281-476-1501 ext. 1354 for approval to register.
Note: Textbook is required.
Focuses on the underlying scientific theory and practice leading to magnetic resonance imaging. Includes the concepts and scientific principles employed in magnetic resonance imaging techniques. Emphasis on principles of magnetism and interactions of living matter within magnetic fields. Category A CE credit is approved by the ASRT. (MRIT 2330).
$234.00 CEU 4.8 Hrs: 48
95436 Online
Aug 22-Dec 9
Sectional Anatomy for MI
RADR 55000
Prerequisites: Must have current national registration in X-ray (ARRT), Nuclear Medicine (NMTCB or ARRT) or Radiation Therapy (ARRT). Contact 281-476-1501 ext. 1446 for approval to register.
Note: Textbook is required.
This class is online. It designed to familiarize the student with anatomic relationships that are present under various sectional orientations as depicted by Computed Tomography, Magnetic Resonance Imaging, or Ultra-sonography. Category A CE credit is approved by the ASRT. (RADR 2340).
$234.00    CEU 4.8    Hrs: 48
95439
Aug 22-Dec 9    Online

Medical Office
Medical Office Professional
MDCA 55001
Prerequisite: None
Note: Textbook is required.
This class will prepare you to work in a medical office setting and will provide a foundation for more advanced medical records careers. The content includes basic office procedures, medical records administration, medical terminology, and pathophysiology. This course is the prerequisite course for AAPC Medical Coding Curriculum for CPC Certification.
$1175.00    CEU 9.0    Hrs: 90
50348
Sep 6-Nov 12    Online
50349
Oct 4-Dec 10    Online
50350
Nov 1-Dec 14    Online

Phlebotomy Technician
Phlebotomy Tech Practicum
PLAB 55001
Prerequisites: Successful completion of Phlebotomy Basic. Additional immunizations are required to attend clinicals.
Note: Take after completion of Phlebotomy Technician Basic. Dates, times, and location determined by clinical site. No textbook required.
This is a work-based learning experience with direct client care. This course enables the student to apply the theory, skills and concepts learned in the basic phlebotomy class in a supervised clinic or lab setting. Specific learning objectives are developed by the faculty.
$840.00    CEU 11.2    Hrs: 112
50367
Oct 31-Nov 17    TBD
50369
Nov 21-Dec 13    TBD

Phlebotomy Technician Basic
PLAB 55000
Prerequisites: Proof of high school diploma/GED completion. Immunizations, Drug and Background check through Precheck.
Note: Clinical scrubs are required. Co-requisite: Phlebotomy Practicum. Required textbook for Phlebotomy is available at the SJCCD bookstore.
Students are involved in skill development to perform a variety of blood collection methods using proper techniques and universal precautions. This course includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and medical terminology.
$495.00    CEU 4.8    Hrs: 48
50366    Central    TR
Sep 20-Oct 27    8:30 am-12:30 pm
50368    Central    MW
Oct 10-Nov 16    5:30 pm-9:30 pm
Applying to Nursing School or Radiography?

Prepare by taking San Jac’s HESI A2 Boot Camp

For more information, email CPDEducation@sjcd.edu
Or visit http://bit.ly/HESIA2Information

To register: All campuses 281-542-2020
August-December 2022

Applied Trades

- Diesel ................................................................. 23
- Electrical/Electronics........................................ 23
- HVAC/Refrigeration......................................... 24
- Motorcycle Riders Course............................... 24
- Occupational Safety ....................................... 25
- Truck Driving .................................................... 25
- Welding .............................................................. 26

A Publication of the San Jacinto College Continuing and Professional Development Division
Basic Electrical Systems
DEMR 55000
Prerequisite: Reading Level 4.
Note: Textbook is required.
This is an introduction to the basic principles of electrical systems of diesel-powered equipment with emphasis on starters, alternators, batteries, and regulators. (DEMR 1405)
$312.00  CEU 9.6  Hrs: 96
95402  North  MW
Aug 22-Dec 7  6 pm-9 pm

Diesel Eng Test/Rpr II
DEMR 55012
Prerequisite: Reading level 4.
Note: Textbook Required.
This course is a continuation of Diesel Engine Testing and Repair I. It includes coverage of testing and repairing diesel engines including related systems and specialized tools. (DEMR 2412)
$312.00  CEU 9.6  Hrs: 96
95405  North  TR
Aug 23-Dec 8  6 pm-8:50 pm

Fuel System
DEMR 55013
This course is an in-depth coverage of fuel injector pumps and injection systems. (DEMR 1413)
$312.00  CEU 9.6  Hrs: 96
95403  North  TR
Aug 23-Dec 8  6 pm-8:50 pm

Power Train I
DEMR 55009
Prerequisite: Reading Level 4.
Note: Textbook is required.
This is an introduction to fundamentals, repair and theory of power trains including clutches, transmissions, drive shafts, and differentials, with an emphasis on inspection and repair. Specific attention will include the Allison V-Drive, HD 740, World Transmission, and the 1000 and 2000 Series Transmissions. (DEMR 1421)
$312.00  CEU 9.6  Hrs: 96
95404  North  MW
Aug 22-Dec 7  6 pm-9 pm

Shop Safety & Procedures
DEMR 55002
Prerequisite: Reading level 4.
Note: Textbook is required.
A study of shop safety, rules, basic shop tools, and test equipment. (DEMR 1301)
$234.00  CEU 4.  Hrs: 48
50010  North  F
Aug 26-Dec 9  6 pm-8:50 pm

Electrical/Electronics
Commercial Wiring
ELPT 55008
Note: Textbook Required
This course provides instructions in commercial wiring methods. It includes overcurrent protection, raceway panel board installation, proper grounding techniques, and associated safety procedures. The National Electrical Code (NEC) is used to size branch circuits, feeders, service equipment, outlet and junction boxes, and conduit and installation of lighting and utilization of equipment. Students gain experience in safe workplace practices, the proper use of hand tools and ladders, interpreting blueprints and specifications, bending and installation of conduit, installation of armored cable, and wiring of devices, load centers, and service equipment. (ELPT 1345)
$234.00  CEU 6.4  Hrs: 64
50006  North  W
Aug 24-Dec 7  6 pm-9:50 pm

Electrical Machines
ELPT 55020
Prerequisite: ELPT 1311.
Note: Textbook is required.
This is a study of direct current (DC) motors, single-phase and polyphase alternating current (AC) motors, generators and alternators. Emphasis will be on construction, characteristics, efficiencies, starting and speed control. (ELPT 1351)
$234.00  CEU 6.4  Hrs: 64
50007  North  M
Aug 22-Dec 5  6 pm-9:50 pm

Electricity Principles
CETT 55008
Prerequisite: Reading level 6, Writing level 6, Math level 6
This course covers principles of electricity, including proper use of test equipment, A/C and D/C circuits, and component theory and operation. (CETT 1302)
$234.00  CEU 6.4  Hrs: 64
50003  North  T
Aug 23-Dec 6  6 pm-9:40 pm

To register: All campuses 281-542-2020
### Motor Controls
ELPT 55011  
**Prerequisite:** ELPT 1311 or approval of department chair.  
**Note:** Textbook is required.  
A study of operating principles dealing with solid-state and conventional controls along with their practical applications. Includes braking, jogging, plugging, safety wiring, ladder diagrams, relay logic and timers. (ELPT 1441)  
$312.00  
CEU 9.6  
Hrs: 96  
50009  
North  
T  
Aug 23-Dec 6  
6 pm-8:35 pm

### Residential Wiring
ELPT 55015  
**Note:** Textbook is required.  
This course focuses on wiring methods for single family and multi-family dwellings. It includes load calculations, service entrance sizing, proper grounding techniques, and associated safety procedures. (ELPT 1429)  
$312.00  
CEU 9.6  
Hrs: 96  
50008  
North  
R  
Aug 25-Dec 8  
6 pm-9 pm

### HVAC/Refrigeration

#### Commercial A/C
HART 55001  
**Prerequisite:** HART 1441 and HART 2431 or department chair approval.  
**Note:** Textbook is required.  
This course focuses on the study of components, applications, and installation of air conditioning systems with capacities of 25 tons or less. (HART 2441)  
$312.00  
CEU 9.6  
Hrs: 96  
95407  
North  
TR  
Aug 23-Dec 8  
6 pm-9 pm

#### Commercial Refrigeration
HART 55004  
**Prerequisite:** HART 1401 and HART 1407 or department chair approval. **Textbook Required.**  
Theory and practical application in the maintenance of commercial refrigeration; medium, and low temperature applications and ice machines. (HART 2442)  
$312.00  
CEU 9.6  
Hrs: 96  
95408  
North  
MW  
Aug 22-Dec 7  
6 pm-9 pm

#### Gas Electrical Heating
HART 55003  
**Prerequisite:** HART 1401 and HART 1407 or department chair approval.  
**Note:** Textbook is required.  
This course is a study of the procedures and principles used in servicing heating systems, including gas-fired furnaces and electric heating systems. (HART 1445)  
$312.00  
CEU 9.6  
Hrs: 96  
95406  
North  
MW  
Aug 22-Dec 7  
6 pm-9 pm

### Motorcycle Riders Course
Motorcycle-Basic Rider Course  
NFND 59032  
**Prerequisite:** Student must have a valid driver’s license or instructional permit. Students must be able to ride a bicycle. Students must also pass the state mandated E-course before registering for the in-person course.  
**Note:** Motorcycle and helmet for class will be provided. Full attendance for each class day is required. No rescheduling or refunds allowed once class begins.  
Upon successful course completion, certificate is issued for submission to the Texas Department of Public Safety (DPS). Motorcycles are furnished (250cc). Students must wear over-the-ankle leather shoes/boots with heels, gloves, long-sleeve shirt, long pants, glasses, or face shield. Rider gear is only required to be worn on Saturday and Sunday. Provided helmet must be worn. Depending on student skill level and size of class, hours may vary. Meets Friday 6-9 pm Saturday and Sunday 7 am-4 pm.  
$345.00  
CEU 1.9  
Hrs: 19  
50425  
South  
SU  
Sep 10-Sep 11  
7 am-5 pm  
50426  
South  
SU  
Sep 24-Sep 25  
7 am-5 pm  
50427  
South  
SU  
Oct 8-Oct 9  
7 am-5 pm  
50428  
South  
SU  
Oct 22-Oct 23  
7 am-5 pm  
50429  
South  
SU  
Nov 5-Nov 6  
7 am-5 pm  
50430  
South  
SU  
Nov 19-Nov 20  
7 am-5 pm  
70057  
South  
SU  
Dec 3-Dec 4  
7 am-5 pm  
70058  
South  
SU  
Dec 17-Dec 18  
7 am-5 pm
Occupational Safety

Certified Occupational Safety Manager
OSHT 55027
Prerequisites: Must have a minimum of two years of safety, health and environmental work experience.
Note: Materials are provided.
This course is designed for high-level safety managers. The COSM program is an advanced, executive-level safety program consisting of: Essentials of Safety Management, Strategic Planning and Evaluating for Safety Success, Managing Risk, Safety Finance, Communicating the Safety Message, Injury Management and Incentives and Discipline.
$2320.00  CEU 4.0  Hrs: 40
50424  Online  MT
Sep 19-Oct 3  8 am-5 pm

Certified Occupational Safety Specialist-COSS
OSHT 55016
Prerequisite: None
Note: Materials are provided.
This course is designed to build core competencies in the field of safety for adult learners. COSS is a highly intensive, highly interactive course that focuses on providing individuals who are responsible for safety, the tools and techniques they need to make safety work for them. This is a challenging class requiring study time outside of the classroom hours.
$2320.00  CEU 4.0  Hrs: 40
50419  Online  MTWRF
Sep 12-Sep 16  8 am-5 pm
50420  Online  MTWRF
Oct 3-Oct 7  8 am-5 pm
50421  Online  MTWRF
Oct 24-Oct 28  8 am-5 pm
50422  Online  MTWRF
Nov 14-Nov 18  8 am-5 pm
70056  Online  MTWRF
Dec 12-Dec 16  8 am-5 pm

Safe Supervisor
OSHT 55024
Achieving an injury-free workplace takes a team effort. Your frontline supervisors interact with more employees on a daily basis and therefore, must understand their role in creating and maintaining a safe work environment. Safe Supervisor is a 3-day certificate course designed to enhance a frontline supervisor’s understanding of their safety responsibilities.
$715.00  CEU 2.0  Hrs: 20
50423  Online  MTW
Nov 7-Nov 9  8 am-5 pm

Truck Driving

Professional Truck Driver One
CVOP 53000
Prerequisite: Must sign up for Professional Truck Driver Two at the same time AND contact SJC Commercial Truck Driving department at (281)476-1886.
Note: Textbook is required. It is recommended that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $25, and the student must pass Sections 2, 5, 6, and 14. However, students will have until the eighth day of class to obtain CLP. If student does not obtain the CLP by the eighth day of class, student will be dropped, and no refund or transfer will be granted. Contact the Texas Department of Motor Vehicles for more information on this process.
This course focuses on general truck driving with the cab skills development and instruction coordinated with the Department of Transportation.
$2075.00  CEU 12.0  Hrs: 120
50413  Central  MTWR
Sep 19-Oct 27  7 am-6 pm
50415  Central  MTWR
Oct 31-Dec 15  7 am-6 pm
50417  Central  SU
Nov 5-Feb 12  7 am-6 pm

To register: All campuses 281-542-2020
Professional Truck Driver Two  
CVOP 53001  
Prerequisite: Must sign up for Professional Truck Driver One at the same time AND contact SJC Commercial Truck Driving department at 281-476-1886.  
Note: Textbook is required. It is recommended that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $25, and the student must pass Sections 2, 5, 6, and 14. However, students will have until the eighth day of class to obtain CLP. If student does not obtain the CLP by the eighth day of class, student will be dropped, and no refund or transfer will be granted. Contact the Texas Department of Motor Vehicles for more information on this process.  
This course is a continuation of Professional Truck Driver One. General truck driving with the cab skills development and instruction coordinated with the Department of Transportation. Instruction in the operation of a tractor-trailer combination in city and highway conditions, including control and maneuvering of the vehicle through various traffic situations in different conditions with numerous tractor-trailer combinations.  
$2150.00  
CEU 12.0  
Hrs: 120  
50414  Central  MTWR  
Sep 19-Oct 27  7 am-6 pm  
50416  Central  MTWR  
Oct 31-Dec 15  7 am-6 pm  
50418  Central  SU  
Nov 5-Feb 12  7 am-6 pm  

Welding  

Adv Gas Tungsten ARC (GTAW)  
WLDG 55002  
Prerequisite: WLDG 1430 or approval of department chair  
Note: Textbook is required.  
This course covers advanced topics in GTAW welding, including welding in various positions and directions. (WLDG 2451)  
$312.00  
CEU 12.8  
Hrs: 128  
95415  North  TR  
Aug 23-Dec 8  6 pm-9:45 pm  

Adv Shielded Metal Arc Welding  
WLDG 55008  
Prerequisite: WLDG 1428 or approval of department chair  
Note: Textbook is required.  
This course covers advanced topics based on accepted welding codes. Training is provided with various electrodes in shielded metal arc welding with open V-groove joints in all positions. (WLDG 2443)  
$312.00  
CEU 12.8  
Hrs: 128  
50013  North  MTWR  
Oct 17-Dec 8  6 pm-9:45 pm  

Advanced Pipe Welding  
WLDG 55005  
Prerequisite: WLDG 2406 or approval of department chair  
Note: Textbook is required.  
This course covers advanced topics involving welding of pipe using the shielded metal arc welding process. Topics include electrode selection, equipment setup, and safe shop practices, with an emphasis on weld positions 5G and 6G using various electrodes. (WLDG 2453)  
$312.00  
CEU 12.8  
Hrs: 128  
95416  North  TR  
Aug 23-Dec 8  6 pm-9:45 pm  

Intermediate Pipe Welding  
WLDG 55036  
Prerequisite WLDG 1428  
Note: Textbook is required.  
This is a comprehensive course on welding of pipe using the shielded metal arc welding (SMAW) process. Welding will be done using various positions. Topics covered include electrode selection, equipment setup, and safe shop practices. (WLDG 2406)  
$312.00  
CEU 12.8  
Hrs: 128  
95414  North  MW  
Aug 22-Dec 7  6 pm-9:55 pm  

Intermediate Welding Multiple Processes  
WLDG 55037  
Prerequisite: WLDG 1434, WLDG 1430, WLDG 1428  
Note: Textbook is required.  
This course offers instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shielding metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW) or any other approved welding process. (WLDG 2413)  
$312.00  
CEU 12.8  
Hrs: 128  
95417  North  MW  
Aug 22-Dec 7  6 pm-9:55 pm  

Intro Blueprint Reading  
WLDG 55054  
A study of industrial blueprints. Emphasis placed on terminology, symbols, graphic description, and welding processes. Includes systems of measurement and industry standards. Also includes interpretation of plans and drawings used by industry to facilitate field application and production. (WLDG 1413)  
$312.00  
CEU 12.8  
Hrs: 128  
95411  Online  
Aug 22-Dec 9  

To register: All campuses 281-542-2020
Intro Gas Tungsten
ARC Wldg
WLDG 55001
Note: Textbook is required.
This course is an introduction to the principles of gas tungsten arc welding (GTAW), setup/use of GTAW equipment, and safe use of tools and equipment. It includes welding instruction in various positions on joint designs. (WLDG 1434)
$312.00 CEU 12.8 Hrs: 128
95413 North TR Aug 23-Dec 8 6 pm-9:45 pm

Intro Shielded Metal Arc-SMAW
WLDG 55000
Note: Textbook is required.
This is an introduction to shielded metal arc welding process. Emphasis is placed on power sources, electrode selection, oxy-fuel cutting and various joint designs. Instruction provided in SMAW fillet welds in various positions. (WLDG 1428)
$312.00 CEU 12.8 Hrs: 128
95412 North MTWR Aug 22-Oct 12 6 pm-9:45 pm

Intro to FCAW
WLDG 55055
An overview of terminology, safety procedures, and equipment set-up. Practice in performing T-joints, lap joints, and butt joints using Flux Cored Arc Welding (FCAW) equipment. (WLDG 1412)
$312.00 CEU 12.8 Hrs: 128
95410 North MW Aug 22-Dec 7 6 pm-9:55 pm

Metal Sculpture
WLDG 55052
Prerequisite: None
This course covers techniques and methods of oxy-acetylene and electric welding and cutting to produce metal sculptures. It includes skill development in material forming, welding, brazing and finishing techniques. It also covers work ethics, artistic styles and professionalism. (WLDG 1308)
$312.00 CEU 6.4 Hrs: 64
50012 North F Aug 26-Dec 9 6 pm-9:45 pm
For more information: 281-459-5483
Maritime

Able Bodied Seaman
MART 55004
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes our Able Seaman course within one year of application will satisfy the professional examination requirements of 46 CFR 12.401(c)(5) for any national rating endorsement as Able Seaman AND the knot-tying demonstration requirements of 46 CFR 12.405(c) for any national rating endorsement as Able Seaman.
Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>CEU</th>
<th>Hours</th>
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<td>8 am-5 pm</td>
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<tr>
<td>70001</td>
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<tr>
<td>Dec 5-Dec 9</td>
<td>8 am-5 pm</td>
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</table>

Adv Fire Fighting Revalidation
VFFT 55003
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Advanced Fire Fighting Revalidation course will satisfy the Advanced Fire Fighting training revalidation requirements of STCW Code Section A-VI/3 and 46 CFR 11.201(b)(1), and 11.303(d), provided that the mariner has at least 1 year of sea service within the last 5 years; AND Tasks 1.3.A, 1.5.A, 2.1.A, 2.1.B, 3.1.A, 3.1.B, 4.1.A, 4.1.B, and 4.1.C from NVIC 09-14, Advanced Fire Fighting.

<table>
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<td>70003</td>
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<td>Dec 8-Dec 8</td>
<td>8 am-5 pm</td>
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</table>

Advanced Cargo Handling & Stowage
MARS 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG & STCW approved, this course will cover the principles of materials handling and their application to the movement of marine cargoes, safe cargo operations, certification of cargo gear, stresses on cargo gear, mathematical calculations of safe and efficient cargo stowage, de-humidification units, and prevention of moisture damage due to cargo and ship sweat. In addition, this course will examine ship stability and trim and the practical application of these principles in the loading of vessels carrying break bulk, bulk and container cargoes. A container loading project will be completed involving computing stowage, trim, KG, GM, and LCG. The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to Cargo Handling and Stowage at the Management Level and in doing so, satisfy company, national, and international regulations for candidates for certification as master or Chief Mate.

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<td>50041</td>
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<tr>
<td>Oct 31-Nov 11</td>
<td>8 am-5 pm</td>
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Advanced Fire Fighting
VFFT 55000
Prerequisite: USCG-approved Basic Fire Fighting
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course of instruction is designed to provide a training experience that combines formal classroom instruction with practical exercises, hands-on shipboard firefighting procedures and tactics, practical training, and assessment. Each student who successfully completes this course will have gained practical knowledge of how to conduct and execute shipboard firefighting procedures and tactics. The course is open to mariners who should have previously completed the training required for Fire Prevention and Fire Fighting (Basic Fire Fighting) to the standards set forth in: Section A-VI, Table A VI/1 2 of the STCW Code and 46 CFR 11.202(b)(2) for Basic Safety Training prior to the attendance of the Advanced Fire Fighting training. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses.
Pursuant to National Maritime Center Policy Letter 11-02.

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<tr>
<td>Oct 3-Oct 6</td>
<td>8 am-5 pm</td>
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</table>

To register: All campuses 281-542-2020
Advanced Fire Fighting Refresher  
VFFT 55001  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course is to meet the requirements of Advanced Fire Fighting Refresher training requirements of 46 CFR 11.201(h) (1) and 11.303(e) while providing our personnel and the required firefighting training at an easily accessible and convenient location. This syllabus covers the requirements of the Standards of Training Certification and Watchkeeping as amended Chapter VI, Section A-VI/3 and Table A-VI/3. On meeting the minimum standard of competence in Advanced Fire Fighting, a trainee will be competent to control fire-fighting operations aboard ships, organize and train fire parties, inspect and service fire-detection and fire extinguishing systems and equipment, investigate and compile reports on incidents involving fire.  
**$500.00**  
50033  Central  WR  8 am-5 pm  Sep 21-Sep 22  
50034  Central  WR  8 am-5 pm  Oct 5-Oct 6  
50035  Central  WR  8 am-5 pm  Oct 19-Oct 20  
50036  Central  WR  8 am-5 pm  Nov 2-Nov 3  
50037  Central  WR  8 am-5 pm  Nov 16-Nov 17  
70002  Central  WR  8 am-5 pm  Dec 7-Dec 8

Advanced Meteorology  
SCIT 55000  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course encompasses the following: the earth-atmosphere system, weather elements, atmospheric thermodynamics, wind systems, cyclones and anti-cyclones, air masses, fronts, middle-latitude cyclones, violent local storms, tropical storms, the synoptic weather map, weather service for merchant shipping; weather forecasting, ocean waves, sea ice and ice accretion, weather map construction and analysis, optimum ship routing utilizing the prevailing and projected weather conditions to advantage, weather routing to avoid adverse conditions, and practice of practical shipboard reporting procedures. Forecasting and hurricane avoidance techniques. Students will be able to understand and interpret synoptic charts and forecast area weather. This syllabus covers the requirements of the 1995 STCW Convention Chapter II, Section A-II/2. This functional element provides the detailed knowledge to support the training outcomes related to the Navigation at the Management Level. Any applicant who has successfully completed this 40-hour Advanced Meteorology course will satisfy the Advanced Meteorology training requirements for STCW certification as Master or Chief Mate on vessels of 500 or more gross tonnage (ITC). The practical assessments in this course will be accepted as the equivalent of the following assessments from the National Assessment Guidelines for Table A-II/2 of the STCW Code: M-6 -1A; M-6 -2A. Applicants who have successfully completed this course need not present completed Control Sheets for these assessments in application for STCW certification.  
**$975.00**  
50047  Central  MTWRF  8 am-5 pm  Oct 3-Oct 7  
50048  Central  MTWRF  8 am-5 pm  Nov 7-Nov 11

Advanced Shiphandling  
MARS 55019  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to the training requirements of 46 CFR 11.305(a)(3)(i) and 11.307(a)(3)(i) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more and 46 CFR 11.311(a)(3)(i) and 11.313(a)(3)(i) for STCW Code, as amended 2010, endorsements as Master or Chief Mate on vessels of more than 500 GT and less than 3,000 GT and the specific tasks from the National Assessment Guidelines found in NVIC 10 -14 and 11 -14 (Tasks 4.1.B, and 8.1.A through 9.17.A). Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.  
**$3700.00**  
50049  Central  TWRFM  8 am-5 pm  Sep 6-Sep 16  
50050  Central  MTWRF  8 am-5 pm  Oct 17-Oct 28  
50051  Central  MTWRF  8 am-5 pm  Nov 28-Dec 9

Advanced Stability  
MARS 55006  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
USCG & STCW approved. Trainees will become proficient in stability and trim theory and its practicable applications. The course objectives are also aimed at providing the ship's senior officers with the knowledge and competence sufficient to make

To register: All campuses 281-542-2020

30
full use of the stability booklet required for a vessel by 46 CFR 170.110. This course requires the trainee to have a fundamental understanding of basic stability and trim theory, as well as basic math and trigonometry.

**$1100.00** CEU 4.0 Hrs: 40

Oct 10-Oct 14 8 am-5 pm
50053 Central MTWRF
Nov 14-Nov 18 8 am-5 pm

**App Mate Western Routes**
MARS 55003

Prerequisite: 540 days seetime

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course provides training to mariners seeking a license as Apprentice Mate (Steersman) of Towing Vessels on Western Rivers provided they have successfully completed our Apprentice Mate (Steersman) Upgrade (33) course or hold a license as Apprentice Mate (Steersman) Near Coastal or Inland or have satisfied the examination requirements for a license as Apprentice Mate (Steersman) Near Coastal or Inland within the previous 12 months. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required IAW; Pursuant to National Maritime Center Policy Letter 11-02.

**$400.00** CEU 0.8 Hrs: 8

50054 Central F
Sep 30-Sep 30 8 am-5 pm
50055 Central F
Nov 4-Nov 4 8 am-5 pm

**Apprentice Mate**
MART 55019

Prerequisite: 540 days seetime

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Each student who successfully completes this course will gain the knowledge and understanding of all subject areas covered in this training course, including the unique aspects of towing vessel management, operations, maneuvering, towing gear, and making and breaking various towing configurations. Safety and emergency response, firefighting, seamanship, U.S. maritime regulations, and meteorology are also presented and examined as part of this training course. This course is open to the candidate who has met or will meet the requirements of 46 CFR 11.466 requirements for national endorsements as apprentice mate (steersman) of towing vessels. Pursuant to National Maritime Center Policy Letter 11-02.

**$1850.00** CEU 12.0 Hrs: 120

50056 Central MTWRF
Sep 12-Sep 29 8 am-5 pm
50057 Central MTWRF
Oct 17-Nov 3 8 am-5 pm

**Automatic Radar Plotter Aid**
MARS 55015

Prerequisite: Previously passed USCG-approved RADAR class.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Trainees who successfully complete this course will be able to make efficient and effective use of ARPA as a navigational aid in congested, confined waters, recognize potential threats and make valid navigational and collision-avoidance decisions based on sound ARPA observations in compliance with the Navigation Rules and the International Regulations for Preventing Collisions at Sea (COLREGs 1972). As a prerequisite to attendance, the trainees must either hold a current endorsement to their U.S. Coast Guard License as Radar Observer (Unlimited) or present proof of successful completion of a U.S. Coast Guard-approved course for endorsement as Radar Observer (Unlimited) within the one year prior to the ARPA course. Pursuant to National Maritime Center Policy Letter 11-02.

**$800.00** CEU 4.0 Hrs: 40

50058 Central MTWRF
Sep 19-Sep 23 8 am-5 pm
50059 Central MTWRF
Oct 10-Oct 14 8 am-5 pm
50060 Central MTWRF
Nov 7-Nov 11 8 am-5 pm
70005 Central MTWRF
Dec 12-Dec 16 8 am-5 pm

**Basic Fire Fighting (BST Pt 1)**
FIRS 55001

Prerequisite: None

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops).

The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

**$575.00** CEU 1.6 Hrs: 16

50061 Central RF
Sep 1-Sep 2 8 am-5 pm
50062 Central TW
Basic Safety Training Refresher
MART 55020

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops). Students must be able to swim or float unassisted for 60 seconds.

This course is for applicants who cannot meet the requirement for one year of sea service within the last five years, as described in 46 CFR 11.302(c) or 46 CFR 12.602(c). They will be required to meet the requirements of 46 CFR 11.302(a) or 46 CFR 12.602(e) by completing an approved refresher training. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

$750.00  CEU 2.4  Hrs: 24

50073  Central  TWR
Sep 13-Sep 14  8 am-5 pm
50074  Central  TWR
Sep 22-Sep 23  8 am-5 pm
50078  Central  TWR
Sep 27-Sep 28  8 am-5 pm
50089  Central  TWR
Oct 25-Oct 27  8 am-5 pm

50090  Central  TWR
Nov 8-Nov 10  8 am-5 pm
50091  Central  TWR
Nov 29-Dec 1  8 am-5 pm
70011  Central  TWR
Dec 13-Dec 15  8 am-5 pm

Basic Ship & Steer Control Sys
MARS 55018

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. The completion of this course will satisfy the competency requirements of Table A-II/1 of the STCW, as amended 2010, and the tasks listed below from NVIC 12-14, for Officer in Charge of a Navigational Watch on Vessels of 500 GT or more, and will satisfy the training requirements of 46 CFR 11.309(a) (4)(xi); AND The following Tasks from Enclosure (3) to NVIC 12-14: 1.8.A, 1.8.B, 9.1.A, 9.2.A, 9.3.A, 9.4.A, AND 9.5.A.

$2200.00  CEU 4.0  Hrs: 40

50076  Central  MTWRF
Oct 24-Oct 28  8 am-5 pm
70008  Central  MTWRF
Dec 5-Dec 9  8 am-5 pm

Basic Training Revalidation
MARI 55004

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops). Students must be able to swim or float unassisted for 60 seconds.

The completion of Basic Training Revalidation course will satisfy the continued competency requirements for Personal Survival Techniques and Fire Prevention and Fire Fighting in STCW as amended 2010, Section A-VI/1, 46 CFR 11.302(d) and 46 CFR 12.602(d), provided that they have at least one year of sea service in the last five years.

$500.00  CEU 0.8  Hrs: 8

50075  Central  F
Sep 2-Sep 2  7 am-4 pm
50077  Central  W
Sep 14-Sep 14  7 am-4 pm
50078  Central  F
Sep 23-Sep 23  7 am-4 pm
50079  Central  W
Sep 28-Sep 28  7 am-4 pm
50080  Central  F
Oct 7-Oct 7  7 am-4 pm
50081  Central  W
Oct 12-Oct 12  7 am-4 pm
50082  Central  F
Oct 21-Oct 21  7 am-4 pm
Celestial Navigation
MARS 55008

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

USCG & STCW approved, this course covers the most common forms of position fixing by celestial bodies. Subjects include the study of celestial bodies; their locations and apparent motion relative to an observer on Earth; their ephemera elements of the celestial sphere; concepts and use of time, including predictions of celestial phenomena, nautical astronomy, sextant and altitude correction, sight reduction, and lines of position; meridian transits; time of sunrise, sunset, and noon; star identification and selection; sailings; and ocean route planning. The course will encompass celestial theory derived from qualitative and quantitative analysis of the combined coordinate systems for reductions of celestial observations to lines of position. Celestial observations will be used to determine compass error. Studies will also involve practical application through the use of the sextant, azimuth ring, alidade, and other standard shipboard equipment and publications. Course is designed to enable the applicant to calculate and plot celestial observations to determine the vessel's position, determine gyro and compass error by celestial observations, and determine the vessel's position using terrestrial navigation practices. The objective of the course is to provide students with the detailed knowledge to support the training outcomes related to celestial navigation at the operational level and, in doing so, satisfy company, national and international.

$2500.00 CEU 12.0 Hrs: 120
50094 Central MTWRF
Sep 12-Sep 30 8 am-5 pm
50097 Central MTWRF
Oct 24-Nov 11 8 am-5 pm
Electrical Machinery and Basic Electronics-OICEW
MARI 55006
The completion of the Electrical Machinery and Basic Electronics (SANJCC-861) course will satisfy the training requirements of 46 CFR 11.329(a)(4)(x) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific tasks from the OICEW NVIC 17 -14: 6.1.A; 6.1.B; 6.1.C; 6.1.D; 6.1.E and 6.2.A. applicants are not required to present completed Task Control sheets in application for an STCW endorsement.

$4000.00  CEU 16.0  Hrs: 160
50103  Central  MTWRF
50104  Central  MTWRF

Electronic Chart Display Information System-ECDIS
MART 55005
Prerequisite: Previously passed USCG-approved RADAR class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is designed for mariners employed on vessels equipped with modern ECDIS navigation systems. The course is also of value to individuals who require a knowledge of electronic navigation and charting procedures. Trainees undertaking this course should have some formal instruction in terrestrial navigation and preferably have some minimum some familiarization with visual navigation, have accomplished a period of supervised bridge watch-keeping duties, and have prior completion of basic radar/ARPA. Trainees should also have familiarization with personal computing operating systems, keyboards and mice, and/or trackballs. Pursuant to National Maritime Center Policy Letter 11-02.

$1100.00  CEU 4.0  Hrs: 40
50105  Central  MTWRF
50106  Central  MTWRF
50107  Central  MTWRF

First Aid & CPR (BST Part 2)
EMSP 55052
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open primarily to entry-level mariners and other mariners needing to satisfy the emergency medical training requirements and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. Pursuant to National Maritime Center Policy Letter 11-02.

$150.00  CEU 0.8  Hrs: 8
50108  Central  M
50109  Central  M
50110  Central  M
50111  Central  M
50112  Central  M
70014  Central  M

Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master's License
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the skills requirements of 46 CFR 11.329(c); and satisfy the engine resource management knowledge requirement of Table A-III/1 of the STCW Code, as amended 2010, within Function: Marine engineering at the operational level; Competence: Maintain a safe engineering watch. Specific tasks from NVIC 17 -14 Officer in Charge of an Engineering Watch: 1.1.F; 1.4.A; 3.1.A; 16.1.A; 16.2.A; 16.3.A; 16.4.A.

$1000.00  CEU 4.0  Hrs: 40
50100  Central  MTWRF
50101  Central  MTWRF
50102  Central  MTWRF
70013  Central  MTWRF
70014  Central  MTWRF
Dec 12-Dec 16  Central  8 am-5 pm
course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

Leadership and Teamwork
MART 55022

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. A mariner who successfully completes the leadership and teamworking skills (SANJCC 768) course will satisfy the Leadership and Teamworking Skills requirements for certification as Officer in Charge of a Navigational Watch or Officer in Charge of an Engineering Watch for the Application of Leadership and Teamworking Skills from Tables A-II/1or A-III/1 of the STCW Code, as amended; and the leadership and teamworking skills within 46 CFR 11.309; 46 CFR 11.319; 46 CFR 11.321; and the specific tasks from the National Assessment Guidelines found in NVIC 12 -14 (Tasks 18.1.A thru 18.5.A); and the leadership and teamworking skills within 46 CFR 11.329; and the specific tasks from the National Assessment Guidelines found in NVIC 17 -14 (Tasks 16.1.A thru 16.4.A) an endorsement as Officer in Charge of an Engineering Watch. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

Leadership & Managerial Skills
MART 55021

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course is open to mariners who are pursuing STCW endorsement and must satisfy the requirements to have demonstrated the following competencies, application of leadership and teamworking skills in Tables A-II/1 or A-III/1 of the STCW Code, as amended; and/or use of leadership and managerial skills in Tables A-II/2 or A-III/2 of the STCW Code, as amended. Pursuant to National Maritime Center Policy Letter 11-02.

Management of Electrical & Electronic Control Equipment (MEECE)
MARI 55000

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course will satisfy the Management of Electrical and Electronic Control Equipment training requirements of 46 CFR 11.325(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.327(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.331(a)(3)(iii) for original and (b)(3) for renewal; and 46 CFR 11.333(a)(3)(iii) for original and (b)(3) for renewal.

To register: All campuses 281-542-2020
Management of Medical Care
NFND 59623
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Management of Medical Care course will satisfy the management of medical care training requirements of Table A-II/2 of the STCW Code, as amended 2010; and 46 CFR 11.305(a)(3)(ix); 11.307(a)(3)(ii); 11.311(a)(3)(vi); 11.313(a)(3)(i) and 11.315(a)(3)(ii). The specific tasks from the National Assessment Guidelines found in NVIC 10 -14 CH1; Tasks 15.5.A, 19.1, 19.2, and 19.3

$225.00 CEU 0.4 Hrs: 4
50124 Central F
Sep 9-Sep 9 8 am-12 pm
50125 Central W
Sep 21-Sep 21 8 am-12 pm
50131 Central F
Oct 7-Oct 7 8 am-12 pm
50127 Central F
Oct 21-Oct 21 8 am-12 pm
50128 Central W
Nov 2-Nov 2 8 am-12 pm
50129 Central T
Nov 22-Nov 22 8 am-12 pm
70017 Central F
Dec 2-Dec 2 8 am-12 pm
70018 Central W
Dec 14-Dec 14 8 am-12 pm

Master 100 Tons/Mate 200 Tons
MART 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The student who presents his or her Certificate of Training within one year of the completion of training will satisfy the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(iii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Master or Mate of not more than 100 gross tons Upon Near Coastal, or Great Lakes and Inland, or Inland Waters; and the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(iii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Operator of Uninspected Passenger Vessels (OUPV) Upon Near Coastal, or Great Lakes and Inland, or Inland Waters.

$1500.00 CEU 8.0 Hrs: 80
50133 Central MTWRF
Sep 19-Sep 30 8 am-5 pm
50134 Central MTWRF
Oct 24-Nov 4 8 am-5 pm
70019 Central MTWRF
Dec 5-Dec 16 8 am-5 pm

Medical Care Provider
EMSP 55019
Prerequisite: None
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Medical Care Provider (SANJCC 310) course is intended to provide the necessary training for mariners seeking to complete the requirements to provide medical first aid on board ships. Any student who successfully completes the training and presents a certificate of training within five years to a US Coast Guard will satisfy the Medical First Aid training requirements of Section A-VI/4 and Table A-VI/4 -1 of the STCW Code, as amended; and the Medical First-Aid Provider training requirements of 46 CFR 11.309, 11.319, 11.329, 11.335 and 46 CFR 12.619(a)(1). A mariner who successfully completes our Medical Care Provider (SANJCC 310) course will satisfy the following STCW Code Table A-VI/4 -1; and the competency requirements of 46 CFR 12.619(a)(2); and the Medical First-Aid Provider training requirements of 46 CFR 11.309(a)(4)(i); 46 CFR 11.317(a)(3)(i); 46 CFR 11.319(a)(4)(i); 46 CFR 11.329(a)(4)(i); 46 CFR 11.335(a)(3)(i); and 46 CFR 12.619(a)(1). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$850.00 CEU 2.4 Hrs: 32
50135 Central MTW
Sep 26-Sep 28 8 am-5 pm
50136 Central MTW
Oct 24-Oct 26 8 am-5 pm
50137 Central MTW
Nov 21-Nov 23 8 am-5 pm
70020 Central MTW
Dec 12-Dec 14 8 am-5 pm

Meteorology (Operational)
SCIT 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course provides the background knowledge, and student will have a thorough understanding of meteorology. The course provides an introduction to meteorology with specific emphasis on marine applications. Focuses on ocean weather phenomena as they impact vessel operations and the role of the ship’s officer in observing, recording, and analyzing developing weather patterns. Knowledge of the characteristics of various weather systems, reporting procedures, and recording systems.

$900.00 CEU 4.0 Hrs: 40
50141 Central MTWRF
Oct 10-Oct 14 8 am-5 pm
50142 Central MTWRF
Nov 14-Nov 18 8 am-5 pm
OICEW Instrumentation
MARI 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Instrumentation (SANJCC-230) course will satisfy the Control System training requirements of 46 CFR 11.329(a)(4)(xi) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific tasks from the OICEW NVIC 1 -14: 6.3.A; 7.1.A; 7.2.A; 7.2.B; 7.3.A; 7.4.A; 7.5.A; 7.5.B; and 7.5.C. Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.
$4000.00  CEU 16.0  Hrs: 160
50114  Central  TWRFM
Sep 6-Sep 30 8 am-5 pm
50115  Central  MTWRF
Oct 3-Oct 28 8 am-5 pm

OICEW-Auxiliary Machinery
MARI 55013
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy Auxiliary Machinery training requirements of 46 CFR 11.329(a)(4)(vi) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more; and satisfy the specific TASKs from the OICEW NVIC 17 -14: 4.2.A 4.3.M, 4.3.N, 4.3.O, 4.3.P, 4.3.Q, 4.3.R, 4.3.S, 4.3.T, 4.3.U, 4.3.V, 5.1.A, 5.2.A, 5.2.B, 5.2.C, 5.2.D, 5.2.E, and 5.3.A. Satisfy the Engineering Terminology and Shipboard Operations (ETSO) training requirements of 46 CFR 11.329(a)(4)(v) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more.
$3500.00  CEU 12.0  Hrs: 120
50143  Central  TWRFM
Sep 6-Sep 23 8 am-5 pm
50144  Central  MTWRF
Oct 3-Oct 21 8 am-5 pm
50145  Central  MTWRF
Oct 31-Nov 18 8 am-5 pm

OICEW-Diesel Engine
MARI 55007
This course will satisfy the Motor Plants training requirements of 46 CFR 11.329(a)(4)(ix) towards an STCW endorsement as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW/ 1,000 HP propulsion power or more; will be credited with the following specific TASKs from the OICEW NVIC 17 -14: 1.1.A; 1.1.B; 1.1.E; 1.1.F; 1.2.A; 3.1.A; 4.1.A; 4.2.A; 4.3.A (Motor); 4.3.C; 4.3.F; 6.1.B; and 6.1.D. Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.
$3500.00  CEU 16.0  Hrs: 160
50146  Central  TWRFM
Sep 6-Sep 30 8 am-5 pm
50147  Central  MTWRF
Oct 3-Oct 28 8 am-5 pm
50148  Central  MTWRF
Oct 31-Nov 23 8 am-5 pm

Personal Survival Techniques
(BST Part 3)
MART 55014
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength, and flexibility to maintain balance on a moving deck, rapidly don an exposure suit, handle physical labor, climb vertical ladders, and handle moderate weights (from 30 to 60 pounds). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$300.00  CEU 1.2  Hrs: 12
50149  Central  RF
Sep 15-Sep 16 8 am-5 pm
50150  Central  RF
Sep 29-Sep 30 8 am-5 pm
50151  Central  RF
Oct 13-Oct 14 8 am-5 pm
50152  Central  RF
Oct 27-Oct 28 8 am-5 pm
50153  Central  RF
Nov 10-Nov 11 8 am-5 pm
70022  Central  RF
Dec 1-Dec 2 8 am-5 pm
70025  Central  RF
Dec 15-Dec 16 8 am-5 pm

to register: All campuses 281-542-2020
Profic in Surv Craft Refresher
MARS 55029
Prerequisite: Previously passed Basic Safety Training.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Proficiency in Survival Craft Refresher course will satisfy the competency requirements of Table A-VI/2 -1 of the STCW Code, as amended 2010, for Proficiency in Survival Craft and Rescue Boats Other Than Fast Rescue Boats (PSC), for those seafarers not having evidence of 1 year of sea service within the last 5 years, provided that the applicant had previously been issued a Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats endorsement and will satisfy the professional examination and practical demonstration requirements of 46 CFR 12.407(b)(3) for endorsements for Lifeboatman and PSC. Applicants are not required to present completed record of assessment sheets when applying for the STCW endorsement.

$500.00
CEU 1.6
Hrs: 16
50154 Central WR
Sep 21-Sep 22 8 am-5 pm
50155 Central WR
Oct 12-Oct 13 8 am-5 pm
50156 Central WR
Nov 16-Nov 17 8 am-5 pm
70023 Central WR
Dec 14-Dec 15 8 am-5 pm

Proficiency in Survival Craft
MART 55009
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG and STCW approved, this course provides the knowledge, understanding, and proficiency required to take charge of a survival craft during and after launching. Topics include all the knowledge and duties associated with management of the preparation, embarkation, launching, and taking command of a lifeboat under oars, power or an inflatable life raft.

$875.00
CEU 3.2
Hrs: 32
50157 Central MTWR
Sep 19-Sep 22 8 am-5 pm
50158 Central MTWR
Oct 10-Oct 13 8 am-5 pm
50159 Central MTWR
Nov 14-Nov 17 8 am-5 pm
70024 Central MTWR
Dec 12-Dec 15 8 am-5 pm

QMED-Oiler
MARS 55017
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This four-week course includes hands-on practical and classroom lecture portion for theory and familiarization.

$3250.00
CEU 14.5
Hrs: 145
50193 Central MTWRF
Sep 26-Oct 14 8 am-5 pm
50197 Central MTWRF
Oct 31-Nov 18 8 am-5 pm
50198 Central MTWRF
Nov 28-Dec 16 8 am-5 pm

Qualified Assessor
MARS 55030
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the requirements for Qualified Assessor training and instruction in assessment techniques of 46 CFR 10.405(a)(1) and 46 CFR 10.405(d). To provide knowledge and skills for trainees to administer, supervise and monitor training and assessment of seafarer competence in accordance with the provisions of Section A-1/6 of the STCW Code.

$750.00
CEU 2.4
Hrs: 24
50160 Central MTW
Sep 26-Sep 28 8 am-5 pm
50161 Central MTW
Oct 24-Oct 26 8 am-5 pm
50162 Central MTW
Nov 21-Nov 23 8 am-5 pm
70026 Central WRF
Dec 7-Dec 9 8 am-5 pm

RFPEW
MARI 55002
Any applicant who successfully completed your Rating Forming Part of an Engineering Watch Motor Assessments Only (SANJCC-746) course, including specific practical assessments from the Guidelines for Qualification for STCW Endorsements as Rating Forming Part of an Engineering Watch, NVIC 07 -14 will satisfy the assessment requirement of 46 CFR 12.609(a)(3) and Table A-III/4 of the Seafarers’ Training, Certification and Watchkeeping (STCW) Code, as amended, 2010, Specification of Minimum Standard of Competence for Ratings Forming Part of an Engineering Watch. Applicants using this approval to apply for endorsement as RFPEW-Motor Only must document at least 60 days of seagoing service that involves experience associated with engine room functions and involves the performance of duties carried out under the direct supervision of an engineer officer or a qualified STCW rating. Those specific TASKs performed in the course are considered equivalent to those of NVIC 07 -14, and are: 1.1.A; 1.1.B(M); 1.1.C; 1.1.D; 1.1.E; 1.1.F; 1.1.G; 1.1.H(M); 1.1.H(M/G); 1.1.I(M); 1.1.J; 1.1. K1.2.A; 1.2.B; 1.2.C; 1.2.D; 1.2.E; 1.2.F; 1.3.A; 1.3.B; 1.3.C; 2.1.A; 2.1.B;
2.1.C; 2.2.A; 2.2.B; 2.3.A; 3.1.B; 4.1.A; 4.2.A; 4.2.B. Applicants who have successfully completed your course need not present completed “Control Sheets” for these assessments in application for STCW certification. Removal of the Motor Only limitation shall be satisfied by submission of the following completed TASKs from NVIC 07-14: 1.1.B(S); 1.1.B(G); 1.1.H(S); 1.1.I(S); 1.1.I(G); 3.1.A; 3.1.C; 3.1.E; 3.1.F; 3.1.G; 3.1.H; And 3.1.

$900.00  CEU 2.4  Hrs: 8
50175  Central  MTW
Oct 17-Oct 19  8 am-5 pm
50176  Central  MTW
Nov 21-Nov 23  8 am-5 pm

Radar Observer-Inland
MART 55007
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$650.00  CEU 3.2  Hrs: 32
50169  Central  MTWR
Sep 19-Sep 22  8 am-5 pm
50170  Central  MTWR
Oct 10-Oct 13  8 am-5 pm
50171  Central  MTWR
Nov 7-Nov 10  8 am-5 pm
70029  Central  MTWR
Dec 12-Dec 15  8 am-5 pm

Radar Obs (Inland/GIWW)Recert
MART 55025
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Radar Observer (Inland Waters and GIWW) Recertification course will satisfy the requirements of 46 CFR 11.480(d) for renewal of a Radar Observer (Inland Waters and GIWW) endorsement.

$225.00  CEU 0.8  Hrs: 8
50163  Central  F
Sep 23-Sep 23  8 am-5 pm
50164  Central  F
Oct 14-Oct 14  8 am-5 pm
50165  Central  F
Nov 18-Nov 18  8 am-5 pm
70027  Central  F
Dec 16-Dec 16  8 am-5 pm

Radar Observer Recertification
MART 55010
Prerequisite: Must have held a RADAR certificate within the past five years.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is intended for candidates to satisfy the requirements of 46 CFR 10.480(d) for renewal of any Radar Observer endorsement. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$250.00  CEU 0.8  Hrs: 8
50166  Central  F
Sep 23-Sep 23  8 am-5 pm
50167  Central  F
Oct 14-Oct 14  8 am-5 pm
50168  Central  F
Nov 18-Nov 18  8 am-5 pm
70028  Central  F
Dec 16-Dec 16  8 am-5 pm

Radar Observer-Unlimited
MART 55008
Prerequisite: Previously passed USCG-approved Masters License class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Each student who successfully completes this course will gain the knowledge and understanding of the aspects covered, including the theory necessary for an understanding of how radar information is obtained and displayed. In addition, an understanding of the limitations and accuracy of radar information, the formation and recognition of unwanted responses. The correct use of radar operational controls and adjustments to obtain an optimal display and checks on radar set performance are emphasized. This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$800.00  CEU 4.0  Hrs: 40
50172  Central  MTWRF
Sep 12-Sep 16  8 am-5 pm
50173  Central  MTWRF
Oct 3-Oct 7  8 am-5 pm
50174  Central  MTWRF
Oct 31-Nov 4  8 am-5 pm
70030  Central  MTWRF
Dec 5-Dec 9  8 am-5 pm

Search & Rescue (Op Level)
MARS 55023
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 Guidelines on Qualifications for Officer in Charge of a Navigational Watch on Vessels of 500 GT or More: 6.1.A. The following practical assessment performed during this course has been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A. Applicants are not required to present completed Task Control Sheets when applying for an STCW endorsement.

$475.00  CEU 1.6  Hrs: 16
50184  Central  MT
Sep 12-Sep 13  8 am-5 pm
50185  Central  MT
Nov 14-Nov 15  8 am-5 pm
70034  Central  RF
Dec 15-Dec 16  8 am-5 pm

Rose Point ECS Training
MARI 55003
This course will provide you the knowledge and the capability and limitations of Rose Point Electronic Charting System (ECS) operations, including a thorough understanding of ECS data, data accuracy, presentation rules, display options and other chart data formats; the dangers of over-reliance; and familiarity with the functions of ECS required by performance standards in force.

$300.00  CEU 0.8  Hrs: 8
50177  Central  F
Sep 30-Sep 30  8 am-5 pm
50178  Central  F
Nov 4-Nov 4  8 am-5 pm
70031  Central  F
Dec 2-Dec 2  8 am-5 pm

Safety & Social Res (BST Pt 4)
MART 55016
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea going vessels. There are no educational requirements. The mariner must be in good health. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$125.00  CEU 0.4  Hrs: 4
50179  Central  F
Sep 16-Sep 16  1 pm-5 pm
50180  Central  F
Sep 30-Sep 30  1 pm-5 pm
50181  Central  F
Oct 14-Oct 14  1 pm-5 pm
50182  Central  F
Oct 28-Oct 28  1 pm-5 pm
50183  Central  F
Nov 11-Nov 11  1 pm-5 pm
70032  Central  F
Dec 2-Dec 2  1 pm-5 pm
70033  Central  F
Dec 16-Dec 16  1 pm-5 pm

Search and Rescue (Mgmt Level)
MARS 55022
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 10-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 11-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 500 GT or More and Less Than 3,000 GT (Management Level): 4.1.A and 4.1.B. The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A.

$575.00  CEU 1.6  Hrs: 16
50186  Central  MT
Sep 19-Sep 20  8 am-5 pm
50187  Central  MT
Oct 31-Nov 1  8 am-5 pm
Ship Construction & Basic Stability (Operational Level)
MARS 55024

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course of instruction designed to familiarize and assist the trainee in gaining knowledge and understanding in ship construction and design and becoming proficient in the methods and procedures to determine the initial stability condition of vessels. This course covers basic ship construction features and terminology and principles of stability. Subjects include ship dimensions, ship stresses, hull structure, rudders and propellers, displacement, buoyancy, statical and initial stability, list, trim and free surface effect.

$950.00
CEU 4.0
Hrs: 40
50189
Central
MTWRF
Oct 3-Oct 7
8 am-5 pm
50190
Central
MTWRF
Nov 7-Nov 11
8 am-5 pm

Ship Management
MARS 55025

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

$1500.00
CEU 4.0
Hrs: 40
50191
Central
MTWRF
Oct 24-Oct 28
8 am-5 pm
50192
Central
MTWRF
Nov 28-Dec 2
8 am-5 pm

Tankerman PIC-Tankship
MART 55023

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Tank Ship Dangerous Liquids (SANJCC 501) cover all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-2 and A-V/1-1-3. This course also provides training to have the knowledge and understanding of the aspects of transferring dangerous liquid cargo safely, following the environmental protection measures. How to respond to emergencies and ensure compliance with the applicable regulations for oil and chemical tanker cargo operations on tank ships and tank barges. This course is intended to provide the training to the prospective Tankerman, Person in Charge of Dangerous Liquids, which will satisfy the training requirements of 46 CFR 13.201(c)(4), 13.301, 13.401 or 13.501 for any Tankerman endorsement; and satisfy the basic and advanced oil tanker cargo operations and chemical tanker cargo operations training requirements of 46 CFR 13.603 and 13.605 for an STCW endorsement; AND satisfy the training requirements of 46 CFR 13.120(b)(2) for renewal of a merchant mariner credential as Tankerman PIC Dangerous Liquids. Any applicant who successfully completes your Tank Ship Dangerous Liquids (SANJCC 501) course will satisfy: the training requirements of 46 CFR 13.201(c)(4) for an endorsement as Tankerman-PIC (Barge) Dangerous Liquids. Anyone may enroll in this course. For the actual Tankerman candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201(c)(4) and 13.301(c)(4) within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$1000.00
CEU 4.0
Hrs: 40
50194
Central
MTWRF
Sep 12-Sep 16
8 am-5 pm
50195
Central
MTWRF
Oct 3-Oct 7
8 am-5 pm
50196
Central
MTWRF
Oct 31-Nov 4
8 am-5 pm
70036
Central
MTWRF
Dec 5-Dec 9
8 am-5 pm

Tank Barge Dangerous Liquids
MART 55011

Prerequisite: 90 days seetime on a towing vessel.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Any applicant who has successfully completed our Tank Barge Dangerous Liquids (SANJCC 491) course will satisfy the training requirements of 46 CFR 13.201(c)(4) and 13.301(c)(4) for an endorsement as Tankerman-PIC (Barge) DL, and meet the standards of competence in Table A-V/1-1-2 and A-V/1-1-3 of the STCW Code, AND satisfy the training requirements of 46 CFR 13.120(a)(2) for renewal of a merchant mariner credential endorsed as Tankerman PIC (Barge) Dangerous Liquids. Anyone may enroll in this course. For the actual Tankerman candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201(c)(4) and 13.301(c)(4) within five years from the date of completion on the certificate for this course.

To register: All campuses 281-542-2020
requirements for endorsements as Tankerman-Assistant DL, Tankerman-Engineer DL, and Basic Oil and Chemical Tanker Cargo Operations. This course covers all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-1, A-V/1-1-2, and A-V/1-1-3. Anyone may enroll in this course. For the actual Tankerman Candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201 through 13.605 within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$1000.00  CEU 4.0  Hrs: 40
50199  Central  MTWRF
Sep 19-Sep 23  8 am-5 pm
50200  Central  MTWRF
Oct 10-Oct 14  8 am-5 pm
50201  Central  MTWRF
Nov 7-Nov 11  8 am-5 pm
70037  Central  MTWRF
Dec 12-Dec 16  8 am-5 pm

Terrestrial/Coastal Navigation
MARS 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. USCG and STCW approved, this course covers every aspect of traditional navigation. This course is designed to teach the student the technical and practical concepts of Terrestrial Navigation. Areas covered include terrestrial coordinates, nautical charts, navigation publications, plotting and position lines, navigation aids, compass corrections including Azimuths and Amplitudes, charts and chart work, logbooks and voyage planning, the computation of tides, and tidal currents.

$2500.00  CEU 12.0  Hrs: 120
50202  Central  MTWRF
Oct 3-Oct 21  8 am-5 pm
50203  Central  MTWRF
Nov 28-Dec 16  8 am-5 pm

Train the Trainer
POFT 55058
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course will satisfy the Train the Trainer and Assessor training requirements of 46 CFR 10.402(b)(2)(iii)(A), 10.405(a) (1), and 46 CFR 10.407(c)(5)(i). We approve completion of this course as satisfying the requirement for instructors and assessors as stated in Section A-I/6, paragraph 7, of the STCW Code, as amended 2010, and the guidance regarding Qualified Instructors as stated in NVIC 03-14 and Qualified Assessors as stated in NVIC 19-14.

$1000.00  CEU 4.0  Hrs: 40
50204  Central  MTWRF
Sep 19-Sep 23  8 am-5 pm
50205  Central  MTWRF

Upgrade Master 100 to 200 GRT
MART 55002
Prerequisite: Student must hold 100 Ton Master License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects for upgrade from not more than 100-Ton to not more than 200-Ton Great Lakes, Inland, and Near Coastal Master licenses. This course builds upon and further advances the learning objectives for the Master 100 GRT class.

$500.00  CEU 2.4  Hrs: 24
50207  Central  MTW
Oct 17-Oct 19  8 am-5 pm
50208  Central  MTW
Nov 28-Nov 30  8 am-5 pm

Upgrade to Apprentice Mate
MART 55003
Prerequisite: Student must take this class with the upgrade to have 200 Master class.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects pertaining to a mariner in training to become master or mate (pilot) of towing vessels or master of towing vessels (harbor assist).

$500.00  CEU 1.6  Hrs: 16
50209  Central  RF
Sep 1-Sep 2  8 am-5 pm
50210  Central  RF
Oct 20-Oct 21  8 am-5 pm
70039  Central  RF
Dec 1-Dec 2  8 am-5 pm
VPDSD
MART 55018
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes our Vessel Personnel with Designated Security Duties (VPDSD) SANJCC-747 course will satisfy the training requirements of 46 CFR 12.625(a)(1) and STCW as amended Paragraphs 6-8 of Section A-VI/6 and Table A-VI/6 - 2.2 for an STCW endorsement as Vessel Personnel with Designated Security Duties and satisfy the training requirements of 33 CFR 104.220. It is assumed that those attending this course will be serving seafarers (or other vessel personnel) and are likely to be assigned specific security duties in connection with the Vessel Security Plan. Training providers must verify trainee identity and citizenship. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$300.00  CEU 0.8  Hrs: 8
50217  Central  F
Sep 9-Sep 9  8 am-5 pm
50218  Central  W
Sep 21-Sep 21  8 am-5 pm
50219  Central  W
Oct 5-Oct 5  8 am-5 pm
50220  Central  F
Oct 21-Oct 21  8 am-5 pm
50221  Central  F
Nov 11-Nov 11  8 am-5 pm
50222  Central  W
Nov 23-Nov 23  8 am-5 pm
70042  Central  M
Dec 5-Dec 5  8 am-5 pm
70043  Central  W
Dec 14-Dec 14  8 am-5 pm

Vessel & Company Security Officer
MART 55000
Prerequisite: 90 days seatime. No prerequisite requirement for CSO.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
It is assumed that those attending this course are U.S. Coast Guard-credentialed mariners who are employed (or are to be employed) by a vessel owner or operator and who are likely to be designated as Vessel Security Officer (VSO). Trainees must be 18 years of age or older and able to speak and understand the English language as would be relevant to the duties of a VSO. Training providers are responsible for verifying that these conditions are met before accepting candidates for training. However, no specific entry requirements are contemplated. All trainees must be certified by a doctor to be in good health. Although the course is designed with the professional mariner in mind, it remains open for anyone simply wishing to expand his or her maritime knowledge. Candidates desiring the endorsement must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a Photo ID is required Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

$500.00  CEU 1.6  Hrs: 16
50211  Central  WR
Sep 7-Sep 8  8 am-5 pm
50212  Central  MT
Sep 19-Sep 20  8 am-5 pm
50213  Central  MT
Oct 3-Oct 4  8 am-5 pm
50214  Central  WR
Oct 19-Oct 20  8 am-5 pm
50215  Central  WR
Nov 9-Nov 10  8 am-5 pm
50216  Central  MT
Nov 21-Nov 22  8 am-5 pm
70040  Central  RF
Dec 1-Dec 2  8 am-5 pm
70041  Central  MT
Dec 12-Dec 13  8 am-5 pm

Watchkeeping (Operational Level)
MARS 55028
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Watchkeeping and SMCP training requirements of 46 CFR 11.309(a)(4)(ix) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) and 46 CFR 11.319(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of less than 500 gross tonnage (ITC). The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 (Ch-1) Guidelines on Qualifications for Officer In Charge of a Navigational Watch on Vessels of 500 GT or More: 2.1.A-2.6.A and 7.1.A.

$2000.00  CEU 8.0  Hrs: 80
50223  Central  MTWRF
Oct 31-Nov 11  8 am-5 pm
70044  Central  MTWRF
Dec 5-Dec 16  8 am-5 pm

To register: All campuses 281-542-2020
THE TRAINING CONNECTION

Training and Educational Solutions for Workers and Employers

August-December 2022

Education

English Communication Skills................................. 45
Test Preparation.................................................. 47
ESL-Advanced A
COMG 55072
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required.
If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials for the workplace or for academic success. This level will prepare the student with the skills to determine meaning from written text, identify word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. It is designed for advancing students into higher level English language skills. This is the seventh class in our sequence of Everyday English language instruction.

**ESL-Advanced B**
COMG 55073
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials, texts, or practical discussions for fluency in the English language. This is the eighth class in our sequence of Everyday English language instruction. After the completion of this class, the students will transition into either the LEAP or STEP courses. LEAP and STEP courses are ESL-Specialized programs focused on workforce or academic ESL in preparation for college credit classes.

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**ESL-Beginning A**
COMG 55074
Prerequisite: Pre-assessment preferred but not required.
Note: Textbook and workbook required. If age 17, parental or guardian consent is required.
Designed for students whose primary language is other than English, this course presents industry-related basic reading, writing, speaking, and listening skills. The emphasis is on high-frequency vocabulary (basic sight words) and phonics, refining oral and written production, assisting with listening skills for enhanced job productivity, and increasing the control of the English sound system to minimize on-the-job miscommunication or misinterpretation due to foreign accent. This is the first class in our sequence of Everyday English language instruction.

**ESL-Beginning B**
COMG 55075
Prerequisite: Pre-assessment required.
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials, texts, or practical discussions for fluency in the English language. This is the eighth class in our sequence of Everyday English language instruction. After the completion of this class, the students will transition into either the LEAP or STEP courses. LEAP and STEP courses are ESL-Specialized programs focused on workforce or academic ESL in preparation for college credit classes.

To register: All campuses 281-542-2020
ESL-High Intermediate A  
COMG 55076  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This level focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. The emphasis is on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. The interpretation of factual material and opinions associated with job-related and daily life communications is the focus of this course. This is the fifth class in our sequence of Everyday English language instruction.

$175.00  
CEU 3.2  
Hrs: 32  

50248  
South  
MTWR  
Sep 12-Oct 6  
5:45 pm-7:45 pm

50254  
North  
MTWR  
Sep 12-Oct 6  
5:45 pm-7:45 pm

50249  
South  
MTWR  
Oct 10-Nov 3  
5:45 pm-7:45 pm

50255  
North  
MTWR  
Oct 10-Nov 3  
5:45 pm-7:45 pm

50250  
South  
MTWR  
Nov 7-Dec 8  
5:45 pm-7:45 pm

50256  
North  
MTWR  
Nov 7-Dec 8  
5:45 pm-7:45 pm

ESL-High Intermediate B  
COMG 55077  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This is a continuation of the high intermediate English Level. This course focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. This is the sixth class in our sequence of Everyday English language instruction.

$175.00  
CEU 3.2  
Hrs: 32  

50251  
South  
MTWR  
Sep 12-Oct 6  
5:45 pm-7:45 pm

50257  
North  
MTWR  
Sep 12-Oct 6  
5:45 pm-7:45 pm

50252  
South  
MTWR  
Oct 10-Nov 3  
5:45 pm-7:45 pm

50258  
North  
MTWR  
Oct 10-Nov 3  
5:45 pm-7:45 pm

50253  
South  
MTWR  
Nov 7-Dec 8  
5:45 pm-7:45 pm

50259  
North  
MTWR  
Nov 7-Dec 8  
5:45 pm-7:45 pm

ESL-Intermediate A  
COMG 55078  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This intermediate course will provide a communicative English practice. Students will learn to match vocabulary words with their respective definitions when terms and definitions are presented in writing. Students will learn to select the correct meaning of a word based on the context of the word and give examples of the pronunciation, meaning, and part of speech of vocabulary words that relate to work or everyday life activities. This level will provide the student with skills to summarize the main idea in writing. This is the third class in our sequence of Everyday English language instruction.

$175.00  
CEU 3.2  
Hrs: 32  

50260  
South  
MTWR  
Sep 12-Oct 6  
11:15 am-1:15 pm

50266  
North  
MTWR  
Sep 12-Oct 6  
11:15 am-1:15 pm

50261  
South  
MTWR  
Oct 10-Nov 3  
11:15 am-1:15 pm

50267  
North  
MTWR  
Oct 10-Nov 3  
11:15 am-1:15 pm

50262  
South  
MTWR  
Nov 7-Dec 8  
11:15 am-1:15 pm

50268  
North  
MTWR  
Nov 7-Dec 8  
11:15 am-1:15 pm

ESL-Intermediate B  
COMG 55079  
Prerequisite: Pre-assessment required.  
Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.  
This course will provide dynamic communicative practice for students whose primary language is other than English, exposing students to the uses of language in a variety of situations. This level will provide the student with skills to summarize the main idea in writing. This is the fourth class in our sequence of Everyday English language instruction.

$175.00  
CEU 3.2  
Hrs: 32  

50263  
South  
MTWR  
Sep 12-Oct 6  
11:15 am-1:15 pm

50269  
North  
MTWR  
Sep 12-Oct 6  
11:15 am-1:15 pm

50264  
South  
MTWR  
Oct 10-Nov 3  
11:15 am-1:15 pm

50270  
North  
MTWR  
Oct 10-Nov 3  
11:15 am-1:15 pm

50265  
South  
MTWR  
Nov 7-Dec 8  
11:15 am-1:15 pm

50271  
North  
MTWR  
Nov 7-Dec 8  
11:15 am-1:15 pm

To register: All campuses 281-542-2020
Test Preparation

GED Preparation Tutorial
NFND 59002
Note: Textbook and Texas Instruments TI 30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
The longer GED preparation series allows for a greater focus on subject matter than the traditional GED review. Subject matter is covered at a slower pace and a more in-depth level than the GED review. The series includes mathematics, social studies/science, and language arts. Take each course separately or as a series.

$455.00
50272
Sep 12-Nov 3 6 pm-9 pm

GED Preparation: Language Arts
NFND 59005
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the language arts portion of the test, this course is ideal for GED candidates who need more intense preparation and practice in reading and writing. The Language Arts preparation includes test-taking practice.

$200.00
50273
Oct 3-Oct 20 6 pm-9 pm

GED Preparation: Math
NFND 59003
Note: Textbook and Texas Instruments TI-30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
This course is ideal for GED applicants who need more intense review in math including those who will be learning some mathematical concepts for the first time. The math preparation includes test-taking techniques.

$200.00
50274
Sep 12-Sep 29 6 pm-9 pm

GED Preparation:
Social Studies/Science
NFND 59004
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. You must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the social studies and science portions of the test. This course is ideal for GED candidates who need more intense tutoring and practice. Like the traditional GED preparation class, test-taking preparation is included.

$150.00
50275
Oct 24-Nov 3 6 pm-9 pm

To register: All campuses 281-542-2020
San Jacinto College offers free courses to take you to the next step!

Choose from:
- English as a Second Language (ESL)
- EL Civics for ESL learners
- Adult Basic Education (ABE)
- Adult Secondary Education (ASE)
- Contextualized education courses

These courses are available for free for those who qualify, thanks to the Adult Education and Literacy Grant from the Houston Galveston Area Council and the Texas Workforce Commission (TWC), the Distance Learning Grant through College of the Mainland, and the TWC and the Accelerate Texas (ATX) Grant through the Texas Higher Education Coordinating Board (THECB).

For information about enrollment, email Denise.Orand@sjcd.edu or call 281-478-3615.

San Jacinto College
Continuing & Professional Development
An Equal Opportunity Institution
August-December 2022

Life Long Learning

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Wellness ................................................................... 52
Arts & Crafts

Bridal and Floral Seminar
NFND 59437
This seminar is designed for individuals who truly enjoy beautiful wedding work and new ideas. We will cover bowmaking techniques, and corsage and boutonniere ideas for the wedding party. You will be able to create a beautiful basic bouquet. Come enjoy this wonderful learning adventure!
Note: Materials included.
$110.00 CEU 0.5 Hrs: 5
50292 North R
Oct 13-Nov 3 12 pm-1 pm

Cake Decorating

Cake Decorating 1:
Building Buttercream Skills
NFND 59242
Prerequisite: None
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
This is the foundation for all Wilton Method Courses. Build buttercream skills you can use for all decorating projects—from cupcakes to cakes for any occasion. Learn to ice and decorate a cake and other treats, make six different flowers, pipe lines and make simple borders and letters, transfer images to cakes, and fill and use a decorating bag.
$70.00 CEU 0.8 Hrs: 8
50276 North T
Aug 30-Sep 20 6:30 pm-8:30 pm
50277 Central R
Sep 1-Sep 22 6:30 pm-8:30 pm

Cake Decorating 2:
Flowers & Cake Design
NFND 59298
Prerequisite: Wilton Course 1.
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Design a professional-looking cake! Learn how to select colors, arrange flowers and work with royal icing. You’ll learn core techniques to make a wide variety of flowers, such as pansies, lilies, and The Wilton Rose. Learn to design the color palette and pattern for a cake, complete piping techniques, create seven different types of flowers, learn to pipe royal icing appliques, and new decorative borders.
$70.00 CEU 0.8 Hrs: 8
50278 North T
Sep 27-Oct 18 6:30 pm-8:30 pm
50283 Central R
Sep 29-Oct 20 6:30 pm-8:30 pm

Cake Decorating 3:
Gum Paste and Fondant
NFND 59299
Prerequisite: Wilton Course 1
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Develop your skills working with fondant and gum paste, and apply them to create shapes, borders and flowers. You’ll also learn how to cover a cake with fondant. Plus, you’ll design and create a complete project using all the techniques you were taught. You will also learn to create different types of bows and flowers, including the calla lily, rose, and carnation.
$70.00 CEU 0.8 Hrs: 8
50284 North T
Oct 25-Nov 15 6:30 pm-8:30 pm
50285 Central R
Oct 27-Nov 17 6:30 pm-8:30 pm

Wedding Cake Workshop
NFND 59361
This is the foundation for all wedding cake decorations. Successful decorating begins with the basics of organizing ingredients and supplies, baking the cake, preparing it for decoration, making the icing and learning how to use decorating tools. Begin with intricate accents such as embroidery and lace.
$70.00 CEU 0.4 Hrs: 4
50288 North T
Oct 11-Nov 1 12 pm-1 pm

Dance

Latin Dancing
NFND 59344
Zumba fuses hypnotic Latin rhythms and easy to follow moves to create a one of a kind fitness program. Our goal is simple: We want you to work out, love working out, and to get hooked. Any age person will benefit and improve fitness levels.
$35.00 CEU 1.2 Hrs: 12
50289 Central F
Oct 14-Nov 4 5 pm-6 pm
70045 South F
Nov 18-Dec 16 5 pm-6 pm
Financial Management

First-Time Homebuyers
NFND 59246
The first-time homebuyers class takes you through the homebuying process step by step. This course discusses the steps in buying a home from shopping for a home, obtaining a home mortgage, properly insuring the home, closing the sale and maintaining the house. This class meets the requirements for down payment assistance established by the City of Houston, Harris County and SETH (South East Texas Housing). Each participant receives a certificate of completion at the conclusion of the class.

$35.00 CEU 0.8 Hrs: 8
50293 Central R
Oct 13-Nov 3 5:30 pm-7:30 pm

Retirement Planning Today
NFND 59058
Prerequisite: None
This course examines many aspects of personal finance and how they can work together to create an integrated successful retirement plan. You will also learn how to assess your financial situation and develop a personalized plan to achieve your financial and retirement goals.

$80.00 CEU 0.9 Hrs: 9
50299 South R
Sep 22-Oct 6 6:30 pm-9:30 pm

Life Long Learning

Event Planning 101
NFND 59753
This class will provide a basic understanding of event planning including the steps for managing a successful event. Event planners work to ensure the success of an event. Event planners coordinate every detail of the event, from lining up the speakers and finding an appropriate location for the event. Event planners may work for nonprofit organizations, professional associations, individuals, governmental agencies, hotels, and large or small corporations. Event planning is an exciting career choice. Ideal for those who are energetic and enjoy talking and socializing. It is a great option for those who are well organized, can handle multi-tasking and are eye detail oriented.

$140.00 CEU 1.2 Hrs: 12
50300 Central M
Sep 5-Oct 10 5 pm-7 pm

Music

Ukulele for Beginners
NFND 59754
Note: Students need to bring their own instruments (ukuleles) for class.
In this beginning/intro to ukulele course students will be taught the following, the parts of the instrument, how to tune, useful chords, basic strumming patterns, and simple note reading. This class can be altered to fit the needs and wants of that particular class.

$65.00 CEU 0.4 Hrs: 4
50301 South M
Sep 5-Sep 26 6 pm-7 pm

Painting/Drawing

Painting I
NFND 59030
This class explores the potentials of painting media with emphasis on color and composition. (ARTS 2316)

$234.00 CEU 9.6 Hrs: 96
95449 Central TR
Aug 23-Dec 8 11:45 am-2:45 pm

Painting II
NFND 59031
Prerequisite: ARTS 2316 or approval of department chair.
This class is a continuation of Painting I with emphasis on individual expression. (ARTS 2317)

$234.00 CEU 9.6 Hrs: 96
95450 Central TR
Aug 23-Dec 8 11:45 am-2:45 pm

Photography Technician

Fine Art Photography I
NFND 59342
This is a beginning course in the taking, developing, and printing of photographs. Students receive instruction in photographic principles and are given assignments to complete in the laboratory periods or outside class. The College furnishes darkroom facilities and a limited number of cameras. Students will not receive credit for both ARTS 2356 and COMM 1318. (ARTS 2356, COMM 1318)

$234.00 CEU 9.6 Hrs: 96
50022 Central W
Aug 24-Dec 7 9 am-11:35 am

To register: All campuses 281-542-2020
Wellness

Chi Kung/Qi Kong
NFND 59724
Chi Kung is a traditional Chinese exercise system that uses slow, rhythmic movement, deep breathing and meditative visualization to help its practitioners relax. Chi Kung is not physically demanding, but students should be at least capable of slow movement, standing, and sitting on the floor. They should wear comfortable clothes. Prerequisite: None.

$35.00  CEU 0.6  Hrs: 6
5298  Central  T
Oct 4-Oct 25  12 pm-1 pm
70046  South  T
Nov 29-Dec 20  12 pm-1 pm

Gentle Yoga
NFND 59612
This is an introduction to basic yoga postures, breathing and relaxation techniques. It is a gentle and relaxed workout that takes into consideration students' physical capabilities.

$35.00  CEU 0.4  Hrs: 4
5296  Central  M
Sep 5-Sep 26  6 pm-7 pm
5297  South  T
Oct 11-Nov 1  5 pm-6 pm

Pilates
NFND 59609
Note: Wear comfortable clothing and bring a yoga/pilates mat if available.

Created by Joseph Pilates over a century ago, this discipline helped him to successfully cope with childhood asthma and bodily weakness. Joseph became a boxer, diver, skier, gymnast, and yoga devotee. Later, he dedicated his life to developing the Pilates method of exercise. Pilates is centered on building a good foundation through a strong abdomen, deep stretching, and focused breathing. The many benefits include, Increased Body Awareness, Development of a strong body core, and Body control. Today, Pilates experts teach that a strong core is necessary to avoid being injury-prone and susceptible to the pitfalls of our daily occupational or exercise routines.

$35.00  CEU 0.4  Hrs: 4
5294  Central  M
Sep 5-Sep 26  5 pm-6 pm
5295  South  M
Oct 17-Nov 7  5 pm-6 pm

Reiki 1-Intro to Reiki
NFND 59591
Note: Textbook is required.
This class consists of 11 hours of instruction and practice. It focuses on meditation, Reiki foundations, level 1 attunement and basic hand positions to promote relaxation and wellbeing. According to the International Center for Reiki Training, Reiki is a Japanese technique for stress reduction and relaxation that promotes health. It is based on the principle that an unseen "life force energy" flows through us. If one's "life force energy" is low, then we are more likely to get sick or feel stress, and if it is high, we are more capable of being happy and healthy. Reiki is a simple, natural and safe method that everyone can use. Recent research studies are finding evidence of the benefits of Reiki to improve overall wellness. For this reason, prestigious institutions such as the Cleveland Clinic offers Reiki as a complementary service to patients. Reiki assists the whole person including body, emotions and mind creating a beneficial environment that promotes feelings of peace, security and happiness.

$35.00  CEU 0.4  Hrs: 4
5290  Central  T
Sep 6-Sep 27  5 pm-6 pm

Tai Chi
NFND 59076
Note: No textbook required; dress in loose-fitting clothing and be capable of mild exertion and slow, rhythmic movements.

Students will learn and practice the popular Yang-Style short form of Tai Chi. Classes will include an explanation of the background of the art. Beginners are welcome.

$35.00  CEU 0.4  Hrs: 4
5280  Central  W
Sep 7-Sep 28  5 pm-6 pm
5281  South  T
Oct 4-Oct 25  5 pm-6 pm

To register: All campuses 281-542-2020
Child Development Associate Training

Do you have a passion for shaping the future? Do you desire to inspire the youth around you?
San Jacinto College’s child development program is designed for students like you! Our program offers the knowledge and technical skills you need to enter the child development profession through linked classes such as:

Educational Aide Associate
CDA I
CDA II
CDA III


To register: All campuses 281-542-2020
Advanced Drone Flight Operations  
NFND 59748  
Prerequisite: Must successfully complete sUAS/Drone Flight Operations Course (NFND 59718).  
This is the follow-on course that accompanies Advanced Drone Topics. This takes sUAS/Drone Flight Operations to a higher level adding additional layers of situational awareness, regulation awareness, and safety to an already robust Part 107 pilot.  
$325.00  
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| 50382 | South | MT  
| Sep 26-Sep 27 | 9 am-5 pm |  
| 50383 | South | RF  
| Oct 13-Oct 14 | 9 am-5 pm |  

Advanced Drone Topics  
NFND 59747  
Prerequisite: Must successfully complete Advanced Drone Flight Operations (NFND 59748).  
This course follows Advanced Drone Flight Operations. It goes into further depth beyond the Part 107 Test Prep and prepares students for specialized operations including cameras, sensors, and other add-ons.  
$310.00  
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| 50382 | South | TW  
| Sep 11-Oct 12 | 9 am-5 pm |  

Comprehensive Drone Course  
NFND 59762  
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.  
This is a combined course, offering all four UAS/Drone courses: Part 107 Test Prep, Flight Ops, and two advanced courses. This course prepares students for the Federal Aviation Administration (FAA) Aeronautical Knowledge Test required to earn the FAA Part 107 pilot's license and assists students with becoming better sUAS pilots by gaining flight experience, reviewing laws/regulations, and expanding upon the science behind unmanned flight.  
$1010.00  
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| 50381 | South | MTWR  
| Sep 12-Sep 22 | 9 am-5 pm |  
| 70051 | South | MTWR  
| Dec 5-Dec 15 | 9 am-5 pm |  

sUAS/Drone Flight Operations  
NFND 59718  
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61. MUST have completed FAA Part 107 Test Prep (NFND 59635) or have a current Part 107 license.  
Note: Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant's certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.  
This course assists students with becoming better sUAS pilots by gaining flight experience, reviewing laws/regulations, and expanding upon the science behind unmanned flight. Students must have either completed the FAA Part 107 Test Prep (NFND 59635) or have a current Part 107 license.  
$270.00  
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| 50374 | South | RF  
| Sep 8-Sep 9 | 9 am-5 pm |  
| 50375 | South | WR  
| Oct 19-Oct 20 | 9 am-5 pm |  
| 50376 | South | WR  
| Nov 9-Nov 10 | 9 am-5 pm |  

To register: All campuses 281-542-2020
EDGE Center

EDGE Center Core (Pre-Track)
NFND 59645
This online course is a pre-requisite for all tracks. It includes basic math and safety modules.
$250.00  CEU 4.4  Hrs: 44
50384  Sep 1-Oct 13  Online
50385  Sep 15-Oct 27  Online
50386  Oct 3-Nov 14  Online
50387  Nov 1-Dec 13  Online

Composites Technician Track
AERM 55000
Prerequisite: Core Pre-Track
This course prepares a student to become an entry-level composites technician in the workforce. These courses can lead to industry certification. Lab included.
$2165.00  CEU 10.1  Hrs: 101
50400  Sep 1-Nov 10  Online
50401  Oct 3-Dec 12  Online
70052  Nov 1-Jan 10  Online

Aerospace Mechanical Part 1
(Structures) Technician Track
NFND 59650
Prerequisite: Core Pre-Track
This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.
$1800.00  CEU 8.7  Hrs: 87
50402  Sep 1-Nov 10  Online
50403  Oct 3-Dec 12  Online
70053  Nov 1-Jan 10  Online

Aerospace Mechanical Part 2
(Structures) Technician Track
NFND 59682
Prerequisite: Aerospace Mechanical (Structures) Technician Track-Part 1
Part II: Continuation of Part I. This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification. Lab included.
$1370.00  CEU 7.8  Hrs: 78
50404  Sep 1-Nov 10  Online
50405  Oct 3-Dec 12  Online
70054  Nov 1-Jan 10  Online

Aerospace Quality Introduction
NFND 59651
Prerequisite: Core Pre-Track
This course provides an introduction to the student about various quality control concepts and methodologies used in the aerospace field.
$975.00  CEU 6.2  Hrs: 62
50409  Sep 1-Oct 27  Online
50410  Oct 3-Nov 28  Online

Aerospace Non-Destructive Testing/Inspection Course Technician Track
NFND 59723
This course is designed to prepare a student to become an entry-level Aerospace NDI/NDT Technician. Coursework is virtual.
$1250.00  CEU 7.3  Hrs: 73
50411  Sep 1-Oct 1  Online
50412  Oct 3-Nov 28  Online

To register: All campuses 281-542-2020
Aerospace Engineering Drawings
NFND 59695
This course introduces students about engineering drawings, blueprints, and other associated principles within the aerospace industry.
$615.00  CEU 4.1  Hrs: 41
50388  Sep 1-Oct 13  Online
50389  Oct 3-Nov 14  Online

Aerospace Safety
NFND 59698
This course introduces students to the various concepts associated with safety in the aerospace industry.
$500.00  CEU 3.4  Hrs: 34
50390  Sep 1-Oct 13  Online
50391  Oct 3-Nov 14  Online

Power Tools in Aerospace
NFND 59701
This course introduces students to the various power tools used in the aerospace industry.
$225.00  CEU 1.5  Hrs: 15
50392  Sep 1-Oct 13  Online
50393  Oct 3-Nov 14  Online

Aerospace Precision Measurements
NFND 59697
This course introduces students to the various types of precision measurements and the tools used for precision measurements within the aerospace industry.
$450.00  CEU 3.0  Hrs: 30
50394  Sep 1-Oct 13  Online
50395  Oct 3-Nov 14  Online

Aerospace Fasteners
NFND 59696
This course introduces students to various hardware and fasteners used in aerospace.
$190.00  CEU 1.25  Hrs: 12.5
50396  Sep 1-Oct 13  Online
50397  Oct 3-Nov 14  Online

Aerospace Career Building
NFND 59694
This course provides students with the tools needed to enter into the aerospace workforce.
$305.00  CEU 2.0  Hrs: 20
50398  Sep 1-Oct 13  Online
50399  Oct 3-Nov 14  Online

To register: All campuses 281-542-2020
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Online Learning

Partnership with Education to Go
Online learning anytime, anywhere... just a click away!

How to Get Started: Please review the list of available online courses at www.Ed2Go.com/sanjac. After selecting your course(s), please contact your nearest CPD registration office to request your class to be created. You must make payment for all CPD classes the same day you register. If you have questions about payment arrangements, please ask your registration specialist at the time of registration.

Once you have completed the registration process with San Jacinto College, you will need to access www.ed2go.com. Locate the course title that you registered for and click “Add to Cart.” Once you have chosen the desired start date, click “Begin Checkout.” If you have never taken an online class, please click “Create Account” and follow the prompts to create a new login. Returning students will log in with their previous usernames and passwords.

After the login process, choose the “Already Paid” option as you have already made your required payments to San Jacinto College. You will then have the option to click on the blue highlighted link to complete the orientation process, granting you access to the classroom.

When your class begins, return to the online Instruction Center and simply click on the “My Classroom” tab at the top of the page. To begin your studies, simply log in with the username and password you selected during orientation.

General Requirements: All courses require internet access, email, and Microsoft Internet Explorer or Firefox web browsers. Some courses may have additional requirements. Please visit our online Instruction Center for more information on any of our Ed2Go classes. Call your nearest CPD office to register and pay for your online class!

Requirements for computer/software courses: Internet access; email; Microsoft Edge, Firefox, or Chrome web browser; and the Adobe Flash and PDF plugins (two free and simple downloads you obtain at www.adobe.com/downloads by clicking Adobe Acrobat Reader and Adobe Flash Player under "Download" at the bottom of the page). You must have your own personal copy of any software required in the course. Software must be installed and operational on your personal computer before the course begins.

To Register: Call 281-542-2020
How to Contact Us
Continuing and Professional Development (CPD) offices are at each San Jacinto College campus:

**Central Campus:** 281-542-2020, Room C 1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

**North Campus:** 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

**South Campus:** 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Office hours at all campuses are:
Monday-Friday: 8 am-5:00 pm

Información General
Para adquirir información en español sobre los programas, llame a los siguientes números:

Campo Central: 281-542-2020
Campo Norte: 281-542-2020
Campo Sur: 281-542-2020
y pida que se le envíe ésta información.

Registration Is Easy
You can register at any time for most CPD classes. There are normally no special registration days. Registration is accepted in person (photo identification required) or online (for those who have previously enrolled in credit or non-credit classes at San Jacinto College). If a course has a prerequisite, you may be required to show proof of completion and will need to register in person. Inquire early about any classes you are interested in taking since all classes have limited enrollment and some classes fill very quickly. Please register no later than three business days prior to the first class date. Unless otherwise stated in the course description, the minimum age for independent participation in CPD courses is 18.

Phone Registration
To register by phone, please have the student’s personal information and all course information when you call. For hours, see preceding “How to Contact Us” section.

Call: 281-542-2020

Fax or Email Registration
Fax or email your completed registration form at any time. A blank registration form is in this schedule. Fax and email access are available 24 hours a day. Registration forms can be received any time but will not be processed until normal office hours.

Central Campus Fax: 281-476-1833
North Campus Fax: 281-459-7196
South Campus Fax: 281-922-3422
Email: registration.cpd@sjcd.edu

In-Person Registration
Identification is required. / Se require ID al registrarse en persona.

Visit our offices at the following locations:

**Central Campus:** 281-542-2020, Room C 1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

**North Campus:** 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

**South Campus:** 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Payment
To complete registration for a course, payment must be made at the time of class selection, regardless of method of enrollment. Non-payment will result in an automatic withdrawal from the selected class(es). The College accepts Visa, MasterCard, Discover, American Express, and web checks (must be an individual checking or savings account). The College assesses a $30 processing fee for each stopped payment or returned check. Debit cards must have a Visa or MasterCard logo; cash is also accepted. Payment may be made in person at the campus business office or online at www.sanjac.edu by accessing the SOS system ("Student Services" tab and then "Academic Resources" column).

To register, call 281-542-2020.

Web Registration
Go to noncredit.sanjac.edu.
Each course schedule will show only available classes in that instructional area. Begin your registration by selecting one of the course schedules: Aerospace Academy; Applied Technologies & Trades; Business Operations, Supply Chain Management, & Entrepreneurship (BOSE); Center for Petrochemical, Energy, & Technology; Community Engagement; Computers/IT Training; EDGE Center; Education; Health Occupations; Lifelong Learning; and Maritime.

**How to Search for Courses:** Use the search feature at the top of the page by entering the keyword for the course or a five-digit course registration number (CRN). Select the search icon for a list of available courses.

**How to Register and Pay:**

**Step 1:** Select the course(s) you would like to attend by clicking on the + sign within the course box or the "Add to Cart" button.

**Step 2:** Select "Add to Cart," and you will have a chance to view the selected courses. Select the checkout button.

2a: The first time you sign in with an existing G#, select "Forgot Password?" to create a password and security questions for this software. If you are still encountering difficulties logging in, please contact tech support at 281-998-6137 for further assistance. Please make changes under the "My Profile" down arrow if any of your personal information, such as address or phone number, has changed.

2b: You can create an account to obtain a San Jacinto College student ID (G#) if you do not have one by using "I am a new user."

Write down the new ID and password and store in a secure place.

**Step 3:** Select “Proceed to Payment,” which displays the registration disclosure. Accept the registration disclosure to continue. Click “Proceed to Payment,” then select “Submit Payment” to enter credit card or electronic check information. A “Proceed to Payment” box will appear letting you know that you are going to a secure external payment site. Select “Continue.” Payment will need to be made in full. If you would like to set up a payment plan, please contact the registration office at 281-542-2020.

**Step 4:** Enter credit card or electronic check information.

**Step 5:** Select “Submit Payment.”

**Student Web Payment Process**

Prior to accessing the SOS login screen, you must be admitted and/or registered for your class(es). This is for in-person registrations only.

- Access the San Jacinto College website at www.sanjac.edu and go to the SOS Login under "Student Services" tab and then "Academic Resources" column.

- First enter your user ID# (student ID number G00XXXXXX).

- New student: If you have never claimed your account or set up a password for SOS, please click the highlighted text to claim your account. If you need assistance retrieving your login information, please contact tech support at 281-998-6137.

- Current student: You will need your student ID (G00XXXXXX) and your password to access SOS.

**To Make a Payment on a Student Account:**

**Step 1:** Select “My Student Records, Registration, and Financial Aid.”

**Step 2:** Select “My Registration.”

**Step 3:** Select “Step 6: Review your changes and make a payment.”

**Step 4:** Select a term. Please choose a continuing education term, then submit to process. Example: If your class starts between Sept. 2021 and Nov. 2021, you would choose Continuing Ed 2021-Sept-Nov. If your class starts between Dec. 2021 and Feb. 2022, you would choose Continuing Ed 2021-22-Dec-Feb.

**Step 5:** Select "Student Account Suite" (another webpage will open after selecting this option).

- CPD students must make payment at the time of registration.

- You can view the refund policy from this screen.

- Classes at least four weeks long are eligible for a convenient payment plan (CPP). Payment plans can be set up by selecting this payment option and entering your information by following the directions given.

**Step 6:** Select “Make a Payment.”

**Step 7:** Select “Pay” (please verify the class fees before paying).

**Step 8:** Select “Payment Method,” then select the “Go” button.

**Step 9:** Process payment according to online directions.
To register: All campuses 281-542-2020

Please verify that all of your information is correct before you submit your payment.

Once processed, please print out the confirmation page for your records.

If you have any problems or questions, please contact your CPD registration office or the campus business office.

Convenient Payment Plan (CPP)

Convenient payment plans are available to CPD students under the following guidelines:

1. The length of the course section must be a minimum of 30 calendar days.
2. Two plans are available: one for classes four to seven weeks long, the other for classes eight to 16 weeks long. There will be a prorated $25 service fee over all installments (including the down payment) for the CPP.
3. For a four- to seven-week class, the student will pay half the total charges as a down payment (which includes half of the $25 service fee). The other half is due 30 days after the set-up date for the CPP. If this date falls on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.
4. For an eight-to 16-week class, the student will pay half the total charges as a down payment (which includes one third of the $25 service fee). The other half is due in two equal installments 30 and 60 days after the set-up date for the CPP. If these dates fall on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.
   The student will be assessed a $25 late payment fee for failure to pay on or before the prescribed payment due dates.
5. A student will be limited to only one CPP.
6. Failure to make all payments may result in the CPP being forwarded to the collection agency of the College and subject to additional collection fees.

*Please note: If you have an academic IPP, you will be unable to set up a continuing education CPP plan. Only one type of plan may be set up for payment.

To register, call 281-542-2020.

Drops, Cancellations, and Transfers/Refund Policy

Need to drop your class?

- A 100% tuition refund is given if a withdrawal request is received before the class begins. **No refund is given after the class begins.**
- Courses that are linked with academic courses will adhere to the stated CPD refund policy.
- Withdrawal requests must come directly from the student or his/her designee. A withdrawal/transfer request form will be completed by the person making the request. The official receipt date is the day and time the request is received in the CPD office. All refunds are paid by check to the student regardless of the method or source of original registration payment. Please allow three to four weeks for the refund check to be processed and mailed to the address given at the time of registration. If there has been an address change, please provide the corrected address with your withdrawal request.

Bookstore Questions?

Please call any of the campus bookstores directly:

Central: 281-459-7111
North: 281-476-1898
South: 281-922-3410
M-Th: 7:45 am-6 pm
Fri: 7:45 am-2 pm

Library Information

Central: 281-476-1850
South: 281-998-6350 ext. 3306
North: 281-459-7116
Generation Park: 281-998-6350 ext. 8133
Hours: https://sjcd.libguides.com/libraryhours
Cancelled Classes
If San Jacinto College cancels a class, a 100% tuition refund is automatically processed for students who do not choose to transfer to another available class. CPD personnel will make every attempt to contact you using contact information you have provided if a class cancels. Please make sure we have a valid daytime phone number on file. You may also inquire by calling your respective campus or by logging onto the SOS system on the College website: www.sanjac.edu.

Transfer Requests
Students may request a transfer into another available section prior to the first class date of the course for which they are registered. Transfers are considered only on an available seat basis.

Transcript Requests
Most CPD courses earn Continuing Education Units (CEUs), which are reported as part of your permanent student record. Unofficial transcripts may be obtained and printed by logging into your SOS account. You may request copies of your transcript in person or by mail by contacting one of the campus enrollment services offices. That office will need a completed transcript request form and a copy of your photo ID. For questions, call 281-542-2020.

Screening Requirements for Classes with Clinicals
A criminal background check and drug screen for phlebotomy courses are required before a student can participate in a clinical assignment. This is a requirement of all clinical facilities in the Houston/Gulf Coast area, as mandated by the Joint Commission on Accreditation of Healthcare Organizations. The approximate cost of the screening is less than $60. Background check through Precheck.com is required at time of registration.

Linked Classes
Proof of meningitis vaccine is required for students 21 and under.

Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* CPD students in linked academic classes may be required to take and pass the TASP/THEA. They are held to the same TASP/THEA performance standards and prerequisites required for credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Emergency Closings
Providing a safe and secure environment for our students, faculty, and staff is a top priority at San Jacinto College. In the event the College needs to close for any situation, such as inclement weather, students and employees should refer to email, text messages, and the College website at www.sanjac.edu. In addition, local television and radio stations may also broadcast bulletins announcing campus closings in emergency situations. Students and employees are encouraged to sign up for the SJC Alert Me system to receive voice and text messages in the event of a College closure. SJC Alert Me will provide San Jacinto College with another communication tool to keep students, faculty, and staff informed during threatening situations and weather-related closings. To receive voice and text messages, you must provide your home phone and/or cell phone number. There is no cost to sign up for this notification service. However, when the system sends a message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages. For more information, visit www.sanjac.edu/alert-me.
IMPORTANT NOTICES

- Photo identification required for all in-person registrations. Se require ID para todas las registraciones en persona.

- Information contained in the schedule is subject to the policies and procedures of the San Jacinto College District and is subject to change without notice, including course pricing.

- All courses are taught in English, unless specified otherwise.

- Classes may be cancelled because of low enrollment.

- Instructors may be changed as conditions warrant.

- Room assignments and building locations may be changed as conditions warrant.

- Students must attend the class section for which they are registered.

- CPD staff and instructors provide information, not advice.

- San Jacinto College requires that its instructors not solicit business for personal gain in the classroom. Any business transaction resulting from a class is the responsibility of the student, not the College.

- Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* Although CPD students in linked academic classes are TASP/THEA exempt, they are held to the same performance standards required for semester credit students. Additionally, the course costs may differ for the credit section.

  * Courses that are linked with academic courses will adhere to the stated CPD refund policy.

- ESL assessments will not be started after 5 pm and are done in the CPD offices.

San Jacinto College will be closed this semester:

September 5, 2022 – Memorial Day

November 23-25, 2022 – Thanksgiving

December 22, 2022-January 2, 2023 – Winter Break

NO CLASSES WILL MEET ON THESE DAYS.
Campus Carry

Purpose

The purpose of this policy is to comply with the requirements of S.B. 11, which is generally referred to as the “campus carry” law, to allow the concealed carrying of handguns by license holders on the campuses of certain institutions. The policy grants permission for a valid Texas license to carry holder (LTC) to generally carry a concealed handgun on campus. The policy also identifies certain campus locations and activities that a valid LTC holder may be excluded from carrying a handgun due to previously existing Texas statutes or exclusion zones identified by the College.

Policy Statement

The San Jacinto Community College District is committed to providing a safe environment for students, employees, affiliates, and visitors and to respecting the right of individuals licensed to carry a handgun in the state of Texas. Individuals licensed to carry may do so on campus except in locations and at activities prohibited by law or by this policy. The carrying of any handgun by an unlicensed person or the open carry of a handgun is not permitted in any place at the College.

1. Individuals who hold a valid Texas license to carry a handgun (LTC), including a valid Texas concealed handgun license (“license holders”) may (1) carry a handgun on campus so long as the handgun is not in plain view, is on or about their person at all times, and is under their control (e.g., in purse, backpack, bag, etc.) or (2) secure their handgun in a locked motor vehicle. The carrying of an unconcealed handgun on campus is restricted to authorized law enforcement officers and other persons who may be designated by appropriate law enforcement agencies.

All other weapons are strictly prohibited for students, faculty, staff, and visitors; their possession on campus is grounds for immediate action by law enforcement. See Section 46.05 of the Texas Penal Code for a list of weapons.

A license holder’s handgun must be concealed at all times. In compliance with Texas Penal Code §46.035(a-1), a license holder may not carry a partially or wholly visible handgun on campus premises or on any college driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area. Anyone intentionally or knowingly displaying a handgun in plain view for others to see is in violation of Texas law.

A license holder must display his or her license to carry when directed by a law enforcement officer in accordance with section 411.205 of the Texas Government Code. Otherwise, an individual is not required to disclose whether he or she is a license holder in order to participate in any program or service offered by the College, except as required by law.

2. It is the responsibility of license holders to carry their handguns on or about their person at all times. “About” the person means that a license holder may carry a holstered handgun in a backpack or handbag, but the backpack or handbag must be close enough that the license holder can grasp it without materially changing position. A license holder who carries a handgun on campus must carry it in a holster that completely covers the trigger and the entire trigger guard area. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling.

The College does not provide storage for handguns.

The open carry of handguns is not permitted on College premises.

3. The College is often the site of pre-K-12 school-sponsored activities, such as field trips. When a pre-K-12 school-sponsored activity is conducted at a particular location, the carrying of concealed handguns is prohibited. A sign shall be posted reading “pre-K-12 school-sponsored activity in progress” during these activities. “School-sponsored activities” for purposes of this policy are defined as tours, demonstrations, field trips, events, clubs, camps, clinics, programs, etc., held on College property that are authorized by a K-12 school district or individual school(s) as a curricular, co-curricular, or interscholastic activity and are managed or supervised in part by the district or school or district or school employee.

Upon a survey of the College campuses, areas identified as routinely hosting such school-sponsored activities shall be posted on the College’s rules and regulations regarding campus carry.

4. Texas Penal Code §46.03(a)(2) excludes license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while early voting is in progress, according to Policy 2-19. A sign shall be posted at any polling place on campus from the commencement of early voting through Election Day that reads either “Polling Place” or “Vote Here.” (See Electioneering Procedure 2-19A)

5. Texas Penal Code §46.035(b)(6) excludes license holders of handguns from carrying a handgun on the premises of a church, synagogue, or other established place of religious worship. A sign shall be posted that conforms to Section 30.06 of the Texas Penal Code.

6. Texas Penal Code §46.035(b)(2) excludes license holders of handguns from carrying a handgun where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used

To register: All campuses 281-542-2020
in the event. Notice shall be given for all collegiate sporting events. If possible, for ticketed sporting events this notice should be given by means of a written communication on the back of or appended to the ticket. Vendors and others who are permitted to enter the premises without a ticket shall be provided written notice through other means. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

7. The concealed carry of handguns shall be prohibited in areas for which state or federal law, licensing requirements, or contracts require exclusion at the exclusive discretion of the state or federal government or by a campus accrediting authority. Where appropriate, signage must conform to the overriding federal or state law requirements. Otherwise, notice conforming to Texas Penal Code $30.06 must be provided.

8. The concealed carry of handguns shall be prohibited in patient care areas, including those in which professional mental health and counseling services are provided. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

9. The concealed carry of handguns shall be prohibited in areas in which formal hearings are being conducted, pursuant to Code of Student Conduct (Student Handbook): academic hearings, veterans appeal hearings, financial aid appeal hearings, employee hearings, and employee grievances. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

10. The concealed carry of handguns shall be prohibited in areas where the discharge of a firearm might cause great harm, such as laboratories with extremely dangerous chemicals, biologic agents, explosive agents, critical infrastructure, and areas with equipment that is incompatible with metallic objects, such as magnetic resonance imaging machines. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

11. Counselors, staff, and volunteers who work in a campus program for minors must, as a condition of their participation, agree not to carry a concealed handgun on the grounds or in buildings where the program is conducted. Parents of attendees must also agree, as a condition of their child's participation, not to carry a concealed handgun on the grounds or in buildings where the program is conducted. “Campus program for minors” is defined as to provide oversight and training for camps and programs involving minors held on College premises or operated by the College which have recreational, athletic, religious, or educational activities for the campers. This includes all camps or programs covered by Texas Education Code, Chapter 51, Section 51.976, as well as any day camp, activity, or University Interscholastic League (“UIL”) event sponsored by the College. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

12. The College shall amend the Code of Student Conduct, Faculty Handbook, and San Jacinto Policy and Procedure Manual to provide that causing the accidental or intentional showing of a firearm or the accidental discharge of a firearm is conduct subject to disciplinary action.

13. Exclusion zones created by Texas Penal Code §§46.03 and 46.035 as well as by the rules and regulations enacted under S.B. 11 may sometimes comprise only a portion of a building. In some instances it may not be feasible to exclude concealed handguns only from the designated exclusion zones. The following factors and principles shall govern the implementation of these rules and regulations in those buildings in which some, but not all, parts are designated as exclusion zones.

**Governing factors**
- The percentage of assignable space or rooms in a building that are designated as exclusion zones.
- The extent to which the area (or areas) designated as exclusion zones are segregated from other areas of the building.
- The extent to which use of the building and hence its status as an exclusion zone varies from day to day or week to week.

**Governing principles:** If a small number of rooms or a small fraction of assignable space in a building is subject to exclusion, only the rooms or areas that qualify for exclusion should be excluded.

- If 85 percent or more of the total building in terms of number of rooms or assignable space is subject to exclusion or if the excludable space is not segregated from other space, then as a matter of practicality, the whole building may be excluded.
- Appropriate signage shall be posted that conforms to Texas Penal Code, Section 30.06.

14. The College shall develop training materials particular to San Jacinto College on how to respond to an active shooter situation. These shall be incorporated in the active shooter training, and all faculty and staff shall be required to complete this module. All students are encouraged to complete training on how to respond to an active shooter situation.

15. The College shall develop and post in a prominent place detailed Campus Carry FAQs.

16. The College shall develop materials that educate and inform current and prospective San Jacinto College students about campus carry and how it is being implemented.
17. To the extent possible, areas within gun-exclusion zones should be made available on a scheduled basis to faculty and staff. These spaces can be used for conferences that faculty or staff would prefer to conduct in a gun-exclusion zone.

18. The following factors and principles shall govern the implementation of exclusions or allowances for graduation ceremonies.

**Governing factors:**
- Off-campus location shall follow the venue’s rules and regulations in regards to the permitted carrying of firearms.
- On-campus location shall follow the use of the building and/or exclusion zone criteria set forth herein.

19. The campus safety and security council, appointed by the Chancellor, shall be established and tasked, at a minimum, with the following responsibilities:
1. Support the consistent implementation of these policies.
2. Provide a review process for recommendations to the Chancellor.
3. Compile, maintain, and provide a periodic review of the premises where license holders are prohibited from carrying a handgun.

A student or a member of the faculty or staff of the College may appeal a decision regarding the implementation of a policy or procedure contained herein to the campus safety and security council for consideration. A further appeal of the decision of the campus safety and security council may be submitted to the vice chancellor of fiscal affairs for consideration. The vice chancellor of fiscal affairs may choose to make a final decision or submit the appeal to the Chancellor for reconsideration. The decision of the Chancellor to approve, reject, or modify a decision is final.

Additional policies or exclusion areas not provided for in this policy will not be the subject of or considered as a matter of appeal. In accordance with Texas Government Code, Section 411.2031, the Chancellor is authorized to enact reasonable rules and regulations regarding the concealed carry of handguns on campus.

20. Not later than Sept. 1 of each even-numbered year, the College shall submit a report to the Texas Legislature and to the standing committees of the legislature with jurisdiction over the implementation of these policies that:

(1) Describes the rules and regulations adopted by the College regarding the carrying of concealed handguns on its campuses.

(2) Outlines the reasons the College established the provisions adopted.

**Definitions**

**Campus:** All land and buildings owned or leased by the San Jacinto Community College District.

**College:** The San Jacinto Community College District.

**Concealed Carry:** The Texas Department of Public Safety defines a concealed handgun as a handgun not openly discernable to the ordinary observation of a reasonable person.

**Employee:** A full-time or part-time employee of the San Jacinto Community College District as defined by human resources policy and procedure.

**Exclusion Zones:** An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

**Handgun:** A handgun is any firearm that is designed, made, or adapted to be fired with one hand.

**License to Carry Holder:** A person licensed to carry a concealed handgun under Chapter 411 of the Texas Government Code.

**“On or about their person”:** A person licensed to carry a handgun must carry a handgun in a manner that the handgun is close enough to the license holder that he or she can reach it without materially changing position.

**Patient Care Areas:** An area, including research areas, that involves the treatment or evaluation of a medical or mental health condition of a patient by a licensed health care provider or under the supervision or direction of a licensed health care provider and that results in a formal record of treatment.

**Student:** A currently enrolled student of the San Jacinto Community College District as defined by instruction policy and procedure.
Campus Carry Facts and Helpful Hints

Campus carry took effect for San Jacinto College on August 1, 2017.

- License to carry holders may carry a concealed handgun on campus.
- The handgun must remain concealed and within arm's reach of the license to carry holder.
- Handguns may not be openly carried.
- Handguns may not be openly displayed at any time.
- No other prohibited weapons may be carried.
- Only members of the San Jacinto College Police Department may ask someone if they are licensed to carry a concealed handgun.
- San Jacinto College does not provide handgun storage.
- Handguns may be stored in a locked motor vehicle.
- There will be several areas of campus called gun exclusion zones where a license to carry holder may not enter with a concealed handgun.
- License to carry holders are responsible for knowing gun exclusion zone locations.

What is a gun exclusion zone?

An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

Gun exclusion zones will be clearly marked by signs like this sample:

Where may a license to carry holder carry a concealed handgun?

Any area that is not designated as a gun exclusion zone. Examples:

- Public or private driveway
- Streets
- Sidewalk or walkway
- Parking lot, parking garage, or other parking area
- Hallways
- Classrooms
- Offices open to the general public
- Financial aid
- Nursing labs
- Culinary labs
- Gym/wellness centers

If you see someone with a handgun on campus: *Do not confront him or her!*

- Call San Jacinto College Police Department immediately at ext. 5555 from College phones or 281-476-9128.
- Hearing impaired text: 713-469-1071
To register: All campuses 281-542-2020

Please Print Clearly and Complete ALL Unshaded Areas

<table>
<thead>
<tr>
<th>Student Information - REQUIRED</th>
<th>Demographics/Other Information</th>
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<tr>
<td>Name</td>
<td>The following questions are used by the state to help provide support for our programs. Although not required, your cooperation in answering them is appreciated.</td>
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<td>If known, provide your San Jacinto College ID Number G</td>
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<tr>
<td>Or Social Security No.</td>
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<td>Home Phone ()</td>
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<td>Additional Information</td>
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<td>Email</td>
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<td>Emergency Contact</td>
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<td>Name Relationship Phone No.</td>
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<td>Highest Grade or Degree Completed:</td>
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<tr>
<td>Grade 7, 8, 9, 10, High School, Some college, Associate, Bachelor's, Master's, Doctorate</td>
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I certify that all information provided on this form is correct. I understand that this registration cannot be transferred to any other individual. If my tuition for a class(es) is being paid by a company or organization, I hereby give the College permission to release my grades and attendance records for that class(es).

Signature Date

Important: Payment for classes, unless billed to your employer or sponsor, is due the same day registered and can be made online or at any campus business office. Enrollment into a class is not complete until payment is received.

Registration Office and Fax Numbers

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<tr>
<th>Office Use Only</th>
<th>Staff ID: Date: Refund Request Date:</th>
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<tr>
<td>Transfer/Refund</td>
<td>From CRN: To CRN: Date: Staff ID:</td>
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</table>

Office Use Only: Generated ID ________________________________

Registration Form - Continuing Education/Open Enrollment

Office Number Fax Number Campus (circle one)

Central 281-542-2020 281-476-1833 C
North 281-542-2020 281-459-7196 N
South 281-542-2020 281-922-3422 S

The San Jacinto College District is committed to equal employment opportunity for all employees and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status or veteran status in accordance with applicable federal and state laws. No person – including students, faculty, staff, part-time and temporary workers – will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.
San Jacinto College Community College District
Mission and Vision Statements

MISSION
San Jacinto College is focused on student success, academic progress, university transfer, and employment. We are committed to opportunities that enrich the quality of life in the communities we serve.

VISION
San Jacinto College will advance the social and economic mobility of all members of our community. We will be known for our excellence in teaching and learning, our intentional student-centered support, and our commitment to every student. We will be the preferred workforce and economic development partner in the region and a champion for lifelong learning. San Jacinto College will inspire students to explore opportunities, define their educational and career paths, and achieve their goals and dreams.

Our Values

Integrity: We Act Honorably and Ethically
“We conduct ourselves in ways that are professional, instill confidence, and promote trust.”

Inclusivity: We Grow through Understanding
“We respect and learn from the diversity of our cultures, experiences, and perspectives.”

Collaboration: We Are Stronger Together
“We believe in the power of working together.”

Innovation: We Embrace New Possibilities
“We anticipate change, explore opportunities, and create continuously evolving solutions.”

Accountability: We Are Responsible Individually and Collectively
“We take ownership for our commitments and outcomes.”

Sense of Community: We Care for Those We Serve
“We demonstrate concern for the well-being and success of our students, our communities, and our people.”

Excellence: We Strive for Outstanding Results
“We take risks, we assess our work, and we aspire to improve the quality of everything we do.”

Campus Security and Fire Safety Report

The San Jacinto Community College District is committed to assisting all members of the San Jacinto College community in providing for their own safety and security. The annual security compliance document is available on the San Jacinto College Police Department website at www.sanjac.edu/police.

A hard copy of the report is available for review at each of the campus police offices.

Graduation and Completion Rates
In compliance with Public Law 101-542 (as amended by P.L. 102-26), San Jacinto College publishes a report of completion rates for full-time undergraduate students seeking an associate degree, a certificate of technology, or transfer to a four-year institution. This report is updated annually. The report is available separately for each San Jacinto College campus and is stratified by gender, ethnicity, and varsity sport. The report is available upon request in the campus provost’s office. Current and prospective students and student-athletes are encouraged to avail themselves of the information in this report prior to enrolling or entering in any financial obligations with or through the College.

Accreditation Statement
San Jacinto College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Questions about the accreditation of San Jacinto College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

Equal Opportunity Statement
The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws.

No person, including students, faculty, staff, part-time, and temporary workers, will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College’s non-Discrimination policies:

Vice Chancellor, Human Resources
Sandra Ramirez-Equal Opportunity Compliance Officer
4624 Fairmont Parkway
Pasadena, Texas 77504
sandra.ramirez@sjcd.edu
281-991-2659

Associate Vice Chancellor, Student Services
Joanna Zimmermann (students)-Co-Lead
8060 Spencer Highway
Pasadena, Texas 77504
joanna.zimmermann@sjcd.edu
281-476-1863

Vice Chancellor, Human Resources
Sandra Ramirez (employees)-Co-Lead
Title IX Coordinator
4624 Fairmont Parkway
Pasadena, Texas 77504
sandra.ramirez@sjcd.edu
281-991-2659

Vice Chancellor, Strategic Initiatives, Workforce Development, Community Relations, and Diversity
Allatia Harris (equity in athletics)
8060 Spencer Highway
Pasadena, Texas 77504
allatia.harris@sjcd.edu
281-459-7140

To register: All campuses 281-542-2020
To register for training, call or visit:

Central Campus
8060 Spencer Hwy., Pasadena, Texas 77505
Building 1, Suite 128 (C 1.128)
Interactive Learning Center
281-542-2020

North Campus
5800 Uvalde Road, Houston, Texas 77049
Building 12, Suite 212 (N12.212)
Slovacek Student Center
281-542-2020

South Campus
13735 Beamer Road, Houston, Texas 77089
Building 8, Suite 1403 (S8.1403)
Academic Administration Building
281-542-2020

Maritime Technology and Training Center
3700 Old Highway 146
La Porte, Texas 77571
281-974-2200

Generation Park Campus
13455 Lockwood Road
Houston, Texas 77044
281-998-6150

The EDGE Center
13150 Space Center Blvd.
Houston, Texas 77059
noncredit.sanjac.edu

Hours are Monday – Friday from 8 a.m. – 5 p.m.