

**San Jacinto College District
Regular Board Meeting Minutes**

June 5, 2023

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 5, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regularly scheduled Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary (absent)
Larry Wilson
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Vanessa Ayala Medina	Oscar González	Mandi Reiland
Garrett Ballard	Paola Gonzalez Fusilier	Heather Rhodes
Rhonda Bell	Trey Hall	Shelley Rinehart
Danielle Bible	Jennifer Halvorson	Willie Rios
Robert Cage	Steven Halvorson	Bobby Rouse
Teri Crawford	Damon Harris	Eddy Ruiz
Crystal Dávila	Ana Hernandez	Joe Soto
Gloria Davis	Amy Hinojosa	Rob Stanicic
Kim DeLauro	Angel Hinojosa	Joe Stephens
Destry Dokes	Bo Hopper	Ken Tidwell
Chris Duke	Carin Hutchins	Sonia Townsend
Dianne Duron	Charlotte Jackson	Victor Trevino III
Jonathan Estrada	Bryan Jones	Daniel Villanueva Jr.
Amanda Fenwick	Sallie Kay Janes	Roger Watkins
Johnny Fusilier	Matt Keim	Karen Wheeler-Hall
Jerry Garcia	Timeteo Modrow	Niki Whiteside
Rachel Garcia	Courtney Morris	Van Wigginton
Andy Garcia	Kevin Morris	Laurel Williamson
Lara Garib	Andrea Nguyen	Charles Wilson
Melissa Garza	Marin Perez	Infa Wilson
Scott Gernander	Kyle Pierce	Brock Wilson
Robert Glover	JR Ragaisis	Teri Zamora
George González	Sandra Ramirez	

Call the Meeting to order: Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:05 p.m.

Note: There were issues with the streaming services, so the Board meeting was streamed but unable to record.

Roll Call of Board Members:

Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Marie Flickinger
Dan Mims
John Moon, Jr.
Keith Sinor (absent)
Dr. Ruede Wheeler
Larry Wilson

Newly elected trustee, Dr. Michelle Cantú-Wilson was in attendance and was sworn in as a new Board member later in this meeting.

Invocation and Pledges to the Flags:

The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Larry Wilson

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Brenda Hellyer recognized the elected officials in attendance.

Student Success Presentations:

1. George González presented on the Texas Higher Education Coordinating Board Almanac.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items:

1. May Opportunity News
2. June Opportunity News
3. Summer 2023 Senior Focus

Public Comment:

There were no citizens signed up to speak before the Board.

Informative Reports:

Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Monthly Financial Statements April 2023
 - b. San Jacinto College Monthly Investment Report April 2023
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Board Building Committee Minutes

Statement of Officer and Oath of Office Administered to

Judge Joe Stephens swore in re-elected Trustee, Erica Davis Rouse, for Position 1. Representative Ana Hernandez swore in newly elected Trustee, Dr. Michelle Cantú-Wilson, for Position 2.

**Recently Elected
Trustees**

**Motion 10274
Consideration of
Approval of Election
of Officers for the
Board of Trustees**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of the election of the current slate of officers for the Board of Trustees.

Chair – Marie Flickinger
Vice Chair – John Moon, Jr.
Secretary – Keith Sinor
Assist Secretary – Erica Davis Rouse

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Wilson
Nays: None

**Motion 10275
Consideration of
Approval of a
Resolution Bestowing
the Title of Trustee
Emeritus on Dr.
Ruede M. Wheeler**

Motion was made by John Moon, Jr., seconded by Larry Wilson, for approval of a Resolution Bestowing the Title of Trustee Emeritus on Dr. Ruede M. Wheeler.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Wilson
Nays: None

Provost Van Wigginton provided comments about Dr. Ruede Wheeler and presented him with a College Monument Award.

**Motion 10276
Consideration of
Approval of
Amendment to the
2022-2023 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Erica Davis Rouse, seconded by Larry Wilson, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Motion 10277
Consideration of
Approval of Policy
IV.4000.P Tuition
Reimbursement and
Spouse/Dependent
Tuition Discount –
Second Reading**

Motion was made by Erica Davis Rouse, seconded by Dan Mims, for approval of Policy IV.4000.P Tuition Reimbursement and Spouse/Dependent Tuition Discount – Second Reading.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Motion 10278
Consideration of a
Resolution to
Approve Increase in
Ad Valorem Tax
Homestead
Exemption**

Motion was made by John Moon, Jr., seconded by Dan Mims, for approval of a Resolution to Approve Increase in Ad Valorem Tax Homestead Exemption.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Motion 10279
Consideration of
Approval
Memorandum of
Understanding with
Clear Creek ISD to
Continue the Clear
Horizons Early
College High School**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval Memorandum of Understanding with Clear Creek ISD to Continue the Clear Horizons Early College High School.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Consideration of
Approval of Annual
Review of the
College's Investment
Policy and Strategy -
First Reading
(Informational Item)**

Consideration of Approval of Annual Review of the College's Investment Policy and Strategy - First Reading (Informational Item)

No vote required.

**Motion 10280
Consideration of
Purchasing Requests**

Motion was made by Dr. Michelle-Cantú-Wilson, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1

Consideration of Approval to Award Professional Services Pool

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Purchase Request #2

Consideration of Approval of Additional Funds for Central Campus Marcom Capital Renewal

150,000

Purchase Request #3

Consideration of Approval of Additional Funds for Interior LED Lighting Retrofit Project

75,000

Purchase Request #4

Consideration of Approval to Renew the Contract for Bookstore Operations

6,000,000

Purchase Request #5

Consideration of Approval to Contract for Mass Communication and Emergency Notification Services	226,227
Purchase Request #6 Consideration of Approval to Purchase Electronic Access Control	200,000
Purchase Request #7 Consideration of Approval to Purchase Portable Radios	134,756
Purchase Request #8 Consideration of Approval of Additional Funds for Catering Services	100,000
Purchase Request #9 Consideration of Approval of Funds for Customer Relationship Management Solution Contract	215,000
Purchase Request #10 Consideration of Approval of Additional Funds for Fortune Cookie Marketing Campaign	<u>150,000</u>
TOTAL OF PURCHASE REQUESTS	\$7,250,983

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Motion 10281
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the May 1, 2023, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the May 16, 2023, Special Board Meeting
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, 2022-2023 Part-Time Hourly Rate Schedule, and Extra Service Agreements
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on August 7, 2023

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Wilson
Nays: None

**Items for Discussion/
Possible Action** There were no additional items discussed.

Adjournment: Chair Flickinger adjourned the meeting at 7:45 p.m.