

**San Jacinto College District
Regular Board Meeting Minutes**

April 2, 2018

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, April 2, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Norma Aguilar	Yessenia Jimenez	Amanda Rose
Joshua Banks	Bryan Jones	Tamela Sawyer
Brian Bui	Vicki Kane	Shawn Silman
Daniel Byars	Ann Kokx-Templet	Kelly Simons
Pam Campbell	Joshua Lowry	Danny Snooks
Cristina Cardenas	Kevin McKisson	Janice Sullivan
Andrew Chau	Joshua Menefee	Earle Thomas
Reed Clarke	Robert Moreno	Ericka Thomas
Mayra Cochran	Kevin Morris	Steve Trncak
Hope Cory	Wanda Munson	Imelda Umansor
Teri Crawford	Alexander Okwonna	Luzanne Vance
Chris Diaz	Elena Olivier	Yvonne Vera
Dianne Duron	Jeff Parks	Andreina Villarreal
Amanda Fenwick	Karen Pfeiffer	Van Wigginton
Sara Garcia	Dianne Phillips	Laurel Williamson
George González	Deborah Porter-Amey	Azuree Wilson
Elysa Gusman	Loli Priddy	Teri Zamora
Allatia Harris	Bill Raffetto	Joanna Zimmerman
Joseph Hebert	Ruben Ramirez Jr.	
Nestor Infamzon	Mandi Reiland	
Mini Izaguirre	Heather Rhodes	
Sallie Kay Janes	Shelley Rinehart	
Robert Jeter, III	Martha Robertson	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Allatia Harris recognized the Women’s Basketball Team for Winning the 2018 Region XIV Tournament and Competing in the NJCAA National Tournament. She also recognized Coach Kayla Weaver. 2. Dr. Laurel Williamson recognized the Financial Aid Team for receiving a San Jacinto College Monument Award. 3. Dr. Laurel Williamson recognized Hope Cory for her Appointment to the Texas Higher Education Coordinating Board Undergraduate Education Advisory Committee. 4. Dr. Allatia Harris recognized the 2018 Adventures in STEM/Mindtrekkers Event and those employees who made the event successful. Mayra Cochran with Dow provided additional comments.
Student Success Presentations:	<ol style="list-style-type: none"> 1. John Moon, Jr. and Erica Davis Rouse reported out on their experience at the 2018 Board of Trustees Institute and the Call to Action. 2. George González provided an update on Success Points. <p>Dan Mims introduced Constable Chris Diaz and Reed Clark who were in attendance.</p>
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Michael Moore, for the plant sent in memory of his mother. 2. A thank you was sent to the Board from Hollie Fulsom, for the plant sent in memory of her grandfather. 3. A copy of the Opportunity News was provided to each Board member.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	Robert Jeter, III spoke for approximately five minutes to the Board of Trustees.

Informative Reports:

Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

**Motion 9851
Consideration of
Approval of
Amendment to
the 2017-2018
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants**

Motion was made by Larry Wilson, seconded by John Moon, Jr., for approval of Amendment to the 2017-2018 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9852
Consideration to
Modify
Incidental and
Lab Fees**

Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for approval to Modify Incidental and Lab Fees.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9853
Consideration of
Approval of
Policy
VI.6001.A:
Financial Aid –
Second Reading**

Motion was made by Dan Mims, seconded by Erica Davis Rouse for approval of Policy VI.6001.A: Financial Aid – Second Reading.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

**Motion 9854
Consideration of
Approval of
Policy
VI.6002.A:
Academic
Suspension
Appeal – Second
Reading**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson for Approval of Policy VI.6002.A: Academic Suspension Appeal – Second Reading

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9855 Motion was made by John Moon, Jr., seconded by Dan Mims for Approval of
Consideration of Policy VI.6002.B: Accessibility Services for Students – Second Reading.
Approval of
Policy
VI.6002.B: **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Accessibility **Nays:** None
Services for
Students –
Second Reading

Motion 9856 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr. for
Consideration of Approval of Policy VI.6003.A: Evaluation of Transcripts for Transfer
Approval of Students – Second Reading.
Policy
VI.6003.A: **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Evaluation of **Nays:** None
Transcripts for
Transfer
Students –
Second Reading

Motion 9857 Motion was made by Keith Sinor, seconded by Dan Mims for Approval of
Consideration of Various Policy Rescissions – Second Reading.
Approval of
Various Policy **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Rescissions – **Nays:** None
Second Reading

Consideration of Informational item on Approval of Policy #: Library Collection Development
Approval of – First Reading (Information only).
Policy #:
Library **No vote needed.**
Collection
Development –
First Reading –
(Information
Only)

Motion 9858 Motion was made by John Moon, Jr., seconded by Dan Mims for approval of
Consideration of the purchasing requests.

Purchase Request #1	
Renew the Contract for Casualty Insurance	\$184,717
Purchase Request #2	
Renew the Contract for Annual Financial Audit Services	98,000

Purchase Request #3	
Purchase Non-destructive Testing Equipment	111,000
Purchase Request #4	
Method of Procurement for Early College High Schools	-
Purchase Request #5	
Extend Contract for Collection of Ad Valorem Taxes	-
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TOTAL OF PURCHASE REQUESTS	\$393,717

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9859
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

- A. Approval of the Minutes for the March 5, 2018 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements, 2017-2018 Part-time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on May 7, 2018.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:48 p.m.