THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

Continuing Education
Professional Development
Workforce Training

June - August 2021

A publication of the San Jacinto College Continuing and Professional Development Division
Training and Educational Solutions for Workers and Employers

The San Jacinto College Continuing and Professional Development (CPD) Division offers programs and courses for individuals to retain or advance in their jobs or make career transitions. We provide training to companies and their employees to meet employers' demands for a highly-skilled workforce, while helping incumbent workers reach their potential.

No matter what your professional and educational goals, CPD is your training connection for career success. Our courses provide practical skills and hands-on training in a targeted, time-limited environment rather than a purely academic setting. We stand ready to help individuals manage the rapid changes and new realities of today's workplace.

Linked Classes

Classes labeled “Linked” are held in conjunction with academic/credit classes. Enrollment in these sections is limited and is on a space-available basis. CPD students in linked CE sections do not have to be admitted into the College and are TASP/THEA exempt. Courses that are linked with academic courses will adhere to the stated CPD refund policy.

Key to Days of Week

| M | Monday |
| T | Tuesday |
| W | Wednesday |
| R | Thursday |
| F | Friday |
| S | Saturday |
| Su | Sunday |

Take Your Choice

More than 1,500 courses offered from our credit schedule may be taken for non-credit. Contact the appropriate credit division for more information.
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To register: All campuses 281-542-2020
San Jacinto College will be closed this semester:

July 3-5, 2021 – Independence Day

NO CLASSES WILL MEET ON THESE DAYS.

**Acct Specialist Fast Track**

**ACNT 55035**

*Prerequisites:* High school/GED and proficiency in reading, writing, mathematics, and speaking English.  
*Note:* Textbook is required.

This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journal, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

Cost: $630  
50105  
Sep 24-Nov 14  
Skip Class 11/11

**CEU** 5.6  
Central  
6-9:30 p.m.  
Time class is held

**Hrs:** 56  
**Hours**

**Day Class is Held**

Campus (room and building information will be provided to you at registration)
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To register:
All campuses 281-542-2020

### Accounting/Financial

#### Acct Specialist Fast Track
ACNT 55035

Prerequisites: High school/GED and proficiency in reading, writing, mathematics, and speaking English. Note: Textbook is required. This course is a study of basic accounting cycle from the source documents to the post-closing documents. Using a workbook, learners will have the opportunity to analyze, record, journalize, post, etc. for a fictitious business. Learners will acquire the understanding of banking procedures and control of cash. Students will also be exposed to the payroll process by calculating, paying, recording, and reporting payroll and payroll taxes.

**$640.00** CEU 5.6 Hrs: 56
- 95003 Central
- June 1 - July 22 6-9:30 p.m.

#### CPP Mastery Exam Prep
ACNT 55030

Note: Materials will be provided. Designed to prepare participants for the CPP mastery exam, participants may be expected to acquire study materials from the U.S. Department of Labor, Internal Revenue Service, and other resources.

**$735.00** CEU 3.2 Hrs: 32
- 95008 Central S
- July 17 - Sep. 11 9 a.m.-1 p.m.

#### FPC Exam Review
ACNT 55027

Designed to prepare participants for the Fundamental Payroll Certification (FPC) exam, participants may be expected to acquire study materials from the U.S. Department of Labor, Internal Revenue Service, and other resources.

**$735.00** CEU 3.2 Hrs: 32
- 95007 Central S
- July 17 - Sep. 11 9 a.m.-1 p.m.

### Banking

#### Bank Teller Fundamentals
BNKG 55000

Get on the fast track to a great career! Apply the functions related to negotiable instruments, cash control, handling money, and balancing. Understand compliance and regulation as each affects bank tellers.

**$430.00** CEU 3.6 Hrs: 36
- 95004 Central WM
- June 2 - July 14 6:30-9:30 p.m.

### Business

#### Job Seeker Strategies Series
NFND 59711

Finding a job usually isn’t as easy as walking into a local business and asking for work. Doing some upfront work before you start your job search can pay off in more than one way. In this course, you’ll discover everything you need to know to prepare for a successful job search from creating a cover letter, creating your resume, starting your job search, responding to interview question, and more.

**$105.00** CEU 1.0 Hrs: 10
- 95015
- June 1 - Aug. 31 Online

#### Job Seeker Strategies - Addressing Special Interview Concerns
NFND 59705

In this course, you’ll learn about some of the other types of interviews you may encounter. You’ll find out how to identify and respond to illegal questions and overcome objections to hiring. You’ll also learn how to handle age discrimination.

**$15.00** CEU 0.1 Hrs: 1
- 95019
- June 1 - Aug. 31 Online

#### Job Seeker Strategies - Crafting a Cover Letter
NFND 59706

In this course, you’ll learn tips on writing a cover letter, how to address your cover letter, understand the importance of proofreading your cover letter, and how to format your cover letter.

**$15.00** CEU 0.1 Hrs: 1
- 95018
- June 1 - Aug. 31 Online

To register: All campuses 281-542-2020
Job Seeker Strategies -
Creating Your Resume
NFND 59707
In this course, you’ll find out how to create a resume that helps you win employers over. You'll discover how to customize a master resume to each position you apply for. You'll also learn what to include in each section of your resume and discover writing tips to present yourself in the best possible light.
$15.00 CEU 0.1 Hrs: 1
95020
June 1 - Aug. 31 Online

Job Seeker Strategies -
Understanding the Interview Process
NFND 59712
In this course, you'll learn about the interview process. You'll discover the purpose of an interview and the keys to interviewing well. You'll also find out about the different types of interviews and what you need to do to prepare for an interview.
$15.00 CEU 0.1 Hrs: 1
95022
June 1 - Aug. 31 Online

Job Seeker Strategies -
Finding Job to Apply For
NFND 59708
After you know which industry you’d like to target, it’s time to start applying for jobs. In this course, you’ll learn how to keep track of the application process, as well as how to find positions to apply for.
$15.00 CEU 0.1 Hrs: 1
95017
June 1 - Aug. 31 Online

Job Seeker Strategies -
Kicking Off Your Job Search
NFND 59709
Finding a job usually isn’t as easy as walking into a local business and asking for work. Doing some upfront work before you start your job search can pay off in more than one way. In this course, you’ll discover everything you need to know to prepare for a successful job search.
$15.00 CEU 0.1 Hrs: 1
95016
June 1 - Aug. 31 Online

Job Seeker Strategies -
Responding to Interview Questions
NFND 59710
In this course, you’ll discover how to prepare your answers for common interview questions. You’ll also get the opportunity to choose the best answers to common interview questions and find out whether your responses earned you a job at the end of the course.
$15.00 CEU 0.1 Hrs: 1
95021
June 1 - Aug. 31 Online

Career Development
Communication Strategies
NFND 59693
Customers are integral to the success of any business. In customers are, what customer service is, who provides it, line. In this course you will also discover the difference between customer what providing quality customer service means. By the end of this module, you will be able to understand the difference between internal and external customers, explain the importance of customer service, explain the difference between customer service-focused and describe what it means to provide quality customer service. This will be an instructor led class.
$460.00 CEU 4.8 Hrs: 48
95011
June 1 - July 6 Online

Credible Customer Service
NFND 59692
Customers are integral to the success of any business. In customers are, what customer service is, who provides it, line. In this course you will also discover the difference between customer what providing quality customer service means. By the end of this module, you will be able to understand the difference between internal and external customers, explain the importance of customer service, explain the difference between customer service-focused and describe what it means to provide quality customer service. This will be an instructor led class.
$460.00 CEU 4.8 Hrs: 48
95009
June 1 - July 6 Online
Human Resource Management

HR Impact - Human Resources Certificate Program

HRPO 55022
This course covers the evaluation of the current methods of job analysis, recruitment, selection, training/development, performance management, promotion and separation. Topics also include ethical, social, and legal responsibilities; the assessment methods of compensation and benefits planning; and analysis of the role of strategic human resource planning in support of organizational mission and objectives.

$585.00  CEU 8.0  Hrs: 80
95010  South  TR
June 8 - Aug. 12  6 pm-10 pm

Project Management

PM-Project Management Certificate Program Fast Track

BMGT 55102
Learn critical path methods for planning and controlling projects. This includes time/cost tradeoffs, resource utilization, considerations, task determination, time management, scheduling management, status reports, budget management, customer service, professional attitude, and project supervision. Students will also have access to complete the PMI Project Management Ready certification following completion of the class.

$725.00  CEU 5.6  Hrs: 56
95475  Central  TR
June 1 - July 22  6-9:30 p.m.

Supply Chain

Certified Logistics Associate

LMGT 55019
Prerequisite: High school/GED and proficiency in reading, writing and math; Introduction to Logistics (self-led online training modules). Note: eBook required - Supply Chain Logistics: Foundation Knowledge.
This instructor-led course provides students with the foundational broad knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of the global supply chain, the logistics environment, safety, safe equipment operation, material handling equipment, quality control, workplace communication, teamwork and problem solving and using computers. This course is aligned with MSSC standards and the first step towards eligibility of the CLT industry certification.

$400.00  CEU 3.5  Hrs: 35
95012
June 12 - Aug. 16 Online

Certified Logistics Technician

LMGT 55020
Prerequisite: High school/GED and proficiency in reading and math; Introduction to Logistics (self-led online training modules) and Certified Logistics Associate course. Note: eBook required - Supply Chain Logistics: Mid-level Technical Knowledge.
This instructor-led course provides students with the mid-level technical knowledge they will need to understand the world of supply chain and related core competencies. Students will acquire an understanding of product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, and dispatch and tracking operations. This course is aligned with MSSC standards and the CLT certification exam in administered upon completion.

$400.00  CEU 3.5  Hrs: 35
95013
Aug. 23 - Sep. 27  Online

Introduction to Business Logistics

LMGT 55021
Prerequisite: High school/GED and proficiency in reading and writing.
This self-led course provides students with the basic information needed to understand logistics. It is a prerequisite for the Certified Logistics Associate and the Certified Logistics Technician courses.

$100.00  CEU 0.7  Hrs: 7
95014
June 1 - July 6  Online
Do you enjoy helping address the needs of your community? Then our Community Health Worker/Promotora certification could be the right program for you!

For more information, email CPDEducation@sjcd.edu

Applying to nursing school or radiography?

Prepare by taking San Jac’s HESI A2 Boot Camp

For more information, email CPDEducation@sjcd.edu

281-452-2020 | sanjac.edu/cpd

The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws. The following College official has been designated to handle inquiries regarding the College’s non-discrimination policies: Vice Chancellor of Human Resources, 4624 Fairmont Pkwy, Pasadena, TX 77504; 281-991-2659; Sandra.Ramirez@sjcd.edu.
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Advanced Manufacturing

Basic Aerospace Manufacturing Skills
NFND 59699
This course introduces students to the various concepts of manufacturing within the aerospace industry.
$180.00  CEU 1.2  Hrs: 12
95350
June 1 - Aug. 27  Online

Basic Math for Manufacturing
MCHN 55042
In this course you will learn essential math skills needed in a shop setting. You will work with decimals, fractions, positive and negative numbers, Cartesian Coordinates and the metric system.
$240.00  CEU 1.6  Hrs: 16
95341
June 1 - Aug. 27  Online

Blueprint Reading for CNC
DFTG 55037
In this short course you will learn blueprint reading fundamentals, engineering drawing terminology, views, lines, dimensions and tolerances. In addition you will learn geometric dimensions and tolerances, how components assemble or fit together, and how threads and fasteners are used in assemblies.
$180.00  CEU 1.2  Hrs: 12
95342
June 1 - Aug. 27  Online

GD&T for CNC
DFTG 55038
In this course you will learn Geometric Dimensioning & Tolerancing terms and symbols, and the rules of GD&T. You will learn to use geometric tolerances, datum, and form, profile, orientation, runout and location tolerances.
$240.00  CEU 1.6  Hrs: 16
95343
June 1 - Aug. 27  Online

Geometry for Machining
MCHN 55043
In this course you will learn the relationships of lines, triangles, circles and other geometric shapes. You will learn use and measure angles, polygons, triangles, quadrilaterals, and circles.
$240.00  CEU 1.6  Hrs: 16
95344
June 1 - Aug. 27  Online

Hand & Power Tools for Machining
MFGT 55001
In this course you will learn hand and power tool safety, and to operate hand and power tools. You will learn drilling techniques, how to safely operate stationary power tools, disc belt sanders, a drill press, band saw, arbor press, bench grinder and table saw.
$315.00  CEU 2.1  Hrs: 21
95346
June 1 - Aug. 27  Online

Intermediate CNC HAAS Lathe
MCHN 55028
Prerequisite: Intro to CNC Lathe Operator or industry experience. Note: PPE, textbook, and flash drive required.
In this course, students will learn G and M codes for the lathe. You will learn how to write standard programs; using the codes to operate CNC turning centers. For the final project, you will program and produce a part on a dual spindle CNC lathe given a blueprint. This course aligns with NIMS (National Institute of Metalworking Skills) standards.
$680.00  CEU 4.8  Hrs: 48
95035  North  TR
June 1 - July 8  6-10 p.m.

Metals and Materials for CNC
MFGT 55002
In this course, you will distinguish between different types of metals, and learn the properties and composition of such metals. You will discover how heat treatment can be used to increase the machinability and performance of metals.
$120.00  CEU 0.8  Hrs: 8
95345
June 1 - Aug. 27  Online

PMI for CNC
MFGT 55003
In this course you will become proficient in using and reading basic measuring devices. You will master the essentials of handling, applying, and reading the most common gauges on the shop floors including rulers, dial calipers, outside micrometers, depth micrometers, inside micrometers height gauges, sine bar, gauge blocks and surface tables, travel dial indicators, radius gauges, precision squares, combination square set, and thread form gauges.
$315.00  CEU 2.1  Hrs: 21
95347
June 1 - Aug. 27  Online
Begin Here/Foundations

Keyboarding on the PC
POFT 55004
Prerequisite: None
Note: No textbook required.
The primary input device to a computer is the keyboard. Therefore, proficiency and accuracy in keyboarding is your first foundational course to all other computer classes. This course provides an introduction to fundamental keyboarding techniques such as finger position and movement, increasing speed, and reducing errors. Without this course, or a typing speed of at least 20 wpm, you will not be prepared for any other computer class.

$190.00  CEU 1.6  Hrs: 16
95329  Central  TR
July 13-22  6-10 p.m.
95357  South  MW
Aug. 9-18  6-10 p.m.

Business Applications

Basic Business Applications
ITSC 55045
Prerequisite: Windows for the desktop or equivalent knowledge. Note: Textbook is required; flash drive is recommended.
Learn the commonalities of the Microsoft Office Programs and practice using the basic features of Windows, Microsoft Word, Excel, and Powerpoint programs.

$415.00  CEU 3.2  Hrs: 32
95330  Central  S
July 10 - Aug. 28  8:30 a.m.-12:30 p.m.
95355  South  TR
July 27 - Aug. 19  6-10 p.m.

Excel - Advanced Skills
ITSW 55011
Prerequisite: Excel - Intermediate Skills.
Note: Textbook required; flash drive recommended.
This course teaches advanced tools for solving real-world problems using lookup and decision-making functions, auditing and error-handling, array functions, date and text functions, importing and exporting, using Power Pivot and the Power Pivot Data Model, what-if-analysis, and macros. Students will benefit most from this course if they want to use Excel to perform real-world tasks such as rearranging and presenting complex data, using names in formulas, sorting and filtering tables, consolidating data, and creating, formatting, and manipulating PivotTables.

$230.00  CEU 1.6  Hrs: 16
95325  Central  MW
June 21-30  6-10 p.m.
95332  North  MW
July 12-21  8:30 a.m.-12:30 p.m.

Excel - Intermediate Skills
ITSW 55006
Prerequisite: Excel Basic Skills or equivalent knowledge.
Note: Textbook is required; flash drive is recommended.
This course teaches more advanced tools for analysis and presentation of complex, realistic data in Microsoft Excel. These skills include how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful chart and presentation features, and collaborate with other users. Students will benefit most from this course if they want to use Excel to perform real-world tasks such as rearranging and presenting complex data, using names in formulas, sorting and filtering tables, consolidating data, and creating, formatting, and manipulating PivotTables.

$230.00  CEU 1.6  Hrs: 16
95325  Central  MW
June 21-30  6-10 p.m.
95331  North  MW
June 7-16  8:30 a.m.-12:30 p.m.

Excel - Basic Skills
ITSW 55010
Prerequisite: Windows for the Desktop or equivalent knowledge. Note: Textbook is required; flash drive is recommended.
This course teaches the basic concepts and skills students need to start being productive with Microsoft Excel - how to create, save, share, and print worksheets that contain various kinds of calculations and formatting. Students will benefit most from this course if they want to accomplish basic workplace tasks in Excel such as creating worksheets, formatting the data and the spreadsheet, manipulating data, creating charts, and printing worksheets.

$230.00  CEU 1.6  Hrs: 16
95325  Central  MW
June 7-16  6-10 p.m.
95331  North  MW
June 7-16  8:30 a.m.-12:30 p.m.

Excel - One Day
ITSW 55002
Prerequisite: Basic computing skills.
Note: Textbook is required; flash drive is recommended.
In this fast-paced course, you will create and edit basic Microsoft Excel worksheets and workbooks. You will learn to create basic formulas and perform basic calculations. You will learn to format worksheets and cell content, and then you will learn how to create charts using worksheet data. In addition, you will explore line charts and pie charts and learn how to display trend lines of your data on your charts.

$155.00  CEU 0.7  Hrs: 7
95333  North  MW
Aug. 9-18  8:30 a.m.-12:30 p.m.

Excel - Basic Skills
ITSW 55010
Prerequisite: Windows for the Desktop or equivalent knowledge. Note: Textbook is required; flash drive is recommended.
This course teaches the basic concepts and skills students need to start being productive with Microsoft Excel - how to create, save, share, and print worksheets that contain various kinds of calculations and formatting. Students will benefit most from this course if they want to accomplish basic workplace tasks in Excel such as creating worksheets, formatting the data and the spreadsheet, manipulating data, creating charts, and printing worksheets.

$230.00  CEU 1.6  Hrs: 16
95325  Central  MW
June 7-16  6-10 p.m.
95331  North  MW
June 7-16  8:30 a.m.-12:30 p.m.
### Excel: One Day-Intermediate

**ITSW 55026**

**Prerequisite:** Excel One Day or equivalent knowledge.

**Note:** Textbook is required; flash drive is recommended.

In the first course in this series, Excel - One Day, students gained all the basic skills needed to create, edit, format, and print basic spreadsheets. This continuation provides the next step: to apply conditional formatting and manage multiple-sheet workbooks. In this fast-paced course, students will use Microsoft Office Excel to enhance spreadsheets with templates, charts, graphics, and advanced formulas.

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<thead>
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<th>Cost</th>
<th>CEU</th>
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### PowerPoint-One Day

**ITSW 55003**

**Prerequisite:** Basic computing skills

**Note:** Textbook is required; flash drive is recommended.

In this basic fast-paced course, you will explore the PowerPoint environment and create a new presentation. You will format text on slides and add graphical objects, tables, and charts to a presentation. Other topics include adding bullet lists, transitions, slide show delivery, and printing.

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### MOS Excel

**ITSW 55090**

**Prerequisite:** Excel Basic Skills or equivalent knowledge and type 20 words per minute. **Note:** Textbook is required; flash drive is recommended.

MOS Excel teaches the information worker how to work with different types of documents using a variety of core and intermediate features to create and edit professional-looking spreadsheets for a variety of purposes and situations. You will learn to construct cell data, format worksheets, work with charts and graphics. This course teaches the skills you will need to successfully complete the MOS Excel Certification Core exam.

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<tr>
<td>95340</td>
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<td>July 12 - Aug. 6 Online</td>
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</table>

### MOS Word

**ITSW 55089**

**Prerequisite:** Windows for the desktop or equivalent knowledge. Type 20 wpm. **Note:** Textbook required, flash drive recommended.

MOS Word teaches the information worker how to work with different types of documents using a variety of core and intermediate features to create and format business documents such as letters, forms, newsletters, memos and proposals. As you begin to build your skills, you will then create a variety of flyers and other promotional materials as well as explore different ways to share the information with internal and external customers. These are all skills needed to successfully complete the MOS Word Certification Core Exam.

<table>
<thead>
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<tr>
<td>95339</td>
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<td>June 7 - July 9 Online</td>
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</table>

### Word-One Day

**POFI 55002**

**Prerequisite:** Basic computing skills

**Note:** Textbook is required; flash drive is recommended.

Learn the basics of Word in this fast-paced course and be able to create and edit a simple document; format text and paragraphs; add tables, headers and footers; and create envelopes, numbered, and bulleted lists. Finally you will learn to work with the proofreading tools of Microsoft Word.

<table>
<thead>
<tr>
<th>Cost</th>
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<tr>
<td>95358</td>
<td>South</td>
<td>Aug. 12 8:30 a.m.-4:30 p.m.</td>
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</table>

### Word: One Day-Intermediate

**POFI 55009**

**Prerequisite:** Windows for the Desktop or equivalent knowledge; Word: One Day or equivalent knowledge. **Note:** Textbook is required; flash drive is recommended.

This fast-paced course will provide the concepts and skills to use some more advanced features of Microsoft Word, including enhanced formatting, references, editing, and sharing, and saving to various formats. You will add character to your documents as you learn to apply custom themes, shapes, paragraph styles, references, and hyperlinks. Finally, you will learn to protect your document.

<table>
<thead>
<tr>
<th>Cost</th>
<th>CEU</th>
<th>Hrs:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$155.00</td>
<td>0.7</td>
<td>7</td>
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</tbody>
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<table>
<thead>
<tr>
<th>Section</th>
<th>Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>95337</td>
<td>North</td>
<td>July 21 8:30 a.m.-4:30 p.m.</td>
</tr>
<tr>
<td>95359</td>
<td>South</td>
<td>Aug. 26 8:30 a.m.-4:30 p.m.</td>
</tr>
</tbody>
</table>
### Drafting

#### Architectural Dftg-Commercial

DFTG 55024

**Prerequisite:** DFTG 1405 or DFTG 1413, and DFTG 1409 or department chair approval. Note: Textbook required.

This course focuses on architectural drafting procedures, practices, governing codes, terms and symbols including the preparation of detailed working drawings for a commercial building, with emphasis on commercial construction methods. (DFGT 2428)

**Course Details:**
- **Cost:** $312.00
- **CEUs:** 9.6
- **Hours:** 96
- **Schedule:** June 8 - Aug. 10 6-10 p.m.
- **Location:** North T

#### Architectural Dftg-Residential

DFTG 55007

**Prerequisite:** DFTG 1405 or DFTG 1413, and DFTG 1409 or department chair approval. Note: Textbook required.

This course focuses on architectural drafting procedures, practices, and symbols, including preparation of detailed working drawings for residential structures with emphasis on light frame construction methods. (DFTG 1417)

**Course Details:**
- **Cost:** $312.00
- **CEUs:** 9.6
- **Hours:** 96
- **Schedule:** June 9 - Aug. 11 6-10 p.m.
- **Location:** North W

#### Parametric Mod/Design

DFTG 55023

**Prerequisite:** DFTG 1409 or DFTG 1413 or department chair approval. Note: Textbook required.

This course offers training with a parametric-basic software for 3D design and drafting. (DFTG 1445)

**Course Details:**
- **Cost:** $312.00
- **CEUs:** 9.6
- **Hours:** 96
- **Schedule:** June 7 - Aug. 9 6-10 p.m.
- **Location:** North M
AEROSPACE & MANUFACTURING BEGINS WITH THE CORE COURSE

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- Study skills
- Basic math
- Intro to safety
- Personal protective equipment safety
- Tool, machine, and material handling safety
- Workplace safety
- Electrical and fire safety
- Introduction to all of the certification tracks

CERTIFICATION TRACKS

- Electrical Technician
- Manufacturing Technician
- Mechatronics and Industrial Automation Technician
- Aerospace Mechanical Technician
- Aerospace Quality Technician
- Composites Manufacturing Technician

FOR MORE INFORMATION, CONTACT AEROSPACE EDUCATION AND WORKFORCE DEVELOPMENT AT 281-998-6150 EXT. 1187 OR AEROSPACE@SJCD.EDU
Health and Safety

Certified Nurse Aide .............................................. 17
Emergency Health .................................................. 18
Medical Office ......................................................... 18
Phlebotomy Technician ......................................... 19
Certified Nurse Aide

Certified Nurse Aide Training
NURA 55006

Prerequisites: Immunizations/titers as per TX Admin Code website at: http://bit.ly/TXimmunizations, background check through precheck.

Note: Clinical scrubs are required. Co-requisite job readiness in health care 16hrs, CNA Clinical and BLS CPR (job readiness and CPR to be completed prior to clinical). Required textbooks for CNA and CPR are available at the SJCCD bookstore or the CPR E-book is available at https://shopcpr.heart.org/bls-provider-manual-ebook). Additional Note: No GED/HS diploma required. Students 16-17 are eligible for certification by the Texas Health & Human Services, Nurse Aide Training program. Parental waiver is required if under 18.

Enter the field of nursing by becoming a Certified Nurse Aide. This class will teach you the skills, knowledge and abilities to care for patients of long-term care facilities. You will learn how to provide safety and preventive measures in the care of patients as well as how to function as a member of the health care team. You will be prepared for entry-level employment in long-term care facilities, hospitals, and doctor’s offices. Includes 40 hours of clinical practice (Five 8 hour days). This course of study prepares candidates to be certified. After completion of the class, you will be eligible to take the State of Texas Certified Nurse Aide Certification Exam. Candidates become "Certified" by passing the required certifying agency exam. Certification fee is not included in the cost of the course.

$642.00  CEU 6.8  Hrs: 68
95370  North  MW
June 7 - July 28  5:30-9:30 p.m.
95372  South  MTWR
June 14 - July 12  8 a.m.-12 p.m.
95374  Central  MW
July 12 - Sep. 1  6-10 p.m.

Certified Nurse Aide-Clinical
NURA 55010
Prerequisite: Successful completion of BLS CPR, Certified Nurse (NURA 1001), and Ready or Not.

Note: Co-require NURA 1001.

Application of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include resident’s rights, communication, safety, observation, reporting and assisting residents in maintaining basic comfort and safety. Emphasis on effective interaction with members of the health care team, restorative services, mental health, and social services needs.

$635.00  CEU 8.0  Hrs: 80
95001  Central  MTWRF
June 7-11  6:30 a.m.-4 p.m.
95002  Central  MTWRF
June 7-11  6:30 a.m.-4 p.m.
95373  July 19-30  Online
95371  Aug. 2-13  Online
50001  Sep. 6-17  Online

To register: All campuses 281-542-2020
Emergency Health

CPR for Healthcare Providers
EMSP 55008

Prerequisites: Student must arrive at class on time with textbook. Late students or students without books will be sent home. Students sent home for these reasons will NOT be transferred to another class or receive a refund.

The cost of the textbook is NOT included in the course cost. Ebook can be purchased at https://shopcpr.heart.org/blsprovider-manual-ebook.

NOTE: Requires own Tablet or Mobile device.

This CPR course is for health care providers and professional rescuers. It will meet the requirements for initial certification and recertification for industrial rescue workers, nurses, nursing students, EMTs, and other allied health professionals involved with patient care. The class will include the use of Automated External Defibrillators (AEDs), and provide the lifesaving skills for respiratory and cardiac emergencies involving adults, children, and infants. Successful completers will receive an American Heart Association (AHA) certification. The certification card for this course is titled Basic Life Support. The card is electronic and will be provided within 72 work-week hours.

$75.00 CEU 0.6 Hrs: 6
95360 North S
95361 June 5 8 a.m.-2 p.m. S
95362 June 12 8 a.m.-2 p.m. S
95363 June 19 North S
95364 June 26 8 a.m.-2 p.m. S
95365 July 10 8 a.m.-2 p.m. S
95366 July 17 North S
95367 July 24 8 a.m.-2 p.m. S
95368 Aug. 7 South S
95369 Aug. 14 Central S
95370 Aug. 21 North S

EKG Technician
ECRD 55000

Note: Co-requisite job readiness in health care 16 hrs and BLS CPR. Required textbooks for EKG and CPR are available at the San Jac bookstore or the CPR E-book available at https://shopcpr.heart.org/bls-provider-manual-ebook.

Learn the fundamentals of anatomy and physiology of the cardiovascular system and the role of the electrocardiograph in patient assessment. As an EKG Technician, you will perform diagnostic tests to assess the heart rhythm and rate in patients. The EKG technician is an integral part of the management of patients with heart disease and is employed by hospitals, medical/surgical clinics, and insurance companies. This class will prepare you to take the American Certification Agency for Healthcare Professionals Certification Exam for ECG Technician. Certification fee is not included in the cost of the course.

$560.00 CEU 5.2 Hrs: 52
95378 June 1 - July 23 Online
95380 June 5 - July 17 Central 8 a.m.-1 p.m.
95381 July 5 - Aug. 26 Online
95382 Aug. 2 - Sep. 13 Central 6-10 p.m.
95383 Aug. 17 - Sep. 9 Central 6-10 p.m.

Medical Office

Medical Office Professional
MDCA 55001

Prerequisite: None. Note: Textbook is required.

This class will prepare you to work in a medical office setting and will provide a foundation for more advanced medical records careers. The content includes basic office procedures, medical records administration, medical terminology, and pathophysiology. This course is the prerequisite course for AAPC Medical Coding Curriculum for CPC Certification.

$1220.00 CEU 9.0 Hrs: 90
95375 June 1 - Aug. 3 Online
95376 July 5 - Oct. 3 Online
95377 Aug. 2-26 MTWR 12:30-4:15 p.m.
Phlebotomy Technician

Phlebotomy Technician Basic
PLAB 55000

Prerequisites: Proof of high school diploma/GED completion. BLS CPR, Immunizations, Drug and Background check through Precheck.

Note: Clinical scrubs are required. Co-requisite job readiness in health care 16hrs, Phlebotomy Practicum and BLS CPR (job readiness and CPR to be completed prior to Practicum).

Required textbooks for Phlebotomy and CPR are available at the SJCCD bookstore or the CPR E-book is available at https://shopcpr.heart.org/bls-provider-manual-ebook).

Students are involved in skill development to perform a variety of blood collection methods using proper techniques and universal precautions. This course includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children, and infants. Emphasis on infection prevention, proper patient identification, labeling of specimens and quality assurance, specimen handling, processing, and accessioning. Topics include professionalism, ethics, and medical terminology.

$675.00 CEU 5.4 Hrs: 54
95384 Central June 1 - July 8 9 a.m.-1 p.m. TR
95386 Central July 14 - Aug. 23 5:30-9:30 p.m. WM
95387 South Aug. 16 - Sep. 2 9 a.m.-1 p.m. MTWR

Phlebotomy Tech Practicum
PLAB 55001

Prerequisites: Successful completion of Phlebotomy Basic. Additional immunizations are required to attend clinicals.

Note: Take after completion of Phlebotomy Technician Basic.

Dates, times, and location determined by clinical site. No textbook required.

This is a work-based learning experience with direct client care. This course enables the student to apply the theory, skills and concepts learned in the basic phlebotomy class in a supervised clinic or lab setting. Specific learning objectives are developed by the faculty.

$1032.00 CEU 11.2 Hrs: 112
95385 July 12-23 Online
50002 Aug. 30 - Sep. 10 Online
50003 Sep. 6-17 Online
Community Health Worker

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281-452-2020  |  sanjac.edu/cpd

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Health Career Pathways Partnership Grant

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- Medical Billing & Coding Certificate
- Medical Office Professional
- Pharmacy Technician
- Phlebotomy Technician
- Associate degree programs may be approved with a completed short-term course.

Student can earn:
- Laptops
- Scrubs/Supplies
- Books

For more information, visit the website or contact:

www.sanjac.edu/cpd/hpog
hcpp-grant@sjcd.edu or 281-478-2723

This document was supported by Grant [90FX0035-01-00] from the Administration for Children and Families, U.S. Department of Health & Human Services (HHS). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of HHS. HPOG is a study funded by the federal government which is being conducted to determine how these training opportunities help people improve their skills and find better jobs. During the study, all new eligible applicants will be selected by lottery to participate in these training opportunities. Not all eligible applicants will be selected to participate in these opportunities.

An Equal Opportunity Institution

To register: All campuses 281-542-2020
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

June - August 2021

Applied Trades
- Auto Body Collision .................................................. 23
- Construction........................................................... 23
- Motorcycle Riders Course................................. 23
- Occupational Health & Safety .......................... 23
- Truck Driving ......................................................... 24
- Welding................................................................. 24

A publication of the San Jacinto College Continuing and Professional Development Division
Auto Body Collision
Auto Body M & E Service
ABDR 55013
Prerequisite: Reading level 4. Note: Textbook Required.
A course in the repair, replacement, and/or service of collision-damaged mechanical or electrical systems. Topics include drive train removal, reinstallation and service, cooling system service and repair, exhaust system service, and emission control systems. Additional topics include wire and connector repair, reading wiring diagrams, and troubleshooting. (ABDR 2502)
$390.00  CEU 12.8  Hrs: 128
95432  North  TWR
June 8 - Aug. 12  6-9:45 p.m.

Construction
Adv Pipe Stan/Specs/Install
PFPB 55020
Prerequisite: PFPB 1308 and PFPB 1343.
The course covers skill development in motorized equipment, above-ground pipe installation valves, field routing and vessel trim, spring can supports, testing piping systems and equipment, basic plumbing, planning work activities and non-destructive testing (NDT). (PFPB 2332)
$312.00  CEU 9.6  Hrs: 96
95438  North  MWF
July 12 - Aug. 13  6-10 p.m.

NCCER Millwright Level 1
MCHN 55024
Prerequisite: None. Note: Includes Core Curriculum.
This course prepares the trainee for credit in Level 1 NCCER Millwright training and includes instruction in orientation of the trade, specific hand and power tools, blueprint reading for millwrights, valves, gaskets, packing and lubrication for pumps, the various types of couplings to connect pumps to motors, and oxyfuel cutting. Includes core curriculum.
$714.00  CEU 12.0  Hrs: 120
95315  Central  TR
June 1 - Sep. 14  6-10 p.m.

Pipefitting Fab/Blueprint Read
PFPB 55021
Prerequisite: PFPB 1308.
This course is a continuation of pipe fabrication, rigging, pipe hangers and supports, blueprint reading, standards and specifications and trade math. (PFPB 1343)
$312.00  CEU 9.6  Hrs: 96
95436  North  MWF
June 7 - July 9  6-10:15 p.m.

Motorcycle Riders Course
Motorcycle-Basic Rider Course
NFND 59032
Prerequisite: Student must have a valid driver’s license or instructional permit. Students must be able to ride a bicycle. Students must also pass the state mandated E-course before registering for the in-person course.
Note: Motorcycle and helmet for class will be provided. Full attendance for each class day is required. No rescheduling or refunds allowed once class begins.
Upon successful course completion, certificate is issued for submission to the Texas Department of Public Safety (DPS). Motorcycles are furnished (250cc). Students must wear over-the-ankle leather shoes/boots with heels, gloves, long-sleeve shirt, long pants, glasses, or face shield. Rider gear is only required to be worn on Saturday and Sunday. Provided helmet must be worn.
Depending on student skill level and size of class, hours may vary. Meets Friday 6-9 p.m. Saturday and Sunday 7 a.m.-4 p.m
$250.00  CEU 1.9  Hrs: 19
95316  South  SU
June 5 - 6  7 a.m.-6 p.m.
95317  South  SU
June 19-20 7 a.m.-6 p.m.
95318  South  SU
July 10-11  7 a.m.-6 p.m.
95319  South  SU
July 24-25  7 a.m.-6 p.m.
95320  South  SU
Aug. 7-8  7 a.m.-6 p.m.
95321  South  SU
Aug. 21-22  7 a.m.-6 p.m.

Occupational Health & Safety
Certified Occupational Safety Manager
OSHT55027
Prerequisites: Must have a minimum of two years of safety, health and environmental work experience. Note: Materials are provided.
This course is designed for high-level safety managers. The COSM program is an advanced, executive-level safety program consisting of: Essentials of Safety Management, Strategic Planning and Evaluating for Safety Success, Managing Risk, Safety Finance, Communicating the Safety Message, Injury Management and Incentives and Discipline.
$1999.00 CEU 4.0  Hrs: 40
95324  Central  MTWRF
July 19-23  8 a.m.-5 p.m.
Certified Occupational Safety Specialist-COSS
OSHT 55016
Prerequisite: None. Note: Materials are provided.
This course is designed to build core competencies in the field of safety for adult learners. COSS is a highly intensive, highly interactive course that focuses on providing individuals who are responsible for safety, the tools and techniques they need to make safety work for them. This is a challenging class requiring study time outside of the classroom hours.

$1799.00  CEU 4.0  Hrs: 40
95322  Central  MTWRF
July 26-30  8 a.m.-5 p.m.

Safe Supervisor
OSHT 55024
Achieving an injury-free workplace takes a team effort. Your frontline supervisors interact with more employees on a daily basis and therefore, must understand their role in creating and maintaining a safe work environment. Safe Supervisor is a 3-day certificate course designed to enhance a frontline supervisor’s understanding of their safety responsibilities.

$525.00  CEU 2.0  Hrs: 20
95323  Central  MTW
July 12-14  8 a.m.-5 p.m.

Truck Driving
Professional Truck Driver One
CVOP 53000
Prerequisite: Must sign up for Professional Truck Driver Two at the same time AND contact SJC Commercial Truck Driving department at (281) 476-1886.
Note: Textbook is required. It is recommended that students obtain a Commercial Learners Permit (CLP) before the first day of class; cost of the CLP is $25, and the student must pass Sections 2, 5, 6, and 14. However, students will have until the eighth day of class to obtain CLP. If student does not obtain the CLP by the eighth day of class, student will be dropped, and no refund or transfer will be granted. Contact the Texas Department of Motor Vehicles for more information on this process.
This course focuses on general truck driving with the cab skills development and instruction coordinated with the Department of Transportation.

$1968.00  CEU 12.0  Hrs: 120
95311  Central  MTWR
June 7 - July 15  7 a.m.-3 p.m.
95312  Central  MTWR
July 26 - Sep. 2  7 a.m.-3 p.m.

Adv Gas Tungsten ARC (GTAW)
WLDG 55002
Prerequisite: WLDG 1430 or approval of department chair.
Note: Textbook is required.
This course covers advanced topics in GTAW welding, including welding in various positions and directions. (WLDG 2451)

$312.00  CEU 12.8  Hrs: 128
95429  North  MTWR
July 12 - Aug. 13  5:15-10:05 p.m.

Adv Shielded Metal Arc Welding
WLDG 55008
Prerequisite: WLDG 1428 or approval of department chair.
Note: Textbook is required.
This course covers advanced topics based on accepted welding codes. Training is provided with various electrodes in shielded metal arc welding with open V-groove joints in all positions. (WLDG 2443)

$312.00  CEU 12.8  Hrs: 128
95430  North  MTWR
July 12 - Aug. 13  5:15-10:05 p.m.
### Advanced Pipe Welding

**WLDG 55005**

**Prerequisite:** WLDG 2406 or approval of department chair.  
**Note: Textbook is required.**

This course covers advanced topics involving welding of pipe using the shielded metal arc welding process. Topics include electrode selection, equipment setup, and safe shop practices, with an emphasis on weld positions 5G and 6G using various electrodes. (WLDG 2453)

**Cost:** $312.00  
**CEU:** 12.8  
**Hrs:** 128  
**Seats:** 95431  
**Dates:** North MTWRF  
**Time:** July 12 - Aug. 13 5:15-10:05 p.m.

### Intro Shielded Metal Arc-SMAW

**WLDG 55000**

**Note: Textbook is required.**

This is an introduction to shielded metal arc welding process. Emphasis is placed on power sources, electrode selection, oxy-fuel cutting and various joint designs. Instruction provided in SMAW fillet welds in various positions. (WLDG 1428)

**Cost:** $312.00  
**CEU:** 12.8  
**Hrs:** 128  
**Seats:** 95435  
**Dates:** North MTWRF  
**Time:** June 7 - July 8 5:15-10:15 p.m.

### Applied Trades

### Art Metals

**WLDG 55038**

**Note: Textbook is required.**

This course covers the fundamentals of conceptualizing and producing utilitarian items in ferrous and non-ferrous metals. It includes skill development through the techniques of sinking, raising, repousse and piercing to create objects from sheet and stock materials. It also covers welding, brazing, soldering, tinning, polishing and tool making. (WLDG 1308)

**Cost:** $234.00  
**CEU:** 6.4  
**Hrs:** 64  
**Seats:** 90374  
**Dates:** North MTWR  
**Time:** May 17 - June 3 5-10:15 p.m.

### Intermediate Pipe Welding

**WLDG 55036**

**Prerequisite WLDG 1428. Note: Textbook is required.**

This is a comprehensive course on welding of pipe using the shielded metal arc welding (SMAW) process. Welding will be done using various positions. Topics covered include electrode selection, equipment setup, and safe shop practices. (WLDG 2406)

**Cost:** $312.00  
**CEU:** 12.8  
**Hrs:** 128  
**Seats:** 95433  
**Dates:** North MTWRF  
**Time:** June 7 - July 8 5:15-10:15 a.m.

### Intro Gas Tungsten ARC Wldg

**WLDG 55001**

**Note: Textbook is required.**

This course is an introduction to the principles of gas tungsten arc welding (GTAW), setup/use of GTAW equipment, and safe use of tools and equipment. It includes welding instruction in various positions on joint designs. (WLDG 1434)

**Cost:** $312.00  
**CEU:** 12.8  
**Hrs:** 128  
**Seats:** 95434  
**Dates:** North MTWRF  
**Time:** June 7 - July 8 5:15-10:15 p.m.

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**To register:** All campuses 281-542-2020
Maritime

Able Bodied Seaman
MART 55004
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

A mariner who successfully completes our Able Seaman course within one year of application will satisfy the professional examination requirements of 46 CFR 12.401(c)(5) for any national rating endorsement as Able Seaman AND the knot-tying demonstration requirements of 46 CFR 12.405(c) for any national rating endorsement as Able Seaman. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$800.00  CEU 4.0  Hrs: 40
95079       June 7-11       8 a.m.-5 p.m.  Central  MTWRF
95080       July 12-16      8 a.m.-5 p.m.  Central  MTWRF
95081       Aug. 9-13       8 a.m.-5 p.m.  Central  MTWRF

Adv Fire Fighting Revalidation
VFFT 55003
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

The completion of Advanced Fire Fighting Revalidation course will satisfy the Advanced Fire Fighting training revalidation requirements of STCW Code Section A-VI/3 and 46 CFR 11.201(h)(1), and 11.303(d), provided that the mariner has at least 1 year of sea service within the last 5 years; AND Tasks 1.3.A, 1.5.A, 2.1.A, 2.1.B, 3.1.A, 3.1.B, 4.1.A, 4.1.B, and 4.1.C from NVIC 09-14, Advanced Fire Fighting.

$375.00  CEU 0.8  Hrs: 8
95082       June 17       8 a.m.-5 p.m.  Central  R
95088       July 1          8 a.m.-5 p.m.  Central  R
95089       July 22         8 a.m.-5 p.m.  Central  R
95090       Aug. 5          8 a.m.-5 p.m.  Central  R
95091       Aug. 19         8 a.m.-5 p.m.  Central  R

Advanced Cargo Handling & Stowage
MARS 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

USCG STCW approved, this course will cover the principles of materials handling and their application to the movement of marine cargoes, safe cargo operations, certification of cargo gear, stresses on cargo gear, mathematical calculations of safe and efficient cargo stowage, de-humidification units, and prevention of moisture damage due to cargo and ship sweat. In addition, this course will examine ship stability and trim and the practical application of these principles in the loading of vessels carrying break bulk, bulk and container cargoes. A container loading project will be completed involving computing stowage, trim, KG, GM, and LCG. The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to Cargo Handling and Stowage at the Management Level and in doing so, satisfy company, national, and international regulations for candidates for certification as master or Chief Mate.

$2000.00  CEU 8.0  Hrs: 80
95100       June 14-25      8 a.m.-5 p.m.  Central  MTWRF
95101       Aug. 9-20       8 a.m.-5 p.m.  Central  MTWRF

Advanced Fire Fighting
VFFT 55000
Prerequisite: USCG-approved Basic Fire Fighting.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course of instruction is designed to provide a training experience that combines formal classroom instruction with practical exercises, hands-on shipboard firefighting procedures and tactics, practical training, and assessment. Each student who successfully completes this course will have gained practical knowledge of how to conduct and execute shipboard firefighting procedures and tactics. The course is open to mariners who should have previously completed the training required for Fire Prevention and Fire Fighting (Basic Fire Fighting) to the standards set forth in: Section A-VI, Table A VI/1 2 of the STCW Code and 46 CFR 11.202(b)(2) for Basic Safety Training prior to the attendance of the Advanced Fire Fighting training. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

$800.00  CEU 3.2  Hrs: 32
95092       June 14-17      8 a.m.-5 p.m.  Central  MTWRF
95093       June 28 - July 1 8 a.m.-5 p.m.  Central  MTWRF
95094       July 19-22      8 a.m.-5 p.m.  Central  MTWRF
95095       Aug. 2-5        8 a.m.-5 p.m.  Central  MTWRF
95096       Aug. 30 - Sep. 2 8 a.m.-5 p.m.  Central  MTWRF

To register: All campuses 281-542-2020
Advanced Fire Fighting Refresher
VFFT 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is to meet the requirements of Advanced Fire Fighting Refresher training requirements of 46 CFR 11.201(h) (1)&nbsp;and 11.303(e) while providing our personnel and the required firefighting training at an easily accessible and convenient location. This syllabus covers the requirements of the Standards of Training Certification and Watchkeeping as amended Chapter VI, Section A-VI/3 and Table A-VI/3. On meeting the minimum standard of competence in Advanced Fire Fighting, a trainee will be competent to control fire-fighting operations aboard ships, organize and train fire parties, inspect and service fire-detection and fire extinguishing systems and equipment, and investigate and compile reports on incidents involving fire.

$500.00  CEU 1.6  Hrs: 16
95083  Central  WR
June 16-17  8 a.m.-5 p.m.
95084  Central  WR
June 30 - July 1  8 a.m.-5 p.m.
95085  Central  WR
July 21-22  8 a.m.-5 p.m.
95086  Central  WR
Aug. 4-5  8 a.m.-5 p.m.
95087  Central  WR
Aug. 18-19  8 a.m.-5 p.m.

Advanced Meteorology
SCIT 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course encompasses the following: the earth-atmosphere system, weather elements, atmospheric thermodynamics, wind systems, cyclones and anti-cyclones, air masses, fronts, middle-latitude cyclones, violent local storms, tropical storms, the synoptic weather map, weather service for merchant shipping, weather forecasting, ocean waves, sea ice and ice accretion, weather map construction and analysis, optimum ship routing utilizing the prevailing and projected weather conditions to advantage, weather routing to avoid adverse conditions, and practice of practical shipboard reporting procedures. Forecasting and hurricane avoidance techniques. Students will be able to understand and interpret synoptic charts and forecast area weather. This syllabus covers the requirements of the 1995 STCW Convention Chapter II, Section A-II/2. This functional element provides the detailed knowledge to support the training outcomes related to the navigation at the Management Level. Any applicant who has successfully completed this 40-hour Advanced Meteorology course will satisfy the Advanced Meteorology training requirements for STCW certification as Master or Chief Mate on vessels of 500 or more gross tonnage (ITC). The practical assessments in this course will be accepted as the equivalent of the following assessments from the National Assessment Guidelines for Table A-II/2 of the STCW Code: M-6-1A; M-6-2A. Applicants who have successfully completed your course need not present completed Control Sheets for these assessments in application for STCW certification.

$950.00  CEU 4.0  Hrs: 40
95097  Central  MTWRF
July 12-16  8 a.m.-5 p.m.

Advanced Shiphandling
MARS 55019
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The objective of this course is to provide students with the detailed knowledge to support the training outcomes related to the training requirements of 46 CFR 11.305(a)(3)(i) and 11.307(a) (3)(i) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more and 46 CFR 11.311(a)(3)(i) and 11.313(a)(3)(i) for STCW Code, as amended 2010, endorsements as Master or Chief Mate on vessels of more than 500 GT and less than 3,000 GT. Specific tasks from the National Assessment Guidelines found in NVIC 10-14 and 11-14 (Tasks 4.1.B, and 8.1.A through 9.17.A). Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

$3200.00  CEU 8.0  Hrs: 80
95098  Central  MTWRF
July 26 - Aug. 6  8 a.m.-5 p.m.

Advanced Stability
MARS 55006
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG STCW approved. Trainees will become proficient in stability and trim theory and its practicable applications. The course objectives are also aimed at providing the ship's senior officers with the knowledge and competence sufficient to make full use of the stability booklet required for a vessel by 46 CFR 170.110. This course requires the trainee to have a fundamental understanding of basic stability and trim theory, as well as basic math and trigonometry.

$1000.00  CEU 4.0  Hrs: 40
95099  Central  MTWRF
July 19-23  8 a.m.-5 p.m.
App Mate Western Routes
MARS 55003
Prerequisite: 540 days seatime.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course provides training to mariners seeking a license as Apprentice Mate (Steersman) of Towing Vessels on Western Rivers. They have successfully completed our Apprentice Mate (Steersman) Upgrade (33) course or hold a license as Apprentice Mate (Steersman) Near Coastal or Inland or have satisfied the examination requirements for a license as Apprentice Mate (Steersman) Near Coastal or Inland within the previous 12 months. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required IAW; Pursuant to National Maritime Center Policy Letter 11-02.

$400.00  CEU 0.8  Hrs: 8
95102  Central  S
June 26  8 a.m.-5 p.m.
95103  Central  S
Aug. 21  8 a.m.-5 p.m.

Apprentice Mate
MART 55019
Prerequisite: 540 days seatime.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Each student who successfully completes this course will gain the knowledge and understanding of all subject areas covered in this training course, including the unique aspects of towing vessel management, operations, maneuvering, towing gear, and making and breaking various towing configurations. Safety and emergency response, firefighting, seamanship, U.S. maritime regulations, and meteorology are also presented and examined as part of this training course. This course is open to the candidate who has met or will meet the requirements of 46 CFR 11.466 requirements for national endorsements as apprentice mate (steersman) of towing vessels. Pursuant to National Maritime Center Policy Letter 11-02.

$1600.00  CEU 12.0  Hrs: 120
95104  Central  MTWRF
Aug. 2-20  8 a.m.-5 p.m.

Automatic Radar Plotter Aid
MARS 55015
Prerequisite: Previously passed USCG-approved RADAR class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Trainees who successfully complete this course will be able to make efficient and effective use of ARPA as a navigational aid in congested, confined waters, recognize potential threats and make valid navigational and collision-avoidance decisions based on sound ARPA observations in compliance with the Navigation Rules and the International Regulations for Preventing Collisions at Sea (COLREGs 1972). As a prerequisite to attendance, the trainees must either hold a current endorsement to their U.S. Coast Guard License as Radar Observer (Unlimited) or present proof of successful completion of a U.S. Coast Guard-approved course for endorsement as Radar Observer (Unlimited) within the one year prior to the ARPA course. Pursuant to National Maritime Center Policy Letter 11-02.

$700.00  CEU 4.0  Hrs: 40
95105  Central  MTWRF
June 28 - July 2  8 a.m.-5 p.m.
95106  Central  MTWRF
July 26-30  8 a.m.-5 p.m.
95107  Central  MTWRF
Aug. 23-27  8 a.m.-5 p.m.

Basic Fire Fighting (BST Pt 1)
FIRS 55001
Prerequisite: None.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops).
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move ;50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

$500.00  CEU 1.6  Hrs: 16
95108  Central  RF
June 3-4  8 a.m.-5 p.m.
95109  Central  TW
June 8-9  8 a.m.-5 p.m.
95110  Central  RF
June 17-18  8 a.m.-5 p.m.
95111  Central  TW
June 22-23  8 a.m.-5 p.m.
95112  Central  RF
July 1-2  8 a.m.-5 p.m.
95113  Central  RF
July 8-9  8 a.m.-5 p.m.
### Basic Safety Training Refresher

**MART 55020**

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds.

This course is for applicants who cannot meet the requirement for one year of sea service within the last five years, as described in 46 CFR 11.302(c) or 46 CFR 12.602(c). They will be required to meet the requirements of 46 CFR 11.302(a) or 46 CFR 12.602(e) by completing an approved refresher training. The student should have the agility, strength and flexibility to maintain balance on a moving deck, rapidly don firefighting personal protection equipment, handle physical labor, climb vertical ladders, handle moderate weights (from 30 to 60 pounds), and haul/move 50 to 100 foot lengths of charged fire hoses. Pursuant to National Maritime Center Policy Letter 11-02.

**$750.00**  
**CEU 2.4**  
**Hrs: 24**  
95114  
Central  
TW  
July 13-14  
8 a.m.-5 p.m.  
95115  
Central  
TW  
July 27-28  
8 a.m.-5 p.m.  
95116  
Central  
RF  
Aug. 5-6  
8 a.m.-5 p.m.  
95117  
Central  
TW  
Aug. 10-11  
8 a.m.-5 p.m.  
95118  
Central  
RF  
Aug. 19-20  
8 a.m.-5 p.m.  
95119  
Central  
TW  
Aug. 24-25  
8 a.m.-5 p.m.

### Basic Training Revalidation

**MARI 55004**

**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. Students must be clean shaven for this class to ensure proper fitting of SCBA mask. Clothing: Long pants, closed toed shoes with socks, short sleeve shirt (no tank tops) Students must be able to swim or float unassisted for 60 seconds.

The completion of Basic Training Revalidation course will satisfy the continued competency requirements for Personal Survival Techniques and Fire Prevention and Fire Fighting in STCW as amended 2010, Section A-VI/1, 46 CFR 11.302(d) and 46 CFR 12.602(d), provided that they have at least one year of sea service in the last five years.

**$300.00**  
**CEU 0.8**  
**Hrs: 8**  
95121  
Central  
MTWRF  
Aug. 9-13  
8 a.m.-5 p.m.
Bridge Resource Management
MART 55006
Prerequisite: AB, Mate or Master’s license.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment. This course is open to mariners seeking a certification as Officer In Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) or as Master or an officer in charge of the navigational watch on vessel of less than 500 gross tonnage limited to near coastal waters. Pursuant to National Maritime Center Policy Letter 11-02.

$600.00  CEU 2.4  Hrs: 24
95139  Central  WRF
Aug. 25-27  8 a.m.-5 p.m.

Cargo Handling (Op Level)
LMGT 55010
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG STCW approved, this course will satisfy the candidate with reliable knowledge of technical principles of sea transport of cargo and skills in the assessment of cargo securing arrangements. Also covered are the duties undertaken by the deck watch while loading and discharging cargo in port and the care of cargo in transit. Subjects include inspection and preparation of holds, cargo segregation, securing cargo, cargo handling equipment and safety, confined space entry, and an overview of ship types (tankers, bulk carrier, container, etc).

$900.00  CEU 4.0  Hrs: 40
95141  Central  MTWRF
July 26-30  8 a.m.-5 p.m.

Celestial Navigation
MARS 55008
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
USCG STCW approved, this course covers the most common forms of position fixing by celestial bodies. Subjects include the study of celestial bodies; their locations and apparent motion relative to an observer on Earth; their ephemera elements of the celestial sphere; concepts and use of time, including predictions of celestial phenomena, nautical astronomy, sextant and altitude correction, sight reduction, and lines of position; meridian transits; time of sunrise, sunset, and noon; star identification and selection; sailings; and ocean route planning. The course will encompass celestial theory derived from qualitative and quantitative analysis of the combined coordinate systems for reductions of celestial observations to lines of position. Celestial observations will be used to determine compass error. Studies will also involve practical application through the use of the sextant, azimuth ring, alidade, and other standard shipboard equipment and publications. Course is designed to enable the applicant to calculate and plot celestial observations to determine the vessels position, determine gyro and compass error by celestial observations, and determine the vessels position using terrestrial navigation practices. The objective of the course is to provide students with the detailed knowledge to support the training outcomes related to celestial navigation at the operational level and, in doing so, satisfy company, national and international.

$2500.00  CEU 12.0  Hrs: 120
95142  Central  MTWRF
Aug. 2-20  8 a.m.-5 p.m.

DDE 1000/4000 HP
MARS 55010
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This four-week USCG-approved course provides limited HP designated duty engineer candidates practical knowledge and training in all phases of off-shore supply and towing vessel engine room operations in preparation for licensing. Topics covered include engine room safety, tools and supplies, piping system hardware, miscellaneous piping systems, pollution abatement equipment, vessel habitability and fluid power systems, and electricity generating and diesel propulsion plants. Emphasis is placed on theory of operation and arrangements, monitoring procedures and conducting of machinery space rounds, inspections and record keeping, and engine room operating procedures.

$4000.00  CEU 16.0  Hrs: 160
95140  Central  TWRFM
June 1-25  8 a.m.-5 p.m.
95143  Central  TWRFM
July 6-30  8 a.m.-5 p.m.
95144  Central  TWRFM
Aug. 2-27  8 a.m.-5 p.m.

Designated Duty Engineer (DDE)
Unlimited
MARI 55001
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Designated Duty Engineer (DDE) Unlimited horsepower is a 20-day USCG STCW approved course that provides students with the functional knowledge, understanding and skills in the following areas of Marine Engineering, General Knowledge and Functions, Electricity, Electronics and Control Systems, Machinery, Systems and Auxiliary Machinery/Equipment, Refrigeration and Air Conditioning, Steam Generators and Auxiliary Steam...
Turbines, Motor Propulsion, Diesels, Diesel Propulsion Plants and Machinery Operating Procedures, Marine Engineering Safety, and General Safety, Hazards and Lifesaving Appliances.

$4000.00  CEU 16.0  Hrs: 160
95145  Central  TWRFM
June 1-25  8 a.m.-5 p.m.
95146  Central  TWRFM
July 6-30  8 a.m.-5 p.m.
95149  Central  MTWRF
Aug. 2-27  8 a.m.-5 p.m.

Electrical Machinery and Basic Electronics
MARI 55006
The completion of the Electrical Machinery and Basic Electronics (SAN/JCC-861) course will satisfy the training requirements of 46 CFR 11.329(a)(4)(x) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific TASKs from the OICEW NVIC 17-14: 6.1.A; 6.1.B; 6.1.C; 6.1.D; 6.1.E and 6.2.A. applicants are not required to present completed Task Control sheets in application for an STCW endorsement.

$4000.00  CEU 16.0  Hrs: 160
95150  Central  MTWRF
June 7 - July 2  8 a.m.-5 p.m.
95151  Central  MTWRF
Aug. 2-27  8 a.m.-5 p.m.

Electronic Chart ECDIS
MART 55005
Prerequisite: Previously passed USCG-approved RADAR class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is designed for mariners employed on vessels equipped with modern ECDIS navigation systems. The course is also of value to individuals who require a knowledge of electronic navigation and charting procedures. Trainees undertaking this course should have some formal instruction in terrestrial navigation and preferably have at minimum some familiarization with visual navigation, have accomplished a period of supervised bridge watch-keeping duties, and have prior completion of basic radar/ARPA. Trainees should also have familiarization with personal computing operating systems, keyboards and mice, and/or trackballs. Pursuant to National Maritime Center Policy Letter 11-02.

$1000.00  CEU 4.0  Hrs: 40
95152  Central  MTWRF
June 21-25  8 a.m.-5 p.m.
95153  Central  MTWRF
July 26-30  8 a.m.-5 p.m.
95154  Central  MTWRF
Aug. 23-27  8 a.m.-5 p.m.

Engine Room Resource Mgmt
MARS 55020
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of this course will satisfy the engine resource management training requirements of 46 CFR 11.325(a)(3)(i) and (b)(1); 46 CFR 11.327(a)(3)(i) and (b)(1); 46 CFR 11.329(a) (4)(iv); 46 CFR 11.331(a)(3)(i) and (b)(1); 46 CFR 11.333(a)(3)(i) and (b)(1); and leadership and team working skills requirements of 46 CFR 11.329(c); and satisfy the engine resource management knowledge requirement of Table A-III/1 of the STCW Code, as amended 2010, within Function: Marine engineering at the operational level; Competence: Maintain a safe engineering watch. Specific tasks from NVIC 17-14 Officer in Charge of an Engineering Watch: 1.1.F; 1.4.A; 3.1.A; 16.1.A; 16.2.A; 16.3.A; 16.4.A

$1000.00  CEU 4.0  Hrs: 40
95152  Central  MTWRF
June 21-25  8 a.m.-5 p.m.
95153  Central  MTWRF
July 26-30  8 a.m.-5 p.m.
95154  Central  MTWRF
Aug. 23-27  8 a.m.-5 p.m.

First Aid & CPR (BST Part 2)
EMSP 55052
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course is open primarily to entry-level mariners and other mariners needing to satisfy the emergency medical training requirements and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. Pursuant to National Maritime Center Policy Letter 11-02.

$100.00  CEU 0.8  Hrs: 8
95155  Central  M
June 7  8 a.m.-5 p.m.
95156  Central  M
June 21  8 a.m.-5 p.m.
95157  Central  M
July 12  8 a.m.-5 p.m.
95158  Central  M
July 26  8 a.m.-5 p.m.
95159  Central  M
Aug. 9  8 a.m.-5 p.m.
95160  Central  M
Aug. 23  8 a.m.-5 p.m.

To register: All campuses 281-542-2020
Global Maritime Distress and Safety Systems (GMDSS)
MARS 55004
Prerequisite: AB, Mate, or Master’s License.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course framework requires a little knowledge of maritime radio communication practice but a working knowledge of English as a second language. Elementary computer skills are assumed in the recommended course timetable. Candidates are assumed to have basic computer skills to participate in the course. However, additional computer skills training will be required by candidates without any basic proficiency in the use of computers. All students must have at least one year experience as a member of a navigational watch on the bridge of oceangoing vessels or service as a licensed Radio Officer or Engineer. Cadets or candidates for U.S. Coast Guard licenses must be members of a formal training program such as at a state or Federal Maritime Academy or have acquired equivalent experience and basic communications training as a prerequisite for this course. The course shall be taught in English. If a student speaks the course language as a second language, he or she shall demonstrate total fluency, both written and oral, of GMDSS technical terms in the language used in teaching the course. Candidates desiring the license must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a photo ID is required. Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.
$1500.00 CEU 7.0 Hrs: 70
95161 Central TWRFM
July 6-16 8 a.m.-5 p.m.

Leadership and Teamwork
MART 55022
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
A mariner who successfully completes the leadership and teamworking skills (SANJCC 768) course will satisfy the Leadership and Teamworking Skills requirements for certification as Officer in Charge of a Navigational Watch or Officer in Charge of an Engineering Watch for the Application of Leadership and Teamworking Skills from Tables A-II/1or A-III/1 of the STCW Code, as amended; and the leadership and teamworking skills within 46 CFR 11.309; 46 CFR 11.319; 46 CFR 11.321; and the specific tasks from the National Assessment Guidelines found in NVIC 12-14 (Tasks 18.1.A thru 18.5.A); and the leadership and teamworking skills within 46 CFR 11.329; and the specific tasks from the National Assessment Guidelines found in NVIC 17-14 (Tasks 16.1.A thru 16.4.A) an endorsement as Officer in Charge of an Engineering Watch. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$300.00 CEU 0.8 Hrs: 8
95167 Central F
June 11 8 a.m.-5 p.m.
95168 Central F
July 16 8 a.m.-5 p.m.
95169 Central F
Aug. 13 8 a.m.-5 p.m.

Management of Electrical & Electronic Control Equipment (MEECE)
MARI 55000
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the Management of Electrical and Electronic Control Equipment training requirements of 46 CFR 11.325(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.327(a)(3)(iii) for original and (b)(3) for renewal; 46 CFR 11.331(a)(3)(iii) for original and (b)(3) for renewal; and 46 CFR 11.333(a)(3)(iii) for original and (b)(3) for renewal.
$1000.00 CEU 4.0 Hrs: 40
95179 Central MTWRF
June 14-18 8 a.m.-5 p.m.
95180 Central MTWRF
July 19-23 8 a.m.-5 p.m.
95181 Central MTWRF
Aug. 16-20 8 a.m.-5 p.m.
Management of Medical Care  
NFND 59623  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The completion of the Management of Medical Care course will satisfy the management of medical care training requirements of Table A-II/2 of the STCW Code, as amended 2010; and 46 CFR 11.305(a)(3)(ix); 11.307(a)(3)(ix); 11.311(a)(3)(vi); 11.313(a)(3)(vi) and 11.315(a)(3)(ii). The specific tasks from the National Assessment Guidelines found in NVIC 10-14 CH1; Tasks 15.5.A, 19.1, 19.2, and 19.3.  
$200.00  CEU 0.4  Hrs: 4  
95170  Central  F  
July 9  8 a.m.-12 p.m.

Master 100 Tons/Mate 200 Tons  
MART 55001  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The student who presents his or her Certificate of Training within one year of the completion of training will satisfy the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(iii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Master or Mate of not more than 100 gross tons Upon Near Coastal, or Great Lakes and Inland, or Inland Waters; and the examination requirements of 46 CFR 11.201(j) for original issuance, 46 CFR 10.227(e)(1)(iii) for renewal, and 46 CFR 10.227(i) for reissuance of a merchant mariner endorsement as Operator of Uninspected Passenger Vessels (OUPV) Upon Near Coastal, or Great Lakes and Inland, or Inland Waters.  
$1200.00  CEU 8.0  Hrs: 80  
95171  Central  MTWRF  
July 19-30  8 a.m.-5 p.m.

Medical Care Provider  
EMSP 55019  
Prerequisite: None.  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
San Jacinto College Maritime Medical Care Provider (SANJCC 310) course is intended to provide the necessary training for mariners seeking to complete the requirements to provide medical first aid on board ships. Any student who successfully completes the training and presents a certificate of training within five years to a US Coast Guard will satisfy the Medical First Aid training requirements of Section A-VI/4 and Table A-VI/4-1 of the STCW Code, as amended; and the Medical First-Aid Provider training requirements of 46 CFR 11.309, 11.319, 11.329, 11.335 and 46 CFR 12.619(a)(1). A mariner who successfully completes our Medical Care Provider (SANJCC 310) course will satisfy the following STCW Code Table A-VI/4-1; and the competency requirements of 46 CFR 12.619(a)(2); and the Medical First-Aid Provider training requirements of 46 CFR 11.309(a)(4)(i); 46 CFR 11.317(a)(3)(i); 46 CFR 11.319(a)(4)(i); 46 CFR 11.329(a)(4)(i); 46 CFR 11.335(a)(3)(i); and 46 CFR 12.619(a)(1). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.  
$800.00  CEU 2.4  Hrs: 24  
95172  Central  TWR  
July 6-8  8 a.m.-5 p.m.

Meteorology (Operational)  
SCIT 55001  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course provides the background knowledge, and student will have a thorough understanding of meteorology. The course provides an introduction to meteorology with specific emphasis on marine applications. Focuses on ocean weather phenomena as they impact vessel operations and the role of the ship’s officer in observing, recording, and analyzing developing weather patterns. Knowledge of the characteristics of various weather systems, reporting procedures, and recording systems.  
$850.00  CEU 4.0  Hrs: 40  
95173  Central  MTWRF  
July 19-23  8 a.m.-5 p.m.
OICEW Instrumentation
MARI 55005
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of the Instrumentation (SANJCC-230) course will satisfy the Control System training requirements of 46 CFR 11.329(a)(4)(xi) for STCW endorsements as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more. The following specific TASKs from the OICEW NVIC 17-14: 6.3.A; 7.1.A; 7.2.A; 7.2.B; 7.3.A; 7.4.A; 7.5.A; 7.5.B; and 7.5.C Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

$4000.00  CEU 16.0  Hrs: 160
95162  Central  MTWRF
June 7 - July 2  8 a.m.-5 p.m.
95163  Central  MTWRF
Aug. 2-27  8 a.m.-5 p.m.

OICEW-Auxiliary Machinery
MARI 55013
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy Auxiliary Machinery training requirements of 46 CFR 11.329(a)(4)(vi) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more; and satisfy the specific TASKs from the OICEW NVIC 17-14: 4.2.A 4.3.M, 4.3.N, 4.3.P, 4.3.Q, 4.3.R, 4.3.S, 4.3.T, 4.3.U, 4.3.V, 5.1.A, 5.2.A, 5.2.B, 5.2.C, 5.2.D, 5.2.E, and 5.3.A. Satisfy the Engineering Terminology and Shipboard Operations (ETSO) training requirements of 46 CFR 11.329(a)(4)(v) for STCW endorsements as OICEW on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more.

$4000.00  CEU 12.0  Hrs: 120
95174  Central  MTWRF
June 7-25  8 a.m.-5 p.m.
95175  Central  MTWRF
July 6-23  8 a.m.-5 p.m.
95176  Central  MTWRF
Aug. 2-20  8 a.m.-5 p.m.

OICEW-Diesel Engine
MARI 55007
This course will satisfy the Motor Plants training requirements of 46 CFR 11.329(a)(4)(ix) towards an STCW endorsement as OICEW on vessels on vessels powered by main propulsion machinery of 750 kW I 1,000 HP propulsion power or more; will be credited with the following specific TASKs from the OICEW NVIC 17-14: 1.1.A; 1.1.B; 1.1.E; 1.1.F; 1.2.A; 3.1.A; 4.1.A; 4.2.A; 4.3.A (Motor); 4.3.C; 4.3.F; 6.1.B; and 6.1.D. Applicants are not required to present the completed record of assessment sheets when applying for the STCW endorsement.

$4000.00  CEU 16.0  Hrs: 160
95177  Central  MTWRF
June 7 - July 2  8 a.m.-5 p.m.
95178  Central  MTWRF
Aug. 2-27  8 a.m.-5 p.m.

Personal Survival Techniques
(BST Part 3)
MART 55014
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea going vessels. There are no educational requirements. The mariner must be in good health. The student should have the agility, strength, and flexibility to maintain balance on a moving deck, rapidly don an exposure suit, handle physical labor, climb vertical ladders, and handle moderate weights (from 30 to 60 pounds). Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$300.00  CEU 1.2  Hrs: 12
95182  Central  RF
June 10-11  8 a.m.-5 p.m.
95183  Central  RF
June 24-25  8 a.m.-5 p.m.
95184  Central  RF
July 15-16  8 a.m.-5 p.m.
95185  Central  RF
July 29-30  8 a.m.-5 p.m.
95186  Central  RF
Aug. 12-13  8 a.m.-5 p.m.
95191  Central  RF
Aug. 26-27  8 a.m.-5 p.m.

Profic in Surv Craft Refresher
MARS 55029
Prerequisite: Previously passed Basic Safety Training.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
The completion of Proficiency in Survival Craft Refresher course will satisfy the competency requirements of Table A-VI/2-1 of the STCW Code, as amended 2010, for Proficiency in Survival Craft and Rescue Boats Other Than Fast Rescue Boats (PSC), for those seafarers not having evidence of 1 year of sea service within the last 5 years, provided that the applicant had previously been issued a Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats endorsement and will satisfy the professional examination and practical demonstration requirements of 46 CFR 12.407(b)(3) for endorsements for Lifesavorman and PSC. Applicants are not required to present completed record of assessment sheets when applying for the STCW endorsement.

$500.00  CEU 1.6  Hrs: 16
95187  Central  WR
June 16-17  8 a.m.-5 p.m.
95188  Central  WR
July 21-22  8 a.m.-5 p.m.
95189  Central  WR
Aug. 18-19  8 a.m.-5 p.m.

To register: All campuses 281-542-2020
**Proficiency in Survival Craft**  
**MART 55009**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
USCG and STCW approved, this course provides the knowledge, understanding, and proficiency required to take charge of a survival craft during and after launching. Topics include all the knowledge and duties associated with management of the preparation, embarkation, launching, and taking command of a lifeboat under oars or power or an inflatable life raft.  
**$700.00  CEU 3.2  Hrs: 32**  
95190  Central  MTWR  
June 14-17  8 a.m.-5 p.m.  
95192  Central  MTWR  
July 19-22  8 a.m.-5 p.m.  
95193  Central  MTWR  
Aug. 16-19  8 a.m.-5 p.m.

**QMED-Oiler**  
**MARS 55017**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This four-week course includes hands-on practical and a classroom lecture portion for theory and familiarization.  
**$3500.00  CEU 14.5  Hrs: 145**  
95194  Central  MTWRF  
June 1-23  8 a.m.-5 p.m.  
95195  Central  MTWRF  
July 1-23  8 a.m.-5 p.m.  
95196  Central  MTWRF  
Aug. 2-25  8 a.m.-5 p.m.

**Qualified Assessor**  
**MARS 55030**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course will satisfy the requirements for Qualified Assessor training and instruction in assessment techniques of 46 CFR 10.405(a)(1) and 46 CFR 10.405(d). To provide knowledge and skills for trainees to administer, supervise and monitor training and assessment of seafarer competence in accordance with the provisions of Section A-1/6 of the STCW Code.  
**$650.00  CEU 2.4  Hrs: 24**  
95197  Central  MTW  
July 7-9  8 a.m.-5 p.m.  
95198  Central  WRF  
Aug. 23-25  8 a.m.-5 p.m.

**RFPEW**  
**MARI 55002**  
Any applicant who successfully completed your Rating Forming Part of an Engineering Watch Motor Assessments Only (SAN-JCC-746) course, including specific practical assessments from the Guidelines for Qualification for STCW Endorsements as Rating Forming Part of an Engineering Watch, NVIC 07-14 will satisfy the assessment requirement of 46 CFR 12.609(a)(3) and Table A-III/4 of the Seafarers’ Training, Certification and Watch-keeping (STCW) Code, as amended, 2010. Specification of Minimum Standard of Competence for Ratings Forming Part of an Engineering Watch. Applicants using this approval to apply for endorsement as RFPEW-Motor Only must document at least 60 days of seagoing service that involves experience associated with engine room functions and involves the performance of duties carried out under the direct supervision of an engineer officer or a qualified STCW rating. Those specific TASKs performed in the course are considered equivalent to those of NVIC 07-14, and are: 1.1.A; 1.1.B(M); 1.1.C; 1.1.D; 1.1.E; 1.1.F; 1.1.G; 1.1.H(M); 1.1.H(M/G); 1.1.I(M); 1.1.J; 1.1.K1.2.A; 1.2.B; 1.2.C; 1.2.D; 1.2.E; 1.2.F; 1.3.A; 1.3.B; 1.3.C; 2.1.A; 2.1.B; 2.1.C; 2.2.A; 2.2.B; 2.3.A; 3.1.B; 4.1.A; 4.2.A; 4.2.B. Applicants who have successfully completed your course need not present completed "Control Sheets" for these assessments in application for STCW certification. Removal of the Motor Only limitation shall be satisfied by submission of the following completed TASKs from NVIC 07-14: 1.1.B(S); 1.1.B(G); 1.1.H(S); 1.1.I(S); 1.1.I(G); 3.1.A; 3.1.C; 3.1.E; 3.1.F; 3.1.G; 3.1.H; And 3.1.  
**$900.00  CEU 2.4  Hrs: 8**  
95211  Central  WRF  
June 23-25  8 a.m.-5 p.m.  
95212  Central  MTW  
Aug. 25-27  8 a.m.-5 p.m.

**Radar Obs (Inland/GIWW)Recert**  
**MART 55025**  
**Note:** It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The completion of Radar Observer (Inland Waters and GIWW) Recertification course will satisfy the requirements of 46 CFR 11.480(d) for renewal of a Radar Observer (Inland Waters and GIWW) endorsement.  
**$225.00  CEU 0.8  Hrs: 8**  
95199  Central  F  
June 18  8 a.m.-5 p.m.  
95200  Central  F  
July 23  8 a.m.-5 p.m.  
95201  Central  F  
Aug. 20  8 a.m.-5 p.m.
Radar Observer Recertification
MART 55010
Prerequisite: Must have held a RADAR certificate within the past five years. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course is intended for candidates to satisfy the requirements of 46 CFR 10.480(d) for renewal of any Radar Observer endorsement. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$225.00  CEU 0.8  Hrs: 8
95202  Central  F
June 18  8 a.m.-5 p.m.
95203  Central  F
July 23  8 a.m.-5 p.m.
95204  Central  F
Aug. 20  8 a.m.-5 p.m.

Radar Observer-Unlimited
MART 55008
Prerequisite: Previously passed USCG-approved Masters License class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Each student who successfully completes this course will gain the knowledge and understanding of the aspects covered, including the theory necessary for an understanding of how radar information is obtained and displayed. In addition, an understanding of the limitations and accuracy of radar information, the formation and recognition of unwanted responses. The correct use of radar operational controls and adjustments to obtain an optimal display and checks on radar set performance are emphasized.

This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$600.00  CEU 4.0  Hrs: 40
95208  Central  MTWRF
June 14-18  8 a.m.-5 p.m.
95209  Central  MTWRF
July 12-16  8 a.m.-5 p.m.
95210  Central  MTWRF
Aug. 9-13  8 a.m.-5 p.m.

Radar Observer-Inland
MART 55007
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course is open to and principally intended for candidates for certification as operators or officers in charge of a navigational watch. Prior to enrolling in this course, the trainee should have completed at least one year at sea and preferably have gained some experience in bridge watch-keeping. The course would also be of value to others using radar for example, those working harbor craft, patrol launches, and training vessels, in which case the entry standards may be adjusted to suit the particular circumstances. However, the trainee background for each course should be similar. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$400.00  CEU 3.2  Hrs: 32
95205  Central  MTWR
June 21-24  8 a.m.-5 p.m.
95206  Central  MTWR
July 19-22  8 a.m.-5 p.m.
95207  Central  MTWR
Aug. 16-19  8 a.m.-5 p.m.

Rose Point ECS Training
MARI 55003
This course will provide you the knowledge and the capability and limitations of Rose Point Electronic Charting System (ECS) operations, including a thorough understanding of ECS data, data accuracy, presentation rules, display options and other chart data formats; the dangers of over-reliance; and familiarity with the functions of ECS required by performance standards in force.

$300.00  CEU 0.8  Hrs: 8
95213  Central  F
June 25  8 a.m.-5 p.m.
95214  Central  F
July 23  8 a.m.-5 p.m.
95215  Central  F
Aug. 20  8 a.m.-5 p.m.
Safety & Social Res (BST Pt 4)  
MART 55016  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
The course is open primarily to entry-level mariners and preferably should be given before they take up employment in sea-going vessels. There are no educational requirements. The mariner must be in good health. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.  

$100.00  CEU 0.4  Hrs: 4  
95216  Central  F  
June 11  1-5 p.m.  
95217  Central  F  
June 25  1-5 p.m.  
95218  Central  F  
July 16  1-5 p.m.  
95219  Central  F  
July 30  1-5 p.m.  
95220  Central  F  
Aug. 13  1-5 p.m.  
95221  Central  F  
Aug. 27  1-5 p.m.  

Search & Rescue (Op Level)  
MARS 55023  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course will satisfy the training requirements of 46 CFR 11.309(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC). The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 3,000 GT (Management Level): 4.1.A and 4.1.B.  
The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 11-14 Guidelines on Qualifications for STCW Endorsements of Masters or Chief Mate of Vessels of 500 GT or More and Less Than 3,000 GT (Management Level): 4.1.A and 4.1.B.  
The following practical assessment performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 13-14 Master and Officer in Charge of a Navigational Watch of Vessels of Less Than 500 GT Limited to Near-Coastal Waters: 4.1.A.  

$500.00  CEU 1.6  Hrs: 16  
95224  Central  WR  
July 7-8  8 a.m.-5 p.m.  

Ship Construction & Basic Stability (Operational Level)  
MARS 55024  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course of instruction designed to familiarize and assist the trainee in gaining knowledge and understanding in ship construction and design and becoming proficient in the methods and procedures to determine the initial stability condition of vessels. This course covers basic ship construction features and terminology and principles of stability. Subjects include ship dimensions, ship stresses, hull structure, rudders and propellers, displacement, buoyancy, statical and initial stability, list, trim and free surface effect.  

$800.00  CEU 4.0  Hrs: 40  
95233  Central  MTWRF  
July 12-16  8 a.m.-5 p.m.  

To register: All campuses 281-542-2020
Ship Management
MARS 55025
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
This course will satisfy the training requirements of 46 CFR 11.305(a)(2) and 11.307(a)(2) for STCW endorsements as Chief Mate or Master on vessels of 3,000 GT or more. The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines TASKs, as documented in NVIC 10-14 tasks For Master or Chief Mate on Vessels of 3,000 GT or More (Management Level):
$1500.00 CEU 4.0 Hrs: 40
95226 Central MTWRF
July 12-16 8 a.m.-5 p.m.

Tankerman PIC-Tankship
MART 55023
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
San Jacinto College Maritime Tank Ship Dangerous Liquids (SANJCC 501) cover all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-2 and A-V/1-1-3. This course also provides training to have the knowledge and understanding of the aspects of transferring dangerous liquid cargo safely, following the environmental protection measures. How to respond to emergencies and ensure compliance with the applicable regulations for oil and chemical tanker cargo operations on tank ships and tank barges. This course is intended to provide the training to the prospective Tankerman, Person in Charge of Dangerous Liquids, which will satisfy the training requirements of 46 CFR 13.201(c)(4), 13.301, 13.401 or 13.501 for any Tankerman endorsement; and satisfy the basic and advanced oil tanker cargo operations and chemical tanker cargo operations training requirements of 46 CFR 13.603 and 13.605 for an STCW endorsement; AND satisfy the training requirements of 46 CFR 13.120(b)(2) for renewal of a merchant mariner credential as Tankerman PIC Dangerous Liquids. Any applicant who successfully completes your Tank Ship Dangerous Liquids (SANJCC 501) course will satisfy: the training requirements of 46 CFR 13.201(c)(4) for an endorsement as Tankerman-PIC DL and 13.201(c)(4) for an endorsement as Tankerman-PIC (Barge) DL; the requirements of 46 CFR 13.501(C)(4) for an endorsement as Tankerman Engineer DL; the requirements of 46 CFR 13.603(a)(2), 46 CFR 13.603(b)(2), 46 CFR 13.603(c)(2), and STCW Code Table A-V/1-1-2 for an STCW endorsement for Advanced Oil Tanker Cargo Operations; and the requirements of 46 CFR 13.605(a)(2), 46 CFR 13.605(b)(2), 46 CFR 13.605(c)(2), and STCW Code Table A-V/1-1-3 for an STCW endorsement for Advanced Chemical Tanker Cargo Operations. NOTE: The course will also satisfy training requirements for endorsements as Tankerman-Assistant DL, Tankerman-Engineer DL, and Basic Oil and Chemical Tanker Cargo Operations. This course covers all subjects in Table 2 to 46 CFR 13.121(e) and STCW Code Tables A-V/1-1-1, A-V/1-1-2, and A-V/1-1-3. Anyone may enroll in this course. For the actual Tankerman Candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201 through 13.605 within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$900.00 CEU 4.0 Hrs: 40
95225 Central MTWRF
June 7-11 8 a.m.-5 p.m.
95229 Central MTWRF
July 19-23 8 a.m.-5 p.m.
95230 Central MTWRF
Aug. 9-13 8 a.m.-5 p.m.

Tank Barge Dangerous Liquids
MART 55011
Prerequisite: 90 days sea time on a towing vessel.
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.
Any applicant who has successfully completed our Tank Barge Dangerous Liquids (SANJCC 491) course will satisfy the training requirements of 46 CFR 13.201(c)(4) and 13.301(c)(4) for an endorsement as Tankerman-PIC (Barge) DL, and meet the standards of competence in Table A-V/1-1-2 and A-V/1-1-3 of the STCW Code, AND satisfy the training requirements of 46 CFR 13.120(a)(2) for renewal of a merchant mariner credential endorsed as Tankerman PIC (Barge) Dangerous Liquids. Anyone may enroll in this course. For the actual Tankerman candidate, he/she should be able to attain the requirements outlined in 46 CFR 13.201(c)(4) and 13.301(c)(4) within five years from the date of completion on the certificate for this course. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.
$900.00 CEU 4.0 Hrs: 40
95226 Central MTWRF
July 12-16 8 a.m.-5 p.m.
95227 Central MTWRF
Aug. 2-6 8 a.m.-5 p.m.
Terrestrial/Coastal Navigation
MARS 55005

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

USCG and STCW approved, this course covers every aspect of traditional navigation. This course is designed to teach the student the technical and practical concepts of Terrestrial Navigation. Areas covered include terrestrial coordinates, nautical charts, navigation publications, plotting and position lines, navigation aids, compass corrections including Azimuths and Amplitudes, charts and chart work, logbooks and voyage planning, the computation of tides, and tidal currents.

$2500.00  CEU 12.0  Hrs: 120
95231  Central  MTWRF
July 12-30  8 a.m.-5 p.m.

Train the Trainer
POFT 55058

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

This course will satisfy the Train the Trainer and Assessor training requirements of 46 CFR 10.402(b)(2)(iii)(A), 10.405(a) (1), and 46 CFR 10.407(c)(5)(i). We approve completion of this course as satisfying the requirement for instructors and assessors as stated in Section A-I/6, paragraph 7, of the STCW Code, as amended 2010, and the guidance regarding Qualified Instructors as stated in NVIC 03-14 and Qualified Assessors as stated in NVIC 19-14.

$1000.00  CEU 4.0  Hrs: 40
95232  Central  MTWRF
June 28 - July 2  8 a.m.-5 p.m.
95234  Central  MTWRF
Aug. 2-6  8 a.m.-5 p.m.

Upgrade Master 100 to 200 GRT
MART 55002

Prerequisite: Student must hold 100 Ton Master License.

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects for upgrade from not more than 100-Ton to not more than 200-Ton Great Lakes, Inland, and Near Coastal Master licenses. This course builds upon and further advances the learning objectives for the Master 100 GRT class.

$400.00  CEU 2.4  Hrs: 24
95235  Central  MTW
July 12-14  8 a.m.-5 p.m.

Upgrade to Apprentice Mate
MART 55003

Prerequisite: Student must take this class with the upgrade to have 200 Master class. Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

Upon completion of this USCG-approved course, the student shall have a good understanding of the subjects pertaining to a mariner in training to become master or mate (pilot) of towing vessels or master of towing vessels (harbor assist).

$400.00  CEU 1.6  Hrs: 16
95236  Central  RF
July 15-16  8 a.m.-5 p.m.

VPDSD
MART 55018

Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.

A mariner who successfully completes our Vessel Personnel with Designated Security Duties (VPDSD) SANJCC-747 course will satisfy the training requirements of 46 CFR 12.625(a)(1) and STCW as amended Paragraphs 6-8 of Section A-VI/6 and Table A-VI/6-2 for an STCW endorsement as Vessel Personnel with Designated Security Duties and satisfy the training requirements of 33 CFR 104.220. It is assumed that those attending this course will be serving seafarers (or other vessel personnel) and are likely to be assigned specific security duties in connection with the Vessel Security Plan. Training providers must verify trainee identity and citizenship. Pursuant to National Maritime Center Policy Letter 11-02, appropriate photo identification is required for enrollment into a USCG-approved course.

$250.00  CEU 0.8  Hrs: 8
95241  Central  W
June 2  8 a.m.-5 p.m.
95242  Central  W
June 23  8 a.m.-5 p.m.
95243  Central  R
July 8  8 a.m.-5 p.m.
95244  Central  W
July 28  8 a.m.-5 p.m.
95245  Central  M
Aug. 9  8 a.m.-5 p.m.
95246  Central  M
Aug. 30  8 a.m.-5 p.m.
Vessel & Company Security Officer  
MART 55000  
Prerequisite: 90 days seattle.  
No prerequisite requirement for CSO.  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
It is assumed that those attending this course are U.S. Coast Guard-credentialed mariners who are employed (or are to be employed) by a vessel owner or operator and who are likely to be designated as Vessel Security Officer (VSO). Trainees must be 18 years of age or older and able to speak and understand the English language as would be relevant to the duties of a VSO. Training providers are responsible for verifying that these conditions are met before accepting candidates for training. However, no specific entry requirements are contemplated. All trainees must be certified by a doctor to be in good health. Although the course is designed with the professional mariner in mind, it remains open for anyone simply wishing to expand his or her maritime knowledge. Candidates desiring the endorsement must submit their completed application package to the appropriate U.S. Coast Guard Regional Examination Center for evaluation as prescribed by applicable regulations and policies. Candidates need not be approved by the U.S. Coast Guard prior to participating in this course. However, a Photo ID is required Pursuant to National Maritime Center Policy Letter 11-02 appropriate photo identification is required for enrollment into a USCG-approved course.

Watchkeeping (Operational Level)  
MARS 55028  
Note: It shall be the policy of this school that all students provide appropriate photo identification upon enrollment.  
This course will satisfy the Watchkeeping and SMCP training requirements of 46 CFR 11.309(a)(4)(ix) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) and 46 CFR 11.319(a)(4)(iii) for an STCW endorsement as Officer in Charge of a Navigational Watch on vessels of less than 500 gross tonnage (ITC). The following practical assessments performed during this course have been determined to be equivalent of National Assessment Guidelines Tasks, as documented in NVIC 12-14 (Ch-1) Guidelines on Qualifications for Officer In Charge of a Navigational Watch on Vessels of 500 GT or More: 2.1.A - 2.6.A and 7.1.A.

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Education

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English Communication Skills

ESL-Advanced A
COMG 55072
Prerequisite: Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials for the workplace or for academic success. This level will prepare the student with the skills to determine meaning from written text, identify word forms and variation in meaning, synonyms and antonyms, context clues, connotation and denotation, and fact and opinion. It is designed for advancing students into higher level English language skills. This is the seventh class in our sequence of "Everyday English" language instruction.

$275.00 | CEU 3.2 | Hrs: 32
95260 | South | MTWR
95263 | North | MTWR
95261 | South | MTWR
95264 | North | MTWR
95262 | South | MTWR
95265 | North | MTWR

ESL-Advanced B
COMG 55073
Prerequisite: Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This course is designed for the students to focus on comprehending challenging materials, texts, or practical discussions for fluency in the English language. This is the eighth class in our sequence of Everyday English language instruction. After the completion of this class, the students will transition into either the LEAP or STEP courses. LEAP and STEP courses are ESL-specialized programs focused on workforce or academic ESL in preparation for college credit classes.

$275.00 | CEU 3.2 | Hrs: 32
95272 | South | MTWR
95275 | North | MTWR
95273 | South | MTWR
95276 | North | MTWR
95274 | South | MTWR
95277 | North | MTWR

ESL-Beginning A
COMG 55074
Prerequisite: Pre-assessment preferred but not required. Note: Textbook and workbook required. If age 17, parental or guardian consent is required.
Designed for students whose primary language is other than English, this course presents industry-related basic reading, writing, speaking, and listening skills. The emphasis is on high-frequency vocabulary (basic sight words) and phonics, refining oral and written production, assisting with listening skills for enhanced job productivity, and increasing the control of the English sound system to minimize on-the-job miscommunication or misinterpretation due to foreign accent. This is the first class in our sequence of "Everyday English" language instruction.

$275.00 | CEU 3.2 | Hrs: 32
95254 | South | MTWR
95257 | North | MTWR
95255 | South | MTWR
95258 | North | MTWR
95256 | South | MTWR
95259 | North | MTWR
95256 | South | MTWR
95259 | North | MTWR

ESL-Beginning B
COMG 55075
Prerequisite: Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.
This is a continuation of Beginning English Level. The emphasis is on high-frequency vocabulary (basic sight words) and phonics, refining oral and written production, assisting with listening skills for enhanced job productivity; and increasing control of the English sound system to minimize on-the-job miscommunication or misinterpretation due to foreign accent. This is the second class in our sequence of Everyday English language instruction.

$275.00 | CEU 3.2 | Hrs: 32
95266 | South | MTWR
95269 | North | MTWR
95267 | South | MTWR
95270 | North | MTWR
95268 | South | MTWR
95271 | North | MTWR
95277 | North | MTWR

To register: All campuses 281-542-2020
### ESL-High Intermediate A

COMG 55076

**Prerequisite:** Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.

This level focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. The emphasis is on recognition and comprehension of idioms, analogies, antonyms and synonyms, and context clues. The interpretation of factual material and opinions associated with job-related and daily life communications is the focus of this course. This is the fifth class in our sequence of Everyday English language instruction.

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<th>$275.00</th>
<th>CEU 3.2</th>
<th>Hrs: 32</th>
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### ESL-High Intermediate B

COMG 55077

**Prerequisite:** Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.

This is a continuation of the high intermediate English Level. This course focuses on the improvement in reading and vocabulary/comprehension skills, as well as speaking, writing, and listening skills for job or academic success. This is the sixth class in our sequence of Everyday English language instruction.

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### ESL-Intermediate A

COMG 55078

**Prerequisite:** Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.

This intermediate course will provide a communicative English practice. Students will learn to match vocabulary words with their respective definitions when terms and definitions are presented in writing. Students will learn to select the correct meaning of a word based on the context of the word and give examples of the pronunciation, meaning, and part of speech of vocabulary words that relate to work or everyday life activities. This level will provide the student with skills to summarize the main idea in writing. This is the third class in our sequence of Everyday English language instruction.

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### ESL-Intermediate B

COMG 55079

**Prerequisite:** Pre-assessment required. Note: Textbook and workbook are required. If age 17, parental or guardian consent is required.

This course will provide dynamic communicative practice for students whose primary language is other than English, exposing students to the uses of language in a variety of situations. This level will provide the student with skills to summarize the main idea in writing. This is the fourth class in our sequence of Everyday English language instruction.

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To register: All campuses 281-542-2020
## ParaEducator Training
### ParaEducator Cert Re-take
NFND 59077

**Prerequisite:** Para Educator Training.

Note: Materials provided.

Paraprofessional certification re-take provided for those students needing to retake paraprofessional exam.

<table>
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<td>June 19</td>
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<td>July 24</td>
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<td>Aug. 21</td>
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$70.00  CEU 0.6  Hrs: 6

## ParaEducator Institute Training
CDEC 55000

**Prerequisite:** High School Diploma or GED from a Texas-accredited institution. Note: Materials provided.

The first two days of each institute will consist of training in four modules. On day three, participants will take a formal local academic assessment. Upon successful mastery of the content, participants will receive certification.

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<tr>
<th>Date</th>
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<tr>
<td>June 5-19</td>
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<td>July 10-24</td>
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<td>Aug. 7-21</td>
<td>8 a.m.-3 p.m.</td>
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$295.00  CEU 1.8  Hrs: 18

### ParaEducator Institute Training ISD
CDEC 55006

**Prerequisite:** High School Diploma or GED from a Texas-accredited institution. Note: Materials provided.

The first two days of each institute will consist of training in four modules. On day three, participants will take a formal local academic assessment. This class is geared toward the districts within our service region. Upon successful mastery of the content, participants will receive certification.

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<td>Aug. 7-21</td>
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$280.00  CEU 1.8  Hrs: 18

## Test Preparation
### GED Preparation Tutorial
NFND 59002

Note: Textbook and Texas Instruments TI 30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.

The longer GED preparation series allows for a greater focus on subject matter than the traditional GED review. Subject matter is covered at a slower pace and a more in-depth level than the GED review. The series includes mathematics, social studies/science, and language arts. Take each course separately or as a series.

$555.00  CEU 9.6  Hrs: 96

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<td>Central MTWR</td>
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### GED Preparation: Language Arts
NFND 59005

Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.

For GED applicants who have yet to complete the language arts portion of the test, this course is ideal for GED candidates who need more intense preparation and practice in reading and writing. The Language Arts preparation includes test-taking practice.

$300.00  CEU 3.6  Hrs: 36

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<tr>
<th>Date</th>
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To register: All campuses 281-542-2020
GED Preparation: Math
NFND 59003
Note: Textbook and Texas Instruments TI-30 XS Multi-View calculator are required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. The student must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
This course is ideal for GED applicants who need more intense review in math including those who will be learning some mathematical concepts for the first time. The math preparation includes test-taking techniques.
$300.00  CEU 3.6  Hrs: 36
95251  Central  MTWR
June 7-24  6-9 p.m.

GED Preparation:
Social Studies/Science
NFND 59004
Note: Textbook is required. GED registrations are accepted in person only. Photo ID (with date of birth) or birth certificate must be presented. You must be age 18 or older. If you are 16, you must have a court order from a judge; also, you must have been withdrawn from high school for at least six months and not be a high school graduate. If you are age 17, parental or guardian consent is required; also, you must have been withdrawn from high school for at least six months and not be a high school graduate.
For GED applicants who have yet to complete the social studies and science portions of the test. This course is ideal for GED candidates who need more intense tutoring and practice. Like the traditional GED preparation class, test-taking preparation is included.
$205.00  CEU 2.4  Hrs: 24
95253  Central  MTWR
July 19-29  6-9 p.m.
San Jacinto College offers free courses to take you to the next step!

Choose from:
- English as a Second Language (ESL)
- EL Civics for ESL learners
- Adult Basic Education (ABE)
- Adult Secondary Education (ASE)
- Contextualized education courses

These courses are available for free for those who qualify, thanks to the Adult Education and Literacy Grant from the Houston Galveston Area Council and the Texas Workforce Commission (TWC), the Distance Learning Grant through College of the Mainland, and the TWC and the Accelerate Texas (ATX) Grant through the Texas Higher Education Coordinating Board (THECB).

For information about enrollment, email Denise.Orand@sjcd.edu or call 281-478-3615.

www.sanjac.edu/cpd registration.cpd@sjcd.edu

San Jacinto College
CONTINUING & PROFESSIONAL DEVELOPMENT
An Equal Opportunity Institution
THE TRAINING CONNECTION
Training and Educational Solutions for Workers and Employers

June - August 2021

Life Long Learning

- Arts & Crafts ........................................................... 49
- Cake Decorating ..................................................... 49
- Dance ....................................................................... 50
- Lifelong Learning ................................................... 51
- Sports & Recreation ............................................... 51
- Wellness ................................................................. 51
**Arts & Crafts**

**Basic Beading Jewelry Design**  
NFND 59594  
*Note: Student will bring their own materials. List of materials will be given to the students the first day of class after the orientation.*  
In this basic beading class, you will learn to design, string, and close-off a necklace, bracelet and earrings. Relax, have fun, and make new friends as you learn to make jewelry!  
$50.00  CEU 0.4  Hrs: 4  
95425  Central  W  
Aug. 4-25  12-1 p.m.

**Bow Making**  
NFND 59435  
*Note: Materials included.*  
Come join us and learn the techniques to create beautiful florist’s bows. We will also learn the Dior bow and a variety of other bow making tips and ideas.  
$60.00  CEU 0.3  Hrs: 3  
95426  Central  M  
July 12 - Aug. 2  12-1 p.m.

**Bridal and Floral Seminar**  
NFND 59437  
*Note: Materials included.*  
This seminar is designed for individuals who truly enjoy beautiful wedding work and new ideas. We will cover bowmaking techniques, and corsage and boutonniere ideas for the wedding party. You will be able to create a beautiful basic bouquet. Come enjoy this wonderful learning adventure!  
$110.00  CEU 0.5  Hrs: 5  
95406  Central  T  
June 8 - July 6  12-1 p.m.

**Container Gardening**  
NFND 59497  
This class will cover potting soil mixes, how to make your potting soil mixes, what container fertilizers to use and when, as well as troubleshooting. Perennial, biennials, annuals, deciduous and non-deciduous plants, (evergreens and non-evergreens) and some shrubs.  
$50.00  CEU 0.3  Hrs: 3  
95394  Central  T  
Aug. 3-24  12-1 p.m.

**Corsages and Boutonnieres**  
NFND 59436  
Special flowers honoring special people! We will learn how to create corsages for the wedding party, baby shower, or a special honoree. This is one learning experience you will not want to miss!  
$60.00  CEU 0.3  Hrs: 3  
95393  Central  M  
July 12 - Aug. 2  12-1 p.m.

**Gift Baskets**  
NFND 59438  
*Note: Materials fee $25.*  
Presenting beautiful gift baskets that are always a welcomed gift. They can be used for so many occasions! Come learn how to create themed gift baskets that suit any occasion. Holiday gifts, baby shower gifts, and fruit gifts. There are so many occasions to make someone happy with your very own creation.  
$80.00  CEU 0.3  Hrs: 3  
95407  Central  T  
June 8 - July 6  11 a.m.-12 p.m.

**Cake Decorating**

**Wedding Cake Workshop**  
NFND 59361  
This is the foundation for all wedding cake decorations. Successful decorating begins with the basics of organizing ingredients and supplies, baking the cake, preparing it for decoration, making the icing and learning how to use decorating tools. Begin with intricate accents such as embroidery and lace.  
$70.00  CEU 0.4  Hrs: 4  
95396  Central  T  
Aug. 3-24  12-1 p.m.

**Wilton 1: Building Buttercream**  
NFND 59242  
*Prerequisite: None. Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).*  
This is the foundation for all Wilton Method Courses. Build buttercream skills you can use for all decorating projects—from cupcakes to cakes for any occasion. Learn to ice and decorate a cake and other treats, make six different flowers, pipe lines and make simple borders and letters, transfer images to cakes, and fill and use a decorating bag.  
$70.00  CEU 0.8  Hrs: 8  
95416  North  T  
June 8 - July 6  10 a.m.-12 p.m.  
95419  North  M  
July 12 - Aug. 2  10 a.m.-12 p.m.  
95422  North  M  
Aug. 2-23  10 a.m.-12 p.m.
Wilton 2 Flowers & Cake Design
NFND 59298
Prerequisite: Wilton Course 1.
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Design a professional-looking cake! Learn how to select colors, arrange flowers and work with royal icing. You’ll learn core techniques to make a wide variety of flowers, such as pansies, lilies, and The Wilton Rose. Learn to design the color palette and pattern for a cake, complete piping techniques, create seven different types of flowers, learn to pipe royal icing appliques, and new decorative borders.
$70.00  CEU 0.8  Hrs: 8
95417  North  T
June 8 - July 6  1-3 p.m.
95420  North  M
July 12 - Aug. 2  1-3 p.m.
95423  North  M
Aug. 2-23  1-3 p.m.

Wilton 3: Gum Paste & Fondant
NFND 59299
Prerequisite: Wilton Course 1
Note: Wilton textbook required (available in San Jacinto College bookstore prior to class starting).
Develop your skills working with fondant and gum paste, and apply them to create shapes, borders and flowers. You’ll also learn how to cover a cake with fondant. Plus, you’ll design and create a complete project using all the techniques you were taught. You will also learn to create different types of bows and flowers, including the calla lily, rose and carnation.
$70.00  CEU 0.8  Hrs: 8
95418  North  T
June 8 - July 6  5-7 p.m.
95421  North  M
July 12 - Aug. 2  5-7 p.m.
95424  North  M
Aug. 2 - Aug. 23  5-7 p.m.

Dance
Belly Dancing I
NFND 59261
Prerequisite: None
Note: Students must purchase zills for $15.00-$20.00.
Belly dancing is great exercise! Using the ancient and sensual art of belly dancing you can tone your body and captivate imagination. This class will strive to be creative and aerobic along with stretching and toning all muscle groups.
$90.00  CEU 1.2  Hrs: 12
95404  Central  T
June 8 - July 6  12-1 p.m.

Belly Dancing II
NFND 59275
Prerequisite: Belly Dancing I
Note: Bring zills and veils to each class.
Belly Dancing II continues to build on the basic techniques learned in the beginning class. This class will focus on more complex movements and combinations of movement with transitions. Students should bring their zills and veil to every class. A short routine will be taught which incorporates the movements taught during the course of the session.
$90.00  CEU 1.2  Hrs: 12
95405  Central  M
July 12 - Aug. 2  12-1 p.m.

Zumba
NFND 59344
Zumba fuses hypnotic Latin rhythms and easy to follow moves to create a one of a kind fitness program. Our goal is simple: We want you to work out, love working out and to get hooked. Any age person will benefit and improve fitness levels.
$80.00  CEU 1.2  Hrs: 12
95397  Central  T
June 8 - July 6  11 a.m.-12 p.m.
95398  Central  M
July 12 - Aug. 2  11 a.m.-12 p.m.
Life Long Learning

Calligraphy
NFND 59369
Learn the basics of lettering for elegance, legibility, and pleasure. The Unical and Italic hands provide a good foundation for learning other alphabets and provide lettering options for scrapbooking, addressing invitations and creating handmade greeting cards. This class is fun, relaxing and rewarding.

$90.00  CEU 0.6  Hrs: 6
9542  Central  W
Aug. 4-25  12-1 p.m.

Wellness

Chi Kung/Qi Kong
NFND 59724
Prerequisite: None
Chi Kung is a traditional Chinese exercise system that uses slow, rhythmic movement, deep breathing and meditative visualization to help its practitioners relax. Chi Kung is not physically demanding, but students should be at least capable of slow movement, standing, and sitting on the floor. They should wear comfortable clothes.

$40.00  CEU 0.6  Hrs: 6
95414  Central  T
June 8 - July 6  5:30-6:30 p.m.
95415  Central  M
July 12 - Aug. 2  5:30-6:30 p.m.

Sports & Recreation

Martial Arts
NFND 59036
Prerequisite: None. Note: Textbook required.
This class is affiliated with the Aikido World Alliance. Certified rank promotion and testing are available through this class. Classes are coed, and anyone in reasonably good health can participate. No uniforms are required for the class. Instructor is certified through the Aikido World Alliance. This martial arts course is open to beginners as well as experienced martial arts students. No prior experience is necessary, only the desire to learn. The class is a great way to learn a non-competitive self-defense Japanese Martial Art. Warm-up exercises, throws, pins, basic Aikido history, theory, and tradition are taught. Emphasis is on movement, stress control, and self-defense. You will learn how to redirect an attacker’s strength and momentum as a way to effectively deal with an aggressor. Male or female, big or small, anyone in reasonably good health or physical condition can participate and benefit from this Aikido class. (PHED 1140)

$78.00  CEU 4.8  Hrs: 48
95437  North  F
June 11 - Aug. 13  9-11:20 a.m.

Gentle Yoga
NFND 59612
This is an introduction to basic yoga postures, breathing and relaxation techniques. It is a gentle and relaxed workout that takes into consideration students physical capabilities.

$40.00  CEU 0.4  Hrs: 4
95411  Central  T
June 8 - July 6  5:30-6:30 p.m.
95412  Central  M
July 12 - Aug. 2  5:30-6:30 p.m.
95413  Central  M
Aug. 2-23  5:30-6:30 p.m.

Pilates
NFND 59609
Note: Wear comfortable clothing and bring a yoga/pilates mat if available.
Created by Joseph Pilates over a century ago, this discipline helped him to successfully cope with childhood asthma and bodily weakness. Joseph became a boxer, diver, skier, gymnast, and yoga devotee. Later, he dedicated his life to developing the Pilates method of exercise. Pilates is centered on building a good foundation through a strong abdomen, deep stretching, and focused breathing. The many benefits include, Increased Body Awareness, Development of a strong body core, and Body control. Today, Pilates experts teach that a strong core is necessary to avoid being injury-prone and susceptible to the pitfalls of our daily occupational or exercise routines.

$50.00  CEU 0.4  Hrs: 4
95409  Central  T
June 8 - July 6  12-1 p.m.
95410  Central  M
July 12 - Aug. 2  12-1 p.m.
Reiki 1 - Intro to Reiki
NFND 59591

Note: Textbook is required.
This class consists of 11 hours of instruction and practice. It focuses on meditation, Reiki foundations, level 1 attunement and basic hand positions to promote relaxation and wellbeing. According to the International Center for Reiki Training, Reiki is a Japanese technique for stress reduction and relaxation that promotes health. It is based on the principle that an unseen “life force energy” flows through us. If one’s “life force energy” is low, then we are more likely to get sick or feel stress, and if it is high, we are more capable of being happy and healthy. Reiki is a simple, natural and safe method that everyone can use. Recent research studies are finding evidence of the benefits of Reiki to improve overall wellness. For this reason, prestigious institutions such as the Cleveland Clinic offers Reiki as a complementary service to patients. Reiki assists the whole person including body, emotions and mind creating a beneficial environment that promotes feelings of peace, security and happiness.

$100.00  CEU 1.2  Hrs: 12
95388  Central  F
Jun4-Jun25  12-1 p.m.

Tai Chi
NFND 59076

Note: No textbook required; dress in loose-fitting clothing and be capable of mild exertion and slow, rhythmic movements.
Students will learn and practice the popular Yang-style short form of Tai Chi. Classes will include an explanation of the background of the art. Beginners are welcome.

$40.00  CEU 0.4  Hrs: 4
95389  Central  T
June 1-29  12-1 p.m.
95390  Central  M
July 12 - Aug. 2  6-7 p.m.
95391  Central  T
Aug. 3-24  6-7 p.m.
Child Development Associate Training

Do you have a passion for shaping the future? Do you desire to inspire the youth around you?
San Jacinto College’s child development program is designed for students like you! Our program offers the knowledge and technical skills you need to enter the child development profession through linked classes such as:

Educational Aide Associate
CDA I
CDA II
CDA III

For more information, visit 
Aerospace Education & Workforce Development

FAA Part 107 Test Prep (Drone/sUAS Test Prep)
NFND 59635
Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.
Note: Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant’s certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.
This course prepares students for the Federal Aviation Administration (FAA) Aeronautical Knowledge Test required to earn the FAA Part 107 pilot’s license.

- **sUAS/Drone Building**
  NFND 59717
  Prerequisites: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.
  In this course, the student will learn about basic principles of flight, basic laws/regulations associated with unmanned flight, basic electronics, basic sUAS assembly procedures, and will build their own sUAS (kit included).

- **sUAS/Drone Flight Operations**
  NFND 59718
  Prerequisite: Must meet the requirements listed in the Code of Federal Regulations, Title 14, Part 107.61.
  Per Part 107.61: Must be at least 16 years of age. Must be able to read, speak, write, and understand the English language. If the applicant is unable to meet one of these requirements due to medical reasons, the FAA may place such operating limitations on that applicant’s certificate as are necessary for the safe operation of the small unmanned aircraft. Must not know or have reason to know that he or she has a physical or mental condition that would interfere with the safe operation of a small unmanned aircraft system.
  In this course, the student will learn about basic principles of flight operations, basic laws/regulations associated with unmanned flight and factors that affect flight.

- **Composites Technician Track - Edge Center**
  NFND 59648
  Prerequisite: Core Pre-Track.
  This course prepares a student to become an entry-level composites technician in the workforce. These courses can lead to industry certification.

To register: All campuses 281-542-2020
Aerospace Mechanical (Structures) Technician Track - Part 1
NFND 59650
Prerequisite: Core Pre-Track.
This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.
$1750.00 CEU 8.25 Hrs: 87
95065
June 1 - July 20 Online
95066
July 1 - Aug. 26 Online
95067
Aug. 2 - Sep. 27 Online

Aerospace Mechanical (Structures) Technician Track - Part 2
NFND 59682
Prerequisite: Aerospace Mechanical (Structures) Technician Track - Part 1.
Part II: Continuation of Part I. This course prepares a student to become an entry-level aerospace structures technician in the workforce. These courses can lead to industry certification.
$1330.00 CEU 8.25 Hrs: 78
95068
June 1 - July 20 Online
95069
July 1 - Aug. 26 Online
95070
Aug. 2 - Sep. 27 Online

Quality Aerospace Structures Technician Track - Part 1
NFND 59651
Prerequisite: Core Pre-Track.
This course prepares a student to become an entry-level quality technician in the workforce.
$1965.00 CEU 10.31 Hrs: 103
95071
June 1 - July 20 Online
95072
July 1 - Aug. 26 Online
95073
Aug. 2 - Sep. 27 Online

Quality Aerospace Structures Technician Track - Part 2
NFND 59683
Prerequisite: Quality Aerospace Structures Technician Track - Part 1.
Part II: Continuation of Part I. This course prepares a student to become an entry-level quality technician in the workforce.
$1900.00 CEU 10.31 Hrs: 103
95074
June 1 - July 20 Online
95075
July 1 - Aug. 26 Online
95076
Aug. 2 - Sep. 27 Online

Aerospace Engineering Drawings
NFND 59695
This course introduces students to engineering drawings, blueprints, and other associated principles within the aerospace industry.
$615.00 CEU 4.1 Hrs: 41
95040
June 1 - July 16 Online
95041
June 21 - Aug. 13 Online
95042
July 1 - Aug. 31 Online
95043
July 19 - Aug. 31 Online
95044
Aug. 1 - Sep. 19 Online

Aerospace Safety
NFND 59698
This course introduces students to the various concepts associated with safety in the aerospace industry.
$500.00 CEU 3.4 Hrs: 34
95045
June 1 - July 16 Online
95046
June 21 - Aug. 13 Online
95047
July 1 - Aug. 31 Online
95048
July 19 - Aug. 31 Online
95049
Aug. 1 - Sep. 19 Online

To register: All campuses 281-542-2020
Aerospace Precision Measurements  
NFND 59697  
This course introduces students to the various types of precision measurements and the tools used for precision measurements within the aerospace industry.  
$450.00  CEU 3.0  Hrs: 30  
95050  
June 1 - July 16  Online  
95051  
July 1 - Aug. 31  Online  
95052  
Aug. 1 - Sep. 19  Online

Power Tools in Aerospace  
NFND 59701  
This course introduces students to the various power tools used in the aerospace industry.  
$225.00  CEU 1.5  Hrs: 15  
95053  
June 1 - July 16  Online  
95054  
July 1 - Aug. 31  Online  
95055  
Aug. 1 - Sep. 19  Online

Aerospace Fasteners  
NFND 59696  
This course introduces students to various hardware and fasteners used in aerospace.  
$190.00  CEU 1.25  Hrs: 12.5  
95056  
June 1 - July 16  Online  
95057  
July 1 - Aug. 31  Online  
95058  
Aug. 1 - Sep. 19  Online

Aerospace Basic Electrical  
NFND 59735  
This course provides an overview of basic aerospace electrical principles and concepts.  
$1250.00  CEU 7.4  Hrs: 74  
95078  
June 1 - July 20  Online

Nondestructive Examination in Aerospace  
NFND 59700  
This course introduces students to the various principles necessary for non-destructive examination within the aerospace industry.  
$1250.00  CEU 7.29  Hrs: 72.9  
95077  
June 1 - July 20  Online

Aerospace Career Building  
NFND 59694  
This course provides students with the tools needed to enter into the aerospace workforce.  
$305.00  CEU 2.0  Hrs: 20  
95059  
June 1 - July 16  Online  
95060  
July 1 - Aug. 31  Online  
95061  
Aug. 1 - Sep. 19  Online
Online Learning

Partnership with Education to Go
Online learning anytime, anywhere…just a click away!

How to Get Started: Please review the list of available online courses at www.Ed2Go.com/sanjac. After selecting your course(s), please contact your nearest CPD registration office to request your class to be created. You must make payment for all CPD classes the same day you register. If you have questions about payment arrangements, please ask your registration specialist at the time of registration.

Once you have completed the registration process with San Jacinto College, you will need to access www.ed2go.com. Locate the course title that you registered for and click “Add to Cart.” Once you have chosen the desired start date, click “Begin Checkout.” If you have never taken an online class, please click “Create Account” and follow the prompts to create a new login. Returning students will log in with their previous usernames and passwords.

After the login process, choose the “Already Paid” option as you have already made your required payments to San Jacinto College. You will then have the option to click on the blue highlighted link to complete the orientation process, granting you access to the classroom.

When your class begins, return to the Online Instruction Center and simply click on the “My Classroom” tab at the top of the page. To begin your studies, simply log in with the username and password you selected during orientation.

General Requirements: All courses require internet access, email, and Microsoft Internet Explorer or Firefox web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information on any of our Ed2Go classes. Call your nearest CPD office to register and pay for your online class!

Requirements for computer/software courses: Internet access, email, Microsoft Internet Explorer or Firefox web browser, and the Adobe Flash and PDF plug-ins (two free and simple downloads you obtain at www.adobe.com/downloads by clicking Adobe Acrobat Reader and Adobe Flash Player under "Download" at the bottom of the page). You must have your own personal copy of any software required in the course. Software must be installed and operational on your personal computer before the course begins.

To Register: Call 281-542-2020
How to Contact Us
Continuing and Professional Development (CPD) offices are at each San Jacinto College campus:

Central Campus: 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

North Campus: 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

South Campus: 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Office hours at all campuses are:
Mon-Thurs: 8 a.m. - 6:30 p.m.
Fri: 8 a.m. - 4:30 p.m.

Información General
Para adquirir información en español sobre los programas, llame a los siguientes números:

Campo Central: 281-542-2020
Campo Norte: 281-542-2020
Campo Sur: 281-542-2020
y pida que se le envíe ésta información.

Registration Is Easy
You can register at any time for most CPD classes. There are normally no special registration days. Registration is accepted in person (photo identification required) or web/online (for those who have previously enrolled in credit or non-credit classes at San Jacinto College). If a course has a prerequisite, you may be required to show proof of completion and will need to register in person. Inquire early about any classes you are interested in taking since all classes have limited enrollment and some classes fill very quickly. Please register no later than three business days prior to the first class date. Unless otherwise stated in the course description, the minimum age for independent participation in CPD courses is 18.

Phone Registration
To register by phone, please have the student’s personal information and all course information when you call. For hours, see preceding “How to Contact Us” section.

Central, North, and South Campuses: 281-542-2020

Fax or Email Registration
Fax or email your completed registration form at any time. A blank registration form is in this schedule. Fax and email access are available 24 hours a day. Registration forms can be received any time but will not be processed until normal office hours.

Central Campus Fax: 281-476-1833
North Campus Fax: 281-459-7196
South Campus Fax: 281-922-3422
Email: registration.cpd@sjcd.edu

In-Person Registration
Identification is required. / Se require ID al registrarse en persona.

Visit our offices at the following locations:
Central Campus: 281-542-2020, Room C1.128, Interactive Learning Center (Building 1), 8060 Spencer Hwy., Pasadena, TX 77505

North Campus: 281-542-2020, Room N12.212, Slovacek Student Center (Building 12), 5800 Uvalde Road, Houston, TX 77049

South Campus: 281-542-2020, Room S8.1403, Academic Administration (Building 8), 13735 Beamer Road, Houston, TX 77089

Payment
To complete registration for a course, payment must be made at the time of class selection, regardless of method of enrollment. Non-payment will result in an automatic withdrawal from the selected class(es). The College accepts Visa, MasterCard, Discover, American Express, and web checks (must be an individual checking or savings account). The College assesses a $30 processing fee for each stopped payment or returned check. Debit cards must have a Visa or MasterCard logo; cash is also accepted. Payment may be made in person at the campus business office or online at www.sanjac.edu by accessing the SOS system ("Student Services" tab and then "Academic Resources" column).

To register at Central, North, or South Campus, call 281-542-2020.
Web Registration
Go to noncredit.sanjac.edu.

Each course schedule will show only available classes in that instructional area. Begin your registration by selecting one of the course schedules: Aerospace Academy; Applied Technologies & Trades; Business Operations, Supply Chain Management, & Entrepreneurship (BOSE); Center for Petrochemical, Energy, & Technology; Community Engagement; Computers/IT Training; Edge Center; Education; Health Occupations; Life Long Learning; and Maritime.

How to Search for Courses: Use the search feature at the top of the page by entering keyword for the course or a five digit CRN. Select the search icon for a list of available courses.

How to Register and Pay:

Step 1: Select the course(s) you would like to attend by clicking on the + sign within the course box or the "Add to Cart" button.

Step 2: Select "Add to Cart," and you will have a chance to view the selected courses. Select the checkout button.

2a: The first time you sign in with an existing G#, select "Forgot Password?" to create a password and security questions for this software. If you are still encountering difficulties logging in, please contact tech support at 281-998-6137 for further assistance. Please make changes under the “My Profile” down arrow if any of your personal information, such as address or phone number, has changed.

2b: You can create an account to obtain a San Jacinto College student ID (G#) if you do not have one by using "I am a new user."

Write down the new ID and password and store in a secure place.

Step 3: Select “Proceed to Payment,” which displays the registration disclosure. Accept the registration disclosure to continue. Click “Proceed to Payment,” then select “Submit Payment” to enter credit card or electronic check information. A "Proceed to Payment" box will appear letting you know that you are going to a secure external payment site. Select "Continue." Payment will need to be made in full. If you would like to set up a payment plan, please contact the registration office at 281-542-2020.

Step 4: Enter credit card or electronic check information.

Step 5: Select “Submit Payment.”

Student Web Payment Process
Prior to accessing the SOS login screen, you must be admitted and/or registered for your class(es). This is for in-person registrations only.

- Access the San Jacinto College website at www.sanjac.edu and go to the SOS Login under "Student Services" tab and then "Academic Resources" column.

- First enter your user ID# (student ID number G00XXXXXX).

- New student: If you have never claimed your account or set up a password for SOS, please click the highlighted text to claim your account. If you need assistance retrieving your login information, please contact tech support at 281-998-6137.

- Current student: You will need your student ID (G00XXXXXX) and your password to access SOS.

To Make a Payment on a Student Account:

Step 1: Select “My Student Records, Registration, and Financial Aid.”

Step 2: Select “My Registration.”

Step 3: Select “Step 6: Review your changes and make a payment.”


Step 5: Select "Student Account Suite" (another webpage will open after selecting this option).

- CPD students must make payment at the time of registration.
- You can view the refund policy from this screen.
- Classes at least four weeks long are eligible for a convenient payment plan (CPP). Payment plans can be set up by selecting this payment option and entering your information by following the directions given.

Step 6: Select “Make a Payment.”

Step 7: Select “Pay” (please verify the class fees before paying).
Step 8: Select “Payment Method,” then select the “Go” button.

Step 9: Process payment according to online directions. Please verify that all of your information is correct before you submit your payment.

Once processed, please print out the confirmation page for your records.

If you have any problems or questions, please contact your CPD registration office or the campus business office.

Convenient Payment Plan (CPP)
Convenient payment plans are available to CPD students under the following guidelines:

1. The length of the course section must be a minimum of 30 calendar days.

2. Two plans are available: one for classes four to seven weeks long, the other for classes eight to 16 weeks long. There will be a prorated $25 service fee over all installments (including the down payment) for the CPP.

3. For a four- to seven-week class, the student will pay half the total charges as a down payment (which includes half of the $25 service fee). The other half is due 30 days after the set-up date for the CPP. If this date falls on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.

4. For an eight- to 16-week class, the student will pay half the total charges as a down payment (which includes one third of the $25 service fee). The other half is due in two equal installments 30 and 60 days after the set-up date for the CPP. If these dates fall on a weekend or College closure, the student is responsible to pay either online by the due date or the previous business day at any campus business office.

The student will be assessed a $25 late payment fee for failure to pay on or before the prescribed payment due dates.

5. A student will be limited to only one CPP.

6. Failure to make all payments may result in the CPP being forwarded to the collection agency of the College and subject to additional collection fees.

*Please note: If you have an academic IPP, you will be unable to set up a continuing education CPP plan. Only one type of plan may be set up for payment.

To register at Central, North, or South Campus, call 281-542-2020.

Drops, Cancellations, and Transfers/Refund Policy
Need to drop your class?

- A 100 percent tuition refund is given if a withdrawal request is received before the class begins. No refund is given after the class begins.

- Courses that are linked with academic courses will adhere to the stated CPD refund policy.

- Withdrawal requests must come directly from the student or his/her designee. A withdrawal/transfer request form will be completed by the person making the request. The official receipt date is the day and time the request is received in the CPD office. All refunds are paid by check to the student regardless of the method or source of original registration payment. Please allow three to four weeks for the refund check to be processed and mailed to the address given at the time of registration. If there has been an address change, please provide the corrected address with your withdrawal request.

Bookstore Questions?
Please call any of the campus bookstores directly:

Central: 281-459-7111
North: 281-476-1898
South: 281-922-3410
M-Th: 7:45 a.m. - 6 p.m.
Fri: 7:45 a.m. - 2 p.m.

Library Information
Central: 281-476-1850
Hours: https://sjcd.libguides.com/libraryhours
South: 281-998-6150 ext. 3306
Hours: https://sjcd.libguides.com/libraryhours
North: 281-459-7116
Hours: https://sjcd.libguides.com/libraryhours

To register: All campuses 281-542-2020
Cancelled Classes
If San Jacinto College cancels a class, a 100 percent tuition refund is automatically processed for students who do not choose to transfer to another available class. CPD personnel will make every attempt to contact you using contact information you have provided if a class cancels. Please make sure we have a valid daytime phone number on file. You may also inquire by calling your respective campus or by logging onto the SOS system on the College website: www.sanjac.edu.

Transfer Requests
Students may request a transfer into another available section prior to the first class date of the course for which they are registered. Transfers are considered only on an available seat basis.

Transcript Requests
Most CPD courses earn Continuing Education Units (CEUs), which are reported as part of your permanent student record. Unofficial transcripts may be obtained and printed by logging into your SOS account. You may request copies of your transcript in person or by mail by contacting one of the campus enrollment services offices. That office will need a completed transcript request form and a copy of your photo ID. For questions, call 281-542-2020.

Screening Requirements for Classes with Clinicals
A criminal background check and drug screen for phlebotomy courses are required before a student can participate in a clinical assignment. This is a requirement of all clinical facilities in the Houston/Gulf Coast area, as mandated by JCAHO (Joint Commission on Accreditation of Healthcare Organizations). The approximate cost of the screening is less than $60. Background check through Precheck.com is required at time of registration.

Linked Classes
Proof of meningitis vaccine is required for students 21 and under.

Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled. CPD students in linked academic classes may be required to take and pass the TASP/THEA. They are held to the same TASP/THEA performance standards and prerequisites required for semester-credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

To register at Central, North, or South Campus, call 281-542-2020.

IMPORTANT NOTICES
• Photo identification required for all in-person registrations. Se require ID para toda las registraciones en persona.

• Information contained in the schedule is subject to the policies and procedures of the San Jacinto College District and is subject to change without notice, including course pricing.

• All courses are taught in English, unless specified otherwise.

• Classes may be cancelled because of low enrollment.

• Instructors may be changed as conditions warrant.

• Room assignments and building locations may be changed as conditions warrant.

• Students must attend the class section for which they are registered.

• CPD staff and instructors provide information, not advice.

• San Jacinto College requires that its instructors not solicit business for personal gain in the classroom. Any business transaction resulting from a class is the responsibility of the student, not the College.

Emergency Closings
Providing a safe and secure environment for our students, faculty, and staff is a top priority at San Jacinto College. In the event the College needs to close for any situation, such as inclement weather, students and employees should refer to email, text messages, and the College website at www.sanjac.edu. In addition, local television and radio stations may also broadcast bulletins announcing campus closings in emergency situations. Students and employees are encouraged to sign up for the SJC Alert Me system to receive voice and text messages in the event of a College closure. SJC Alert Me will provide San Jacinto College with another communication tool to keep students, faculty, and staff informed during threatening situations and weather-related closings. To receive voice and text messages, you must provide your home phone and/or cell phone number. There is no cost to sign up for this notification service. However, when the system sends a message to your personal phone, you are responsible for any charges from your phone service provider associated with receiving voice or text messages. For more information, visit www.sanjac.edu/alert-me.
• Classes labeled “Linked” are held with academic/credit classes but do not earn semester credit or transfer toward academic certificates or degrees. Enrollment into these courses is extremely limited and is on a space-available basis. Should the credit course completely fill, the concurrent/linked CPD course may be cancelled.* Although CPD students in linked academic classes are TASP/THEA exempt, they are held to the same performance standards required for semester credit students. Additionally, the course costs may differ for the credit section.

* Courses that are linked with academic courses will adhere to the stated CPD refund policy.

• ESL assessments will not be started after 5 p.m. and are done in the CPD offices.

San Jacinto College will be closed this semester:

July 3-5, 2021 – Independence Day

NO CLASSES WILL MEET ON THESE DAYS.
Campus Carry

Purpose

The purpose of this policy is to comply with the requirements of S.B. 11, which is generally referred to as the “campus carry” law, to allow the concealed carrying of handguns by license holders on the campuses of certain institutions. The policy grants permission for a valid Texas license to carry holder (LTC) to generally carry a concealed handgun on campus. The policy also identifies certain campus locations and activities that a valid LTC holder may be excluded from carrying a handgun due to previously existing Texas statutes or exclusion zones identified by the College.

Policy Statement

The San Jacinto Community College District is committed to providing a safe environment for students, employees, affiliates, and visitors and to respecting the right of individuals licensed to carry a handgun in the state of Texas. Individuals licensed to carry may do so on campus except in locations and at activities prohibited by law or by this policy. The carrying of any handgun by an unlicensed person or the open carry of a handgun is not permitted in any place at the College.

1. Individuals who hold a valid Texas license to carry a handgun (LTC), including a valid Texas concealed handgun license (“license holders”) may (1) carry a handgun on campus so long as the handgun is not in plain view, is on or about their person at all times, and is under their control (e.g., in purse, backpack, bag, etc.) or (2) secure their handgun in a locked motor vehicle. The carrying of an unconcealed handgun on campus is restricted to authorized law enforcement officers and other persons who may be designated by appropriate law enforcement agencies.

All other weapons are strictly prohibited for students, faculty, staff, and visitors; their possession on campus is grounds for immediate action by law enforcement. See Section 46.05 of the Texas Penal Code for a list of weapons.

A license holder’s handgun must be concealed at all times. In compliance with Texas Penal Code §46.035(a-1), a license holder may not carry a partially or wholly visible handgun on campus premises or on any college driveway, street, sidewalk or walkway, parking lot, parking garage, or other parking area. Anyone intentionally or knowingly displaying a handgun in plain view for others to see is in violation of Texas law.

A license holder must display his or her license to carry when directed by a law enforcement officer in accordance with section 411.205 of the Texas Government Code. Otherwise, an individual is not required to disclose whether he or she is a license holder in order to participate in any program or service offered by the College, except as required by law.

A license holder may not carry a handgun if he/she is intoxicated under Texas Penal Code 46.035(d).

2. It is the responsibility of license holders to carry their handguns on or about their person at all times. “About” the person means that a license holder may carry a holstered handgun in a backpack or handbag, but the backpack or handbag must be close enough that the license holder can grasp it without materially changing position. A license holder who carries a handgun on campus must carry it in a holster that completely covers the trigger and the entire trigger guard area. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling.

The College does not provide storage for handguns.

The open carry of handguns is not permitted on College premises.

3. The College is often the site of pre-K-12 school-sponsored activities, such as field trips. When a pre-K-12 school-sponsored activity is conducted at a particular location, the carrying of concealed handguns is prohibited. A sign shall be posted reading “pre-K-12 school-sponsored activity in progress” during these activities. “School-sponsored activities” for purposes of this policy are defined as tours, demonstrations, field trips, events, clubs, camps, clinics, programs, etc., held on College property that are authorized by a K-12 school district or individual school(s) as a curricular, co-curricular, or interscholastic activity and are managed or supervised in part by the district or school or district or school employee.

Upon a survey of the College campuses, areas identified as routinely hosting such school-sponsored activities shall be posted on the College’s rules and regulations regarding campus carry.

4. Texas Penal Code §46.03(a)(2) excludes license holders of handguns from carrying a handgun on premises of a polling place on the day of an election or while early voting is in progress, according to Policy 2-19. A sign shall be posted at any polling place on campus from the commencement of early voting through Election Day that reads either “Polling Place” or “Vote Here.” (See Electioneering Procedure 2-19A)

5. Texas Penal Code §46.035(b)(6) excludes license holders of handguns from carrying a handgun on the premises of a church, synagogue, or other established place of religious worship. A sign shall be posted that conforms to Section 30.06 of the Texas Penal Code.
6. Texas Penal Code §46.035(b)(2) excludes license holders of handguns from carrying a handgun where a high school, collegiate, or professional sporting event or interscholastic event is taking place, unless the license holder is a participant in the event and a handgun is used in the event. Notice shall be given for all collegiate sporting events. If possible, for ticketed sporting events this notice should be given by means of a written communication on the back of or appended to the ticket. Vendors and others who are permitted to enter the premises without a ticket shall be provided written notice through other means. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

7. The concealed carry of handguns shall be prohibited in areas for which state or federal law, licensing requirements, or contracts require exclusion at the exclusive discretion of the state or federal government or by a campus accrediting authority. Where appropriate, signage must conform to the overriding federal or state law requirements. Otherwise, notice conforming to Texas Penal Code §30.06 must be provided.

8. The concealed carry of handguns shall be prohibited in patient care areas, including those in which professional mental health and counseling services are provided. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

9. The concealed carry of handguns shall be prohibited in areas in which formal hearings are being conducted, pursuant to Code of Student Conduct (Student Handbook): academic hearings, veterans appeal hearings, financial aid appeal hearings, employee hearings, and employee grievances. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

10. The concealed carry of handguns shall be prohibited in areas where the discharge of a firearm might cause great harm, such as laboratories with extremely dangerous chemicals, biologic agents, explosive agents, critical infrastructure, and areas with equipment that is incompatible with metallic objects, such as magnetic resonance imaging machines. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

11. Counselors, staff, and volunteers who work in a campus program for minors must, as a condition of their participation, agree not to carry a concealed handgun on the grounds or in buildings where the program is conducted. Parents of attendees must also agree, as a condition of their child’s participation, not to carry a concealed handgun on the grounds or in buildings where the program is conducted. “Campus program for minors” is defined as to provide oversight and training for camps and programs involving minors held on College premises or operated by the College which have recreational, athletic, religious, or educational activities for the campers. This includes all camps or programs covered by Texas Education Code, Chapter 51, Section 51.976, as well as any day camp, activity, or University Interscholastic League (“UIL”) event sponsored by the College. A sign shall be posted that conforms to Texas Penal Code, Section 30.06.

This policy does not apply to College course-based academic service learning or research approved by the Institutional Review Board (“IRB”).

12. The College shall amend the Code of Student Conduct, Faculty Handbook, and San Jacinto Policy and Procedure Manual to provide that causing the accidental or intentional showing of a firearm or the accidental discharge of a firearm is conduct subject to disciplinary action.

13. Exclusion zones created by Texas Penal Code §§46.03 and 46.035 as well as by the rules and regulations enacted under S.B. 11 may sometimes comprise only a portion of a building. In some instances it may not be feasible to exclude concealed handguns only from the designated exclusion zones. The following factors and principles shall govern the implementation of these rules and regulations in those buildings in which some, but not all, parts are designated as exclusion zones.

**Governing factors**

- The percentage of assignable space or rooms in a building that are designated as exclusion zones.
- The extent to which the area (or areas) designated as exclusion zones are segregated from other areas of the building.
- The extent to which use of the building and hence its status as an exclusion zone varies from day to day or week to week.

**Governing principles:** If a small number of rooms or a small fraction of assignable space in a building is subject to exclusion, only the rooms or areas that qualify for exclusion should be excluded.

- If 85 percent or more of the total building in terms of number of rooms or assignable space is subject to exclusion or if the excludable space is not segregated from other space, then as a matter of practicality, the whole building may be excluded.
- Appropriate signage shall be posted that conforms to Texas Penal Code, Section 30.06.

14. The College shall develop training materials particular to San Jacinto College on how to respond to an active shooter situation. These shall be incorporated in the active shooter training, and all faculty and staff shall be required to complete this module. All students are encouraged to complete training on how to respond to an active shooter situation.
15. The College shall develop and post in a prominent place detailed Campus Carry FAQs.

16. The College shall develop materials that educate and inform current and prospective San Jacinto College students about campus carry and how it is being implemented.

17. To the extent possible, areas within gun-exclusion zones should be made available on a scheduled basis to faculty and staff. These spaces can be used for conferences that faculty or staff would prefer to conduct in a gun-exclusion zone.

18. The following factors and principles shall govern the implementation of exclusions or allowances for graduation ceremonies.

**Governing factors:** Off-campus location shall follow the venue’s rules and regulations in regards to the permitted carrying of firearms.

- On-campus location shall follow the use of the building and/or exclusion zone criteria set forth herein.

19. The campus safety and security council, appointed by the Chancellor, shall be established and tasked, at a minimum, with the following responsibilities:

1. Support the consistent implementation of these policies.

2. Provide a review process for recommendations to the Chancellor.

3. Compile, maintain, and provide a periodic review of the premises where license holders are prohibited from carrying a handgun.

A student or a member of the faculty or staff of the College may appeal a decision regarding the implementation of a policy or procedure contained herein to the campus safety and security council for consideration. A further appeal of the decision of the campus safety and security council may be submitted to the vice chancellor of fiscal affairs for consideration. The vice chancellor of fiscal affairs may choose to make a final decision or submit the appeal to the Chancellor for reconsideration. The decision of the Chancellor to approve, reject, or modify a decision is final.

Additional policies or exclusion areas not provided for in this policy will not be the subject of or considered as a matter of appeal. In accordance with Texas Government Code, Section 411.2031, the Chancellor is authorized to enact reasonable rules and regulations regarding the concealed carry of handguns on campus.

20. Not later than Sept. 1 of each even-numbered year, the College shall submit a report to the Texas Legislature and to the standing committees of the legislature with jurisdiction over the implementation of these policies that:

1. Describes the rules and regulations adopted by the College regarding the carrying of concealed handguns on its campuses.

2. Outlines the reasons the College established the provisions adopted.

**Definitions**

**Campus:** All land and buildings owned or leased by the San Jacinto Community College District.

**College:** The San Jacinto Community College District.

**Concealed Carry:** The Texas Department of Public Safety defines a concealed handgun as a handgun not openly discernable to the ordinary observation of a reasonable person.

**Employee:** A full-time or part-time employee of the San Jacinto Community College District as defined by human resources policy and procedure.

**Exclusion Zones:** An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

**Handgun:** A handgun is any firearm that is designed, made, or adapted to be fired with one hand.

**License to Carry Holder:** A person licensed to carry a concealed handgun under Chapter 411 of the Texas Government Code.

“On or about their person”: A person licensed to carry a handgun must carry a handgun in a manner that the handgun is close enough to the license holder that he or she can reach it without materially changing position.

**Patient Care Areas:** An area, including research areas, that involves the treatment or evaluation of a medical or mental health condition of a patient by a licensed health care provider or under the supervision or direction of a licensed health care provider and that results in a formal record of treatment.

**Student:** A currently enrolled student of the San Jacinto Community College District as defined by instruction policy and procedure.
Campus Carry Facts and Helpful Hints

Campus carry takes effect for San Jacinto College on August 1, 2017.

- License to carry holders may carry a concealed handgun on campus.
- The handgun must remain concealed and within arm’s reach of the license to carry holder.
- Handguns may not be openly carried.
- Handguns may not be openly displayed at any time.
- No other prohibited weapons may be carried.
- Only members of the San Jacinto College Police Department may ask someone if they are licensed to carry a concealed handgun.
- San Jacinto College does not provide handgun storage.
- Handguns may be stored in a locked motor vehicle.
- There will be several areas of campus called gun exclusion zones where a license to carry holder may not enter with a concealed handgun.
- License to carry holders are responsible for knowing gun exclusion zone locations.

What is a gun exclusion zone?
An area of campus, building, or room where the possession of a handgun is prohibited by current Texas statute or an area of campus, building, or room designated and approved by the SLT and board of trustees in which the possession of a handgun is prohibited.

Gun exclusion zones will be clearly marked by signs like this sample:

Where may a license to carry holder carry a concealed handgun?
Any area that is not designated as a gun exclusion zone. Examples:
- Public or private driveway
- Streets
- Sidewalk or walkway
- Parking lot, parking garage, or other parking area
- Hallways
- Classrooms
- Offices open to the general public
- Financial aid
- Nursing labs
- Culinary labs
- Gym/wellness centers

If you see someone with a handgun on campus: Do not confront him or her!
- Call San Jacinto College Police Department immediately at 5555 from college phones or 281-476-9128.
- Hearing impaired text: 713-469-1071
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<td>Street</td>
<td>(1) White</td>
</tr>
<tr>
<td>Apt. No.</td>
<td>(2) Black or African American</td>
</tr>
<tr>
<td>City State ZIP code</td>
<td>(3) Asian or Pacific Islander</td>
</tr>
<tr>
<td>County or Country</td>
<td>(4) American Indian or Alaskan Native</td>
</tr>
<tr>
<td>Home Phone ()</td>
<td>(5) Native Hawaiian</td>
</tr>
<tr>
<td>Work Phone ()</td>
<td>(6) Not reported</td>
</tr>
<tr>
<td>Email</td>
<td>CHECK ONE □ Non-Hispanic □ Hispanic</td>
</tr>
<tr>
<td>Gender M F</td>
<td>Additional Information (Optional- Mark all that apply)</td>
</tr>
<tr>
<td>Birth Date MM DD YY</td>
<td>Please include area code and work extension</td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
<tr>
<td>Name Relationship Phone No.</td>
<td></td>
</tr>
<tr>
<td>Highest Grade or Degree Completed:</td>
<td></td>
</tr>
<tr>
<td>Grade 7, 8, 9, 10, 11, High School, Some college, Associate, Bachelor’s, Master’s, or Doctorate</td>
<td></td>
</tr>
</tbody>
</table>

Registration Information

<table>
<thead>
<tr>
<th>Section No./CRN</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Course Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

I certify that all information provided on this form is correct. I understand that this registration cannot be transferred to any other individual. If my tuition for a class(es) is being paid by a company or organization, I hereby give the College permission to release my grades and attendance records for that class(es).

Signature Date

Important: Payment for classes, unless billed to your employer or sponsor, is due the same day registered and can be made online or at any campus business office. Enrollment into a class is not complete until payment is received.

Registration Office and Fax Numbers

<table>
<thead>
<tr>
<th>Office Use Only</th>
<th>Staff ID: Date: Refund Request Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Use Only</td>
<td>Staff ID: Date:</td>
</tr>
</tbody>
</table>

To register: All campuses 281-542-2020
To register: All campuses 281-542-2020

San Jacinto College
Generation Park Campus

G2 Academic Building

13455 Lockwood Rd. | Houston, Texas 77044
281-998-6150
An Equal Opportunity Institution
San Jacinto College Community College District
Mission and Vision Statements

MISSION
San Jacinto College is focused on student success, academic progress, university transfer, and employment. We are committed to opportunities that enrich the quality of life in the communities we serve.

Our Values

Integrity: We Act Honorably and Ethically
“We conduct ourselves in ways that are professional, instill confidence, and promote trust.”

Inclusivity: We Grow through Understanding
“We respect and learn from the diversity of our cultures, experiences, and perspectives.”

Collaboration: We Are Stronger Together
“We believe in the power of working together.”

Innovation: We Embrace New Possibilities
“We anticipate change, explore opportunities, and create continuously evolving solutions.”

VISION
San Jacinto College will advance the social and economic mobility of all members of our community. We will be known for our excellence in teaching and learning, our intentional student-centered support, and our commitment to every student. We will be the preferred workforce and economic development partner in the region and a champion for lifelong learning. San Jacinto College will inspire students to explore opportunities, define their educational and career paths, and achieve their goals and dreams.

Graduation and Completion Rates
In compliance with Public Law 101-542 (as amended by P.L. 102-26), San Jacinto College publishes a report of completion rates for full-time undergraduate students seeking an associate degree, a certificate of technology, or transfer to a four-year institution. This report is updated annually. The report is available separately for each San Jacinto College campus and is stratified by gender, ethnicity, and varsity sport. The report is available upon request in the campus president’s office. Current and prospective students and student-athletes are encouraged to avail themselves of the information in this report prior to enrolling or entering in any financial obligations with or through the College.

Accreditation Statement
San Jacinto College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Questions about the accreditation of San Jacinto College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC’s website (www.sacscoc.org).

Equal Opportunity Statement
The San Jacinto College District is committed to equal opportunity for all students, employees, and applicants without regard to race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, sexual orientation, gender expression or identity, genetic information, marital status, or veteran status in accordance with applicable federal and state laws.

No person, including students, faculty, staff, part-time, and temporary workers, will be excluded from participation in, denied the benefits of, or be subjected to discrimination or harassment under any program or activity sponsored or conducted by the San Jacinto College District on the basis of the categories listed.

The following College officials have been designated to handle inquiries regarding the College’s non-discrimination policies:

Vice Chancellor, Human Resources
Sandra Ramirez - Equal Opportunity Compliance Officer
4624 Fairmont Parkway
Pasadena, Texas 77504
sandra.ramirez@sjcd.edu
281-991-2659

Associate Vice Chancellor, Student Services
Joanna Zimmermann (students) - Co-Lead Title IX Coordinator
8060 Spencer Highway
Pasadena, Texas 77505
joanna.zimmermann@sjcd.edu
281-476-1863

Vice Chancellor, Human Resources
Sandra Ramirez (employees) - Co-Lead Title IX Coordinator
4624 Fairmont Parkway
Pasadena, Texas 77504
sandra.ramirez@sjcd.edu
281-991-2659

Vice Chancellor, Strategic Initiatives, Workforce Development, Community Relations, and Diversity
Allatia Harris (equity in athletics)
8060 Spencer Highway
Pasadena, Texas 77504
allatia.harris@sjcd.edu
281-459-7140

To register: All campuses 281-542-2020
The Training Connection
Training and Educational Solutions for Workers and Employers

To register for training, call or visit:

Central Campus
8060 Spencer Hwy., Pasadena, Texas 77505
Building 1, Suite 128 (C1.128)
Interactive Learning Center
281-542-2020

North Campus
5800 Uvalde Road, Houston, Texas 77049
Building 12, Suite 212 (N12.212)
Slovacek Student Center
281-542-2020

South Campus
13735 Beamer Road, Houston, Texas 77089
Building 8, Suite 1403 (S8.1403)
Academic Administration Building
281-542-2020

Maritime Technology and Training Center
3700 Old Highway 146
La Porte, Texas 77571
281-974-2200

Generation Park Campus
13455 Lockwood Road
Houston, Texas 77044
281-998-6150

The EDGE Center
13150 Space Center Blvd.
Houston, Texas 77059

Hours are Monday – Thursday from 8 a.m. – 6:30 p.m. and Friday from 8 a.m. – 4:30 p.m